

Open Meeting

To	Waikato District Community Wellbeing Trust
From	Alison Diaz Chief Financial Officer
Date	19 May 2021
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	CVN0102 / CDR0502 / 3088823
Report Title	Approved grants and payment reconciliation 2020-2021

I. EXECUTIVE SUMMARY

This report provides a summary of unspent grants and details payments of completed projects grants. Status updates and Accountability Forms are attached to the report.

Unspent Grants

Organisation	Project	Amount Funded
The Glen Afton Citizens' Sports Club	Glen Afton Club Community Venue Rebuild <i>Update not yet received</i>	\$50,000
Te Kauwhata Emergency Trust Board	To purchase a new 4x4 Emergency First Response Vehicle	\$25,000
Te Kauwhata Community Patrol	To purchase a new Safer Communities Patrol Vehicle	\$10,000

Project Accountability Forms

The following groups have completed their respective projects.

Organisation	Project	Amount Funded
Raglan Community Arts Council	To install a new Linkway Power Connection Project Completed	\$9,000

Organisation	Project	Amount Funded
Tuakau Youth Sport Trust	To build a new skate park in Tuakau. Stage one of the consultation phase with the Tuakau youth and community is complete. The Trust is currently engaging with Council Staff and the Tuakau community regarding the installation completion in 2021.	\$20,000 Invoice paid in two instalments
Waikato District Crime Prevention Trust	To upgrade the Huntly township existing CCTV cameras and equipment. Eighteen new cameras have been installed at various locations across the Huntly township.	\$30,000 \$25,000
David Johnstone Pukemokemoke Trust	Towards the cost of the installation of two composting toilets	\$8,000

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENT

Status Updates:

1. Te Kauwhata Emergency Trust Board
2. Te Kauwhata Community Patrol

Project Accountabilities:

1. Raglan Community Arts Council
2. Tuakau Youth Sport Trust
3. Waikato District Crime Prevention Trust
4. David Johnstone Pukemokemoke Trust

Wellbeing Trust Grant Project Status Update

Applicant Name: Te Kauwhata Emergency Trust Board		Project name: First Responder Vehicle
Total Cost of Project \$70,000 In Hand: \$10,000	Waikato Community Wellbeing Trust Grant: \$25,000	Other Funding Sought: \$35,000
<p>Project Status: Full details of where your project is at to date (Please include timeframes for future progress of the project.)</p> <p>The project is going ahead. The purchase of the Mitsubishi ute has been organised and has now been paid for on the 19th May 2021. Fire and Emergency NZ purchased it on our behalf so we could take advantage of their purchasing power and we paid FENZ the purchase price.</p> <p>The Ute is due for delivery at the end of June (all things going well). It has been booked into the canopy company for the canopy and other fittings as soon as delivery has happened. We expect it to be ready within a couple of weeks of canopy fitting and signwriting.</p> <p>Note: If your project and funding plan have significantly changed from your original proposal we will require a written letter to the Trust explaining the reason for the change. The Trust will then make a decision as to whether the funds allocated still meet the requirement of the allocation criteria.</p>		
<p>Full list of what funders you are applying to or have applied for funding from –including timeframes (e.g. date you applied for the funding and what date you expect to hear the outcome – decline or other otherwise). If applicable</p> <p>We have private donors and the fantastic donation from the well being fund. The Emergency Services Trust also has contributed to the project.</p>		
<p>Issues i.e. consents. If you are having consenting issues that impair the project, please explain why.</p> <p>No major issues</p>		
Staff Comments:		
Please return the completed form by email to funding@waidc.govt.nz		

Applicant Name: Te Kauwhata Community Patrol		Project name: An upgrade to a safer Communities Patrol Vehicle																																																							
Total Cost of Project \$43,020 In Hand: \$3,030	Waikato Community Wellbeing Trust Grant: \$10,000	Other Funding Sought: \$30,000																																																							
<p>Project Status: Full details of where your project is at to date (Please include timeframes for future progress of the project.)</p> <p>Te Kauwhata Community Patrol have purchased a replacement patrol vehicle. It is a 2019 Silver Toyota Corolla GX Hybrid . LWU562 with 16,500kms on the clock.</p> <p>The vehicle is currently at the signwriters following which it will have new lightbars installed. The lightbars are bespoke to comply with CPNZ standards and are ordered from Australia. This requires a two-week lead time plus shipping. On arrival the lightbar, in conjunction with the police radio equipment, will be fitted by police registered fitters.</p> <p>We expect to take delivery of the new vehicle in the next 3-4 weeks at which stage we will be in touch to arrange publicity.</p> <p>Note: If your project and funding plan have significantly changed from your original proposal we will require a written letter to the Trust explaining the reason for the change. The Trust will then make a decision as to whether the funds allocated still meet the requirement of the allocation criteria.</p>																																																									
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Originally we were hoping to purchase a full electric vehicle however it became clear that there were unresolved issues with the state and range of the batteries within our budget range. Consequently a Hybrid vehicle was purchased which will significantly reduce operating costs and emissions but ensure the vehicle is fit for rural running predominately at night.

Staff Comments:

Please return the completed form by email to funding@waidc.govt.nz

Wellbeing Trust Grant Project Status Update

Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

Grant received from: Waikato District Community Wellbeing Trust

Organisation/ Initiative name: Raglan Community Arts Council/ upgrading the WEL Networks power connection

Postal address: 5 Stewart St, Raglan 3225

Physical address: 5 Stewart St, Raglan 3225

Contact details: _____

Name: Rodger Gallagher

Email: accounts@raglanartscentre.co.nz

Amount of funding you received from Waikato District Council \$ 9,000

How the funding received was spent It was spent on upgrading the WEL Networks power connection to the Raglan Old School Arts Centre. WEL Networks installed an underground cable to a three phase 100 amp rated pillar on the street boundary. Local contractors installed the new underground cable in a trench to the new meter board. Meridian Energy moved the meters to the new meter board and the inspector connected them up.

NOTE:

- **Provide receipts or bank statements for all associated cost.**
- **Tax invoices not acceptable.**
- **Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.**

When did your event/project take place? *From September 2020 to March 2021*

Comment on the success of your project and describe the benefits to the community

(Please provide photo documentation of project undertaken)

A second pottery kiln has been supplied and installed. It will be fired up for the first time this month allowing more clay art work to be created by adults and children.

Air Conditioning /Heat pumps for the 1st Community Room were installed late in 2020.

Now that the high capacity underground power cable is connected both kilns and heat pumps are able to be used. This is allowing more people and activities in the new Creative Space building.

(continued)... In general the community need met was to provide additional general meeting space and local arts based recreational facilities for older people, women, and youth. As Raglan Whaingaroa has a large percentage of Māori in the population, Māori have also benefited. People using expanded facilities at the Arts Centre range from young children through to seniors. More women use the services than men.

It has been used for Māori rites of passage, drama rehearsals, youth drama school, yoga and similar activities.

The new building is beginning to serve well the community of Raglan Whaingaroa.

How did your project contribute to the Waikato District Community Outcomes

(See below information)

Thriving Waikato:

The project achieved the heritage outcome by removing overhead wires from the front of the building so it is now restored to what it looked like in 1930.

The project achieved the cultural outcome by allowing more people to take part in arts, cultural and wellness activities.

Safe Waikato

The new underground three phase power cable replaced an old overhead power line which was at the end of its life. So safety has been improved significantly. _____

Waikato District Community Outcomes

Accessible Waikato – A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato – A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato – A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato – A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Rodger Gallagher

Position in organisation Chairperson

Signature _____



____ **Date 24 March 2021**

Please return the completed form to funding@waidc.govt.nz

Digging trench for underground power cable



Sealing the power cable trench



Fuse box for underground power cable



Overhead wires gone from the Old School Building



New kiln installed in Creative Space



Waikato District Crime Prevention Technology Trust

The Waikato District Crime Prevention Technology Trust is pleased to showcase the 'star project' of the Huntly CCTV programme, completed late last year.

The programme saw intensive liaison between the Trust, Council staff and police to determine the hotspots where police felt the cameras would provide most benefit not only for better policing but also for the community of Huntly.

The project spanned three years and had more than its share of challenges. Because this was the first major town-wide project undertaken, most of that time was needed to line up the various players and work through funding and technical issues not considered at the outset. Once all those issues were resolved the installation was reasonably quick. In all, 19 cameras were installed over 8 locations (the Huntly rail cameras were a separate project not related to this funding source).

There were a number of lessons learned in this project including ensuring hardware compliant with NZ Police (due to security issues), the need for detailed design and a need for improved project and stakeholder planning.

There were also unforeseen costs where Security Guards were required to assist installation contractors in Huntly West, and full-blown State Highway level Traffic Management was required for Main Street camera install due to NZTA jurisdiction over that piece of road.

WEL Networks was a valuable partner in the project, and had input into redesign of their network as well as funding the installation of 'live' power poles because of the need for 24-hour power, not available on street lighting.

The Wellbeing Trust provided critical input to the project, and without this the project would not have happened. All up costs were around \$110,000 (including \$77,000 in planned costs and \$33,000 in unplanned costs, bearing in mind WDC and WEL Networks time were given freely in this instance. True cost for this project is estimated to be around \$200,000.

The Waikato District Crime Prevention Technology Trust thanks the Wellbeing Trust and also is very grateful not only to other funders who provided time and money, as mentioned above, but also to Waikato District Council staff who managed the project through to completion; in particular Paul McPherson and Niall McGrath.

Jan Sedgwick
Chair
Waikato District Crime Prevention Technology Trust



Funding Project Accountability

Your responsibility

Within two months after event, complete this form - return with all receipts.

Please note: Applicants may apply for funding within the same timeframe - state this when making concurrent applications. Funding may be declined if project accountability reports are outstanding.

Name of Board/Committee: __ Tuakau Youth Sport Trust

Organisation / Initiative name: __ Tuakau Skate Park

Event name: _____

Event date: _____ **Attendance number:** _____

Photographic evidence: Include 2-3 images of amount of people in attendance and 2-4 other images of your project

Postal address: PO Box 856 Pukekohe _____

Physical address: _____

Contact details:

Name: Shaun Jackson _____

Email: shaun@jppgroup.co.nz _____

Approved funding amount from Waikato District Council \$20,000 _____

How the funding received was spent The funding is still safely tucked away in the bank but will be spent between now and January as the project moves forward on the design process _____

NOTE:

- Provide all receipts and/or bank statements for associated cost.
- Ensure receipts are clear and readable, *unclear* accountability will be returned.

Comment on the success of your project and describe the benefits to the community

(Please provide photo documentation of project undertaken)

A lot of local excitement about the Skate Park comingHopefully build will start in September 2021 _____

(continued)...

How did your project contribute to Waikato District Community outcomes
(See below information)

Thriving Waikato Having great sports infrastructure helps make our district a great place to live ..People have choice on where they live and providing great facilities encourages them to our towns

Healthy Waikato. Skating requires a good level of fitness and is available 24/7 . It also helps with Social groups and healthy contacts with others

Waikato District Community outcomes

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Name **Shaun Jackson**

Position in organisation **Trustee**

Signature  Date **13/10/20**

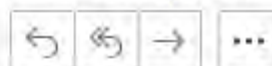
Complete and return form to funding@waidc.govt.nz

PRIORITY: Funding Project Accountability Forms and updat...



Funding

To: Shaun Jackson
Cc: Lianne Van Den Bemd; Funding



2:54 pm

Hi Shaun

Thank you for completing the preliminary accountability form, noted that you mentioned that the project haven't been started yet and will start in Sept 2021.

We will need further information as soon as the project is finished:

- Supply us with before and after photos of the new skate park that is labelled and dated.
- We also require a report that shows what the funding grant of \$20, 000.00 was actually spend on, as evidence for WDC auditors.
- When the new skatepark have started and finished and how many people was involved in the project.
- Provide all receipts and/or bank statement for associated cost (clear and readable).

Kind regards

Funding Team

Waikato District Council

Te Kaunihera aa Takiwaa o Waikato

■ P 07 824 8633 ■ F 07 824 8091 ■ Call Free 0800 492 452

Private Bag 544, Ngaaruwaahia 3742

15 Galileo Street, Ngaaruwaahia







Funding Project Accountability



All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

Grant received from: Waikato District Community Wellbeing Trust

Organisation/ Initiative name: **David Johnstone Pukemokemoke Bush Trust** _____

Postal address: **952 Valintine Road, RD5 Morrinsville 3375** _____

Physical address: **Tauhei Road** _____

Contact details: **Kevin Swney (secretary/treasurer)** _____

Name: **Kevin Swney** _____

Email: **kevin.swney@gmail.com** _____

Amount of funding you received from **Waikato District Council** **\$8000.00** _____

How the funding received was spent **Installation of 2 Compositing Toilets** _____

NOTE:

- Provide receipts or bank statements for all associated cost.
- Tax invoices not acceptable.
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

When did your event/project take place? _____

Installation of the Toilets was completed on **13th July 2020**, but due to some commissioning problems, they were not available for the public to use until **15th August** _____

Comment on the success of your project and describe the benefits to the community

(Please provide photo documentation of project undertaken)

These toilets have replaced 2 long drop toilets. The composting toilets which use worms are very environmentally friendly. _____

Those users of the Reserve which require the use of the toilets, have indicated that these are indeed a step up from the toilets previously used. They are clean, and have a wash basin including soap dispenser, to wash hands. _____

The benefits to the community which in effect are the users of the Reserve, means that they have access to good quality toilets that are fit for purpose. _____

(continued)... _____

How did your project contribute to the Waikato District Community Outcomes
(See below information)

The project contributed to the following outcomes. _____

Sustainable Waikato----Through the use of composting toilets that protect the environment _____

Thriving Waikato-----Pukemokemoke has cultural and heritage links with Ngati Wairere _____

Healthy Waikato-----Pukemokemoke has many walking tracks for health benefits _____

Safe Waikato

Waikato District Community Outcomes

- Accessible Waikato** – A district where the community's access to transport infrastructure and technology meets its needs.
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Name **Kevin Swney** _____

Position in organization **secretary/treasurer** _____

Signature  _____ Date **05/11/2020** _____

Please return the completed form to funding@waidc.govt.nz

