



Annual Plan 2005/2006



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Executive

Welcome to our Annual Plan for 2005/2006.

This Plan is different to other years because it is part of our Long-Term Council Community Plan (LTCCP) process.

During the past six months we have undertaken a range of public consultation which has helped in the shaping of this document and work programmes. The community gave us a very clear direction that we should continue with our existing activities but look for improvements in key areas such as infrastructure.

The budget continues to be dominated by roading and we have adopted a new philosophy this year that will result in more work on metal roads.

Major urban roading works are proposed for Raglan and Te Kauwhata this year. Initial work has commenced in 2004/2005 and the major work will be completed in 2005/2006.

Community development continues to be a priority for Council, with work proposed this year for Huntly, Ngaruawahia, Tamahere, Newstead, Meremere, Gordonton and Te Kowhai. This focus has been ongoing for a number of years and Council is very committed to the long-term development of these areas.

Wastewater upgrades are planned for Te Kauwhata, Raglan and Ngaruawahia. New schemes are also planned to address community needs in Rangiriri and Taupiri.

Council has identified the need for improved future planning for our infrastructure needs and, as a result, is proposing to develop a structure plan for Raglan, and implement plans already developed for Lorenzen Bay and Tamahere.



Peter Harris - Mayor

The community gave us a very clear direction that we should continue with our existing activities but look for improvements in key areas such as infrastructure.

Summary

Work will proceed on a number of parks and reserves projects such as the development of changing sheds and the formation of a suitable car park at the Raglan recreation ground.

Council is aiming to improve the walkways in the Hakarimata Reserve and will seek external funding to support this initiative. This work will be undertaken in conjunction with the Hakarimata Restoration Trust.

The pressures of meeting new requirements of the Building Act have forced Council to employ an additional Building Inspector. The Building Act will require additional building inspections to be undertaken as part of the Government's response to the leaky building syndrome.

In addition, Council has made changes to the structure of its planning area to strengthen its ability to process resource consents.

This year's budget is generally based on business as usual, with an emphasis on responding to feedback from the community and streamlining our service delivery.

The General Rate increase this year is proposed at 3.2 percent and the proposed Uniform Annual General Charge is \$310.00 (inclusive of GST) per annum. There have been some increases in targeted rates, although the vast majority have been retained at the existing level.

The 2005/2006 year will be an exciting one for Council as we move to implement and deliver on a number of programmes planned in previous years.



Gavin Ion - Chief Executive



The 2005/2006 year will be an exciting one for Council as we move to implement and deliver on a number of programmes planned in previous years.

Corporate and Council Leadership

The Corporate and Council Leadership area of Council provides a broad overview of Council's services from a democratic and planning perspective.

The Chief Executive is the principal policy advisor to the Council and provides the overall leadership and business planning for the organisation. Activities within this group include human resources, corporate and community planning, and communications.

Through its community planning focus this activity co-ordinates the development of community plans in local areas, and Council's major planning documents like the Long-Term Council Community Plan and the Annual Report. This section also provides policy and direction for human resources activities relating to Council staff, and Council's communication activities.

What we plan to do

Projects

Community Plan implementation

**LTCCP
2005/2006
\$**

1,685,000

**Annual Plan
2005/2006
\$**

1,618,000

Variations between the LTCCP and Annual Plan

No funding has been allocated for community plan implementation in Te Kowhai for the 2005/2006 year, as was previously indicated in the Long-Term Council Community Plan.

\$40,000 has been allocated for implementation of the Matangi Community Plan. The Council is working with the Matangi Community Committee to agree the priorities for funding.

Key projects

The key projects for the coming year in each of the community planning areas are noted below. These projects have been identified through the relevant community plans and consultation with local community boards and committees.

Huntly

- Upgrade of Bridge Street.
- Develop entranceways to the town.
- Develop a park in the area between Tainui Bridge and the rail bridge.
- Extend Hakanoa Street.
- Planting at Bell Crossing and Fletcher Street.
- Pave the Main Street.

Raglan

- Upgrade of Bankart Street, Bow Street, Wainui Road.

Te Kauwhata

- Completion of the Eccles Ave/Totara Drive upgrade.
- Balance of funding for the Aro Street upgrade.

Gordonton

- Upgrade footpaths and improve parking and green areas in the village.
- Undergrounding of power lines in the village area.

Meremere

- Upgrade of footpaths, kerb and channel and entranceways in the village.
- Drainage works in the greenbelt.
- Traffic calming measures in the town.

Ngaruawahia

- Upgrade of Jesmond Street.
- Improve appearance of the road and rail bridges.
- Beautification of the dumpsite on State Highway One.
- Develop entranceways to the town.
- Assist with painting of key buildings in the business area.
- Assist with the removal of roller doors along State Highway One.

Newstead

- Construction of a gully walkway from Vaile Road to State Highway 26.
- Provision of community facilities.
- Footpath work on Vaile Road.

Tamahere

- Contribution towards land purchase and community development.

Matangi

- Issues to be determined through the preparation of a Community Plan.

How we know we are on track

Within the framework of applicable legislation we aim to provide consistent service levels in the following areas.

Service level

- To complete all corporate planning documents to the standards required by legislation.

Checking progress

- To prepare and adopt the 2006 Long-Term Council Community Plan, including operating and capital budget, by 30 June 2006.
- To complete and present the signed-off 2004/2005 Annual Report for adoption by Council at its September 2005 meeting.

Service level

- To communicate Council's activities and decisions to residents and ratepayers.

Checking progress

- To publish and distribute six newsletters during the year to advise residents and ratepayers of Council's key decisions, developments in the district, and activities in our community.
- To produce a bi-annual newsletter to key Maori stakeholders.

Service level

- Council continues to encourage participation in the annual national Clean Up New Zealand Campaign.

Checking progress

- That community involvement in Clean Up New Zealand continues to be encouraged.

Corporate and Council Leadership Cost of Service Statement

Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP Budget \$000	2005/2006 Annual Plan Budget \$000
Operating Expenditure			
Council and Community Boards	3,816	3,530	3,582
Maori Liaison	63	63	64
Total Operating Expenditure	3,878	3,593	3,646
Income			
Council and Community Boards	0	950	993
Total Income	0	950	993
Net Cost of Service	3,878	2,643	2,653

Variations between LTCCP and Annual Plan

Expenditure

- Community outcomes consultation - \$40,000 is required to complete the community outcomes process at a local and regional level. This has also increased the recovery of overhead charges.
- Community Plan implementation – no amount has been allocated for community plan implementation in Te Kowhai for 2005/2006, and \$40,000 has been allocated for the Matangi Community Plan.

Income

- An amount has been included for interest on external contributions.

Corporate Services

The Corporate Services group of activities provides a range of support and service delivery functions for Council, its community and ratepayers. In particular these are financial management, computer technology, property and legal functions.

The Finance and Business Advisory departments within the Corporate Services Group meet Council's accountancy and treasury requirements. The principal services include rates billing, maintaining the integrity of financial systems, financial reporting and advice, and internal audit and control.

The Information Services team provides an internal support service for core Council departments, activities, staff and elected members throughout the district. Council business requires expertise and specialised software fully integrated into the provision of customer services.

In addition, the Corporate Services area also supports a number of community activities through community contracts, grants and donations.

The group also provides the public face of Council through staffing the area offices, counter and call centre operations.

Property

The Property Management Unit is responsible for the efficient management of all Council properties, plant and furniture. This includes development, sales and purchases, maintenance, leases and licenses to occupy. Council owns over 600 properties including offices, libraries, housing for the elderly units, reserves, public cemeteries, camping grounds, community houses, Raglan Harbour endowment properties, a wharf, community centres and halls.

Council's property portfolio is retained, managed and operated to ensure local communities have access to venues for recreational, cultural and governance activities. Community and civic halls and venues provide an environment for an extensive range of cultural and community-based social activities, including theatre, arts, band practice, indoor sports and clubs.

Council's housing for the elderly units provide well-maintained, affordable and safe living environments for elderly and disadvantaged tenants.

Libraries and office buildings are located to best serve the local communities, while reserve land is held for recreation and conservation purposes.

What we plan to do

Projects

	LTCCP 2005/2006	Annual Plan 2005/2006
	\$	\$
Ngaruawahia Library extension	50,000	50,000
Ngaruawahia Office major repairs and maintenance	93,500	93,500
Raglan Harbour pedestrian access walkway to bridge	7,500	0
Vehicle purchases	325,000	401,000
Furniture purchases	36,000	38,000
Huntly Riverside rooms upgrade	0	30,000
Energy Efficiency	0	20,000
Hakarimata Hills Subdivision	0	840,000

Variations between LTCCP and Annual Plan

Huntly Riverside Rooms

The upgrade of the Huntly Riverside rooms has been brought forward due to the condition of the room.

Raglan Harbour

It is not proposed to continue with the Raglan Harbour pedestrian access walkway project as it would detract from the natural surroundings.

Vehicle Purchases

An additional \$76,000 is required for vehicle purchases to replace three vehicles earlier than was budgeted for in the LTCCP, this also results in additional income of \$22,000.

Energy Efficiency

\$20,000 has been agreed for an energy efficiency review.

Key projects

Hakarimata Hills Subdivision

- Council is developing a two-stage, 42 section subdivision at Ngaruawahia called Hakarimata Hills. The development is funded from the Council's strategic investment fund, and sale proceeds will be returned to that account. The second stage of the subdivision will proceed in 2005/2006 (at a cost of \$840,000) as all the sections from Stage One have been sold.

Raglan Museum

- The Raglan Museum development has been proposed at a cost of \$500,000, with funding for the project coming from the proceeds of sales of surplus land and external income. This is the proposal to develop a joint Museum/Information Centre.

How we know we are on track

Within the framework of applicable legislation we aim to provide consistent service levels in the following areas:

Service level

- To ensure that the maintenance and capital development of Council-owned properties is carried out in accordance with the Asset Management Plans.

Checking progress

- To annually inspect and audit all Council-owned property.

Service level

- To ensure that all Council-owned buildings comply with the requirements of the Building Act 2004.

Checking progress

- To obtain a current Building Warrant of Fitness, and to carry out annual inspections and audits of all Council-owned property.

Service level

- To continue with the planned programme of refurbishment for the Housing for the Elderly units, consistent with the agreed Asset Management Plan.

Checking progress

- To annually refurbish one unit in Ngaruawahia and one unit in Huntly.
- To achieve a 95% occupancy rate of the Council-owned housing for the elderly units.

Service level

- To ensure that all Raglan Harbour navigational aids (beacons) are operational within 24 hours of a reported failure.

Checking progress

- To undertake a quarterly audit of all Raglan Harbour navigational aids and ensure compliance with legislative requirements.

Service level

- To ensure that all Raglan Harbour safety signs are operational within seven working days of notification of required repair or replacement.

Checking progress

- To undertake a quarterly audit of all Raglan Harbour safety signs and ensure compliance with legislative requirements.

Grants and Donations/ Community Liaison

Council makes contributions to a variety of community groups and projects to improve and enhance the social, cultural, environmental, arts, sporting capacity and infrastructure within the district.

Council administers discretionary funds, which reflect community needs on a self-determination basis. This activity promotes recreational activities, provides community facilities, and fosters arts, cultural and sports development. In addition, it creates a greater sense of belonging to the local community.

What we plan to do

Council proposes the following grants to community organisations:

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Balloons Over Waikato	5,000	5,000
Bush Tramway Club	0	12,500
Huntly Coalfields Museum	51,000	121,000
Huntly Coalfields Museum - new building	20,000	420,000
Ecosourced Waikato	2,000	2,000
Huntly Information Centre	57,000	57,000
Life Education Trust	5,000	5,000
Matangi Sports Club	0	up to 25,000
Maramarua Hall	0	7,500
Meremere Community Committee	0	5,000
Ngaruawahia Golf Club	10,000	10,000
Northern Surf Lifesaving	23,200	26,100
North Waikato Tourism	4,000	4,000
Raglan Information Centre	55,000	56,000
Sport Waikato	107,000	115,000
St Johns - Huntly	0	20,000
South Pacific Masters Games	0	3,500
Switched onto Artz Huntly	3,000	3,000
Te Akau Sports Complex	3,746	0
Te Kauwhata DISC	7,600	7,850
Te Kauwhata Health Awareness	0	15,000
Te Kowhai Hall	0	25,000
Tourism Waikato	32,000	32,000
Waikato District Sports Awards	5,000	5,000
Waikato Museum	5,000	5,000
Westpac Trust Air Ambulance	10,000	10,000
Whaingaroa Harbour Care	20,000	20,000
Whatawhata Tennis Courts	0	18,000
Discretionary Funds*	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Rural Ward	48,423	52,051
Huntly	45,540	47,051
Ngaruawahia	42,717	39,413
Raglan	25,845	23,402
Te Kauwhata	7,205	7,556
Meremere	2,239	2,443
Taupiri	2,941	3,084

* The funds that are made available to Community Boards and Committees are to be expended at their discretion. Guidelines on how to make an application for funding are available at any Council office.

Note: Total discretionary fund monies remain at \$175,000. The difference in allocation arises from using the 2001 census data compared with the 1996 census data being previously used.

Variations between LTCCP and Annual Plan

Huntly Coalfields Museum

The total grant to the District Museum of \$121,000 is \$20,000 more than the original budget. The LTCCP figure of \$51,000 was understated.

There is a proposal currently underway for a new District Museum at Huntly. The first stage of the development is estimated at \$1,500,000. Council's share of \$420,000 is proposed through selling the existing land and buildings as well as other funding. The LTCCP had provision for \$400,000 in 2006/2007, this has been brought forward one year to 2005/2006.

Te Akau Sports Complex

The \$3,746 previously allocated for the Te Akau sports complex has now been provided for within the property budget.

Te Kowhai Hall

A request was received to assist with capital works at the Te Kowhai Hall, and \$25,000 has been granted for this purpose.

Matangi Sport Club

\$22,000 was budgeted and unspent in 2004/05, this is rebudgeted for 2005/06 along with an additional grant of \$3,000.

St Johns - Huntly

A request was received to assist with the funding of a new building in Huntly for St Johns. \$20,000 has been granted for this purpose.

How we know we are on track

Within the framework of applicable legislation we aim to provide consistent service levels in the following areas:

Service level

- To ensure expenditure on grants and donations is consistent with the direction given in Council's Long-Term Council Community Plan.

Checking progress

- To undertake quarterly internal audits and provide monthly monitoring reports to Council Committee.

Service level

- To ensure community grants programmes are completed on time, to the required standard and within budget.

Checking progress

- To undertake quarterly internal audits and provide monthly monitoring reports to Council Committee.

Service level

- To ensure that the required reporting is received from organisations that have been given grants.

Checking progress

- To undertake quarterly internal audits and provide monthly monitoring reports to Council Committee.

Service level

- To ensure that analysis of funding applications is provided to the funding body.

Checking progress

- To undertake quarterly internal audits and provide monthly monitoring reports to Council Committee.

Community and Safety

Waikato District Council has joined with four other councils (Waipa, Hamilton, Otorohanga and Waitomo) to jointly manage emergencies in the total area. To do this they have established an office with three staff located at Hamilton City Council, which is the administering authority. This arrangement was established in 2003 and will be developed over coming years in response to the Civil Defence Emergency Management Act 2002.

The joint office:

- develops, implements and monitors area wide emergency management plans based on an all-hazards approach
- promotes community awareness and involvement
- plans and undertakes exercises to prove capability

Through this joint group Council works co-operatively with the other authorities in the greater Waikato region to plan for and respond to hazards, risks and emergencies.

Council retains some resources to respond to and manage emergencies at all levels.

Council maintains separate facilities and the capacity to respond to rural fires within the district.

This activity is fundamental to protecting the community in the event of emergencies and is required by the Civil Defence Emergency Management Act 2002 and the Forest and Rural Fires Act 1997.

What we plan to do

Projects

Civil Defence radios

LTCCP 2005/2006	Annual Plan 2005/2006
\$ 23,000	\$ 23,000

How we know we are on track

The joint emergency management plans cover all hazards and are co-ordinated with both the greater region and nationally. The full development of these plans will be complete by the end 2005.

Service level

- Under the Civil Defence Emergency Act 2002 a cluster of five local authorities have produced a common Civil Defence Management Plan.

Checking progress

- That at all times Council shall support the current Civil Defence Plan in accordance with section 34 of the Civil Defence Emergency Act 2002.

Area Offices

The Council's district office at Ngaruawahia, area offices at Huntly and Raglan, and agencies at Hamilton and Te Kauhata provide the first point of contact for customers. The Council's Customer First staff offer a full range of services and information to district residents and visitors to the Waikato area. Building and resource applications, payment for services, and requests for service are all handled at the area offices.

How we know we are on track

Service level

- To deliver a full range of services and information in a prompt, professional and customer friendly manner.
- To provide the customer interface with Council.

Checking progress

- To obtain a rating of 'good' or better from 90% of respondents in a formal customer satisfaction survey which will be carried out once each year.

Funds Management

This activity manages Council's treasury and investment operations. This involves administering funds collected through depreciation, a number of general purpose reserves and targeted rate reserves. This activity also reviews Council's debt position on an ongoing basis.

How we know we are on track

Service level

- To be compliant with the Council's Treasury Management Policy.

Checking progress

- To undertake monthly reports to the Council Finance Committee.

Corporate Services Cost of Service Statement

Summary Cost of Service Statement Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP Budget \$000	2005/2006 Annual Plan Budget \$000
Operating Expenditure			
Area Offices	936	960	978
Community & Safety	230	241	239
Council Properties	1,588	1,630	1,925
Funds Management	545	505	462
Grants and Donations/Community Liaison	901	824	921
Information Services Capital	0	0	0
Total Operating Expenditure	4,199	4,160	4,525
Income			
Area Offices	2	2	2
Council Properties	1,903	1,964	2,554
Funds Management	1,931	2,001	1,800
Grants and Donations/Community Liaison	133	127	156
Total Income	3,968	4,094	4,512
Net Cost of Service	231	66	13

Variations between LTCCP and Annual Plan

Area Offices

- Operating expenditure has increased to cover the cost of staff wages.

Property

- Operating expenditure has increased to cover the cost of staff wages and the increase in depreciation due to the 2003 revaluation.
- There are accounting treatment changes in how the expenditure and income of Raglan Kopua Camp is dealt with. This results in greater expenditure and greater income of \$370,000. The net effect is the same.
- \$20,000 is to be spent on an energy efficiency review.
- Income is also greater as it includes \$200,000 of external income for the Raglan museum project (refer to key projects under the property activity).

Funds Management

- Expected dividend income has decreased by \$300,000.
- There is extra penalty income of \$75,000 as well as a decrease in penalty remission expenditure of \$43,000.
- There is additional interest income of \$271,000, as interest on reserves is utilised to decrease the General Rate requirements instead of increasing the reserve balance.

Environmental Services

The Environmental Services group is primarily the regulatory arm of Council. It is closely linked to the community and the achievement of its three desired outcomes through activities like animal and building control, resource management and consents planning, environmental health and liquor licensing.

Building Control

The Building Control activity is responsible for issuing consents to allow building development in the district, as well as conducting inspections to ensure that building consent conditions are met and relevant legislation is complied with. This activity is also responsible for ensuring that swimming pools are effectively fenced, administering building warrants of fitness for public buildings, and ensuring that earthquake prone buildings are identified.

What we plan to do

Projects

Staff accreditation as required by legislation
Waikato Region building consents project

	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Staff accreditation as required by legislation	20,000	10,000
Waikato Region building consents project	20,000	20,000

How we know we are on track

Building consents

Service level

- To process all applications for building consents in accordance with statutory requirements and the provisions of the New Zealand Building Code.

Checking progress

- To ensure all building consents required by statute are processed and issued within an average of five working days. (Note: the processing time allowed by the Building Act is 10 days).

Building warrants of fitness

Service level

- To annually monitor and audit buildings in the Waikato district that hold Compliance Schedules.

Checking progress

- To annually monitor and audit 50 of the 230 buildings on a rotating basis.
- To annually inspect all accommodation buildings to confirm that property owners and their contractors are conducting regular maintenance on, and inspections of, their buildings.

Earthquake-prone buildings

Service level

- To ensure that monitoring of earthquake-prone buildings is undertaken.

Checking progress

- To conduct a survey of the buildings in the Waikato District in order to identify those structures that fall into this category.
- To ensure that the building condition survey is placed on a database to identify earthquake-prone buildings.
- To check individual property records and advise building owners in writing if their building is at risk in an earthquake.

Swimming pools

Service level

- To inspect all swimming pools in the district for legislative compliance.

Checking progress

- To annually check 50 of the swimming pools currently on the Council's Swimming Pool Register for compliance with the provisions of the Fencing of Swimming Pools Act 1987, and inspect all new pools for compliance.

Animal Control

The Animal Control activity is a community safety service mainly focused on the control of dogs in the community, the registration of all dogs, and the enforcement of relevant legislation and bylaws. Council's Animal Control Officers also respond to reports of stray stock obstructing public roads.

What we plan to do

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Improvement of dog impounding facilities	10,000	0
Review, upgrade and develop promotional and public education material	5,000	6,000

Variations between LTCCP and Annual Plan

The \$10,000 allocated for the improvement of the dog pound facilities is no longer needed due to additional work that was undertaken in 2004/2005.

How we know we are on track

Within the framework of applicable legislation we aim to provide consistent service levels in the following areas.

<p>Unregistered dogs</p> <p>Service level</p> <ul style="list-style-type: none"> To conduct regular routine patrols to detect unregistered dogs and to identify their owners. 	<p>Checking progress</p> <ul style="list-style-type: none"> To maintain a register of dogs. To ensure annual registration of dogs is undertaken by owners. To ensure appropriate sanctions are imposed and Court proceedings are commenced whenever practicable against the owners of unregistered dogs.
<p>Dog runs</p> <p>Service level</p> <ul style="list-style-type: none"> To ensure dog owners are provided with sufficient public domain to meet their recreational needs. 	<p>Checking progress</p> <ul style="list-style-type: none"> To ensure fenced dog exercise areas are clearly marked and maintained. To monitor dog exercise areas on a daily basis.
<p>Community safety</p> <p>Service level</p> <ul style="list-style-type: none"> To minimise the intimidation of the community by uncontrolled dogs. 	<p>Checking progress</p> <ul style="list-style-type: none"> To patrol urban areas, parks, playgrounds and recreational areas on a daily basis. To fully investigate at least 95% of complaints regarding dog control within 10 working days of notification. To control access by dogs to public places, particularly those frequented by children. To impound stray dogs.
<p>Stray stock</p> <p>Service level</p> <ul style="list-style-type: none"> To herd and secure stock straying onto roads so that motor vehicle accidents are prevented. 	<p>Checking progress</p> <ul style="list-style-type: none"> To respond to all complaints of straying stock immediately, and ensure stray animals are located and contained.

Resource Management

By providing resource management services Council meets the requirements of the Resource Management Act 1991 to promote sustainable resource management while enabling the community to provide for its well-being.

Resource Management encompasses two areas of activity. The policy planning section includes community consultation, preparation and maintenance of the Waikato District Plan, and related policies and strategies. The consents planning section is primarily concerned with the administration of the District Plan through processing and enforcing resource consents, educating people about land use, and other related activities.

The emphasis of this activity is on environmental protection and resource sustainability. Resource management enables communities and individuals to use resources for their social, cultural and economic well-being while ensuring there are no long-term adverse effects on future opportunities for use of those same resources.

What we plan to do

Projects

District Plan Review

LTCCP 2005/2006	Annual Plan 2005/2006
\$ 602,000	\$ 602,000

How we know we are on track

We aim to maintain an operative District Plan and process changes to that Plan in accordance with the provisions of the Resource Management Act.

Review of the District Plan

Service level

- The District Plan is being reviewed after a three year process of consultation and drafting.

Checking progress

- To provide the community with the opportunity of formal input into the review by way of:
 - public hearing process
 - opportunity to present their views
 - written advice of Council's decisions on their submission.

Resource consents

Service level

- To process resource consents in accordance with the provisions of the Resource Management Act 1991.
- To grant robust resource consents.

Checking progress

- To achieve 95% compliance with statutory timeframes for all consents.
- To monitor the effectiveness of all consents issued.
- To report on the effects of resource consents granted.

District Plan

Service level

- To undertake Plan Changes over the life of the Plan to address specific resource management issues as they arise.

Checking progress

- To ensure Plan Changes are undertaken when required.
- To ensure improvement in the effectiveness of the Plan is achieved.

State of the Environment

Service level

- To audit the District Plan implementation and progress towards achievement of stated environmental outcomes.

Checking progress

- To report every three years on the results of state of the environment monitoring.

Environmental Health

All activities and functions carried out by Environmental Health Officers are fundamental to Council achieving and maintaining a clean and healthy environment.

There are numerous legislative reasons for the provision of this activity. Environmental Health Officers are also appointed as Licensing Inspectors (under the Sale of Liquor Act) and those with specialist training are designated as Hazardous Substances Officers.

The Environmental Health activity is responsible for improving, promoting and protecting the public health of the district, along with the provision and monitoring of all liquor licences and hazardous substances.

What we plan to do

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Water Testing	4,000	4,000

How we know we are on track

Within the framework of applicable legislation we aim to provide consistent service levels in the following areas.

<p>Registered premises</p> <p>Service level</p> <ul style="list-style-type: none"> To inspect registered food premises within the district to ensure compliance with relevant legislation. 	<p>Checking progress</p> <ul style="list-style-type: none"> To inspect all food premises annually. To ensure that the appropriate number of inspections for each premises is carried out in accordance with Council's risk rating for those premises.
<p>Nuisances</p> <p>Service level</p> <ul style="list-style-type: none"> To ensure any nuisance, or condition likely to be injurious to health or offensive, is investigated by Environmental Health Officers. 	<p>Checking progress</p> <ul style="list-style-type: none"> To take all proper steps to secure the abatement of the nuisance or the removal of the condition. To respond to all nuisance conditions and complaints within one working day.
<p>Infectious diseases</p> <p>Service level</p> <ul style="list-style-type: none"> To investigate notified infectious diseases. 	<p>Checking progress</p> <ul style="list-style-type: none"> To respond to all notifications of infectious diseases within one day. To maintain a register of infectious diseases. To ensure reports are submitted to the Medical Officer of Health within five days of investigation completion.
<p>Liquor licensing</p> <p>Service level</p> <ul style="list-style-type: none"> To process all applications in accordance with the Sale of Liquor Act 1989. 	<p>Checking progress</p> <ul style="list-style-type: none"> To issue liquor licences and certificates within 10 working days unless subject to objection, after receipt of all reports and required information.
<p>Contaminated sites</p> <p>Service level</p> <ul style="list-style-type: none"> To develop a land use database of potentially contaminated sites. 	<p>Checking progress</p> <ul style="list-style-type: none"> To complete a preliminary site investigation in accordance with Ministry for the Environment "Guidelines for Reporting on Contaminated Sites" by 30 June 2005.

Environmental Services Cost of Service Statement

Summary Cost of Service Statement Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP Budget \$000	2005/2006 Annual Plan Budget \$000
Operating Expenditure			
Animal Control	612	610	638
Building Control	865	879	950
Environmental Health	359	368	389
Resource Management	1,791	1,840	1,992
Total Operating Expenditure	3,627	3,698	3,969
Income			
Animal Control	361	383	375
Building Control	763	763	873
Environmental Health	85	87	91
Resource Management	793	803	875
Total Income	2,002	2,036	2,214
Net Cost of Service	1,625	1,662	1,755

Variations between LTCCP and Annual Plan

Animal Control

- Operating expenditure has increased to cover staff wages.
- Income has decreased as it is not proposed to increase dog registration fees.

Building Control

- Operating expenditure and income has increased to include an additional building inspector due to the increase in the number of consents.
- Income has also increased due to an increase in fees.

Environmental Health

- Operating expenditure has increased to cover staff wages.

Resource Management

- Operating expenditure has increased to cover staff wages. A Planner was employed during the 2004/2005 year and their costs and recoveries have been included in the LTCCP.

Community Assets

The main focus for the Community Assets group is the provision of water, wastewater services, stormwater, refuse collection, parks and reserves and library services in the district.

Water Supply

Council provides a high quality sustainable water supply to the community for domestic, commercial and farm use. Water from the Waikato River is treated at Council treatment plants at Ngaruawahia, Hopuhopu, Huntly and Te Kauwhata, and distributed to communities around these townships. Council purchases bulk water from Hamilton City and distributes it to communities at Gordonton, Puketaha, Newstead, Eureka, Matangi and Tamahere in the south eastern parts of the district, and Ruffell Road and Stonebridge in the south western parts of the district. The community at Raglan receives its drinking water from a spring, and Te Akau receives water drawn from a bore.

Council ensures that a high standard of production is maintained and monitors water quality to ensure compliance with New Zealand Drinking Water Standards. The Council is required to maintain water services under Section 130 of the Local Government Act 2002. Council also recognises the need to meet the community's expectation of an essential service delivered at an affordable price.

What we plan to do

Operating Expenditure

Includes operation and maintenance of water supply treatment, and distribution of drinking water.

	LTCCP 2005/2006 \$*	Annual Plan 2005/2006 \$
General District	64,000	65,000
Hopuhopu	61,000	61,000
Huntly	565,000	590,000
Ngaruawahia	376,500	376,000
Raglan	201,000	211,000
Taupiri	52,500	57,500
Northern Waikato	339,000	358,000
Te Akau	6,000	7,000
Southern Districts	917,500	786,000
Western District	30,000	32,000

* Some of these figures were incorrectly shown in the LTCCP. These have been corrected to show the correct amounts which total to the Cost of Service Statement Expenditure.

Mains Renewal Programme

Allows for the renewal of water supply assets.

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Replace asbestos cement pipes at: Main Street and SH 1, Huntly	108,000	108,500
South of Rainer Rd intersection Ellery Street and Havelock Road at Ngaruawahia	97,500	98,800
Bow Street at Raglan	55,500	59,000
Kohekohe Street and Meremere Lane	25,000	25,000

Improving Services

Expanding system capacity, or improving quality of service delivery.

Projects

	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Replace under-reading water meters at Huntly	10,500	10,500
Replace under-reading water meters at Ngaruawahia	11,000	11,000
Install a chlorine disinfection system at Te Akau	10,000	0
Replace under-reading water meters in Southern Districts	40,000	25,000
Install a UV disinfection system at Hopuhopu Water Treatment Plant	0	70,000
Install a booster pump station to feed Kimihia Reservoir at Huntly	0	70,000
Install a booster pump station to feed Rotowaro Rd Reservoir at Huntly	0	40,000
Install a UV disinfection system at Huntly Water Treatment Plant	0	190,000
Replace wet well transfer pumps	0	25,000
Investigate Ngaruawahia Water Treatment Plant capacity upgrade works	0	20,000
Water supply extensions associated with subdivisional developments:		
Ngaruawahia, Horotiu and River Road	104,500	56,900
Water Treatment Plant Upgrade Works at Te Kauwhata <i>(includes new reservoir)</i>	997,500	2,407,000
Southern Districts Water Supply expansion works	2,000,000	2,000,000

Variations between LTCCP and Annual Plan

Southern Districts Operating Expenditure

Delay in the upgrade project has meant interest and depreciation expenses will not be as high as budgeted. There are also increases in all water supply expenditure due to staff costs being greater than budgeted.

Te Akau

The Te Akau chlorine project has been deferred pending further testing.

UV Treatment

UV Treatment project has been added to meet the Drinking Water Standards 2005.

Huntly

Booster pumps and wet well pumps have been included at the plant to improve distribution of treated water.

Ngaruawahia

The Ngaruawahia water treatment plant investigation has been added due to the need for additional capacity. Ngaruawahia water extensions have been reduced to reflect the revised upgrade estimate.

Key projects

Southern Districts Water Supply

Council has planned to extend the Southern Districts water supply area at a total cost of \$6,145,000. During 2005/2006 Council proposes to spend \$2,000,000 on this work. The project will service the increasing number of lifestyle blocks in this area. The expansion costs will be funded over time from the financial contributions paid by the subdividers who want to join the scheme. The water is currently sourced from Hamilton City.

North Waikato Water Supply

It is proposed to upgrade the water treatment plant at Te Kauwhata in 2005/2006. This will supply water to the proposed corrections facility and will provide additional treatment capacity for the future growth of the village. The majority of the upgrade costs are being funded by the Department of Corrections.

UV (Ultra Violet) Disinfection

It is a requirement of the new Drinking Water Standard to install a suitable additional disinfection system other than chlorine disinfection to protect public health against giardia and cryptosporidium infections. During 2005/2006 the Council plans to install UV disinfection systems at Huntly (\$190,000) and Hopuhopu (\$70,000) water treatment plants.

Booster Pumping Stations

Council plans to install two booster-pumping stations to improve water supply to Kimihia Road reservoir and Rotowaro Road reservoir at Huntly. The cost of these works during 2005/2006 is \$1 10,000.

How we know we are on track

Within the framework of applicable legislation we aim to provide consistent service levels in the following areas.

Service level

- To provide high quality water treatment and distribution to both urban and rural communities.

Checking progress

- To sample and monitor water to achieve compliance with the Drinking Water Standards for New Zealand 2000, in accordance with the prescribed schedules in the standard.
- To maintain current water supply gradings for treatment and distribution.

Service level

- To provide an adequate supply of good quality water, except when the supply may be interrupted during emergencies or scheduled works.

Checking progress

- Complete all water supply capital and renewal projects for the year by 30 June 2006.
- To maintain reservoir levels above 40% full.
- To limit the duration of planned shutdowns to a maximum of eight hours per day.
- To give customers at least 24 hours' notice before any planned shutdown of the water reticulation system.

Service level

- To ensure availability and reliability of the supply at all times and to ensure speedy response to all customer complaints and requests for service.

Checking progress

- To resolve all complaints concerning lack of water supply within three hours of notice.

Service level

- To minimise water losses within the distribution system.

Checking progress

- To reconcile bulk and individual meter readings for metered water supplies to assess system losses and to plan for loss reduction works.

Wastewater

The Council provides wastewater collection, treatment and disposal for residents in Huntly, Ngaruawahia, Te Kauwhata, Meremere, Raglan, Hopuhopu and Horotiu, with smaller facilities serving some of the residents in Te Kowhai, Matangi and Maramarua. Council aims to provide this service efficiently and effectively to minimise effects on the environment.

Council staff carry out day-to-day operations while the Council manages physical capital works (including upgrading and extending) through the use of external contractors.

What we plan to do

Operating Expenditure

Includes operation and maintenance of wastewater collection, treatment and disposal.

Wastewater	LTCCP 2005/2006 \$ *	Annual Plan 2005/2006 \$
General District	51,000	84,000
Hopuhopu	21,000	20,000
Huntly	507,000	507,000
Maramarua	8,500	9,000
Matangi	35,000	35,000
Meremere	65,500	67,000
Ngaruawahia	276,500	278,000
Raglan	378,500	378,000
Taupiri	91,500	48,500
Te Kauwhata	165,000	140,500
Te Kowhai	9,000	14,000

* Some of these figures were incorrectly shown in the LTCCP. These have been corrected to show the correct amounts which total to the Cost of Service Statement Expenditure.

Asset Renewal Programme

Allows for the renewal of wastewater assets.

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Replace asbestos cement pipes at:		
Smith Street at Huntly	71,000	71,000
Thomas Street area at Ngaruawahia	90,500	90,500
Repair wavebands at Ngaruawahia treatment plant	20,000	20,000

Asset Upgrades and New Assets

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Scheme landscaping at Raglan Wastewater plant	40,000	0
Improvements to connection of rising main from Hopuhopu to Ngaruawahia ponds for treatment upgrade works	0	40,000
Improvements to Ngaruawahia wastewater treatment upgrade works to meet consent conditions	0	300,000
Upgrade wastewater treatment plant at Raglan	648,000	1,996,000
New rising main from Greenslade Rd to Raglan to service new developments	0	200,000
Infiltration elimination programme at Raglan	40,500	40,600
Wastewater collection and disposal system at Taupiri	0	1,800,000
Infiltration elimination programme at Te Kauwhata	20,500	20,500
Wastewater collection and disposal system at Rangiriri	409,000	659,000
Upgrade wastewater treatment plant at Te Kauwhata and rising main from the corrections facility	3,480,000	3,482,000
Huntly - Harris Street Wastewater extension	0	50,000

Variations between LTCCP and Annual Plan

Taupiri

Due to the delay in the project, interest and depreciation expenses will not be as high as budgeted.

General Districts Operating Expenditure

The investigation of the Whale Bay wastewater has been included as a result of a sanitary survey assessment undertaken in 2004/2005 at a cost of \$20,000. An amount of \$10,000 has been allocated for preliminary design of a wastewater collection disposal system for Tauwhare Pa.

Te Kowhai

Harris Street extension. As a result of submissions, the wastewater reticulation will be extended to seven properties. This is subject to Ministry of Health subsidy approval.

Raglan

The scheme landscaping at Raglan Wastewater Treatment Plant has been included in the main upgrading budget. The Greenslade Road rising main has been added to respond to development.

Rangiriri

The project costs for Rangiriri have increased to reflect the revised estimate.

Ngaruawahia

The Ngaruawahia Wastewater upgrading project is the result of unsatisfactory treatment performance and upgrading works are required.

Key projects

Ngaruawahia Wastewater Treatment Plant Upgrade

Council plans to upgrade the Ngaruawahia wastewater treatment plant to meet resource consent conditions. This work will proceed in 2005/2006 at a cost of \$300,000.

Raglan Wastewater

Completion of the upgrade of the wastewater treatment plant will occur during 2005/2006. The total estimated project cost is \$3.5 million. The project was originally budgeted in 2004/2005 but was delayed due to the resource consent appeal. The consent has now been granted.

Taupiri Wastewater

The Ministry of Health has approved a 50 per cent subsidy towards the cost of installing a wastewater reticulation and disposal system for Taupiri. During 2005/2006 the Council plans to complete the installation of the reticulation network and pump stations to take wastewater from Taupiri and discharge to Ngaruawahia wastewater treatment plant for treatment. The estimated cost of these works is \$1,800,000.

This was budgeted for in 2004/2005, due to delays in receiving agreement for the Ministry of Health subsidy this project is scheduled for 2005/2006 and has been re-budgeted.

Rangiriri Wastewater

The Ministry of Health has approved a 50 per cent subsidy towards the cost of installing a wastewater reticulation and disposal system for Rangiriri, with the effluent piped to the Te Kauwhata wastewater treatment system. Public consultation was carried out as part of this Annual Plan. The community supported the project and Council revised the funding model as a result of the submissions.

Te Kauwhata Wastewater Treatment Plant Upgrade

Council has planned to upgrade the wastewater treatment plant at Te Kauwhata and install rising mains and pumping stations to collect and treat wastewater from the proposed corrections facility. The upgraded treatment plant will service the corrections facility, Rangiriri and future growth around Te Kauwhata. The majority of works are funded by the Department of Corrections.

Greenslade Road Rising Main

Council plans to install a pump station and a rising main to service new developments around Greenslade Road at Raglan.

Whale Bay Wastewater

Council is proposing to allocate \$20,000 towards the preliminary design of a wastewater collection system for Whale Bay.

How we know we are on track

Service level

- To provide a high quality wastewater treatment and disposal service to protect public health while minimising effects on the environment.

Checking progress

- To sample and monitor treated effluent as required by the resource consent conditions set by Environment Waikato.
- Complete all wastewater capital and renewal projects by 30 June for the year, subject to a timely receipt of any necessary resource consents.

Service level

- To ensure a speedy response to all customer complaints and requests for service.

Checking progress

- To action all complaints or requests for service within 12 hours of notice.

Service level

- To plan and implement adequate maintenance programmes.

Checking progress

- To inspect all wastewater treatment plants at least fortnightly.
- To inspect all wastewater pump stations once in every three weeks.

Stormwater

The Council provides drainage systems to manage surface water run-off from urban and rural catchments in a way that achieves an optimum balance between the level of protection and minimum cost to the community.

Council staff carry out day-to-day operations of the urban drainage network, while the Council manages physical capital works (including upgrading and extending) through the use of external contractors.

The rural drainage network is operated and maintained by 45 rural drainage district committees.

Council is required under the provisions of the Resource Management Act to provide drainage services in an environmentally responsible manner. Council recognises the need to meet public expectation of an essential service at an affordable price.

What we plan to do

Operating Expenditure

Provides for the operation and maintenance of stormwater collection, and disposal

Stormwater Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
General District	44,000	45,000
Huntly	112,000	107,000
Ngaruawahia	36,500	34,500
Raglan	37,500	39,000
Te Kauwhata	12,000	10,500

Maintaining Services

Minor Works

Allows for minor works that require immediate attention.

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
<i>Miscellaneous pipes and manhole replacements in:</i>		
Huntly	26,000	28,000
Ngaruawahia	28,000	29,000
Raglan	71,000	141,685
Te Kauwhata	4,500	4,400
Miscellaneous stormwater upgrade works at Rangiriri, Horotiu, and Meremere	10,000	10,000
Minor stormwater extensions at Te Kauwhata	8,000	8,000
Taupiri stormwater improvements	0	15,000

Improving Services

Raglan Stormwater

Raglan's stormwater system is substandard in many areas and requires upgrading. The current targeted rate of \$100.00 provides limited funds for upgrades and this will need to increase in future years.

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Simple Street, Huntly – Stage IV	49,000	0
Onslow Street Stage I, Smith/Cobham Ave improvements at Huntly	0	119,000
Patterson Park stormwater improvements at Ngaruawahia	88,000	168,000
Bankart Street, Raglan	59,500	63,000
Ngaruawahia – SH 1 North	0	100,000

Variations between LTCCP and Annual Plan

Raglan

The Raglan budget has increased to reflect developments and a number of problem areas.

Semple Street

The Semple Street project was completed in 2004/2005. As a result the Onslow, Smith, Cobham Ave project has been added for 2005/2006.

Ngaruawahia

The scope of the works in Patterson Park/River Road in Ngaruawahia has increased, resulting in increased costs.

The State Highway One project has been added to improve drainage and to help with beautification.

Key projects

Stormwater Improvements at Huntly

Council has proposed a sum of \$119,000 to solve stormwater problems at Onslow Street and Smith Street/Cobham area at Huntly.

Stormwater Improvements at Ngaruawahia

At Ngaruawahia the Council plans to upgrade pipework and manholes in the Patterson Park area to improve drainage problems at the school. During 2005/2006 a sum of \$168,000 is proposed for this work. It is proposed to pipe the State Highway One drain on the northern entrance to Ngaruawahia.

Stormwater Improvements at Raglan

Council has proposed \$141,500 for provision of pipes and manholes to fix stormwater problems in isolated locations and as a result of new developments at Raglan. In addition Council proposes to spend a further \$63,000 towards the provision of an outfall for the community centre and town hall for alleviation of section flooding and tidying the outlet at Stewart Street.

Comprehensive Stormwater Resource Consents

Council has applied for resource consents for stormwater for all its urban areas. Further consultation and consent hearings will occur on this during the year.

How we know we are on track

Within the framework of applicable legislation we aim to provide consistent service levels in the following areas.

Service level

- To minimise effects of stormwater discharges to receiving waters.

Checking progress

- To sample, monitor and report on compliance with stormwater discharge resource consent conditions.
- To complete all stormwater capital and renewal projects for the year by 30 June 2006.

Service level

- To minimise or eliminate damage to property due to flooding.

Checking progress

- To ensure that maintenance programmes for urban drains are completed by 30 April 2006.
- To ensure that contract works for minor maintenance and inspection of 23 pumping stations is completed by 1 October 2005 and that all drainage committees are notified of work required and receive financial reports by 1 December 2005.

Service level

- To plan and implement adequate maintenance renewal programmes.

Checking progress

- To ensure that the contract for minor maintenance and inspection of the five urban pumping stations in Huntly is completed by 1 October 2005.
- Review the capital improvement programmes with the Huntly, Ngaruawahia and Raglan Community Boards and the Te Kauwhata Community Committee.

Refuse Transfer Stations

Council provides refuse transfer stations (RTS) at Huntly, Raglan and Te Kauwhata. The stations are operated under contract and provide a range of recycling and refuse disposal services. Each site is focused on the separation of waste, and the re-use and recycling of as much material as practicable. Customers are encouraged, by way of discounted disposal charges, to separate the recyclable materials within their loads so as to minimise the amount of refuse that ends up going to landfill.

Residual waste that cannot be recycled is taken to Horotiu Landfill for disposal. Following the closure of Horotiu Landfill an alternative private landfill site will be used.

Green waste is mulched at the Huntly and Raglan transfer stations. Car bodies are accepted for disposal at Huntly and Raglan. All RTS sites have facilities for the storage of domestic hazardous wastes and farm chemicals which are accepted free of charge. Hazardous trade and business wastes are not accepted.

Council continues to develop and maintain its RTS sites to maximise the separation and recycling of incoming materials and to provide a high standard of customer service.

The Local Government Act 2002 requires that Council promotes effective and efficient waste management within the district and has regard to the environmental and economic costs and benefits for the district. The RTS provides a focus for local recycling initiatives and allows community involvement in recycling and related activities.

What we plan to do

Operating Expenditure

Provides for the operation and maintenance of refuse transfer stations, and the implementation of a waste minimisation programme.

	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Waste minimisation programme	57,500	47,500
Raglan refuse transfer station	175,000	204,000
Huntly refuse transfer station	178,500	178,500
Te Kauwhata refuse transfer station	66,500	65,500

Improving Services

The following programme improves facilities at refuse transfer stations and, therefore, quality of service delivery.

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Canopy and racks - Huntly RTS	20,000	20,000
Canopy at vehicle dismantling area - Raglan RTS	10,000	10,000

Variance between LTCCP and Annual Plan

Increased costs for the Refuse Transfer Stations relate to contractors costs and the increased cost of recycling.

How we know we are on track

Service level

- To maintain and operate three refuse transfer stations at Huntly, Raglan and Te Kauwhata, with each operating five days per week including weekends. Opening hours vary for each site. The facilities are intended for the exclusive use of district residents.

Checking progress

- To monitor waste tonnages sent to landfill from all refuse transfer station sites.
- To promptly respond to all public complaints.
- To undertake regular inspections of transfer stations and review contractor performance.

Service level

- To review and consult on the Council's Waste Minimisation Plan, and develop a new Waste Minimisation Policy during 2005/2006.

Checking progress

- That a new Waste Minimisation Policy is in place by 30 June 2006.

Refuse

Council provides a weekly domestic refuse collection to 11,000 properties in the district. Each household within the collection area can put out the equivalent of two 60-litre refuse bags each week. The refuse collection targeted rate of \$95.00 is levied on properties that receive the refuse collection service. The targeted rate is proposed to increase by \$3.00 from the 2004/2005 rate of \$92.00.

An annual inorganic refuse collection is provided to all properties in the collection area. Kerbside recycling is provided to all urban areas, and to the Tamahere/Matangangi area. Council does not provide refuse collection or kerbside recycling to businesses.

Raglan has declared itself a zero waste community and, as such, has adopted a different refuse collection system from other parts of the district. Xtreme Waste carries out a prepaid refuse bag collection at Raglan. Standard 65 litre bags cost \$1.40 each and smaller 35 litre bags cost \$0.80 each, which covers the cost of collection and disposal. The bags are available from local retailers, Xtreme Waste and Council's Raglan office.

A targeted rate of \$38.00 will be charged in Raglan (instead of the \$95.00 refuse collection charge) to cover the cost of the recycling collection and other recycling initiatives.

What we plan to do

Operating Projects

This budget provides for a weekly domestic refuse collection service in the district.

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
General District		
Refuse Collection	852,000	854,000
Kerbside Recycling	110,000	120,000
Raglan		
Refuse Collection	0	0
Kerbside Recycling	57,000	52,000

Xtreme Waste provides a pre-paid bag refuse collection service at Raglan and, therefore, there are no Council expenses for refuse collection at Raglan.

How we know we are on track

Service level

- Provide weekly refuse and kerbside recycling collections within the district.

Checking progress

- Use contractors that are specialists in refuse collection and kerbside recycling.
- Action any complaints regarding refuse collection and disposal within three working days of notification.
- Monitor quantities of refuse and recycled materials collected in the district.

Service level

- Extend the collection area for refuse and kerbside recycling where sufficient demand exists, and the service can be economically provided.

Checking progress

- Expansion of refuse collection and recycling areas occurs in a timely manner.

Recycling

Council has received considerable feedback on the extent of the recycling collection and the materials collected through the Annual Plan and LTCCP consultation. Recycling will be reviewed during the year and Council will develop a policy as part of its waste management plan review.

Landfills

Council owns closed landfills at Huntly, Ngaruawahia, Raglan and Te Kauwhata. The landfills no longer accept refuse for disposal and have been fully capped and rehabilitated. Each site is subject to Environment Waikato resource consent, except for Ngaruawahia, which has a consent application pending.

Council ensures that regular monitoring and inspection of closed landfills is carried out to ensure protection of the surrounding environment.

Council continues to maintain the infrastructure at each site, including leachate drainage and the landfill clay cap. Council does not currently intend to establish new landfills, though it is required to monitor its closed landfills to ensure environmental protection.

Council will retain ownership of its closed landfill sites due to the long-term risk associated with buried refuse and ongoing land settlement.

What we plan to do

Operating Projects

This budget provides for maintaining closed landfills at Raglan, Ngaruawahia, Huntly and Te Kauwhata and environmental monitoring of closed landfills as required by resource consents for closed landfills. A consent is required for the closed landfill at Ngaruawahia and is expected to be issued during 2005/2006

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Landfill operating costs	51,500	49,000
Resource consent	0	10,000

How we know we are on track

Service level

- To comply with conditions of resource consents.

Checking progress

- To sample and monitor closed landfills in accordance with the resource consent conditions.
- To review consent monitoring requirements as required to ensure that they are appropriate to the level of environmental risk.

Service level

- Control of noxious plants at landfill sites.

Checking progress

- To undertake weed control programmes at each site.

Parks and Reserves

The Parks and Reserves section includes passive and active recreational parks, esplanade reserves, reserve maintenance and development, capital developments, conservation and amenity planting, reserve planning, reserve management committees, swimming pools at Huntly and Ngaruawahia, public toilets, cemeteries and walkways.

Council provides a range of recreational walkways to enable people to enjoy the district's native bush, lakes, rivers and the coast. Some walkways cater for cyclists, and some off-road cycle routes will be investigated. Possible routes are listed in the Waikato District Walkway Strategy.

Council believes in developing a network of reserves and seeks to grow this through land purchases, such as adjacent to the Waikato River at Tamahere, at a beach within Raglan Harbour and to west coast beaches north of Raglan Harbour. Consideration will be given to purchasing 'village greens' to meet local rural community needs.

Development of existing reserves will continue. Some reserves that are surplus to requirements and are unlikely to be needed in the future may be sold.

What we plan to do

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Aro Aro Inlet protection works	10,000	10,000
Cliff Street erosion protection	60,000	60,000
District-wide walkways	45,000	45,000
Esplanade reserve fencing	20,000	20,000
Historic gun emplacement (pill boxes) preservation - Raglan	30,000	30,000
Huntly Boaties Reserve - replace/upgrade toilet	65,000	65,000
Lake Rotokauri - development as per the concept plan	10,000	25,000
Marine Parade Raglan - upgrade changing sheds	0	11,500
Narrows reserve development - jetty	10,000	15,000
Narrows reserve toilet	12,000	0
Ocean Beach dune care contribution	5,000	5,000
Orini Reserve development	15,000	0
Paterson Park Toilet - Ngaruawahia	0	15,000
Playgrounds - new installations/upgrades	35,000	35,000
Puke-I-Ahua walkway and development (subject to external Funding)	0	25,000
Raglan Cemetery - re-contour land to extend area available for burials	30,000	30,000
Reserve Land Purchase - Tamahere	100,000	369,000
Tamahere gully care	10,000	10,000
Te Awa Lane toilet	15,000	0
Te Kowhai Reserve - seal carpark	0	20,000
The Point, Ngaruawahia - erosion protection	40,000	55,000
Waingaro Bush weed control	0	10,000
Wainui Reserve to Whale Bay Raglan walkway	30,000	0
Wainui Reserve - seal carpark	0	50,000
Weavers Reserve Development	25,000	25,000
West Coast Beaches	100,000	100,000

Variations between LTCCP and Annual Plan

Puke-I-Ahua

The project has been included to reflect community interest. It is subject to external funding.

Tamahere

The purchase of reserve land at Tamahere is part of the strategic land purchase in the Devine Road area.

West Coast Beach Access

The funding for the west coast access has been deferred for one year due to external funding and land access negotiations.

Wainui Reserve

The proposed walkway between Whale Bay and Wainui Reserve has been deferred to future years. The sealing of the Wainui Reserve car park has been added to improve the car parking situation.

Key projects

Raglan Multisports Complex

Council proposes to construct new changing rooms, two netball courts and public parking along with wetland enhancement. The project is scheduled to be completed by March 2006. This project is funded from land sales, replacement funds and external funding sources at a cost of \$600,000.

Hakarimata Bush Walkway

Development of an off-road walking and cycle way at the southern end of the Hakarimata range by June 2006, subject to grant funding being received, (\$150,000).

Tamahere Community Centre

The development of a community centre at Devine Road, Tamahere is to be undertaken. This has been planned over the past two years. A targeted rate of \$60.00 (\$40.00 for capital and \$20.00 for operational) will be levied. The \$40.00 capital charge will pay off the loan and interest. The \$40.00 rate will be required for 10 years.

The project funding is:

	\$
Project Estimate	1,540,000
WDC Contribution	700,000
Scottwood Trust	150,000
Wel Trust	31,000
Trust Waikato	75,000
Loan (Paid back from targeted rate)	207,000
External Funding/Donations	268,000
Tamahere School BOT	50,000
Tamahere Hall Committee	60,000

West Coast Beaches

Council is seeking to provide public access to West Coast beaches north of Raglan. This is subject to the agreement of the landowners.

How we know we are on track

Service level

- Maintain cemeteries in a way that provides a dignified resting place for the departed.

Checking progress

- That no more than an average of three complaints per month are received regarding the tidiness and general appearance of Council administered cemeteries and that complaints are responded to within 72 hours of receipt.

Service level

- Maintain and operate the swimming pools at Huntly and Ngaruawahia in order to provide a safe and enjoyable aquatic experience.

Checking progress

- That the Ngaruawahia and Huntly swimming pools comply at least 98% of the time with the relevant and appropriate water quality standards set out in NZS 5826:2000 – The Control of Pool Water Quality.
- That the Ngaruawahia and Huntly swimming pools are operated by qualified personnel with a minimum qualification of New Zealand Swimming Pool Staff Award.

Service level

- Maintain playgrounds to ensure a safe play experience.

Checking progress

- That no more than one complaint per month is received concerning the operation and cleanliness of the Ngaruawahia and Huntly swimming pools.
- That all public playgrounds are inspected and maintained on a monthly basis to ensure compliance with New Zealand Safety Standards.

Libraries

Waikato District Council's libraries provide a wide range of library and information services at the library sites at Huntly, Ngaruawahia, Raglan and Te Kauwhata. There are also volunteer libraries at Meremere, Te Akau, Waitetuna and Perrin Park.

Council's library services provide the community with a resource for information, educational and recreational purposes, which contributes towards the Vibrant Local Communities outcome. By providing access to technology and databases that may be unaffordable for individuals, Council contributes to the well-being and growth of the community.

What we plan to do

Projects

	LTCCP 2005/2006	Annual Plan 2005/2006
	\$	\$
Provide additional internet access at Huntly, Ngaruawahia, Raglan and Te Kauwhata	7,000	7,500
Provide library on-line software to enable library users to access the library database from home computers	18,000	18,000
Expand the Ngaruawahia Library into the adjacent shop, which is currently owned by Council	50,000	50,000
Expand the Huntly Library to replace the space now used for the service centre	0	100,000

Key projects

Huntly Office Library Collocation

In early 2005 a review of the Huntly office was undertaken. It was efficient and effective to relocate the office into the Library. As a result the Library will be extended to replace the quiet reading/reference area now occupied by the office.

How we know we are on track

Within the framework of applicable legislation we aim to provide consistent service levels in the following areas.

Service level

- To continue with the access to library services agreements with other communities. This provides access to public libraries of Hamilton City Council, Waipa District Council Cambridge Branch and Franklin and Matamata Piako District Councils at no direct cost to the ratepayer. Council funds this arrangement through its rating take.

Checking progress

- To ensure that the library agreements with Hamilton City, Waipa District, Franklin and Matamata Piako District libraries operate throughout the year.

Service level

- To provide high quality service at district libraries.
- To assist internet users to keep pace with technological advancements.

Checking progress

- To provide additional internet facilities at district libraries.

Service level

- To undertake a bi-annual survey of customers as to how they rate the service they received at the library.

Checking progress

- That the bi-annual library survey shows a satisfaction rating of 85% of respondents rating the library service as good or better.

Service level

- To purchase library stock in accordance with the libraries' collection development plan to meet the needs of the community.

Checking progress

- That library stock is purchased in accordance with the libraries' collection development policy.

Community Assets cost of Service Statement

Summary Cost of Service Statement Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP Budget \$000	2005/2006 Annual plan Budget \$000
Operating Expenditure			
Landfills	46	52	59
Libraries	1,724	1,823	1,786
Public Parks & Reserves	2,709	2,776	2,797
Public Swimming Pools	152	154	193
Refuse	961	1,019	1,025
Refuse Transfer Stations	465	478	495
Stormwater	665	679	683
Wastewater	1,445	1,608	1,582
Water Supply	2,304	2,611	2,545
Total Operating Expenditure	10,471	11,201	11,165
Income			
Libraries	92	93	97
Public Parks & Reserves	612	505	1,451
Refuse	971	999	1,013
Refuse Transfer Stations	25	25	30
Stormwater	831	813	830
Wastewater	2,812	5,518	6,745
Water Supply	3,236	4,590	5,445
Total Income	8,578	12,544	15,611
Net Cost of Service	1,893	(1,343)	(4,446)

Variations between LTCCP and Annual Plan

Libraries

- Depreciation is lower than originally budgeted.

Public pools

- Depreciation and interest on loans is greater than budgeted due to the actual project construction costs in 2004/2005 being over budget.

Water supply

- Refer to activity pages for operating expenditure variances.
- The major increase in operating income is due to income from the Department of Corrections to be utilised for upgrading capacity at the North Waikato Water supply.

Wastewater

- The major variance in operating income is due

to the delay in the Taupiri capital project by one year, the \$900,000 Ministry of Health subsidy has been rebudgeted. There is additional income budgeted in Te Kauwhata for the Ministry of Health subsidy.

Refuse

- To cover additional operating costs, the Targeted Rates for refuse have increased, this is resulting in additional income.

Stormwater

- Additional financial contributions to the Raglan stormwater scheme have been included, this is based on trends from previous years.

Parks and Reserves

- This additional income is due to the external funding component of some of the projects such as the Raglan Multisports Complex and Tamahere Community Complex.

Roading

Roading has the highest expenditure of any of the Council's activities. It currently provides for the maintenance and improvement of 1,651 kilometres of roads in the district. Particular emphasis is placed on improving safety across the district and ensuring that maintenance of the entire transport network delivers our service levels and protects our investment.

Roading also includes bridges, footpaths, street lighting and the funding of passenger transport services.

Roading Network Administration

Council's Roading group is responsible for the prudent asset management and operation of the road network. This requires the right level of planning to ensure the continued efficiency of the network.

Key projects

This year the Roading group plans to focus on the continued refinement of our pavement management systems and the development of structure plans for the growth areas of the district.

Funds have been provided to commence the implementation of the structure plans being developed for Tamahere (\$500,000), and Lorenzen Bay (\$200,000). Council will fund a strategic study to identify the need for other structure plans and to prepare for the transfer of roading contributions from the Resource Management Act to the Local Government Act and their inclusion in the 2006 Long-Term Council Community Plan. A total allocation of \$250,000 will include the strategic study and the development of a structure plan for Raglan.

Variations between LTCCP and Annual Plan

Roading contributions from subdivision have increased from \$4,883 to \$7,347.08. The formula for this charge is set under section 42.4.4.3 of the Waikato District Plan and has increased due to the asset valuation increase resulting from the 2003 revaluation. Refer to the Fees and Charges document for further information.

How we know we are on track

Land Transport Programme

Service level

- To develop and manage a robust Land Transport Management Plan, which meets the reasonable needs of the community, protects the roading asset and qualifies for funding assistance from the Government.

Checking progress

- To review the Council's Land Transport Management Programme annually, and at the same time as the Land Transport Programme.
- To consult widely on the plan with the community, other road controlling authorities, and all other interested parties.
- To maximise the amount of subsidy assistance available by prudent management and knowledge of legislative requirements.
- To ensure that external audits of the programme and systems are completed annually by Audit New Zealand and Land Transport New Zealand, and that any deficiencies are addressed promptly.

Road Safety Strategy

Service level

- To further develop and maintain our road safety strategy and safety management systems.

Checking progress

- To monitor and report progress on the objectives of the road safety strategy annually.
- To annually audit the safety management system, and ensure that any deficiencies during the audit are attended to promptly or scheduled for improvement within the system.

Pavement Management System

Service level

- To utilise the pavement management system to ensure that the Land Transport Programme is appropriately addressing asset management issues within the network.

Checking progress

- That the overall condition of the roading asset remains static or improves. This is reported on every two years following a pavement condition rating survey and analysis of the model outputs.

Professional Engineering Business Unit

Service level

- The Unit completes the design and supervision of named projects and schedules the year's works so that projects are constructed at suitable times of the year.

Checking progress

- To ensure that all projects are completed within agreed time frames and budgets.

Review of Development Levies

Service level

- Development levies are reviewed.

Checking progress

- Development levies for roading are reviewed and if appropriate are transferred to application under the local government act.

Structure Plans

Service level

- To determine a strategy for structure plans throughout the district.

Checking progress

- Structure plans in Lorenzen Bay and Tamahere are implemented.
- Structure plan for Raglan is developed.

Corridor Maintenance

The road network includes not only the paved road and footpath surfaces, but also the land between the property boundaries that make up the road reserve, which is referred to as the roading corridor.

Corridor maintenance includes all the routine activities that ensure the efficient and effective operation of the network and maintain a tidy appearance. Corridor maintenance activities include:

- traffic signs, road marking, and guardrail maintenance
- litter collection and street bin emptying
- removal of road debris, rural roadside litter
- removal of graffiti on roading structures and other Council property
- kerb and channel sweeping and catchpit emptying
- vegetation control in both urban and rural areas – mowing, weed spraying, removal or trimming of overhanging vegetation, and kerb trimming in some urban areas
- rural and urban lighting maintenance
- railway level crossings and warning devices.

Council also recognises the public's expectations for a district that provides a certain lifestyle, and of which we can be proud.

What we plan to do

Projects

	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Traffic services*	745,000	705,000
Amenity works: litter bins, vegetation control, graffiti removal	391,000	421,500
Kerb sweeping and catchpit cleaning *	107,500	107,500
Carriageway lighting *	222,500	231,000
Amenity lighting	0	105,000
Amenity and corridor maintenance *	544,000	550,000
Level crossings and warning devices *	30,000	32,000

* These activities, or a portion of them, receive subsidy assistance.

Variations between the LTCCP and the Annual Plan

Additional expenditure is allocated to the removal of noxious weeds and the control of privet in areas of the road reserve for which Council is responsible, particularly where these plants restrict motorists' visibility.

Council also plans to feature light the Tainui Bridge in Huntly and has allocated more funding for upgrading existing lighting to ensure the network is well maintained.

Key projects

This year we continue to focus on improving the standard and consistency of our traffic signs and roadmarking.

How we know we are on track

We aim to provide the following service levels consistently over the next ten years. Funding increases will be required as the network grows or when the community requires a change in the service level either to increase or decrease an activity.

Traffic signs, road marking, and guardrails

Service level

- That installation complies with current industry practice and is appropriate to the roading environment.

Checking progress

- To ensure that regular audits by peers, Land Transport New Zealand identify no major deficiencies, and the incidence and severity of crashes are maintained at current levels or reduced.

Litter collection and street bin emptying

Service level

- That the central business areas of Huntly, Ngaruawahia and Raglan are cleared of litter daily, and bins are emptied as required to prevent overflow and nuisance.

Checking progress

- To regularly inspect streets to ensure contractor performance is satisfactory, and to ensure that non compliance is attended to within 24 hours of notification.

Removal of rural roadside litter

Service level

- That high traffic rural roads are regularly patrolled and cleared of litter.

Checking progress

- To ensure that other litter is attended to within 24 hours following advice of the problem.

Service level

- That abandoned cars are removed promptly following notification.

Checking progress

- To ensure that 95% of complaints about abandoned cars are responded to within five working days of notification.

Removal of graffiti

Service level

- That graffiti and vandalism is attended to promptly to discourage repeat offending.

Checking progress

- To regularly inspect known areas prone to graffiti and ensure complaints are attended to within seven working days.

Kerb and channel sweeping and catchpit emptying

Service level

- That kerbs are swept three times per year.
- That catchpit sumps are cleaned three times per year.

Checking progress

- To ensure that regular inspections confirm that the road drainage system operates effectively and roadside flooding in kerbed areas is reduced.
- That non compliance is attended to within three days of notification.

Vegetation control

Service level

- That high traffic rural roads are mown to maintain an average grass height of not more than 300mm.
- That other rural roadsides are mown twice per year.
- That rural roadsides are sprayed to control growth in roadside drains and ensure signs are not obscured.
- That urban roads are sprayed or trimmed three to four times per year to keep footpath and kerbs tidy.
- That overhanging vegetation does not obstruct traffic on roads or pedestrians on footpaths.

Checking progress

- The contractor's work is randomly inspected to ensure that performance is maintained, and non complying work is attended to within three days of notification.

Rural and urban street lighting

Service level

- To ensure lighting and signals are maintained in good working order.

Checking progress

- Outages are referred to the contractor within 24 hours of receiving advice of the problem.

Railway level crossings and warning devices

Service level

- To ensure lighting is maintained in good working order, and outages are attended to promptly after receiving advice of the problem.
NOTE: this work is carried out by NZ Railways Corporation

Checking progress

- The number of complaints received is monitored and all are passed on to NZ Railways Corporation.

General Response for Corridor Maintenance

Service level

- That the number of requests for service are monitored and attended to.

Checking progress

- To ensure that complaints and requests for service are monitored and recorded. That all enquiries are acknowledged within 24 hours and investigated, and all valid issues are attended to within 48 hours (or the above timeframes) by either addressing the problem or scheduling works.

Pavement and Drainage Maintenance

This activity contributes to the objectives of the New Zealand Land Transport Strategy by contributing to economic development, safety and personal security, access and mobility and public health.

Council maintains its road pavements, both sealed and unsealed, in good condition so as to maximise the useful life of the roads and provide a smooth and safe travelling surface. Flooding on the road can present a hazard to the motorist, as well as cause damage to the road itself. As such, well maintained road drainage is a key element in protecting the roading network.

Important pavement and drainage maintenance activities include:

- grading of unsealed roads
- addition of metal to unsealed roads
- repair of pavement faults including potholes and digouts
- clearing of roadside shoulders and drains
- repairs to, and replacement of, culverts less than two metres in diameter
- emergency works – attending to storm damage, flooding, slips and other hazards such as fallen trees.

What we plan to do

Projects

	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Pavement maintenance	3,600,000	3,573,268
Drainage maintenance	199,000	199,000

Key projects

The basic maintenance of the roading network, both sealed and unsealed, continues to be a priority.

The maintenance activity focuses on ensuring good drainage at all times and repairing pavement faults promptly.

Maintenance works associated with projects focuses on improvements to the unsealed roading network through seal extension, upgrading unsealed routed and isolated improvement works to improve visibility of width in localised areas.

How we know we are on track

Council maintains its network in accordance with the performance measures monitored nationally by Land Transport New Zealand.

Land Transport New Zealand's performance measures and targets for Council maintenance include:

Service level

- To maintain "smooth travel exposures" expressed as the percentage of vehicle kilometres travelled on sealed roads which are classified as "smooth".
- Smoothness is defined in terms of NAASRA counts, which are applied to different classes of roads. Those carrying high volumes of traffic require smoother values than roads carrying little traffic.

Checking progress

- Council's roads will be measured using the Roads Assessment and Maintenance Management system (RAMM) every two years.

Service level

- To minimise the number of road faults present.
 - This is measured by the surface integrity index indicator (the lower the index value the healthier the roading network).

Checking progress

- To ensure that a surface integrity index of less than 20% is achieved. This is measured every two years.

Service level

- To attend promptly to emergency works
 - contractors will respond to all emergency situations following notification.

Checking progress

- To ensure that a contractor is on-site attending to a verified emergency situation within four hours of notification.

Service level

- To undertake pavement and drainage maintenance as required to maintain public satisfaction.

Checking progress

- To ensure that complaints are recorded and monitored.
- That all complaints are acknowledged within 24 hours of receiving them and are attended to, or scheduled for future works.

Service level

- Contractor performance - A random portion of the claimed works is inspected by Council staff to ensure completion and compliance with specifications.

Checking progress

- To complete monthly audits and remedy non-compliance within one month of notification.

Carriageway Resurfacing

This activity contributes to the objectives of the New Zealand Land Transport Strategy by contributing to economic development.

Roads are a major component of Council's transportation system, and represent a significant investment. The sealed surface of a road waterproofs the underlying pavement and provides a skid resistant surface for vehicles. Good management of the road surface will programme resealing to prevent premature failure while ensuring the surface is not slippery.

Council has approximately 1,164km of sealed roads. By far the majority of roads are surfaced in chip seal. Some urban areas and intersections are surfaced in asphalt.

What we plan to do

Projects	LTCCP 2005/2006	Annual Plan 2005/2006
	\$	\$
Asphalt resurfacing length	1km	1km
Asphalt	100,000	100,000
Resurfacing length – chip seal	120km	120km
Chip seal	2,000,000	2,100,000

Variations between the LTCCP and the Annual Plan

The cost to reach the 120km target length of chipseal is estimated to be more than that indicated in the LTCCP. Bitumen prices are adjusted during a contract in line with cost fluctuation indices, and final costs are difficult to predict.

Key projects

This year Council will target 120km of chipseal surfacing. Asphaltic surfacing is used to address those areas where chipseal is not adequate, such as at busy intersections with high traffic turning movements.

How we know we are on track

A condition rating survey of all roads is undertaken every second year and the data from this feeds into the pavement management system. The pavement management system indicates the overall length of resurfacing that should be done each year. The current models indicate that Council will need to increase its resurfacing length over the next three to four years to address a situation where a large number of reseals are coming due at the same time.

Specific reseal sites are identified through the pavement management system which are verified through further field inspections.

Service level

- To maintain the resurfacing programme in accordance with Council's pavement management system.

Checking progress

- To resurface 120km of roads in this financial year.

Pavement Renewal

This activity contributes to the objectives of the New Zealand Land Transport Strategy by contributing to economic development, safety and personal security, access and mobility and public health.

Council maintains its road pavements and carries out renewal as they near the end of their useful life. Pavements require upgrading for several reasons including:

- they are at the end of their design (useful) life, and have deformed, making the pavements unacceptably rough.
- the traffic patterns have changed since the pavements were constructed, causing premature faults and roughness because the road is no longer strong or wide enough to cope with the traffic demand.
- crashes are occurring due to a fault in the road such as continuing roughness or poor alignment.

It should be recognised that much of the rural roading network has developed from old tracks, some of which started as bridle trails. Therefore, much of the network has not been constructed to an engineered design. This is corrected during roading upgrade projects.

This pavement renewal work includes – or is referred to as – area wide pavement treatment (AWPT), pavement smoothing (PS), road reconstruction (RC) and pavement rehabilitation (PR).

What we plan to do

Projects

District-wide annual length of renewed pavement
District-wide pavement renewal

LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
16km	12km
2,900,000	3,240,750

Variations between the LTCCP and the Annual Plan

Pavement renewal is based on an assessment of the networks condition and future needs. Both the pavement management system and field inspections indicate that 12km is appropriate. Increases in construction costs and the requirements of specific projects scheduled, have contributed to the overall increase in the cost of these works.

Key projects

For the 2005/2006 year 12km of project works will be selected from the following road sites.

Note: other road sites may be substituted during the year based on maintenance requirements and the rate of pavement deterioration.

- Bailey Street
- Bankier Road
- Bow Street
- Frost Road
- Glen Murray Road
- Highway 22
- Manukau Road
- Miranda Road
- Onion Road
- Orini Road
- Princess Street roundabout
- Riverview Road
- Te Akau Road
- Te Ohaki Road
- Waerenga Road

How we know we are on track

Pavement renewal projects are designed in accordance with current industry standards based on the traffic volume they will be required to carry, and capacity of the road, including anticipated growth over the expected life of the new pavement.

Projects are also economically analysed:

- to ensure that the pavement renewal project is cost effective, ie the cost of the upgrades is less than the cost of continued maintenance
- and to support subsidy applications to Land Transport New Zealand.

On average we expect to renew between 12-16km of sealed road pavement per annum based on the needs of the asset.

Regular audits and inspections are carried out to monitor the condition of the roading network as a whole, and through this and the analysis from the pavement management system, sections of pavements requiring renewal are identified.

A sample of pavement renewal projects are subjected to quality and safety audits on both the design and the constructed project to ensure that the performance standards have been met.

Service level

To maintain smooth riding surface – new pavements should achieve a smooth roughness measure and contribute to the overall smoothness of the network.

Checking progress

That new pavements obtain a NAASRA count of 75 or less, measured within two years of construction.

To complete safety audits on a sample of renewal projects prior to construction, and to address any issues identified.

Unsealed Roads

The roading network in the Waikato District measures 1,651km, of which approximately 498km is currently unsealed. Seal extension is the activity of sealing existing metal roads. Council acknowledges the expectations of those living on unsealed roads and the impact that an unsealed road can have on the local community, its health and consequently its lifestyle. Seal extension projects are prioritised by considering these social impacts, and also the volume of traffic, crash risks and the strategic use of the road.

What we plan to do

Projects	LTCCP 2005/2006	Annual Plan 2005/2006
Seal extension - km	12-13	6.4
Seal extension - \$	3,200,000- 3,500,000	1,314,750
Seal extension* - km	0	1.0
Seal extension* - \$	0	204,000
Unsealed upgrades - km	0	2.8
Unsealed upgrades - \$	0	483,750
Isolated improvements – km	0	17.5
Isolated improvements - \$	0	219,250
Pavement maintenance associated with unsealed road projects* - \$	900,000	818,750
Forward design and investigation and non subsidised maintenance \$	0	278,500

* These projects or a portion of them qualify for subsidy assistance from Land Transport New Zealand.

Variations between the LTCCP and the Annual Plan

This year Council is recognising the specific safety and capacity issues on parts of the unsealed network and is addressing this through the upgrading of specific sections of unsealed roads and through isolated improvements on the unsealed network including earthworks to increase visibility and localised widening on very narrow sections.

Key projects

Projects will be selected from the following roads.

Note: other sites may be substituted during the year if they are considered to be a higher priority than the sites listed.

Seal Extension

- Churchill Road
- Dawson Road
- Findlay Road
- Ohautira Road
- Okete Road
- Hampton Downs Road
(to be undertaken if funding permits)

Unsealed upgrades

- Mangiti Road
- Waimai Valley Road

Isolated improvements

- Bell Road
- Dimmock Road
- Elgood Road
- Halliday Road
- Jamieson Road
- Johnson Road
- Mangatea Road
- Maungatawhiri Road
- Rawson Road
- Richardson Road
- Stannard Road

How we know we are on track

All seal extension and unsealed upgrade projects are designed to improve the road and its alignment to current industry standards, based on the amount of traffic and the speed environment.

With isolated improvement works design standards are met where possible. Full design standards are not always affordable but these works do improve the overall safety and capacity of the unsealed roads.

<p>Service level</p> <ul style="list-style-type: none"> · To complete the seal extension, unsealed upgrades and isolated improvement programmes on time and within budget. 	<p>Checking progress</p> <ul style="list-style-type: none"> · To complete 7.4km of seal extension within agreed budgets. · To complete 2.8 km of unsealed road upgrades. · To undertake isolated improvement works on 17.5 km of unsealed roads.
<p>Service level</p> <ul style="list-style-type: none"> · To maintain smooth riding surface – seal extension project pavements should achieve a smooth roughness measure and contribute to the overall smoothness of the network. 	<p>Checking progress</p> <ul style="list-style-type: none"> · To ensure that new sealed pavements obtain a NAASRA count of 75 or less, measured within two years of construction.
<p>Service level</p> <ul style="list-style-type: none"> · To construct seal extension and unsealed upgrades to current industry standards. 	<p>Checking progress</p> <ul style="list-style-type: none"> · A selection of seal extension works are subjected to quality and safety audits on both the design and the constructed project.

Bridges

This activity contributes to the objectives of the New Zealand Land Transport Strategy by contributing to economic development, safety and personal security, access and mobility and environmental sustainability.

The roading network in the Waikato District includes some 347 bridges and large culverts over 2.1 metres in diameter. Council maintains this bridge stock as an important component of the road network, carrying out timely maintenance and replacing structures as required to maintain a safe and effective roading network.

What we plan to do

Projects

	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
General bridge maintenance	75,000	100,000
Bridge repairs	300,000	250,000
Bridge renewals	300,000	300,000

Variations between the LTCCP and the Annual Plan

The LTCCP indicated general levels of expenditure for bridge renewals and repairs. Projects are identified and prioritised following detailed investigations and changes since the publication of the LTCCP reflect this process.

Key projects

This year bridge repairs involve culvert replacements at:

- Te Ohaki Road
- Uapoto Road

A bridge replacement will be completed this year on:

- Waerenga Road

How we know we are on track

Bridges are visually inspected on a two-year cycle, with a closer detailed inspection every six years to identify maintenance requirements. Work identified during these inspections is then planned and monitored.

These routine inspections form the audit basis for checking and reporting on progress.

Service level

- To set and prioritise general maintenance repairs and identify further specific inspections in accordance with TNZ Section 6: 2000 Bridge Inspection Policy.

Checking progress

- To carry out general bridge inspections at intervals not exceeding two years, and to prioritise and, if appropriate, schedule works identified for completion.

Service level

- To set and prioritise structural maintenance repairs in accordance with TNZ Section 6: 2000 Bridge Inspection Policy.

Checking progress

- To carry out detailed bridge inspections at intervals not exceeding six years. The most recent general inspection was carried out in 2003/2004.
- To prioritise works identified during the inspections and schedule for completion as appropriate.

Service level

- To set and prioritise repairs for particular circumstances eg. Posted Bridges in accordance with TNZ Section 6: 2000 Bridge Inspection Policy.

Checking progress

- To prioritise works identified from the detailed inspections and schedule for completion as appropriate.

Safety Improvements and Community Education

This activity contributes to the objectives of the New Zealand Land Transport Strategy by focusing on safety and personal security, and assisting economic development, and access and mobility. Council also contributes to the objectives and goals of the New Zealand Road Safety Strategy 2010 through this activity. Education is an important part of this activity, which Council has addressed through the activities of its own Road Safety Co-ordinator and in partnership with other regional programmes.

Engineered safety works continually improve the roading network and aim to reduce the incidence and severity of crashes, particularly those attributable to road factors.

These works include improvements to intersections, increasing sight distance through earthworks where visibility is restricted, reviewing and modifying signage and roadmarking, traffic calming works to modify driver behaviour, and the provision of safe access for pedestrian and cycle traffic.

It is also appropriate for Council to construct safety improvements in conjunction with other planned maintenance and capital works projects.

What we plan to do

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Road safety co-ordination and education	66,450	34,000
Minor safety improvements	719,450	850,000

Variations between the LTCCP and the Annual Plan

Land Transport New Zealand provide subsidy assistance for minor safety improvement works, but only up to a certain level of expenditure. The Government increased the limit on total expenditure last financial year and Council is continuing to take advantage of this to complete more safety works throughout the district.

The planned expenditure of \$850,000 maximises the amount of works Council can complete.

Key projects

The Road Safety Co-ordinator will manage programmes targeting speed, alcohol, fatigue, child restraints, and aged drivers. Considerable effort will be focused on encouraging other projects that are run by community groups.

Minor safety improvement works this year continue to include the following projects:

- Assistance for stock underpass installation \$100,000
- Sight benching in unsealed roads \$100,000

How we know we are on track

Service level

- To undertake crash reduction studies on black spots/routes.

Checking progress

- To carry out crash reduction studies on at least five sites annually.

Service level

- To reduce the incidence and severity of crashes within the districts local roads.
- To undertake district-wide crash analysis.

Checking progress

- To analyse crash data and review if frequency and severity are remaining static or reduced.
- To undertake a full review of road crash history every five years. The most recent review was completed in June 2002.

Community Enhancement Works

Council maintains its urban and rural community environments and carries out renewal works as required. This activity also responds to the expectations of the various communities. Community works in both urban and rural settings can include the following:

- repair and replacement of existing kerb and channel or swale drains
- installation of new kerb and channel or swale drains
- repair and replacement of existing footpaths (generally concrete in urban areas and grassed footways in rural zones)
- installation of new footpaths
- upgrade of substandard streets to full urban standard (ie those still unsealed or lacking kerb and channel, footpaths etc).

What we plan to do

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
General maintenance	90,000	75,000
Footpaths	635,000	
Footpath maintenance/repairs		270,000
New footpaths (or additional maintenance/repair)		250,000
New kerb and channel or repair	350,000	100,000
Kerb and channel maintenance *		
Urban seal extension – Miro Street, Glen Afton		91,000
Forward design of urban seal extension		30,000
Birchwood Lane upgrade		350,000
Bankart St, Raglan, urban upgrade		1,950,000
Bailey St, Huntly, works associated with pavement renewal		20,000
Gordonton - Undergrounding of powerlines		240,000
Traffic flow investigation - Ngaruawahia		
Wesgate St - Urban upgrade investigation		10,000

* some kerb and channel repairs are carried out under major drainage - refer to pavement and drainage maintenance.

Variations between the LTCCP and the Annual Plan

The LTCCP signalled a need to provide more effort in the installation and repair of kerb and channel. While expenditure for this work has not been lifted, some kerb and channel upgrades are to be completed through road upgrade projects and a portion of drainage maintenance will address areas of kerb and channel where water is at risk of entering the pavement layers.

Key projects

Footpath and kerb and channel repairs will be carried out throughout the district. The urban seal extension of Miro Street in Glen Afton is included as is the major upgrade of Bankart Street in Raglan. The upgrade of Birchwood Lane to a public road is a joint project between Council and the local residents.

The upgrade of Bankart Street is being paid for over several years with the funding coming from the Raglan Community Plan. (Refer to Corporate and Council Leadership projects).

Preliminary investigation and design will be carried out for an urban upgrade of Westgate Street in Ngaruawahia.

Conversion of power supply from overland to underground is carried out in the Gordonton Village. This will be paid for over several years from the Gordonton Village Development Plan (refer to Corporate and Council Leadership projects).

Traffic flow management will be investigated in Ngaruawahia in the Duke Street, Starr Road, River Road area.

How we know we are on track

Council aims to keep the footpath network in a safe and tidy condition. New footpaths are prioritised and installed in areas where there is significant pedestrian demand (particularly for the safety of children), and where the extension improves connectivity with other paths or off-road walkways, and other popular destinations. Footpaths are generally constructed in concrete unless the paths in the area are predominantly built in other materials. In the rural areas they may simply be levelled and grassed paths.

Kerb and channel and other drains have to be maintained not only for safety and appearance, but because they are an integral part of the urban road drainage system. Well-maintained drainage avoids flooding of the road, which can become a safety hazard to the motorist. Kerb repairs and replacements ensure that channels operate efficiently and do not cause water to pond.

Service level

- Urban roads are upgraded to current industry standards based on the volume of traffic and the speed environment.

Checking progress

- Regular audits and inspections are carried out to monitor the condition of residential areas. Proposals for new paths, kerb and channels and urban upgrades are discussed with the local community board or committee.
- A portion of road upgrading projects are subjected to quality and safety audits on both the design and the constructed project to ensure that the performance standards have been met.

Regulatory

Council has many regulatory duties which focus on ensuring that people comply with legislation and local bylaws. The major regulatory activities in regards to roading include:

- parking enforcement
- fire control administration.

What we plan to do

	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Parking enforcement	119,813	105,555
Rural fire	32,877	36,270

Variations between the LTCCP and the Annual Plan

Council will allocate \$5,000 towards a voucher style system to encourage owners to dispose of their old cars responsibly.

Rural Fires

Additional expenditure on rural fires ensures that Council fulfils its obligation to provide adequate fire fighting equipment. This is achieved through the support of local volunteer fire brigades and an increase in grants towards training and equipment.

Key projects

Council will focus on meeting its legal obligation and maintaining the service levels as described.

How we know we are on track

<p>Service level</p> <ul style="list-style-type: none"> · Parking – An enforcement officer is active ensuring compliance with parking restrictions and warrants of fitness. 	<p>Checking progress</p> <ul style="list-style-type: none"> · That an enforcement officer spends not less than 12 hours per month on patrol in both Ngaruawahia and Huntly, and spends not less than eight hours per month on patrol in Raglan.
<p>Service level</p> <ul style="list-style-type: none"> · Fire Control Administration – Council ensures that rural fires are responded to promptly. 	<p>Checking progress</p> <ul style="list-style-type: none"> · That rural fires are responded to within one hour of notification when attendance of a Rural Fire Officer is requested by the New Zealand Fire Service, as required by the Forest and Rural Fires Act 1977.

Passenger Transport

Council contributes funding to bus services that operate within the district. The administration of these services is carried out by Environment Waikato. The Government, through Land Transport New Zealand, provides a 40 per cent subsidy on the operation of approved services. School bus runs are not part of this activity.

The services currently supported include:

- Hamilton to Huntly service
- Huntly internal service
- Meremere to Pukekohe service
- Raglan to Hamilton service.

Council also maintains and provides bus stops and some bus shelters for these services.

What we plan to do

Projects

	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Additional services and total mobility	10,000	5,000
Huntly internal services	6,900	6,800
Hamilton to Huntly	96,000	94,500
Meremere to Pukekohe	810	800
Raglan to Hamilton	40,800	40,000
Bus shelters and stops - maintenance and installation	10,000	3,000

Key projects

This year Council will focus on investigation and trailing opportunities to improve public transport options in rural areas.

How we know we are on track

Council aims to support services where the community signals a need for them, where they will be well supported by patronage, and where they can be provided at reasonable cost.

The management of service levels for the actual bus service lie with Environment Waikato.

The costs and patronage rates of each service are reviewed annually as part of the annual planning process.

Roading Cost of Service Statement

Summary Cost of Service Statement Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP Budget \$000	2005/2006 Annual Plan Budget \$000
Operating Expenditure			
Bridges	50	75	100
Community Enhancement Works	126	91	340
Corridor Maintenance	1,850	1,911	1,952
Passenger Transport	150	158	150
Pavement and Drainage Maintenance	3,375	3,433	3,538
Regulatory	201	200	192
Roading Network Administration	7,586	6,724	7,672
Safety Improvements and Community Education	175	176	187
Seal Extension	542	608	0
Total Operating Expenditure	14,055	13,376	14,131
Income			
Bridges	610	191	362*
Carriageway Resurfacing	893	1,071	1,122*
Community Enhancement Works	0	0	505
Corridor Maintenance	756	800	851*
Passenger Transport	0	3	0
Pavement and Drainage Maintenance	2,275	2,259	2,323*
Pavement Renewal	1,659	1,340	1,656*
Regulatory	28	28	28
Roading Network Administration	2,692	2,191	2,865
Safety Improvements and Community Education	867	438	567*
Seal Extension	238	244	124
Total Income	10,017	8,566	10,403
Net Cost of Service	4,038	4,810	3,728

Variations between the LTCCP and the Annual Plan

* Additional income is in the form of subsidy on capital work.

Community Enhancement Works

- Additional expenditure of \$250,000 will be spent on structure plans and reviewing the roading contribution formula.
- The income is from residents contributions for Birchwood Lane and Airport Road.

Pavement and Drainage Maintenance

- Refer to activity for changes in operating expenditure.

Roading Network Administration

- Additional expenses are due to staff costs, depreciation and interest. Loan repayments have been incorporated in this activity, in the LTCCP this was budgeted under other activities.
- Additional income is due to the increase in the Roothing Contribution. (Refer to activity for further explanation.)

Seal Extension

- Operating Expenditure has decreased as loan repayments have been incorporated within the Roothing Network Administration Activity.
- As the amount being spent on subsidised seal extension has decreased, so has the applicable subsidy.

Council Controlled Organisations

The Council will be involved in three Council Controlled Organisations (CCOs). These organisations independently manage facilities and deliver services. The following table explains what the organisations do and how their performance is measured.

Tanlaw Corporation Limited

Why does it exist?

Tanlaw Corporation was established in 1992 as a wholly owned local authority trading enterprise. The company was established to operate as a profitable business for the benefits of the Council, and ultimately Waikato District ratepayers. The Council holds shares in this organisation as this operation provides roading and related services, which are seen as being part of the core business of Council.

What does it do?

Tanlaw's core business is civil engineering, road construction and maintenance, and any associated business.

Performance measures

Measure	2005	2006	2007
Ratio of consolidated shareholder's funds to total assets	55%	55%	55%
Net profit after tax as a % of average shareholder's funds	7%	7%	7%
Debt / equity ratio	20:80	20:80	20:80
Interest coverage	2:1	2:1	2:1

Waikato Regional Airport

Why does it exist?

In December 1995, the Council along with four other local authorities purchased the crown's 50% shareholding in the Waikato Regional Airport Ltd. The purchase increased Council's shareholding to 15.625%. Council considers that the airport is a significant infrastructural asset for the region and is important for economic growth and development. For this reason, the Council has elected to retain its shareholding. In addition, the Local Government Act defines shareholding in an airport as a strategic asset.

What does it do?

The company's objectives are to provide affordable, reliable and safe access to the air transport system and to enhance the economic development of the Waikato region on a commercially sound basis.

Performance measures

Measure	2006	2007	2008
Net profit after tax as a % of average shareholders funds	1.41%	1.11%	1.09%
Debt/Equity ratio	40:60	39:61	33:67
Net profit after tax to total assets	0.76%	0.85%	0.67%
Net profit before tax/interest to average shareholders funds	4.18%	5.67%	5.31%

A development plan and commercial area development plan have been agreed to by the Council's that have an ownership in the airport. A public consultation process has been completed.

These plans mean additional borrowing by the airport of \$14.6 million (in addition to the existing loans of \$7.0 million). This loan is being met by uncalled capital of \$21.6 million. Waikato District Council's share of this uncalled capital is \$3,375,000 (liability to pay should airport default on loan payments).

These plans have resulted in budgeted operating losses in the 2006/2007, 2007/2008, 2008/2009 and 2009/2010 years.

Proposal for Establishment of a new Council Controlled Organisation

A COUNCIL CONTROLLED ORGANISATION (CCO) FOR THE PROVISION OF LOCAL AUTHORITY SHARED SERVICES

This organisation has not yet been finalised. The following is the outline of the organisation that Waikato District Council will become a shareholder of in the 2005/06 financial year.

Why does it exist?

The proposal is for all of the local authorities within the region to set up a Council Controlled Organisation by way of a company where each local authority will have a single share and this company will be used as an umbrella company for the future development of shared services.

What does it do?

There are a number of services provided by local authorities, particularly in respect of information collection and management, where improved services at lower aggregate cost can be achieved by having a number of authorities participate in purchase or development of the infrastructure for the service, and ongoing operation of it.

Historically those have been addressed by one Council developing the service and sharing it with others on an agreed basis.

Performance Measures

As the organisation is in setup stage at the moment these measures are not available.

Grants and Donations

Council makes contributions to a variety of community groups and projects to improve and enhance the social, cultural, environmental, arts, sporting capacity and infrastructure within the district.

Council administers discretionary funds, which reflect community needs on a self-determination basis. This activity promotes recreational activities, provides community facilities, and fosters arts, cultural and sports development. In addition, it creates a greater sense of belonging to the local community.

What we plan to do

Council proposes the following grants to community organisations.

Projects	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Balloons Over Waikato	5,000	5,000
Bush Tramway Club	0	12,500
Huntly Coalfields Museum	51,000	121,000
Huntly Coalfields Museum - new building	20,000	420,000
Ecosourced Waikato	2,000	2,000
Huntly Information Centre	57,000	57,000
Life Education Trust	5,000	5,000
Matangi Sports Club	0	up to 25,000
Maramarua Hall	0	7,500
Meremere Community Committee	0	5,000
Ngaruawahia Golf Club	10,000	10,000
Northern Surf Lifesaving	23,200	26,100
North Waikato Tourism	4,000	4,000
Raglan Information Centre	55,000	56,000
Sport Waikato	107,000	115,000
St Johns - Huntly	0	20,000
South Pacific Masters Games	0	3,500
Switched onto Artz Huntly	3,000	3,000
Te Akau Sports Complex	3,746	0
Te Kauwhata DISC	7,600	7,850
Te Kauwhata Health Awareness	0	15,000
Te Kowhai Hall	0	25,000
Tourism Waikato	32,000	32,000
Waikato District Sports Awards	5,000	5,000
Waikato Museum	5,000	5,000
Westpac Trust Air Ambulance	10,000	10,000
Whaingaroa Harbour Care	20,000	20,000
Whatawhata Tennis Courts	0	18,000
Discretionary Funds*	LTCCP 2005/2006 \$	Annual Plan 2005/2006 \$
Rural Ward	48,423	52,051
Huntly	45,540	47,051
Ngaruawahia	42,717	39,413
Raglan	25,845	23,402
Te Kauwhata	7,205	7,556
Meremere	2,239	2,443
Taupiri	2,941	3,084

* The funds that are made available to Community Boards and Committees are to be expended at their discretion. Guidelines on how to make an application for funding are available at any Council office.

Note: Total discretionary fund monies remain at \$175,000. The difference in allocation arises from using the 2001 census data compared with the 1996 census data being previously used.

Variations between LTCCP and Annual Plan

Huntly Coalfields Museum

The total grant to the District Museum of \$121,000 is \$20,000 more than the original budget. The LTCCP figure of \$51,000 was understated.

There is a proposal currently underway for a new District Museum at Huntly. The first stage of the development is estimated at \$1,500,000. Council's share of \$420,000 is proposed through selling the existing land and buildings as well as other funding. The LTCCP had provision for \$400,000 in 2006/2007, this has been brought forward one year to 2005/2006.

Te Akau Sports Complex

The \$3,746 previously allocated for the Te Akau sports complex has now been provided for within the property budget.

Te Kowhai Hall

A request was received to assist with capital works at the Te Kowhai Hall, and \$25,000 has been granted for this purpose.

Matangi Sport Club

\$22,000 was budgeted and unspent in 2004/05, this is rebudgeted for 2005/06 along with an additional grant of \$3,000.

St Johns - Huntly

A request was received to assist with the funding of a new building in Huntly for St Johns. \$20,000 has been granted for this purpose.

Non-funded Projects

The following is a list of projects that Council believes are a priority for the district, however they are not provided for completion in the 2005/2006 year. These projects will be reviewed through the submission phase of the Annual Plan along with submissions.

Project Name	Amount \$
Additional buses - Investigation and new services	5,000
Area wide treatment (extending to a total of 15km)	735,500
District wide kerb and channel (stage 2)	297,000
Edward Avenue (Pukemiro) - major drainage	10,000
Edward Avenue (Pukemiro) urban seal extension	96,000
Flag lights and amenities	45,000
Hampton Downs wastewater investigation	10,000
Horohoro Rd maintenance portion	89,375
Horohoro Rd seal extension	268,125
Horsham Downs purchase surplus land	160,000
Horsham Downs sharp bends	200,000
Huntly Genesis Pool roofing (\$1,300,000 of this would be externally funded)	1,500,000
Joseph St (Pukemiro) - major drainage	7,000
Joseph St, Pukemiro urban seal extension	65,000
Kainui Rd recon	150,000
Karakariki Rd flooding	70,000
Long St upgrade design	10,000
Meremere greenbelt - remove driveway	15,000
Meremere Hall upgrade/paint	60,000
Meremere Herewini urban upgrade	50,000
Nero St Raglan, building development	300,000
New Footpaths - stage two	44,000
Ngaruawahia league ground- upgrade changing rooms	18,000
Ngaruawahia League ground-form carpark by changing rooms	15,000
Ngaruawahia Kiatoa Rd urban upgrade	350,000
Ngaruawahia Upper Waikato Esplanade urban upgrade	800,000
Ngaruawahia Westgate Street urban upgrade	200,000
Ngaruawahia toilet upgrade	60,000
Ngaruawahia walkway under Waingaro Bridge upgrade	20,000
Orini Reserve development	45,000
Raglan CBD - parking/zoning design	4,000
Raglan Volunteer Coastguard	350,000
River Rd Realignment at Wrights Bridge	550,000
Roadmarking	45,000
St Johns Huntly Building Project	600,000

Project Name	Amount \$
Tahuna Rd Bridge #6 - bridge renewal	250,000
Taupiri - Mountain Cemetery safety improvements	50,000
Taupiri Old Bridge Rd urban upgrade	70,000
Taupiri Onslow Ave urban upgrade	220,000
Taupiri Orini Rd urban upgrade	315,000
Taupiri Pavilion extension	70,000
Taupiri Recreation Reserve seal carpark	48,000
Taupiri Te Putu/Murphy intersection improvement	300,000
Taupiri traffic calming and thresholds	30,000
Tauwhare Pa development	30,000
Te Awa Esplanade erosion protection	10,000
Te Awa Lane Reserve toilet	15,000
Te Awa Lane Reserve toilet operating costs	5,000
Te Kauwhata construct service lane	150,000
Te Kauwhata main street and village green development	700,000
Te Kauwhata parking area St John	25,000
Te Kauwhata Roto/Waerenga intersection improvements	200,000
Te Kauwhata Waerenga Rd to Rimu urban upgrade	200,000
Te Kauwhata widen Travers Rd	350,000
Waikato Coalfields Museum operating costs	70,000
Waingaro Bush Walkway	10,000
Wainui Rd Bridge #1 - investigate 2 lane	30,000
Wainui Reserve Walkway to Whale Bay	30,000
Wallis/Bow St upgrade design	30,000
Weedspraying and edgecutting	20,000
Weavers Lake improvements for Commonwealth Aquatic Championships	128,000
Woodlands Trust Grant	10,000

Funding Impact Statement

The Local Government Act introduces the concept of a Funding Impact Statement, which outlines how the activities contained in the Long-Term Council Community Plan will be funded.

All rates quoted in the Funding Impact Statement are inclusive of GST.

Revenue and Financing Mechanisms

The revenue and financing mechanisms to be used by the Council, including the amount to be produced by each mechanism, are as follows:

	Budget 2004/2005 \$000	LTCCP 2005/2006 \$000	Annual Plan 2005/2006 \$000
General Rate	18,875	19,555	20,033
Uniform Annual General Charge	4,927	5,010	5,147
Fees and Other Charges	6,208	7,325	11,931
Financial Contributions	1,237	6,205	9,449
Grants and Subsidies	12,080	10,191	8,994
Targeted Rates:			
Cost Centre	Location		
DD	Austins	2	0
DD	Blairs	1	1
DD	Churchill East	25	25
DD	Greenhill Rd	1	0
DD	Guests	1	0
DD	Hopuhopu	1	0
DD	Horohoro	12	16
DD	Huntly West	1	0
DD	Island Block	4	0
DD	Kimihia Pumped	1	0
DD	Kirikiroa Horsham Downs	3	4
DD	Kirikiroa Komakorau	1	2
DD	Lake Waikare Nikau	1	1
DD	Lake Waikare Ohinewai	1	1
DD	Lake Waikare Rangiriri	1	0
DD	Lake Waikare West	2	2
DD	Mangati	1	1
DD	Mangawara	1	0
DD	Matangi	22	23
DD	Meremere East	23	11
DD	Meremere West	1	1

		Budget 2004/2005 \$000	LTCCP 2005/2006 \$000	Annual Plan 2005/2006 \$000
DD	Ngaruawahia north	1	1	0
DD	Ohinewai	2	2	0
DD	Okowhau	1	1	0
DD	Orchard road	2	2	3
DD	Pukekapia no 1	1	1	0
DD	Pukekapia no 2	1	1	1
DD	Pukeroro	1	1	0
DD	Puketaha	3	2	0
DD	Rangiriri	4	4	2
DD	Ruawaro No 1 Central	4	4	0
DD	Ruawaro No 1 East	1	1	0
DD	Ruawaro No 1 Furniss	6	6	0
DD	Ruawaro North	1	0	0
DD	Ruawaro West	1	1	1
DD	Swan Road	6	7	14
DD	Tamahere	5	5	6
DD	Te Kowhai	1	1	1
DD	Travers road	1	1	1
H	Eureka Hall	4	4	4
H	Gordonton Hall	9	9	9
H	Horsham Downs Hall	5	5	7
H	Huntly Civic Buildings	115	115	112
H	Maramarua Hall	5	5	6
H	Matangi Hall	15	15	15
H	Meremere Hall	3	3	4
H	Ngaruawahia Hall	29	29	28
H	Ohinewai Hall	2	2	3
H	Orini Hall	3	3	4
H	Puketaha Hall	5	5	6
H	Raglan Hall	25	25	25
H	Ruawaro Hall	5	5	6
H	Tamahere Hall	16	16	41
H	Taupiri Hall	9	9	10
H	Tauwhare Hall	5	5	9
H	Te Akau/Waingaro Hall	4	4	4
H	Te Hoe Hall	2	2	3
H	Te Kowhai Hall	14	14	15
H	Te Mata Hall	3	3	3
H	Whitikahu Hall	3	3	3
R	General District	1,012	1,045	1,064
R	Raglan	60	60	58
USW	Huntly	173	173	169
USW	Ngaruawahia	158	158	156
USW	Raglan	154	161	150
USW	Tamahere	9	9	6
USW	Te Kauwhata	14	14	14
W	Huntly	445	445	447

		Budget 2004/2005 \$000	LTCCP 2005/2006 \$000	Annual Plan 2005/2006 \$000
W	Ngaruawahia	349	349	346
W	Raglan	259	259	260
W	Southern Districts	243	283	260
W	Gordonton	2	2	3
W	Tauwhare Pa	20	20	16
W	Taupiri	19	20	19
W	Te Akau	6	6	6
W	North Waikato	118	139	95
W	Western Districts	13	14	10
WW	Huntly	524	524	522
WW	Matangi	19	19	24
WW	Meremere	74	74	73
WW	Ngaruawahia	301	301	300
WW	Raglan	634	664	640
WW	Taupiri	0	73	37
WW	Te Kauwhata	120	120	124
WW	Te Kowhai	8	8	9
WW	Maramarua	3	3	3
WbyM	Hopuhopu	44	44	44
WbyM	Huntly	233	234	219
WbyM	Southern Districts	451	583	587
WbyM	Gordonton	4	4	4
WbyM	Western District	22	26	26
WbyM	Ngaruawahia	85	93	93
WbyM	Raglan	19	19	19
WbyM	Taupiri	47	47	48
WbyM	Te Akau	1	1	1
WbyM	North Waikato	256	256	256
WbyM	Te Kauwhata Contributions	20	20	20

W - Water, WW - WasteWater, US - Urban Stormwater, DD - Drainage District, R - Refuse, H - Hall, Community Facilities and Community Centres, WbyM - Water by Meter

This rating policy should be read in conjunction with the Revenue and Financing Policy and other rating policies which are published in volume two of the Long-Term Council Community Plan.

Variations between LTCCP and Annual Plan

- General Rate has changed to reflect the additional subdivision and building consent growth as well as a 3.2% increase.
- Tamahere Hall – refer to comment under Parks and Reserves section.
- The Tauwhare Hall Targeted Rate increase from \$25.00 to \$40.00 is for one year so to allow additional work on the hall.
- Refuse Targeted Rates have increased to cover the costs of providing these services.
- Western Districts water has decreased due to there being more than sufficient income to cover operating costs.
- Raglan wastewater is higher than 2004/2005 but is less than the 2005/2006 LTCCP budget as the growth that was predicted has not yet occurred.
- Taupiri wastewater is half of that budgeted in the 2005/2006 LTCCP due to the delay of the project for a year, this has resulted in half a years charge being levied.

Rate Types

Rates may be levied by General Rate, Uniform Annual General Charge or Targeted Rates (either on the basis of value or as a fixed charge). The following rates were set by Council for the financial year commencing 1 July 2005 and ending 30 June 2006.

General Rate

A General Rate will be set on the capital value of rateable properties. The General Rate required to undertake the work programme outlined in this Annual Plan is proposed to be \$304.55 per \$100,000 of the capital value. (\$295.10 in 2004/2005). This level is based on the existing rating databases and a review of the number and value of properties which may be added to the rating base, prior to setting the rate based on an effective date of 30 June.

Differential Rating

Historically, Council is not in favour of differential rating. Council believes that some of the rating inequities are removed through the capital value rating system and therefore does not consider it appropriate to introduce differential rating.

Rating of Utilities

By legislation, Council is required to value the assets of utility companies. This includes gas, electricity and telecommunication networks as well as Council-owned networks for water, wastewater and stormwater.

After considerable debate, Council elected to fully rate these assets. Several utility companies made submissions on rating issues but, after considering the issues raised, Council is still of the opinion that fully rating is the only fair and equitable approach to adopt. Council does not consider that utility assets have a significantly different pattern of rating benefit to justify a differential rate.

Council does not intend to charge utility operators targeted rates because of the nature of the assets - mainly pipelines and power poles. These assets are not connected to water, wastewater or stormwater systems. In addition, infrastructural assets do not require a refuse collection.

Uniform Annual General Charge (UAGC)

A UAGC of \$310.00 (\$300.00 in 2004/2005) is proposed, which is not linked to property values and will be assessed per rating unit for the 2005/2006 year.

Council considered and agreed on a range of services which a UAGC might cover. The appropriate services are viewed as people-related, rather than property-related.

The \$310.00 UAGC will contribute towards the funding of people-related services which include Libraries, Parks and Reserves, Public Cemeteries, Public Swimming Pools, Public Toilets, Community Centres, Community Liaison, Grants and Donations, Safer Communities, Animal Control, Civil Defence and Safety, Building Control, Environmental Health, Resource Management Planning, Environmental Consents Planning, Area Offices and Democracy/Local Government.

Council considered that the public portion of all the activities listed could legitimately be funded by way of UAGC. In practice this is not legally possible as the Local Government (Rating) Act 2002 (LGRA) restricts the level at which the UAGC can be set.

At \$310.00, the UAGC is set at approximately 75% of the legislative maximum. Council considered this was fair and equitable and took into account the needs of our diverse community. Council has proposed a significant increase in the UAGC for the coming year as a means of bringing equity back into its rating following the impact of the last district revaluation.

Targeted Rates

Targeted Rates are set on each rateable property within a defined rating area to cover the operation, maintenance and part of the capital costs of:

- halls, community centres and community facilities
- land drainage and urban stormwater
- refuse collection, recycling and disposal
- wastewater collection, treatment and disposal
- water supplies.

Council has chosen to set the Targeted Rates on a fixed charge basis - in other words, all properties that receive the service pay a set amount, regardless of property value. The exceptions to this are land drainage which is levied on a set dollar amount per hectare and water by meter which is charged by consumption.

Council adopts the following as definitions for the differential categories for the 2005/2006 financial year:

- Residential - any part of a rating unit that is used primarily for residential purposes.
- Commercial - any part of a rating unit that is not categorised as residential.

Details of individual Targeted Rates are as follows.

Water Supply

The Council has set a Targeted Rate for water supply based on the provision (connected to the supply) or availability (property situated within 100 metres of any part of the waterworks) of a water supply service to land. The Targeted Rates are specific to individual water supply schemes and are set as a fixed charge per connection, or a fixed charge for availability as per the following tables.

The charges for the Northern Waikato area are differentiated, taking into account the various locations. Urban and rural rating units incur different Targeted Rates taking into account the nature of service to these properties. Targeted Rates are set for water supply based on the number of connections to the supply. Water by Meter rates are applicable for six month usage.

Area Connected	Connected /Available	Charge \$ 2005/2006
Gordonton	Connected	105.00
Southern Districts	Connected	220.00
Taupiri	Connected	100.00
Tauwhare Pa	Connected	360.00
Te Akau South	Connected	270.00
Te Akau South	Available	135.00
Western Districts	Connected	150.00
Northern Waikato Urban	Connected	140.00
Northern Waikato Rural	Connected	200.00

Southern Districts water supply proposed for the next three years is:

	2004/2005 Actual \$	2005/2006 Charge \$	2006/2007 Proposed \$	2007/08 Proposed \$
Targeted Rate	215.00	220.00	225.00	230.00
Metered water per cubic metre	77c	90c	96c	\$1.00

Huntly Water Supply Targeted Rate

Huntly residential and commercial properties, whether on water meter or not, are charged the same Targeted Rate.

Commercial properties on water meter receive the first 123m³ at 1 cent per m³ and thereafter 65 cents per m³, every six months. The properties concerned are higher users of the water supply. Huntly rural properties are charged a lesser Targeted Rate and the water by meter charge is not scaled, taking into account the nature of service to these properties.

Area	Connected /Available	Charge \$ 2005/2006
Huntly Residential	Connected	160.00
Huntly Residential	Available	80.00
Huntly Commercial	Connected	160.00
Huntly Rural	Connected	110.00

Ngaruawahia Water Supply Targeted Rate

Ngaruawahia residential and commercial properties, whether on water meter or not, are charged the same Targeted Rate. Commercial properties on water meter receive the first 133m³ at 1 cent per m³ and thereafter 65 cents per m³, every six months. The properties concerned are higher users of the water supply.

Ngaruawahia rural properties are charged a lesser Targeted Rate and the water by meter charge is not scaled, taking into account the nature of service to these properties.

Area	Connected /Available	Charge \$ 2005/2006
Ngaruawahia Residential	Connected	175.00
Ngaruawahia Residential	Available	87.50
Ngaruawahia Commercial	Connected	175.00
Ngaruawahia Rural* <i>*Including Horotiu</i>	Connected	110.00

Raglan Water Supply Targeted Rate

The charges for residential, commercial and commercial with accommodation are differentiated, taking into account the extent of use of the water supply service. Residential properties are charged a lower Targeted Rate than commercial properties and commercial properties are charged a lower Targeted Rate than commercial properties with accommodation. Those commercial properties on water meter receive the first 190m³ at 1 cent per m³ and thereafter 65 cents per m³, every six months. The properties concerned are higher users of the water supply.

Raglan rural properties are charged a lesser Targeted Rate and the water by meter charge is not scaled, taking into account the nature of service to these properties.

Area Connected	Connected /Available	Charge \$ 2005/2006
Raglan Residential	Connected	165.00
Raglan Residential	Available	82.50
Raglan Rural	Connected	110.00
Raglan Commercial (no water meter)	Connected	250.00
Raglan Commercial with accommodation	Connected	340.00
Raglan Commercial - metered	Connected	250.00

Te Kauwhata Contributions

A Targeted Rate has been set for the purpose of covering the capital cost and interest charges of work not met by lump sum contributions for the Te Kauwhata Water Supply.

This Targeted Rate shall be set on each rating unit which is connected to the water supply and has not paid the lump sum contribution. This Targeted Rate applies until and including the rating year 2007/08.

Area	Connected /Available	Charge \$ 2005/2006
Te Kauwhata Urban	Connected	200.00

Water by Meter

The Council has set a Targeted Rate for water according to the quantity of water consumed by any person receiving the same as measured or controlled by meter. The Targeted Rates are specific to individual water supply schemes and are set on a scale of charges per cubic metre basis across each scheme. (See comments under Water Supply).

Water by Meter rates are applicable per six month usage.

Area Connected	Charge \$ 2005/2006
Gordonton Township	0.77
Huntly Commercial (first 123 cubic metres)	0.01
Huntly Commercial (after 123 cubic metres)	0.65
Huntly Rural	0.65
Genesis - Huntly Power Station	0.55
Ngaruawahia Commercial* (first 133 cubic metres)	0.01
Ngaruawahia Commercial* (after 133 cubic metres)	0.65
Ngaruawahia Rural*	0.65
Raglan Commercial (first 190 cubic metres)	0.01
Raglan Commercial (after 190 cubic metres)	0.65
Raglan Rural	0.65
Southern Districts	0.90
Taupiri	0.70
Te Akau	0.70
Western Districts	0.90
North Waikato Urban	0.80
North Waikato Rural (first 4000 cubic metres)	0.75
North Waikato Rural (after 4000 cubic metres)	0.65

*Including Horotiu

Community Facilities

The Council has set a Targeted Rate for the purpose of covering the costs of maintenance and operation of community facilities in the respective defined rating areas. This charge is set per rating unit within the ward boundary. The Targeted Rates are specific to individual areas and are set as a fixed charge across each area.

Area	Charge \$ 2005/2006
Huntly	40.00
Ngaruawahia	15.00
Raglan	15.00

Halls/Facilities and Community Centres

The Council has set a Targeted Rate for the purpose of covering the costs of maintenance and operation of halls, other facilities and community centres in the respective defined rating areas. This charge is set per separately used or inhabited portion of a property within the defined hall/community centre area. The Targeted Rates are specific to individual areas and are set as a fixed charge across each area. The rates are differentiated in that residential parts are charged. This is taking into account that commercial parts do not use this service.

Hall/Community Centre	Charge \$ 2005/2006
Eureka	25.00
Gordonton	22.50
Horsham Downs	25.00
Maramarua	22.50
Matangi	22.50
Meremere	22.50
Ohinewai	22.50
Orini	25.00
Puketaha	25.00
Ruawaro	27.50
Tamahere	60.00
Taupiri	22.50
Tauwhare	40.00
Te Akau/Waingaro	22.50
Te Hoe	22.50
Te Kowhai	30.00
Te Mata	22.50
Whitikahu	22.50

Council invoices and collects the following rates on behalf of the mentioned Councils. For further information refer to the appropriate Annual Plan.

Franklin District Council Charge (per dwelling unit)

Hall/Community Centre	Charge \$ 2005/2006
Glen Murray	33.75
Mangatangi	22.50
Naike	22.50

Matamata Piako District Council (charge on land value)

Hall/Community Centre	Charge \$ 2005/2006
Hoe-O-Tainui	0.000060
Tauhei	0.000120

Waipa District Council (per dwelling)

Hall/Community Centre	Charge \$ 2005/2006
Fencourt	14.00
Koromatua	20.00
Hautapu	17.50

District Refuse

The Council has set a Targeted Rate for the purpose of covering the costs of household refuse collection, recycling and disposal where the refuse collection service is provided (excluding Raglan). This charge is set per separately used or inhabited portion of a property or building and is set as a fixed charge.

District (excluding Raglan)	Actual Charge \$ 2004/2005	Charge 2005/2006	Proposed 2006/2007	Proposed 2007/08
District Refuse	92.00	95.00	98.00	102.00

Raglan Recycling and Waste Minimisation

The Council has set a Targeted Rate for the purpose of covering the costs of recycling and waste minimisation where the service is provided in Raglan. This charge is per separately used or inhabitable portion of a property or building and is set as a fixed charge.

	Charge \$ 2005/2006
Raglan Refuse	38.00

Wastewater

The Council has set a Targeted Rate for wastewater based on the provision (connected to the supply) or availability (property situated within 30 metres of a public wastewater drain - to which it is capable of being effectively connected) of the service.

The Targeted Rates are specific to individual wastewater schemes and are set as a fixed charge per connection, or a fixed charge per availability as per the following table.

Area	Connected/ Available	Charge \$ 2005/2006
Huntly	Connected	190.00
Huntly	Available	95.00
Maramarua	Connected	440.00
Matangi	Connected	440.00
Meremere	Connected	430.00
Ngaruawahia	Connected	160.00
(includes Horotiu)		
Ngaruawahia	Available	80.00
(includes Horotiu)		
Raglan	Connected	420.00
Raglan	Available	210.00
Te Kauwhata	Connected	296.00
Te Kauwhata	Available	148.00
Te Kowhai	Connected	440.00
Te Kowhai	Available	220.00

The Council has set a Targeted Rate for wastewater based on the provision (connected to the supply for each of the third and subsequent pans). As per Note 4 of Schedule 3 of the Local Government (Rating) Act 2002 this rate will not apply to residential properties. This Targeted Rate is differentiated based on the use to which the land is put.

The following are the differential land use definitions for wastewater in relation to the third and subsequent pans:

Non-rateable - Organisations classified by the Act as fully non-rateable or organisations deemed by Council to be non-profitable.

Assistance for the Elderly - Organisations deemed by Council to be supportive of the elderly, including Retirement Homes, Rest Homes and Council owned Pensioner Flats.

Commercial - Commercial organisations (such as motels, clubs such as the Raglan Club, RSAs and Workingmens Clubs), hotels and retail/business premises and other organisations.

	Charge \$ 2005/2006
Huntly Wastewater	
Non-rateable	19.00
Assistance for the Elderly	38.00
Commercial	95.00
Ngaruawahia Wastewater	
Non-rateable	16.00
Assistance for the Elderly	32.00
Commercial	80.00
Matangi Wastewater	
Non-rateable	42.00
Assistance for the Elderly	84.00
Commercial	210.00
Raglan Wastewater	
Non-rateable	42.00
Assistance for the Elderly	84.00
Commercial	210.00
Te Kauwhata Wastewater	
Non-rateable	30.00
Assistance for the Elderly	59.00
Commercial	148.00
Meremere Wastewater	
Non-rateable	42.00
Assistance for the Elderly	84.00
Commercial	210.00

Taupiri Wastewater

The rate is set at 50% for 2005/06 as the system will be in operation for approximately six months. The Targeted Rate will be amended in 2006/07 if the costs are different to the estimate (for example if the system is in operation for three months instead of the estimated six months).

	Charge \$ 2005/06	Proposed \$ 2006/07
Connected	210.00	420.00
Available	105.00	210.00

The following is an estimation of how much the Taupiri Wastewater Contributions different Targeted Rates will be. These figures are based on a total system cost of \$1.8 million with \$455,000 being met by ratepayer contributions. It is also estimated that there are 200 properties to be charged. Once the exact figures for these are known a precise calculation will be made and the Taupiri community will be advised.

Taupiri Wastewater Contributions

A charge of \$2,531.25 per property will be made for the purpose of covering the capital cost of the wastewater system.

There are three available payment methods as outlined below:

1. Payment in full prior to 1 July 2006.
2. Payment in three instalments over year 1 July 2006 to 30 June 2007. This will be a Targeted Rate.
3. Payment over 10 years. This method will be by Targeted Rate and will incur interest of 7.65%. The payment required will be \$365.00 per year from 1 July 2006 to 30 June 2016. There will be an ability at certain stages to pay off the outstanding amount less interest, the details of this have yet to be finalised.

Urban Stormwater

The Council has set a Targeted Rate for urban stormwater based on the availability of drainage to land. The Targeted Rates are specific to individual towns and are set on a fixed charge basis across each scheme.

Location	Charge \$ 2005/06
Huntly	65.00
Ngaruawahia	95.00
Raglan	100.00
Te Kauwhata	45.00
Tamahere (Rural)	15.16

Land Drainage

The Council has set a Targeted Rate for land drainage based on the degree of benefit received from the drainage system. This charge is on a land area basis (per hectare) which reflects the level of the benefit. The Targeted Rates are specific to individual land drainage schemes.

Proposed Charge 2005/2006

Classification District	A \$	B \$	C \$	D \$	E \$	F \$
Bells*			34.18			
Blairs	9.26	6.61	2.64	1.32		
Churchill East	61.66	49.33	37.00			
Horohoro	31.95	22.82	9.13	4.56		
Horsham Downs			26.49	13.25		2.65
Komakorau			14.41	7.21		0.72
Lake Waikare subdivisions:						
Nikau	10.15	8.46	6.77	5.07	3.38	1.69
Ohinewai	30.05	15.03	7.51	3.76		
West	4.19	3.35	1.68	0.84		
Mangati	6.50	4.33	2.17			
Matangi	11.88					
Meremere East	30.45	22.84	15.23	7.61		
Meremere West	12.51	9.38	6.25	3.12		
Orchard Road	136.57	109.25				
Pukekapia No 2	3.27	1.63	0.82			
Rangiriri	31.92	26.60	15.96			
Ruawaro West	5.23	3.92	2.61	1.31		
Swan Road		18.51	12.34	6.17		
Tamahere	3.71					
Te Kowhai	6.86	5.15	2.57	1.72	.86	.43
Travers Road	38.62	25.75	19.31			

* Council collects this rate on behalf of Franklin District Council.

Summary Cost of Service Statement

Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP Budget \$000	2005/2006 Annual Plan Budget \$000
Income			
Community Assets	8,578	12,544	15,611
Corporate Services	3,968	4,094	4,512
Corporate and Council Leadership	0	950	993
Environmental Services	2,002	2,036	2,214
Roading	10,017	8,566	10,403
Total Income	24,565	28,190	33,733
Operating Expenditure			
Community Assets	10,471	11,201	11,165
Corporate Services	4,199	4,160	4,525
Corporate and Council Leadership	3,878	3,593	3,646
Environmental Services	3,627	3,698	3,969
Roading	14,055	13,375	14,131
Total Operating Expenditure	36,230	36,027	37,436

Statement of Financial Performance

Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP Budget \$000	2005/2006 Annual Plan \$000
Revenue			
Revenue from activities	24,565	28,190	33,733
General Rates (including UAGC)	21,157	21,835	22,383
Adjustments for Environmental Obligations	17	26	28
Total Revenue	45,739	50,051	56,144
Expenditure			
Expenditure on activities	36,230	36,027	37,436
Total Expenditure	36,230	36,027	37,436
Net Surplus(Deficit)	9,509	14,025	18,708

Note: All variances explained in Activity sections.

Statement of Movement in Equity

Year Ending 30 June

	2004/2005 Budget	2005/2006 LTCCP	2005/2006 Annual Plan
Equity at Start of the Year	619,268	455,503	628,777
Net Surplus/(Deficit) for the year	9,509	14,025	18,708
Equity at End of Year	628,777	469,528	647,485

Statement of Financial Position

Year Ending 30 June

	2004/2005 Forecast \$000	2005/2006 LTCCP \$000	2005/2006 Annual Plan \$000
Assets			
Current Assets			
Cash/Short Term Deposits	3,158	8,733	2,024
Accounts Receivable	3,526	3,453	4,501
Investments	81	31	87
Prepayments			
Total Current Assets	6,765	12,217	6,612
Non-Current assets			
Investments	6,520	6,016	6,313
Investment Properties	3,850	3,574	3,850
Fixed Assets	618,230	461,699	645,151
Total Non-Current Assets	628,600	471,289	655,314
Total Assets	635,365	483,506	661,926
Liabilities			
Current Liabilities			
Accounts Payable	6,428	6,012	6,351
Total Current Liabilities	6,428	6,012	6,351
Non-Current Liabilities			
Employee Entitlements	152	154	152
Term Debt	9	7,812	7,938
Total Non-Current Liabilities	161	7,966	8,090
Total Liabilities	6,589	13,978	14,441
Net Assets	628,776	469,527	647,485
Equity			
Accumulated Funds	398,600	396,273	421,637
Asset Revaluation Reserve	216,679	57,072	216,679
Reserves	13,497	16,182	9,169
Total Equity	628,776	469,527	647,485

Variances: Fixed Assets and Asset Revaluation Reserve have increased substantially, this is due to the 2003 asset revaluation.

Cash/Short term Deposits are lower than budgeted as cash on hand will be utilised due to the increase in work programme from the LTCCP.

Statement of Cashflows

Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP \$000	2005/2006 Annual Plan \$000
Cashflow from operating activities			
Cash will be provided from:			
General Rates (including UAGC)	21,157	21,835	22,332
Targeted Rates	4,612	4,795	4,664
Fees and Charges	3,241	3,240	3,237
Subsidies	8,373	7,334	7,995
Water by Meter	1,037	1,164	1,151
Interest Received	448	496	443
Dividends	400	750	450
Financial Contributions	2,769	6,721	8,399
Other	1,653	2,571	6,475
	43,690	48,905	55,199
Cash will be applied to:			
Operating Costs	27,633	26,163	28,526
Interest	101	328	376
Goods and Services Tax	814	906	1,032
	28,548	27,397	29,934
Net Cash from Operating Activities	15,142	21,508	25,265
Cashflow from Investing Activities			
Cash will be provided from:			
Sale of Fixed Assets	1,688	340	1,796
Release of Sinking Funds	0	0	0
	1,688	340	1,796
Cash will be applied to:			
Purchase of Fixed Assets	21,929	21,889	35,271
Payment to Sinking Funds		0	0
	21,929	21,889	35,271
Net Cash from Investing Activities	(20,241)	(21,549)	(33,476)

Cashflows from Financing Activities			
Cash provided from:			
Loans Raised	0	3,542	7,490
Cash will be applied to:			
Repayment of Public Debt	3	344	413
Net Cash from Financing Activities	(3)	3,198	7,077
Net (Decrease)/Increase in Cash Held	(5,102)	3,158	(1,134)
Total Cash Resources at 1 July	8,260	5,575	3,158
Total Cash Resources at 30 June	3,158	8,733	2,024

Variances: Due to delay in several projects in 2004/2005 external loaning was not required in 2004/05 as there will be sufficient cash resources. As these projects are completed in 2005/2006 the external loans will be raised.

Statement of Borrowing

Year Ending 30 June

	2004/2005 Budget \$000	2005/2006 LTCCP \$000	2005/2006 Annual Plan \$000
Balance of External Loans			
Roading	0	5,220	6,734
Council Properties	9	8	208
Pools	0	41	71
Wastewater	0	73	55
Water	0	2,470	870
	9	7,812	7,938
Balance of Internal Loans			
Roading	11,390	5,686	4,604
Council Properties	2,392	229	1,150
Pools	0	0	0
Wastewater	0	442	433
Water	55	0	0
	13,837	6,357	6,186
Total Debt	13,846	14,169	14,124

External Principal Payments			
Roading	0	274	390
Council Properties	3	1	1
Pools	0	15	23
Wastewater	0	6	0
Water	0	48	0
	3	344	413
Internal Principal Payments			
Roading	1,286	1,291	6,283
Council Properties	151	119	835
Pools	14	0	116
Wastewater	0	13	0
Water	61	57	55
	1,512	1,480	7,289
The following external loans will be raised			
Roading	0	1,904	6,365
Council Properties	0	0	200
Pools	0	0	0
Wastewater	0	78	55
Water	0	1,560	870
	0	3,542	7,490
The following internal loans will be raised			
Roading	3,040	270	0
Council Properties	2,024	774	183
Pools	130	0	0
Wastewater	0	0	433
Water	0	0	0
	5,194	1,044	616

Variances: Loans will be raised internally in 2004/2005 as there are sufficient cash resources. In 2005/2006 some of these will become external loans as the cash resources deplete.

Statement of Borrowing (continued)

Year Ending 30 June

	2004/2005 Budget %	2005/2006 LTCCP %	2005/2006 Annual Plan %
Interest Rate on External Debt			
Average interest rate on Public Debt	7.00%	7.00%	7.50%
Treasury Management Policy			
Council adopted a Treasury Management Policy on 25 March 2003. Adherence to policy is measured by the following criteria:			
Public Debt Servicing Cost			
Public Debt repayments expressed as a percentage of General Rate revenue (including UAGC). The policy stipulates that servicing costs must not exceed 15% of General Rate revenue (including UAGC) in any one financial year.	0.50%	1.60%	4.32%
Total Debt Repayment			
Total debt loan repayment expressed as a percentage of Total Debt. The policy stipulates that debt repayment should not exceed 30% of total borrowing.	2.20%	4.20%	5.20%
Long Term Debt to Equity			
Long Term Debt to Equity percentage. The policy stipulates that the Long Term Debt to Equity ratio should not exceed 5%.	1.10%	1.80%	1.20%
Total Liabilities to Assets			
Total liabilities to assets percentage. The policy stipulates that the Total Liabilities to assets ratio should not exceed 8%.	2.60%	3.00%	2.20%

Statement of Accounting Policies

Reporting Entity

Waikato District Council is a territorial authority governed by the Local Government Act 2002 (LG Act). Waikato District Council has full ownership of Tanlaw Corporation Limited (a Council Controlled Trading Organisation in terms of the LG Act).

The financial information included is Council only and does not incorporate Tanlaw, its 100 percent owned subsidiary.

The financial statements have been prepared in accordance with the requirements of section 111 of the LG Act, which includes the requirement to comply with generally accepted accounting practice, and the accounting standards and guidelines adopted by the Institute of Chartered Accountants of New Zealand.

Measurement Base

The financial statements have been prepared on a historical cost basis, modified by the revaluation of certain fixed assets.

Accounting Policies

The following accounting policies, which materially affect the measurement of results and financial positions, have been applied.

Budget Figures

The budget figures are those approved by Council, as part of the Annual Plan process. Comparative figures for the current year are enclosed based on the Annual Plan and the periodic budget reviews undertaken by Council in May and December each year. The budget figures have been prepared in accordance with generally accepted accounting practice and are consistent with the accounting policies adopted by Council for the preparation of the financial statements.

Goods and Services Tax (GST)

All items in the financial statements are exclusive of GST with the exception of Accounts Receivable and Accounts Payable which are stated with GST included. When GST is not recoverable as an input tax then it is recognised as part of the related asset or expense.

Revenue Recognition

Rate revenue is recognised when levied.

Water billing revenue is recognised on an accrual basis. Unbilled sales, as a result of unread meters at year-end, are accrued on an average usage basis.

Transfund New Zealand roading subsidies are recognised as revenue upon entitlement, which is when conditions pertaining to eligible expenditure have been fulfilled.

Other grants and bequests, and assets vested in the Council - with or without conditions - are recognised as revenue when control over the asset is obtained.

Dividends are recognised on an accrual basis net of imputation credits.

Fees and charges are recognised as revenue when the obligation to pay arises or, in the case of licence fees, upon renewal of the licence. Expenditure is recognised when the service has been provided or the goods received.

Equity

Equity is the community's interest in Council and is measured as the difference between total assets and total liabilities. Public equity is disaggregated and classified into a number of reserves to enable clearer identification of the specified uses that Council makes of its accumulated surpluses.

The components of equity are:

- accumulated funds
- restricted reserves
- Council reserves
- separate rate reserves
- asset revaluation reserves.

Council processed a one-off adjustment in relation to environmental obligations in the 2001/2002 Annual Report, in line with the requirements of Financial Reporting Standard 15. The balance of the adjustment is adjusted on an annual basis and this has been allowed for in this Long-Term Council Community Plan.

Reserves

Reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council.

Restricted reserves are those reserves subject to specific conditions accepted as binding by the Council and which may not be revised by the Council without reference to the Courts or third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Council-created reserves are reserves established by Council decision. The Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

Accounts Receivable

Accounts receivable are stated at their expected realisable value after providing for doubtful and uncollectable debts.

Investments

All investments are stated at the lower of cost or net realisable value except for shares in other companies which are recorded at net asset backing. Any decreases are recognised in the Statement of Financial Performance.

Investment Properties and Properties Intended for Sale

Properties that fall within the accounting definition of investment properties are revalued annually at net current value by an independent registered valuer. The results of the revaluation are credited or debited to the investment property reserve. Where this results in a debit balance in the reserve, this balance is expensed on investment properties. Properties intended for resale are valued at the lower of cost and net realisable value.

Fixed and Other Non-Current Assets

Fixed assets consist of the following:

- **Operational Assets:** Operational assets include land, buildings, improvements, library books, plant and equipment, furniture, computers, and motor vehicles.
- **Restricted Assets:** Restricted assets are parks and reserves owned by Council which provide a benefit or service to the community, and can only be disposed of after following a rigorous legal and public consultation process.
- **Infrastructural Assets:** Infrastructural assets are the fixed utility systems owned by Council. Each asset type includes all items that are required for the network to function. For example, wastewater reticulation includes reticulation piping and wastewater pump stations.

Valuation

All assets are valued at historical cost, except the following.

- Land and buildings are stated at Rating Valuation as at 1 July 2003 plus additions/development at cost. The rating valuations have been confirmed as suitable for financial reporting purposes by Valuation and Management Services. These are revalued every three years as part of the revaluation of the district.
- Infrastructural assets, including roading, bridges, water and wastewater reticulation are stated at depreciated replacement cost on a greenfields basis as at 1 July 2003 based on a valuation prepared by Beca Valuations Ltd - Registered Valuers. These will be revalued every three years.
- Land under roads and paper roads is valued at the average value of land in the Waikato District.

The next revaluation is scheduled for 1 July 2005. The results of revaluing are credited or debited to the asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in the Statement of Financial Performance.

Additions

All additions between valuations are brought into the accounts at cost. Vested infrastructural assets have been valued on the actual quantities of infrastructural components vested and the current "in the ground" cost of providing identical services.

Depreciation

Land is not depreciated. Depreciation is provided on a straight-line basis on all other fixed assets (including library books) at rates which will write-off the cost or variation of the assets to their estimated residual value over their useful lives.

The LG Act requires that Council operates a balanced budget - in other words, operating revenue is set at a level that covers operating expenses.

Section 100 of the LG Act provides an exemption in cases where it would not be financially prudent to meet the level of estimated expenses, taking into consideration service levels and the useful life of assets.

Council has consulted with the community, signalling that it proposes not to fund depreciation on community rural halls. The reason for not funding depreciation on the following assets is because they are considered non-strategic and will not be replaced once they are no longer useful. The amount not being funded is shown in the following table.

Non Funded Depreciation

	2004/2005	LTCCP 2005/2006	Annual Plan 2005/2006
	\$	\$	\$
Community rural halls	71,500	71,700	48,400

Depreciation Rates - Council

	Useful Life (Years)	Depreciation Rate
Audio-visual materials and electronic games - Libraries	5	20%
Buildings - concrete	100	1%
Buildings - wooden	40	2.5%
Improvements	20	5%
Vehicles	6.6	15%
Library Books	8	12.5%
Computers	4	25%
Office equipment	3-10	10%-33%
Furniture and fixtures	10	10%
Water treatment	10-100	1%-10%
Water reticulation	20-100	1%-5%
Wastewater	10-100	1%-10%
Drainage	15-80	1.25%-6.66%
Urban stormwater	20-100	1%-5%
Roading		
Pavement - sealed	4-18	5.55%-25%
Pavement (basecourse) - sealed	30-60	1.67%-3.33%
- unsealed metal	12	8.33%
Surface water channel	60	1.67%
Culverts	80	1.25%
Guardrails/barriers	50	2%
Footpaths	40-80	1.25%-2.5%
Street lighting	25-35	2.86%-4%
Bridges	25-100	1%-4%

Assets under Construction

Assets under construction are not depreciated. The total cost of a project is transferred to the relevant asset class on its completion and then depreciated.

Employee Entitlements

Provision is made in respect of the liability for annual leave, long service leave and retirement gratuities. For long service leave and gratuities this liability has been calculated on an actuarial basis, and for annual leave on an actual basis.

Finance Leases

Leases which effectively transfer to the lessee substantially all the risks and benefits incidental to ownership of the lease item are classified as finance leases. These are capitalised at the lower of the fair value of the asset or the present value of the minimum lease payments. The leased assets and corresponding lease liabilities are recognised in the Statement of Financial Position. The leased assets are depreciated over the period the Council is expected to benefit from their use.

Operating Leases

Leases where the lessor effectively retains substantially all the risks and benefits of ownership of the leased items are classified as operating leases. Payments under these leases are charged as expenses in the periods in which they are incurred.

Financial Instruments

The Council is party to financial instruments as part of its normal operations. These financial instruments include bank accounts, investments, debtors, creditors and loans. All financial instruments are recognised in the Statement of Financial Position and all revenues and expenses in relation to financial instruments are recognised in the Statement of Financial Performance.

Except for loans, which are recorded at cost, and those items covered by a separate accounting policy, all financial instruments are shown at their fair value.

Statement of Cashflows

Cash means cash balances on hand, held in bank accounts, demand deposits and other highly liquid investments in which the Council invests as part of its day-to-day cash management.

Operating activities include cash received from all income sources of the Council and record the cash payments made for the supply of goods and services. Agency transactions in relation to assets owned by Council (such as rates collected on behalf of halls etc) are recognised as receipts and payments in the Statement of Cashflows given that they flow through the Council's main bank account.

Investing activities are those activities relating to the acquisition and disposal of non-current assets.

Financing activities comprise activities that change the equity and debt capital structure of the Council.

Cost of Service Statements

The Cost of Service Statements report on the net cost of services for significant activities of Council, and are represented by the cost of providing the service less all revenue that can be allocated to these activities.

Cost Allocation Policy

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities based on cost drivers and related activity/usage information.

Criteria for Direct and Indirect Costs

- "Direct Costs" are those costs directly attributable to a significant activity.
- "Indirect Costs" are those costs which cannot be identified in an economically feasible manner with a specific significant activity.

Cost Drivers for Allocation of Indirect Costs

The costs of internal services not directly charged to activities are allocated as overheads using appropriate cost drivers such as actual usage, staff numbers and floor area.

Environmental Obligations

The Council has a legal obligation under resource consents to provide ongoing maintenance and monitoring at the landfill sites at Ngaruawahia, Huntly, Raglan, and Te Kauwhata after closure. A provision for post-closure costs is recognised as a liability when the obligation for post-closure arises.

The provision is measured based on the present value of future cash flows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post-closure.

The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to Council.

Prospective Financial Information

The financial information contained within this document is prospective financial information in terms of accounting standard Financial Reporting Standard 29. The purpose for which it has been prepared is to enable ratepayers, residents and any other interested parties to obtain information about the expected future financial performance, position and cashflow of Waikato District Council for the year period from 1 July 2005 to 30 June 2006. The financial information may not be appropriate to use for any other purpose.

The following assumptions have been made in preparing the Annual Plan:

- interest rates on new loans raised during the period will be 7.5%
- interest earned on funds invested during the period will be at 6.75%.
- Council will continue to perform its current activities.
- The growth rate in the district will equate to an additional \$400,000 of General Rate and UAGC combined.

These assumptions are considered to be subject to considerable uncertainty given the volatility of the financial markets.

Council agreed to these assumptions on 22 March 2005 and will review these assumptions during the year and amend its financial reporting accordingly.

Total loans raised during the 2005/2006 year are expected to amount to \$3,876,000 and will be raised when needed. Sensitivity to changes in interest rates on borrowed funds will therefore depend both upon the interest rates actually achieved and the timing of raising the loans. Over a full year period, the sensitivity to a 1% change in interest rates on new borrowed funds would be \$19,380.

Total funds invested are expected to average approximately \$2,600,000 throughout the 2005/2006 year, giving a sensitivity in interest earnings to a 1% change in interest rates of \$26,000 over a full year.

Changes in Accounting Policies

The forecast financial information on pages 78 to 84 of this document has been prepared in accordance with the Council's current accounting policies as specified on pages 85 to 90.

Other Documents

Long-Term Council Community Plan

The Waikato District Long-Term Council Community Plan was adopted in 2004. This included information for the period 2004-2014 in regards to Council's work programmes.

District Plan

Waikato District Council District Plan became operative in December 1997. The District Plan is in the process of being updated, and the proposed Plan was notified in September 2004, with submissions closing 11 February 2005.

Asset Management Plans

Waikato District Council has produced Asset Management Plans for all infrastructural assets for the ten years to 2013/2014.

Reserves and Recreation Strategy

Waikato District Council Reserves Strategy. Adopted by Council in August 1995 and reviewed in 2004.

Conservation Strategy

The Conservation Strategy was released in November 2000 and finalised in 2004.

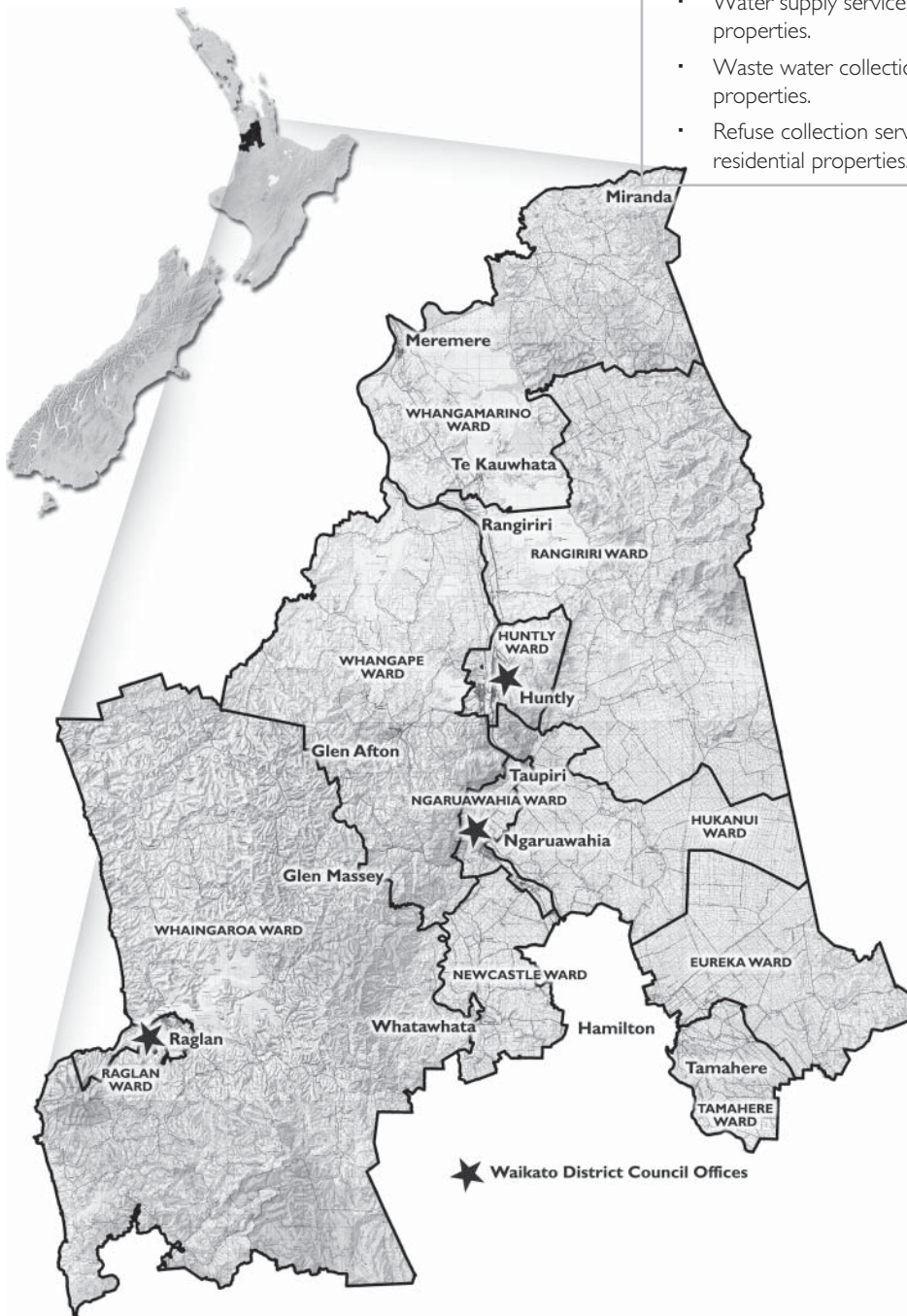
Revenue and Financing Policy

The Revenue and Financing Policy is included as part of this Long-Term Council Community Plan.

The Waikato District Area

Area	318,893 ha
Population (usually resident)	
1981	35,037
1986	36,705
1991	37,557
1996	39,108
2001	39,852
Councillors and Mayor	14
Community Board members	30
Community Committee members	26
Staff (full-time equivalent)	155
Rateable assessments	approx. 18,500
Total length of roads	1,650 km
<i>Sealed roads</i>	
- Rural	1,033 km
- Urban	119 km
<i>Unsealed roads</i>	
- Rural	495 km
- Urban	3 km
Footpaths	110.5 km

- Water supply services are provided to 8242 properties.
- Waste water collection services are provided to 6344 properties.
- Refuse collection services are provided to 11,000 residential properties.



Council Members



Peter Harris
His Worship the Mayor
(07) 824 8633



Ian McLennan
Deputy Mayor
Newcastle
(07) 829 8865



Rod Wise
Hukanui
(021) 432 443



Allan Morse
Ngaruawahia
(07) 824 8268



Moera Solomon
Ngaruawahia
0800 104 412



Rob McGuire
Eureka
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Shirley Boyde
Huntly
(027) 494 6715



Graeme Tait
Huntly
(07) 828 8864



Rodney Dixon
Whaingaroa
(07) 825 4581



Wally Pollock
Tamahere
(07) 827 8828



Dynes Fulton
Rangiriri
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John Morris
Whangamarino
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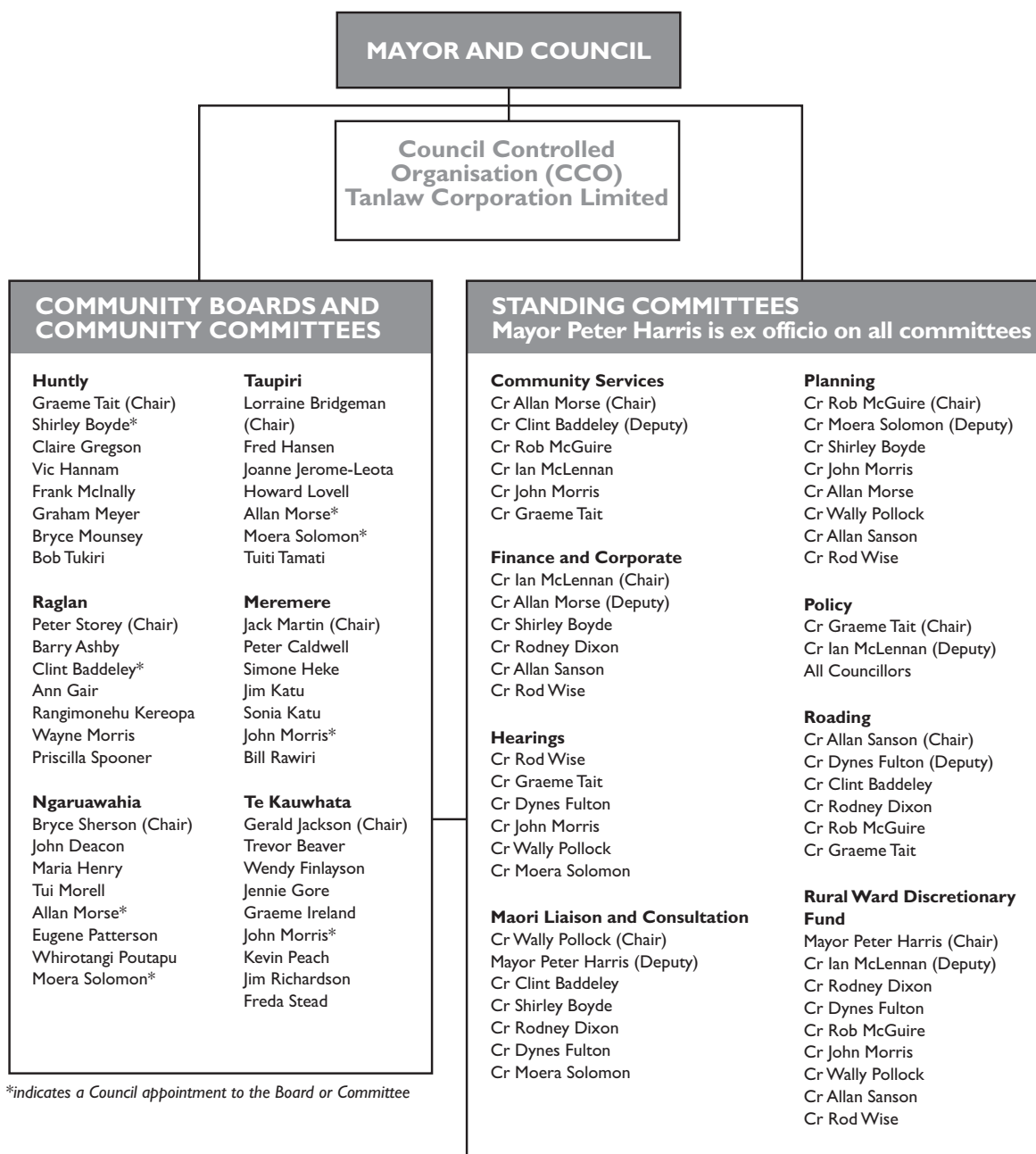


Clint Baddeley
Raglan
(021) 155 3778



Allan Sanson
Whangape
(07) 826 6801

Council Structure



*indicates a Council appointment to the Board or Committee

Management Team



Nath Pritchard

Group Manager

Environmental Services

Animal Control
Building Control
Environmental
Health
Development
Planning
Resource
Management
Policy

Kaye Clark

Group Manager

Roading Services

Abandoned Vehicles
Bridges
Footpaths
Litter
Parking
Roading
Road Safety
Rural Fires
Street Cleaning
Street lighting

Gary Allis

Group Manager

Community Assets

Cemeteries
Drainage
Libraries
Parks and Reserves
Public Swimming
Pools
Public Toilets
Refuse
Waste Minimisation
Wastewater
Water

Sue Pickles

Group Manager

Corporate Services

Civil Defence
Customer Services
Economic Development
Contracts
Finance and Treasury
Information Services
Legal Services
Property
Safer Communities
Secretariat

Gavin Ion

Chief Executive

Chief Executive's Group

Communications
Corporate Planning
Human Resources

