

Agenda for a meeting of the Waikato District Community Wellbeing Trust to be held in the Te Piringa Boardroom, District Office, 15 Galileo Street, Ngaruawahia on **FRIDAY, 31 MAY 2019** commencing at **9.00am**.

1. **APOLOGIES AND LEAVE OF ABSENCE**

2. **CONFLICT OF INTEREST AND DISCLOSURES**

3. **CONFIRMATION OF MINUTES** 1
 - Meeting held on 22 February 2019

4. **ACTION POINTS UPDATE**

5. **KIWI WEALTH LIMITED FUND PERFORMANCE REPORT TO 31 MARCH 2019** 5

6. **QUARTERLY CERTIFICATE OF COMPLIANCE FOR PERIOD ENDING 31 MARCH 2019** 8

7. **WAIKATO DISTRICT COUNCIL COMMUNITY WELLBEING TRUST FINAL STATEMENT OF INTENT FOR 2019/20** 10
 - Investment Portfolio and Distribution Policy review

8. **GRANT DISTRIBUTION**
 - Grant Distribution Amount 17
 - Allocation of Waikato Community Wellbeing Trust Grants 20

9. **GRANT UPDATES** 108
 - Approved grants and payment reconciliation May 2019

10. **GENERAL BUSINESS**

MINUTES of a meeting of the Community Wellbeing Trust held in the Te Piringa Boardroom, District Office, 15 Galileo Street, Ngaruawahia on **FRIDAY 22 FEBRUARY 2018** commencing at **9.06am**.

Present:

Cr J Church (Chairperson)
Cr R McGuire
Ms J Muru
Ms E Bateup

Attending:

Roger Browne (Kiwi Wealth representative)
Ms A Diaz (Finance Manager)
Ms M Davis (Financial Accountant)
Ms E Wilson (Minutes)

Apologies and Leave of Absence
Agenda Item 1

THAT an apology His Worship the Mayor, Mr AM Sanson.

Resolved: (Cr McGuire / Ms Muru)

CARRIED on the voices

WBT1902/1

Disclosures of Conflict of Interest
Agenda Item 2

There were no disclosures of interest.

CARRIED on the voices

WBT1902/2

Confirmation of Agenda
Move Agenda Item 10 in front of item 5.

CARRIED on the voices

WBT1902/3

Confirmation of Minutes
Agenda Item 3

Removed “resolved” in Action Points.

Resolved: (Cr McGuire / Ms Muru)

THAT the minutes of a meeting of the Community Wellbeing Trust held on Monday 3 December 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WBT1902/4

Action Points Update
Agenda item 4

Updates given on previous meeting action points.

Annual Investment Mandate and Fund Manager Review
Agenda item 10

Report taken as read. Roger Browne, Kiwi Wealth representative in attendance.

ACTION: Add Identification of Trustees at the Triennium.

Resolved: (Cr McGuire /Cr Church)

THAT the report from the Chief Financial Officer be received.

CARRIED on the voices

WBT1902/5

Meeting Framework for 2019 Calendar Year
Agenda item 6

Report taken as read.

Noted the Triennium is this year so will need to be November/December dates.

Resolved: (Cr McGuire / Ms Bateup)

THAT the report from the Chief Financial Officer be received;

AND THAT the meeting framework is adopted for the 2019 calendar year, subject to confirmation of Trustee availability.

CARRIED on the voices

WBT1902/6

Kiwi Wealth Limited Fund Performance to 31 December 2018

Agenda item 6

Report taken as read.

Resolved: (Cr McGuire / Ms Muru)**THAT the report from the Chief Financial Officer be received.****CARRIED on the voices****WBT1902/7**Quarterly Certificate of Compliance for period ending 31 December 2018

Agenda item 7

Report taken as read.

Resolved: (Cr Church / Cr Muru)**THAT the report from the Chief Financial Officer be received.****CARRIED on the voices****WBT1902/8**Interim Performance Report for six months ended 31 December 2018

Agenda Item 8

Report taken as read.

Resolved: (Cr McGuire / Cr Church)**THAT the report from the Chief Financial Officer be received;****AND THAT the financial statements be provided to Waikato District Council in accordance with the Local Government Act 2002;****AND FURTHER THAT the Trustees approve payment of \$223,492.07 to the Waikato District Council to reimburse payments made on behalf of the Waikato District Community Wellbeing Trust.****CARRIED on the voices****WBT1902/9**

Draft Statement of Intent for the year ended 30 June 2019
Agenda item 9

Resolved: (Ms Bateup / Cr McGuire)

THAT the report from the Chief Financial Officer be received;

AND THAT the Waikato District Community Wellbeing Trust approves the draft Statement of Intent for the year ended 30 June 2020 for release to Waikato District Council;

AND FURTHER THAT the Waikato District Community Wellbeing Trust approve the Investment Portfolio and Distribution Policy with any amendments.

CARRIED on the voices

WBT1902/10

General Business
Agenda item 11

There was no general business.

There being no further business the meeting was declared closed at **10.08am**.

Minutes approved and confirmed this day of 2019.

Cr J Church
CHAIRPERSON

Open Meeting

To	Waikato District Community Wellbeing Trust
From	A Diaz Chief Financial Officer
Date	17 May 2019
Chief Executive Approved	Y
Reference #	CNV0102/
Report Title	Kiwi Wealth Limited Fund Performance to 31 March 2019

I. EXECUTIVE SUMMARY

The investment fund performance for the quarter ended 31 March 2019 was 7% against a benchmark performance of 6.7%. The total return since inception after tax, brokerage and fees is 84.1% or 8.9% on an annualised basis.

The result for March provides a return of 1.6% against a benchmark performance of 1.2%, exceeding the benchmark.

The Trustees are familiar with the fact that the investment objectives and investment portfolio do assume that the performance for some months may be negative, as was the case with the December quarter. As the markets have been turbulent in recent times, it is a timely reminder that a long term view of the fund needs to be taken.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Kiwi Wealth Limited Fund Performance to 31 March 2019

Waikato District Community Wellbeing Trust

Investment Mandate

This is a balanced portfolio split 45/55 fixed interest/growth shares investments

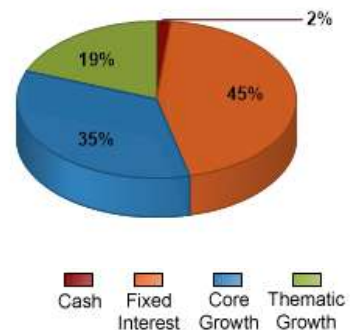
This mandate was last reviewed on 26 February 2019.

Asset Class	Ultimate Allocation	Target NZD Exposure
Cash	0.0%	
Fixed Interest	45.0%	100.0%
Core Growth	27.5%	50.0%
Thematic Growth	27.5%	50.0%
Total	100.0%	

Portfolio Position

As at 31 March 2019, the total value of your investment portfolio is \$4,175,625. Your net contributions since inception in January 2012 have totalled \$2,160,573 (\$2,514,361 deposits less \$353,788 withdrawals).

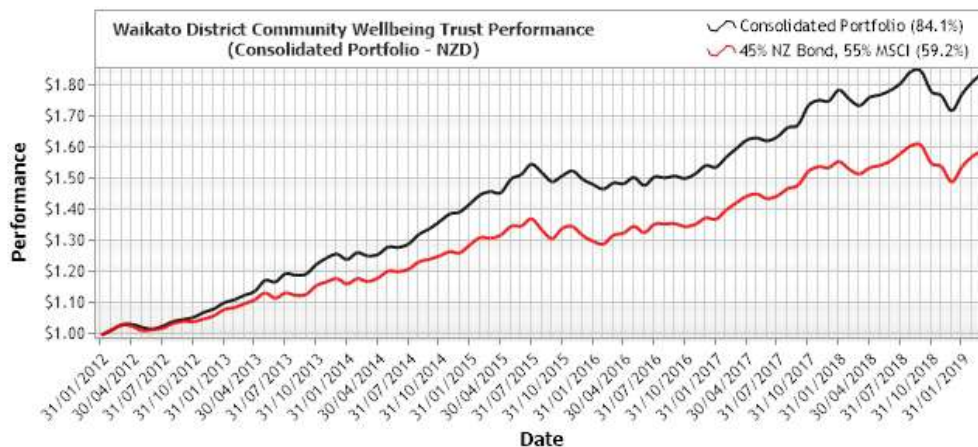
Asset Class	Actual Value	Actual Allocation
Cash	\$67,971	1.6%
Fixed Interest	\$1,862,289	44.6%
Core Growth	\$1,449,666	34.7%
Thematic Growth	\$795,698	19.1%
Total	\$4,175,625	100.0%



Portfolio Performance

The Kiwi Wealth Growth Fund (Growth PIE) increased 1.83% after tax and fees during the month, beating the benchmark which increased 1.21%. All our individual equity strategies outperformed the global benchmark with Global Thematic having a strong performance in particular. The Alternatives strategy also made a position contribution to the overall performance.

The Kiwi Wealth Fixed Interest Fund (Fixed Interest PIE) rose 0.82% after fees and taxes in March, behind the New Zealand Government Bond Index benchmark, which rose 1.31%. The lower duration of our fund compared to the benchmark detracted from performance as interest rates declined markedly in New Zealand.



Your return for the month of March was 1.6% against a benchmark of 1.2%. Your net contributions since 31 January 2012 have totalled \$2,160,573 (\$2,514,361 deposits less \$353,788 withdrawals). As of 31 March 2019 the total value of your portfolio is \$4,175,625. This is a simple return of 93.3%. The total return on each dollar invested at inception is 84.1% (after withholding tax, brokerage, and fees), or 8.9% p.a. on an annualised basis.

	7 Loss/Gain				
	Last Month	Last 3 Months	Last 12 Months	Since Inception	Annualised
Consolidated Portfolio Inception date (31/01/2012)	1.6%	7.0%	6.0%	84.1%	8.9%
45% NZ Bond, 55% MSCI	1.2%	6.7%	4.9%	59.2%	6.7%
Cash Inception date (31/01/2012)	7.6%	8.0%	16.2%	37.4%	4.5%
45% NZ Bond, 55% MSCI	1.2%	6.7%	4.9%	59.2%	6.7%
Fixed Interest Inception date (31/01/2012)	1.2%	2.6%	5.9%	49.7%	5.8%
100% NZ Bond	1.2%	2.0%	4.5%	20.9%	2.7%
Core Stocks Inception date (31/01/2012)	2.0%	11.0%	7.0%	112.3%	11.1%
MSCI	1.2%	10.6%	4.9%	96.8%	9.9%

Investment Strategy

Market Review

Global markets rose higher in March fuelled by increasing appetite for risk, with the MSCI All Country World Index (MSCI ACWI) gaining 1% in local US dollar terms. Investment grade corporate bonds are also up alongside the US and New Zealand government bonds. WTI crude oil ended the month higher settling at \$60/barrel.

Portfolio Changes

Brexit is grabbing the headlines, but it's China that's a much more important determinant of the health of the global economy and how far the rally in share markets might extend. With Chinese industrial production stats showing an uplift, alongside easing trade tensions between the US and China, it's quite possible a turn in momentum in China is underway. We're not suggesting that global growth is off to the races, but merely highlighting that hints of its impending demise may be somewhat over-stated. Key to our positioning will be management commentaries attached to the upcoming March quarter earnings results. While downbeat forecasts from the most cyclical companies are a possibility, we expect our stocks to be relatively upbeat, driven by strong secular tailwinds.

Global Quantitative strategy remains positioned to benefit from returns in our multifactor selection model, favouring companies with attractive metrics across valuations, earnings quality, capital efficiency, sentiment and sustainability.

In the fixed income space, March saw us almost exclusively focused on adding average maturities (aka duration) to portfolios as we saw company bond credit spreads as less attractive. We added more NZ entities, Local Government Authority (LGFA), Transpower, and Housing New Zealand, as well as United States Treasuries. The average maturity of your fixed interest holdings is, as of March 31st, 4.2 years (3.6 years duration) vs. the benchmark's 6.6 years (5.6 years duration). Duration is the market measure of how much a bond's price moves with changes in market interest rates. Given our job is to provide you with high-quality returns while trying to minimize volatility we don't feel comfortable pushing out the maturities of your portfolio solely to beat a reference benchmark – especially when interest rates are at historic lows. Therefore, we may well look to change the benchmark in the next 6 months.

Open Meeting

To	Waikato District Community Wellbeing Trust
From	A Diaz Chief Financial Officer
Date	17 May 2019
Chief Executive Approved	Y
Reference #	CVN0102/
Report Title	Quarterly Certificate of Compliance for period ending 31 March 2019

1. EXECUTIVE SUMMARY

The Waikato District Community Wellbeing Trust's ("Wellbeing Trust") Statement of Intent requires the Trustees to consider certain compliance obligations. These obligations are considered by the Trustees at each meeting from performance reporting and associated discussion.

This report provides a quarterly certificate of compliance using the information that has been considered by the Trustees since the commencement of this financial year.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Quarterly Certificate of Compliance for period ending 31 March 2019

**Waikato District Community Wellbeing Trust
Quarterly Certificate of Compliance
for period ending 31 March 2019**

	Actual	Per Policy
Benchmark Portfolio (fixed interest : equities)	45 : 55	>45 : <55
Cap on value of single investments	Compliant	<7.5%
Grant distribution limit as % of net income after inflation	Compliant	<50%
Grant distribution cap as a % of capital	Compliant	<10%
Review of investment mandate (within last year)	Yes – at February 2019 meeting	Annual
Applicant accountability reports received	Yes	Required upon completion of project

.....
Chairperson

Your Ref

In reply please quote
72952If calling, please ask for
Sharlene Jenkins Extn 5645

29 April 2019

Via Email: mairi.davis@waidc.govt.nzWaikato District Community Wellbeing Trust
c/- Private Bag 544
NGARUAWAHIA 3742**Postal Address**Private Bag 544
Ngaruawahia, 3742
New Zealand

0800 492 452

www.waikatodistrict.govt.nz**Waikato District Community Wellbeing Trust draft Statement of Intent for the year ended 30 June 2020**

Waikato District Council has received and is comfortable with the content and direction of the Draft Statement of Intent for the year ended 30 June 2020.

Yours faithfully

A handwritten signature in black ink, appearing to read "Tony Whittaker".

Tony Whittaker
Chief Operating Officeremail: tony.whittaker@waidc.govt.nz

Waikato District Community Wellbeing Trust

Statement of intent

For the year ending 30 June 2020

Waikato District Community Wellbeing Trust
Statement of intent
For the year ending 30 June 2020

Introduction

This Statement of Intent (SOI) is presented by the Waikato District Community Wellbeing Trust (the Trust) as required by Section 64(1) of the Local Government Act 2002.

The SOI forms the basis for the accountability of the Trustees to Waikato District Council, and sets out the objectives, scope of activities undertaken, and performance targets by which the Trust will be measured.

The purpose of this statement of intent is to:

- State publicly the activities and intentions of this council-controlled organisation for the year and the objectives to which those activities will contribute;
- Provide a basis for accountability and transparency.

This Statement of Intent covers the year to 30 June 2020 and also includes prospective financial information for the following two financial years.

Jacqui Church (Chair)

Entity information

Legal name

Waikato District Community Wellbeing Trust.

Type of entity and legal basis

The Trust was incorporated on 1 November 2010 under the Charitable Trust Act 1957 and is domiciled in New Zealand. On the same date the Trust was registered in accordance with the Charities Act 2005 to give it charitable status.

The Trust was established by Waikato District Council (WDC) and is a council-controlled organisation as defined under section 6 of the Local Government Act 2002, by virtue of WDC's right to appoint the Trustees.

Waikato District Community Wellbeing Trust

Statement of intent

For the year ending 30 June 2020

Fund disbursement

The Trust will, as appropriate, disburse funds towards projects that meet the Trust's criteria and meet the objectives of the Trust Deed.

Objective

1. As per the *Management of Investment Portfolio and Distribution Policy*, to distribute total grants that do not exceed 50% of the accumulated net income after allowing for accumulated expenses, inflation movements and prior year distributions.

Performance measures

1. A distribution process is undertaken that distributes the annual fund to eligible recipients in accordance with funding targets set up by the Trustees in accordance with the *Management of Investment Portfolio and Distribution Policy* for the current year
2. Six monthly reports are received from all successful applicants within the required time frames.

Portfolio and distribution policy compliance

Agreed targets

1. Ensure that the real (inflation-adjusted) value of the Fund is protected.
2. Ensure that no more than 10% of the capital is distributed in any one year.
3. Ensure there is diversification of investments with a 7.5% cap on the value of any single investment in the portfolio.
4. The portfolio investment manager will report regularly to the Trustees.
5. The Trustees will annually review the performance of the portfolio manager.

Structure of the Trust's operations, including governance arrangements

The Trust comprises a Board of five Trustees who oversee the governance of the Trust.

The operation and administration of the Trust are undertaken by staff of WDC. Those staff are: Chief Financial Officer, EA to the Chief Operating Officer, Community Development Coordinator and Financial Accountant.

The Trustees are:

Mayor	Allan Sanson
Councillor	Jacqui Church (Chair)
Councillor	Rob McGuire
WDC appointee	Eileen Bateup
WDC appointee	Judi Muru

Main sources of the Trust's cash and resources

The Trust's introductory fund was provided by distribution of the capital fund of the Waikato Foundation Trust.

The proceeds of that distribution are invested in a portfolio of financial assets managed by Kiwi Wealth Limited. The returns from the portfolio are the Trust's source of continuing revenue.

Waikato District Community Wellbeing Trust
Statement of intent
For the year ending 30 June 2020

Prospective statement of financial position

	FY Budget	FY Forecast			
	2018/19	2018/19	2019/20	2020/21	2021/22
	\$	\$	\$	\$	\$
Assets					
Current assets					
Cash and cash equivalents	290,439	15,053	15,873	15,834	15,795
Other financial assets	3,970,612	3,921,933	3,963,917	4,176,972	4,364,675
Prepaid insurance	-	391	408	425	442
Total current assets	4,261,051	3,937,377	3,980,198	4,193,231	4,380,912
Total assets	4,261,051	3,937,377	3,980,198	4,193,231	4,380,912
Liabilities					
Current liabilities					
Creditors and other payables	227,392	217,468	50,003	89,352	96,787
Accrued expenses	7,700	8,154	8,164	8,173	8,182
Total current liabilities	235,092	225,622	58,167	97,525	104,969
Total liabilities	235,092	225,622	58,167	97,525	104,969
Net assets	4,025,959	3,711,755	3,922,031	4,095,706	4,275,943
Equity					
Introductory fund	2,579,899	2,579,899	2,579,899	2,579,899	2,579,899
Capital maintenance fund	486,402	485,270	559,505	637,946	719,860
Accumulated funds	959,658	646,586	782,626	877,861	976,184
Total net assets / equity	4,025,959	3,711,755	3,922,031	4,095,706	4,275,943

Waikato District Community Wellbeing Trust
Statement of intent
For the year ending 30 June 2020

Statement of accounting policies

Basis of preparation

The Board of Trustees has elected to apply PBE SFR-A (PS) *Public Benefit Entity Simple Format Reporting – Accrual (Public Sector)* for Tier 3 entities on the basis that the Trust does not have public accountability (as defined) and has total annual expenses of less than \$2million.

Notwithstanding the comments above, the following Tier 2 PBE accounting standards have been applied:

PBE IPSAS 4 The effects of changes in foreign exchange rates; and,
 PBE IPSAS 29 Financial instruments: recognition and measurement.

All transactions in the financial statements are reported using the accrual basis of accounting.

The financial statements are prepared on the assumption that the Trust will continue to operate in the foreseeable future.

Goods and services tax

The Trust is not registered for GST. All amounts in the performance report are inclusive of GST.

Significant accounting policies

Interest and dividend revenue

Interest revenue is recognised as it is earned during the year.
 Dividend revenue is recognised when the dividend is declared.

Foreign currency transactions

Foreign currency transactions are translated into New Zealand Dollars using the exchange rate prevailing at the dates of the transactions. Foreign exchange gains and losses, resulting from the settlement of such transactions and from the translation at the end of the period exchange rates of monetary assets and liabilities denominated in foreign currencies, are recognised in surplus (deficit) for the year.

Grant expenditure

All grants made by the Trust are classified as discretionary.

Discretionary grants are those grants where the Trust has no obligation to award on receipt of the grant application. Such grants are recognised as expenditure when approved without condition by the Board and the approval has been communicated to the applicant. Discretionary grants made subject to conditions are recognised as expenditure when all conditions have been met.

Income tax

The Trust has charitable status and is exempt from income tax.

Waikato District Community Wellbeing Trust
Statement of intent
For the year ending 30 June 2020

Forecast assumptions

1. Portfolio income

Kiwi Wealth have estimated an average return on the portfolio of 7.26% per annum before expenses.

The split of the total return between interest, dividends and gains/losses is estimated using proportions calculated from an average of past results while taking into account changes to the components of the portfolio.

2. Expenses

Audit fees are estimated at \$7,809 for each of the four forecast years.

Portfolio management fees are assumed at a rate of 0.61% of the opening portfolio value in each year.

Other expenditure comprises annual return fees, bank charges, general expenses and audit disbursements.

3. Grants expenditure

It is assumed that for the current (2019) year all outstanding grants will be paid by 30 June 2019. It is further assumed that in subsequent years 80% of the maximum allowable distribution will be approved and fully paid by year end.

The maximum allowable distribution is set out in the *Management of Investment Portfolio and Distribution Policy*. Total grants must not exceed 50% of the accumulated net income after allowing for accumulated expenses, inflation movements and prior year distributions.

4. Prepayments

Prepayments represent four months of insurance costs.

5. Creditors and other payables

Creditors and other payables are made up of the amount owing to Waikato District Council and the June portfolio management fee.

It is assumed that the year-end balance owing to WDC is paid in full in the following year.

6. Accrued expenses

Accrued expenses is made up of audit fees and disbursements.

7. Equity

The Trust was established with an initial capital contribution resulting from the transfer of 35% of funds previously held by the Waikato Foundation Trust as at 31 January 2012. This was recognised as revenue in that year and transferred to the introductory fund.

Open Meeting

To	Waikato District Community Wellbeing Trust
From	Alison Diaz Chief Financial Officer
Date	23 May 2019
Chief Executive Approved	Y
Reference #	CVN0102/
Report Title	Grant Distribution Amount

I. EXECUTIVE SUMMARY

The Trustees have agreed on a distribution formula which calculates the amount available for distribution as 50% of the long term sustainable return of 7.26% (as advised by Kiwi Wealth) less actual expenses and inflation, thereby protecting the real value of the fund.

The table below shows that, according to policy, the amount available for distribution in the coming year is \$155,005. The second calculation incorporates the forecast year-end deficit result into the calculation and gives an available amount of only \$11,914.

Waikato District Community Wellbeing Trust		
Grant availability - 2019/20 year		
	<u>per policy</u>	<u>per 2020 SOI</u>
Retained net income at 30 June 2018	930,072	
add back: total grants paid since inception	425,374	
	<u>1,355,446</u>	
<u>Plus estimated 2019 retained income (before grants)</u>		
2019 income @ 7.26% opening portfolio	294,062	50,954
less: 2019 expenses (budgeted, not inc grants)	-34,863	-77,939
less: 2019 capital maintenance charge @ 2% opening equity	-78,338	-78,338
	<u>180,861</u>	<u>-105,323</u>
	1,536,307	1,250,123
50% available for distribution	768,153	625,062
add back: est. total grants paid @ 30 June 2019	613,148	613,148
Amount available for distribution 2019/20	155,005	11,914
<u>Grants distributed / paid since inception</u>	<u>approved</u>	<u>paid</u>
2014	120,000	-
2015	141,595	140,000
2016	40,000	51,048
2017	88,250	178,798
2018	125,529	55,528
total grants distributed / paid at 30 June 2018	515,374	425,374
2019 estimated/actual	97,774	187,774
Est total grants distributed / paid to 30 June 2019	613,148	613,148

Given that the intent of the policy is to smooth the amount available across years, it may be preferable to consider the position over the six year period of the Trust's distributions. Taking that view, the average annual distribution has been \$102,191. This may indicate that an appropriate amount for distribution in the 2019/20 year would be \$100,000.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received;

AND THAT the Trustees confirm the maximum distribution amount at \$100,000 for 2019/20.

3. ATTACHMENTS

Grants history

Open Meeting

To	Waikato District Community Wellbeing Trust
From	Alison Diaz Chief Financial Officer
Date	20 May 2019
Prepared by	L van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	CVN0102/ CDR0502
Report Title	Allocation of Waikato District Community Wellbeing Trust Grants

I. EXECUTIVE SUMMARY

Council has approved the following projects as external projects available to be considered by the Waikato District Community Wellbeing Trust for the 2019/2020 funding round received via the Wellbeing Trust advertising process.

The external projects received by Council through the LTP process have already been factored in at the beginning of 2018/2019.

Ref no.	Organisation	Project	Amount Requested
1	Scout Association of New Zealand: Camp Waingaro	To upgrade the camp facilities	\$18,400.00
2	Huntly Volunteer Fire Brigade	To purchase a new first response emergency vehicle	\$20,000.00
3	David Johnstone Pukemokemoke Trust	To build stage two 200m boardwalk and construct a new composting toilet block	\$18,000.00

The Trustees are being asked to confirm a grant programme for the 2018/19 year based on the applications attached to this report (reference 1-3). The application process resulted in funding requests totalling \$56,400.00.

RECOMMENDATION

THAT the report from the Finance Manager be received;

AND THAT Waikato District Community Wellbeing Trust confirms the following amounts in support of these projects:

Ref No.	Funding approved Yes/No	Amount
1	Scout Association of New Zealand: Camp Waingaro	\$
2	Huntly Volunteer Fire Brigade	\$
3	David Johnstone Pukemokemoke Trust	\$

2. ATTACHMENTS

- I. Funding Applications for:
 - a. Scout Association of New Zealand: Camp Waingaro
 - b. Huntly Volunteer Fire Brigade
 - c. David Johnstone Pukemokemoke Trust

Applicant Name: Scout Association of New Zealand (“Camp Waingaro”)		Project Name: To install new lino in the kitchen/adjoining hallway and the bunkrooms/corridor areas	
Total Cost of Project: \$18,400.00	Council Funding Sought: \$18,400.00	Other Funding Sought: \$Nil	
In Hand \$Nil			
Project Background:			
Camp Waingaro is seeking a grant towards the supply and installation of lino in the Kitchen and adjoining hallway \$8,700.00 And the supply and installation of lino in the bunk rooms and corridor \$9,700.00			
Camp Waingaro is a 21 hectare site located in Waingaro. The camp site comprises of a hall, kitchen, ablution block, and a 36 person bunkroom block that is surrounded by a flourishing native bush area.			
Since 2012 it has seen renovations to upgrading the bunkrooms, improving fire safety, light, and access have been undertaken. Thousands of native trees and plants have been planted over the course of three seasons.			
It is used by both Scouting membership and other community groups such as schools, churches and youth groups.			
User numbers and nights occupied March 2018- March 2019.			
The Camp serves 2,500 youth and approximately 500 adult leaders.			
• Scouting NZ Girl Guiding NZ	271 guests	20 nights	
• Youth groups	143 guests	12 nights	
• Church use	68 guests	5 nights	
Total usage for the year was 492 persons and 37 nights occupied.			
Project Justification:			
Camp Waingaro wants to increase its usage and cater for a wider audience.			
The Camp has advised Council that they are experiencing high levels of use and that there is substantial demand for what it offers.			
Volunteers have been working towards the regeneration and protection of native bush areas. Regular working bees are held.			

Staff Comments:**Other Funding Streams**

Scouts have advised the following: If Waikato District Council is unable to fund the project fully; we will approach WEL Energy Trust (Quick Response Grant or Community Support Grant) and Trust Waikato. At this stage we appear able to meet their eligibility criteria. In the time available it has not been possible to make applications to either Trust.

Camp Waingaro was advised by the Community Development Advisor to make an approach to other funders. To date Council has not been advised any such approach.

RECEIVED

24

- 4 APR 2019

Waikato District Council



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. **All parts of the application MUST be completed** and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The **checklist on page 5 MUST be completed.**

Waikato District Community Wellbeing Trust Fund Project

Section I – Your details

Name of organisation

Scout Association of New Zealand: Camp Waingaro

What is your organisation's purpose?

Scouting is a charity that has a positive and practical impact on young people providing opportunities to develop life skills and to make practical contributions to local and national communities.

Address: (Postal)

c/- Barry Barton, 18A Alisha Place, RD 3 Hamilton 3283.

Address: (Physical if different from above)

1850 Waingaro Rd, Waingaro

Contact name, phone number/s and email address

Barry Barton, ph (07) 838 4187, barry.barton@waikato.ac.nz

Charities Commission Number: (If you have one)

CC 10556

Are you GST registered? No Yes GST Number ___ / ___ / ___

Bank account details 03 ___ / 0314 ___ / 0295120 ___ / 00 ___

Bank Westpac Branch Frankton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which of the five community outcomes for the Waikato district does this project contribute to?
(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event/project

What is your project, including date and location? (please provide full details)

Camp Waingaro is a 21 ha campsite at Waingaro, comprising a hall, kitchen, ablution block, bunkroom block for 36 persons, camp ground, flourishing native bush and regenerating areas. (See photos attached.) It is used extensively by both Scouting membership and other organizations such as schools, churches and youth groups. Since 2012 it has seen considerable renovation, including upgrading the bunkrooms, improving fire safety, light, and access. Thousands of native trees and plants have been planted over the course of three seasons. Volunteers have contributed a great deal of labour to this work in multiple working bees.

A priority at this stage is new flooring in the kitchen and bunkrooms. The kitchen is a special need, in order to meet food safety standards. In both the kitchen and bunkrooms the existing flooring is worn out. In the kitchen it is an aging wood floor; in the bunkrooms it is thin material (1 or 2 mm thick) that is deteriorating rapidly. (See photos attached.) We propose to replace them both with proper linoleum; the quotation is attached. The work of installing the lino is specialized, and cannot be carried out by a working bee with voluntary labour. In our view this is the next important improvement of the Camp facilities so that it can continue to meet the needs of Waikato youth.

We propose to carry the project out in July 2019, at the Camp, 1850 Waingaro Rd.

How many volunteers are involved? Who is involved in your project?

The Camp serves 2,500 youth and approximately 500 adult leaders.
The Camp Committee has 3 members and it operates under the supervision of the Scouts NZ Waikato Zone Executive.

How will the wider community benefit from this project?

The wider community will benefit from the skills, training and guidance that Scouts receive as young members of the community. In addition the Camp is used by youth groups such as St Johns Youth, Guides, NZ Cadet Forces and World Challenge Youth. It is used by church groups and other community groups. The Camp is experiencing high levels of use by such groups; there is substantial demand for what it offers. We plan for significant growth in user numbers for the future, to reach a wider range of people in the community. We are advertising the availability of the Camp, and we are inviting users to contact us about its facilities and the opportunities it offers.

CAMP WAINGARO USER NUMBERS AND NIGHTS OCCUPIED, MARCH 2018 – MARCH 2019

Scouting NZ / Girl Guiding NZ	271 guests	20 nights
Youth Groups	143 guests	12 nights
Church etc use	68 guests	5 nights
Total usage for the year was 492 persons and 37 nights occupied.		

Section 4 – Funding requirements

Note : Please provide full details of how much your project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the project.

All fields must be completed in the following sections	GST Inclusive Costs
Total cost of the project/event	\$ 18,400.00

Existing funds available for the project Total A	\$ 0.00
--	---------

Funding being sought from Waikato District Council Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	
Supply and installation of lino in the kitchen and adjoining hallway	\$ 8,700.00
Supply and installation of lino in the bunkrooms and corridor	\$ 9,700.00
	\$
	\$
	\$
	\$
Total B	\$ 18,400.00

Funding been sought from other funders?	
a) No	\$ _____
b)	\$ _____
c)	\$ _____
d)	\$ _____
Total C	\$ 0.00

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 18,400.00
<i>Note : This total should equal the Total Cost of the Project</i>	

Describe any donated material / resources provided for the project:

Volunteer time has gone into preparation for the project, obtaining the quotation and other matters. More volunteer time and resources will be contributed in preparing the floors, removing fittings and making the rooms ready for the flooring specialists to proceed.

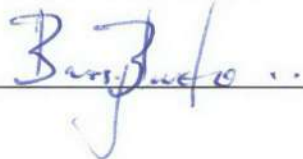
Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Name of fund and project description	Amount received	Date
Discretionary Funding (Project): safety equipment, timber, paint, paving	\$4533.00	November 2017

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed:  Name: B J Barton

I certify that the funding information provided in this application is correct.

Signature:  Date: 29 March 2019

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature:  Date: 29 MARCH 2019

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input checked="" type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input checked="" type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input checked="" type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input checked="" type="checkbox"/>
Completed Section 2 - community outcomes	<input checked="" type="checkbox"/>
Completed Section 3 – details of your event/project	<input checked="" type="checkbox"/>
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	<input checked="" type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input checked="" type="checkbox"/>
Obtained two signatures on your application	<input checked="" type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

QUOTATION

24931

WILSON'S Carpet Court Cambridge

CURTAINS BY
WILSON'S

29 Victoria Street, Cambridge
Phone. 07 827 6016 or 07 827 9265
Fax. 07 823 0088 Email. willfloor@xtra.co.nz

DATE: 4 3-19

FOR THE ATTENTION OF:

John Lovett

re	Excl GST	inc GST
1850 Waingava Rd.		
To supply Kitchen + Hall next to kitchen		
Granite Silestone T vinyl, labour,		
supply + fitting of hardboard		
& inc GST.	7562.	8700 =
Bunk House.		
To supply		
Traffic 250 vinyl (washable		
commercial), labour, phos sending		
& inc GST.	8434.	9700 =
	15996.	18400 =
Please note: The gas cookers & fridge would need to be removed from the kitchen prior to installation & the bottom bunks would also need to be unknocked & removed.		
EMAILED Lovett family @ Parkside, Co. 73		

This quote remains valid for 30 days from date of issue after which a revised quote may be necessary. A deposit of 30% of total is required on acceptance of this quote.

TOTAL
inc GST

As above

Signed: Peter Martin

Deposit Amount

30%

Please note: the laying requirements & deposit details form attached needs to be signed & returned before any orders can be placed.

**SCOUTS ASSOCIATION OF NEW ZEALAND
CAMP WAINGARO**

**Balance Sheet
As at 30 September 2018**

	This Year \$	Last Year \$
Current Assets		
Westpac Bank 00 Account	12204	3313
Westpac Bank 01 Account	<u>0</u>	<u>2</u>
	<u>12204</u>	<u>3315</u>
Non-Current Assets		
Fixed Assets as per Schedule	<u>475520</u>	<u>275618</u>
	<u>475520</u>	<u>275618</u>
Total Assets	<u>487724</u>	<u>278933</u>
Less Current Liabilities		
Accounts Payable	<u>0</u>	<u>0</u>
Total Liabilities	<u>0</u>	<u>0</u>
Net Assets	<u><u>487724</u></u>	<u><u>278933</u></u>

**SCOUTS ASSOCIATION OF NEW ZEALAND
CAMP WAINGARO**

**Profit and Loss Account
For the year Ended 30 September 2018**

	This Year \$	Last Year \$
Receipts		
Campsite Income - Other	6070	4341
Campsite Income - Scouts	2741	
Donations	50	0
Grants Received	20512	3075
Interest Received	10	86
Other Income	0	5939
	<u>29383</u>	<u>13441</u>
Less Payments		
Accountancy Fees	230	230
Bank Fees	50	50
Gas - LPG	431	225
Insurance	1580	1544
Power	1216	1137
Purchases - Plants	725	11154
Stationery & Photocopying	0	7
Maintenance & Cleaning	352	0
Refunds	325	0
Repairs & Maintenance - Buildings	15485	3602
Travel	99	0
Total Cash Receipts	<u>20493</u>	<u>17949</u>
Net Surplus before Depreciation	8890	4508
Depreciation	98	146
Excess Payments/Receipts for the Year	<u><u>8792</u></u>	<u><u>4654</u></u>

**SCOUTS ASSOCIATION OF NEW ZEALAND
CAMP WAINGARO**

**Schedule of Fixed Assets and Depreciation
For the year ended 31 September 2018**

Asset	Cost Price	Book Value 01/10/2017	Disposals	Additions	Depreciation Rate	Depreciation Amount	Accum. Depreciation	Book Value 30/09/2018
Land - 1850 Waingaro Road, Waingaro	185,000	185,000			0% D.V	0	0	185,000
- addition to valuation (01/07/2017)	90,000	90,000			0% D.V	0	0	90,000
Buildings - 1850 Waingaro Road, Waingaro	155,000	155,000			0% D.V	0		155,000
- addition to valuation (01/07/2017)	45,000	45,000			0% D.V	0		45,000
Garden Shed 01/08/2013	947	522			10% D.V	52	477	470
Ride on Mower 01/02/2014	1000	96			48% D.V	46	950	50
Total	476,947	475,618				98	1,427	475,520

Review Engagement Report

To the Committee Members of the Scout Association of NZ – Camp Waingaro

I have reviewed the financial records of Camp Waingaro for the year ended 30th September 2018 in accordance with the Review Engagements Standards issued by the New Zealand Institute of Chartered Accountants.

A review is limited primarily to enquiry of the Committee's personnel and analytical review procedures applied to financial data, and thus provides less assurance than an audit.

I have not performed an audit and, accordingly, I do not express an audit opinion. I have however, reviewed the financial performance, based upon the financial information I have been given.

Based on my review, nothing has come to my attention that causes me to believe that the accompanying financial statements do not give a true and fair view of the matters referred to therein.

My Review Engagement was completed on 16th October 2018.



Kim Macdonald Dip. Acc.
Tax Agent
Hamilton



BALANCES & REPORTING

PAYMENTS

DASHBOARD

MY PREFERENCES

FEEDBACK

HELP

LOGOUT

Balances

Transaction Search

Reports

Export

Timeout: 0:19:43

Account Balances

This is a summary of accounts. Click any Account Name to see its transaction list.

Welcome Barry

Last login: 24/03/2019 10:36

You have 0 Unread Messages

Scouts New Zealand Waingaro Camp SI

Accounts

<u>Account Name</u>	<u>Account Number</u> ^A	<u>Current Balance</u>	<u>Money Available</u>	<u>Limit</u>
Non Profit Organisation	03-0314-0295120-000	\$13,014.41 CR	\$13,014.41 CR	\$0.00 CR



Not sure which account is which? Add your own [online nicknames](#) to help you tell them apart.

Other accounts not shown? [Click here](#) for more information.

Business Online Helpdesk 0800 337 522

[BALANCES & REPORTING](#) | [PAYMENTS](#)

[Terms and Conditions](#)



Use this to find information about a particular charity.

Charity Summary



Charity Details	Charity Details	
Purpose & Structure	Legal name of the Charity:	The Scout Association of New Zealand
Annual Returns	Other Name (inc Trading Name):	Scouts New Zealand
Officer Details	Registration number:	CC10556
Charity Updates	NZBN number:	9429042573265
Charity Documents	Current Status:	Registered
	Registration details	
	Date of Registration:	3/07/2007
	Balance Date:	September 30
	Address for service	
	Charity's Postal Address:	PO Box 11348 Manners Street

Scout Association of New Zealand Act 1956

Private Act 1956 No 2
Date of assent 19 October 1956
Commencement 19 October 1956

Act name: amended, on 24 November 1967, by section 2 of the Scout Association of New Zealand Amendment Act 1967 (1967 No 3 (P)).

Note

Changes authorised by section 17C of the Acts and Regulations Publication Act 1989 have been made in this reprint.
A general outline of these changes is set out in the notes at the end of this reprint, together with other explanatory material about this reprint.

Contents

	Title
	Preamble
1	Short Title
2	Interpretation
3	Change of name and constitution of Corporation
4	Powers of Corporation
5	Constitution and bylaws
6	Transfer of property to Corporation
7	Sections 13 to 18 of Incorporated Societies Act 1908 applied
8	Registration of constitution and bylaws
9	Repeal and savings
10	Private Act

Scout Association of New Zealand Amendment Act 1967

Reprint notes

An Act to reconstitute the Boy Scouts Association (New Zealand Branch) Incorporated, and to change its name

General view of the Camp from main hall deck, showing bunkroom building



Waingaro River from behind main hall



Main hall looking out to deck



Main hall



Camp users outside main hall, planting native trees and plants ³⁸



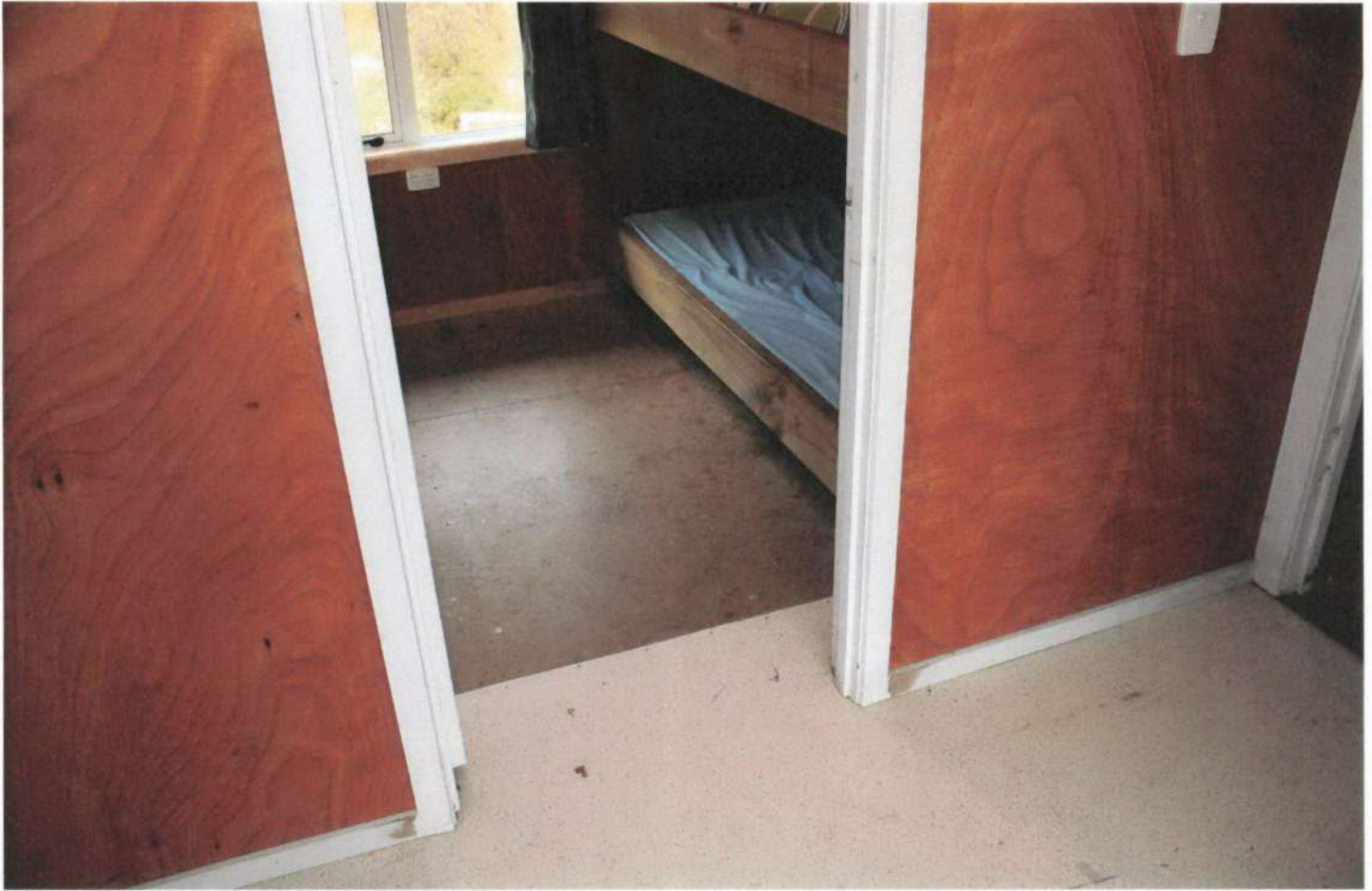
Kitchen floor defects





Bunkroom corridor floor defects





Bunkroom floors



Applicant Name: Huntly Volunteer Fire Brigade (“the Brigade”)		Project Name: To replace the brigade support vehicle	
Total Cost of Project: \$80,184.00	Council Funding Sought: \$20,000.00	Other Funding Sought: \$33,456.00 \$26,728.000 (WEL Energy Trust) \$6,728.00 (Genesis)	
In Hand \$26,278			
<p>Project Background: Huntly Volunteer Fire Brigade (“the Brigade”) is seeking a grant to replace the brigade support vehicle with a more suitable vehicle to meet the needs of the brigade and the community. The current vehicle is 20 years old and due for replacement.</p> <p>The functions it carries out are:</p> <ul style="list-style-type: none"> • Medical primary response vehicle to co-respond with St John to Cardiac arrests; • Rescue boat primary response tow vehicle to water emergencies; • MVA secondary response vehicle to MVA and Rescue calls; • Large incidents ancillary response vehicle with additional personnel and equipment; • Training personnel carrier. <p>The Huntly Volunteer Fire Brigade (HVFB) has been proudly serving our community since 1940. Our Brigade is made entirely of dedicated volunteers, with an establishment of 28 operational firefighters who are on call and ready to respond to emergencies at a moment's notice 24/7.</p> <p>The brigade operates two fire appliances, one support vehicle, one water tanker and rescue boat, responding on average to 250-300 incidents annually. They respond to a variety of emergencies including structure fires, motor vehicle accidents, CPR/medical assistance, rural fires, water rescues, weather related events, hazardous substance incidents, alarm activations and many other forms of public assistance.</p>			
<p>Project Justification: The new vehicle will service the community for emergency purposes. It will enable us to get to emergencies in a timely manner which will lead to better outcomes for the people we help.</p> <p>The replacement vehicle will enable the brigade to continue to provide its service to the community over the next 10-15 years.</p> <p>The brigade has put together a funding budget that covers off multiple funding streams to secure the funding.</p> <p>Huntly Community Board has advised that they would consider an application request up to \$5,000.00.</p>			

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the **Guidelines for Funding Applications** document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. **All parts of the application MUST be completed** and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The checklist on page 5 **MUST be completed**.

Waikato District Community Wellbeing Trust Fund
Project

Section I – Your details

Name of organisation

Huntly Volunteer Fire Brigade

What is your organisation's purpose?

The Huntly Volunteer Fire Brigade has been proudly serving our community since 1940. Our brigade is made entirely of dedicated volunteers, with an establishment of 28 operational fire fighters who are on call and ready to respond to emergencies at a moment's notice 24/7.

We have two fire appliances, one support vehicle, one water tanker and rescue boat, responding on average to 250-300 incidents annually. We respond to a variety of emergencies including structure fires, motor vehicle accidents, CPR/medical assistance, rural fires, water rescues, weather related events, hazardous substance incidents, alarm activations and many other forms of public assistance.

Address: (Postal)

PO Box 5, Huntly, 3700

Address: (Physical if different from above)

21 William Street, Huntly, 3700

Contact name, phone number/s and email address

John Stapleford - 0211451265 - john.stapleford@fireandemergency.nz

Charities Commission Number: (If you have one)

CC28491

Are you GST registered? No Yes GST Number 17 / 865 / 651

Bank account details 02 / 0328 / 0016479 / 002

Bank BNZ Branch Huntly

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which of the five community outcomes for the Waikato district does this project contribute to?
(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event/project

What is your project, including date and location? (please provide full details)

We are raising funds to replace our brigade support vehicle with a more suitable vehicle to meet the needs of the brigade and the community. The current vehicle is 20 years old and due for replacement.

The functions it carries out are:

- Medical primary response vehicle to co respond with St John to Cardiac arrests.
- Rescue boat primary response tow vehicle to water emergencies.
- MVA secondary response vehicle to MVA and Rescue calls.
- Large incidents ancillary response vehicle with additional personnel and equipment.
- Training personnel carrier.

The new vehicle will increase our capability and be more suitable to carry out the above functions safely. It will be 4x4 capable which will enable us to the launch our Rescue boat in challenging weather conditions. It will also have a custom body to house the necessary equipment and be enhanced with a winch and snorkel. This will benefit the local community in which we serve.

How many volunteers are involved? Who is involved in your project?

The Brigade consists of 28 Volunteers. The project is driven by the brigade for the benefit of the community.

How will the wider community benefit from this project?

The new vehicle will service the community for emergency purposes. It will enable us to get to emergencies in a timely manner which will lead to better outcomes for the people we help.

The replacement vehicle will enable the brigade to continue to provide its service to the community over the next 10-15 years.

Section 4 – Funding requirements

Note : Please provide full details of how much your project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the project.

All fields must be completed in the following sections	GST Inclusive Costs
Total cost of the project/event	\$ 80,184

Existing funds available for the project Total A	\$ 26,728
--	-----------

Funding being sought from Waikato District Council Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	
Mitsubishi 4x4 Triton Ute (incl tow bar, snorkel, airbags and customized body) \$58,750.88	\$ 20,000
Emergency Lighting and Livery \$18, 382.75	\$
Front bar and winch \$3050	\$
	\$
	\$
Total = \$80,183.63	\$
Total B	\$ 20,000

Funding been sought from other funders?	
a) Wel Energy Trust	\$ 26,728
b) Genesis	\$ 6728
c)	\$
d)	\$
Total C	\$ 33456

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 80,184
<i>Note : This total should equal the Total Cost of the Project</i>	

Describe any donated material / resources provided for the project:
 N/A

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Name of fund and project description	Amount received	Date
N/A		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note: this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: *[Signature]* *DCFO Kerry Holland.* Date: 3.5.19

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: *[Signature]* *SFF John Stapleford.* Date: 3.5.19

Position in organisation (tick which applies) Chairman Secretary Treasurer

Project Lead.

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input checked="" type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input checked="" type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input checked="" type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input checked="" type="checkbox"/>
Completed Section 2 - community outcomes	<input checked="" type="checkbox"/>
Completed Section 3 – details of your event/project	<input checked="" type="checkbox"/>
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	<input checked="" type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input checked="" type="checkbox"/>
Obtained two signatures on your application	<input checked="" type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



Huntly Volunteer Fire Brigade
 21 William Street
 3700
 Huntly

1st April 2019

RE: Wellbeing Grant application for replacement of Brigade support vehicle.

To Waikato District Council,

The Huntly Volunteer Fire Brigade (HVFB) has been proudly serving our community since 1940. Our Brigade is made entirely of dedicated volunteers, with an establishment of 28 operational firefighters who are on call and ready to respond to emergencies at a moment's notice 24/7.

We operate two fire appliances, one support vehicle, one water tanker and rescue boat, responding on average to 250-300 incidents annually. We respond to a variety of emergencies including structure fires, motor vehicle accidents, CPR/medical assistance, rural fires, water rescues, weather related events, hazardous substance incidents, alarm activations and many other forms of public assistance.

HVFB was donated a Mitsubishi canter truck in 1998 by the Huntly Power station which has been an integral part of our Brigade since. This is one of our resources we operate for Fire and Emergency New Zealand (FENZ). Since its inception the role this vehicle is used for has considerably changed as we now use this vehicle to respond to medical emergencies (cardiac arrests) and towing our rescue boat. It's moved from a secondary response support vehicle to a primary response vehicle and the type of vehicle makes it less than ideal to respond in a timely manner for these time critical emergencies. The current vehicle is also over 20 years old and due for replacement.

We are raising funds to replace this support vehicle with something more suitable. This will enable the brigade to enhance the service we provide to the local community and also the neighbouring towns as we operate the only rescue boat in the north Waikato.

The functions this vehicle will carry out:

- Medical primary response vehicle to co respond with St John to Cardiac arrests.
- Rescue boat primary response tow vehicle to water emergencies.
- MVA secondary response vehicle to MVA and Rescue calls.
- Large incidents ancillary response vehicle with additional personnel and equipment.
- Training personnel carrier.

The new vehicle will increase our capability and be more suitable to carry out the above functions safely. This will benefit the local community in which we serve for the foreseeable future.

HVFB has voted to replace the vehicle with a Mitsubishi Triton 4x4 double cab Ute with a service body custom designed to house the necessary equipment. This is being sourced through a local dealership at a reduced price. The vehicle will be customised with the following:

- Tow bar
- Snorkel
- Front bar and winch
- Lights and Siren installation
- Livery

A copy of the quotes has been provided with this application. The supply of the front bar and winch is estimated via email due to one not being made for this vehicle model yet.

If successful in our application we will ensure that your logo is on the exterior of the vehicle and will recognise your contribution on the handover of the completed vehicle and any related media articles.

If you require any further information please see my contact details below.

On behalf of the Huntly Volunteer Fire Brigade I would like to thank you for considering our application.

Kind Regards,

John Stapleford

Vol Senior Firefighter
HVFB

Phone: 0211451265
Email: John.Stapleford@fireandemergency.nz

HUNTLY VOLUNTEER FIRE BRIGADE
Performance Report
For the Year Ended 31 March 2018

Huntly Volunteer Fire Brigade**Contents of Performance Report****For the Year Ended 31 March 2018**

Contents of Performance Report	1
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Statement of Service Performance	4
Statement of Financial Performance	5
Statement of Financial Position	6
Statement of Cash Flows	7
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Divisional Statements of Financial Performance	15 - 18

Huntly Volunteer Fire Brigade

Report on the Engagement to Compile the Performance Report

For the Year Ended 31 March 2018

COMPILATION REPORT TO THE MEMBERS OF THE COMMITTEE

Reporting Scope

On the basis of information that you provided we have compiled, in accordance with "Service Engagement Standard Number 2: Compilation of Financial Information", the Performance Report of Huntly Volunteer Fire Brigade for the year ended 31 March 2018 as set out on the following pages.

These statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand (GAAP) as described in Note 1 to the Performance Report.

Responsibilities

You are solely responsible for the information contained in the Performance Report and have determined that the financial reporting basis stated above is appropriate to meet your needs and for the purpose that the Performance Report was prepared. The Performance Report was prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the Performance Report.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the Performance Report from information that you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

CooperAitken Ltd

CooperAitken Ltd
Chartered Accountants
19 June 2018

Huntly Volunteer Fire Brigade

Entity Information

As at 31 March 2018

Huntly Volunteer Fire Brigade is an incorporated society, registered under the Incorporated Societies Act 1908. The incorporated society is a reporting entity for the purposes of the Financial Reporting Act 2013.

Entity's Purpose or Mission	Provide services, advice, for emergency, and disaster relief
Address	William Street Huntly Station 32 Waikato Area
Entity Structure	Affiliated to NZ Fire Service
Main Sources of Cash and Resources	Grants & paid services
Main Methods Used to Raise Funds	Fundraising, grants, & chargeable goods & services
Entity's Reliance on Volunteers and Donated Goods or Services	Volunteers time & support from people & business of the Huntly district
Accountants	CooperAitken Ltd Chartered Accountants
Bankers	Bank of New Zealand Huntly
IRD Number	017-865-651
Registered Charity Number	CC28491

Huntly Volunteer Fire Brigade

Statement of Service Performance

For the Year Ended 31 March 2018

Description of the Entity's Outcomes

To attend fires and other emergency incidents in the Huntly District

To run Firewise programs in schools and preschools to educate children on fires

To provide safety messages to the general public

Description and Quantification (to extent practicable) of the Entity's Outputs

	Actual 2018	Actual 2017
Incidents attended	286	236
Training nights	26	27
School & preschool visits	3	5

Huntly Volunteer Fire Brigade

Statement of Financial Performance

For the Year Ended 31 March 2018

	Note	Actual 2018 \$	Actual 2017 \$
Revenue			
Donations, fundraising and other similar revenue	2	350	19,866
Revenue from providing goods or services	3	40,858	37,054
Interest, dividends and other investment revenue	4	1,030	1,898
Total Revenue		42,238	58,818
Less Expenses			
Volunteer and employee related costs	5	15,117	17,817
Costs related to providing goods or services	6	22,983	23,406
Grants and donations	7	91,728	-
Other expenses	8	25,880	36,184
Total Expenses		155,707	77,407
Deficit		(113,469)	(18,589)

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Statement of Financial Position

As at 31 March 2018

	Note	2018 \$	2017 \$
Current Assets			
Cash and Bank Accounts	9	35,388	25,394
Trade Receivables		2,151	3,193
GST Receivable		-	7,546
Prepayments		730	953
Inventories		877	697
Current Investments	10	30,331	48,239
Total Current Assets		69,477	86,022
Non-Current Assets			
Property, Plant & Equipment	11	142,561	237,427
Total Assets		212,038	323,449
Current Liabilities			
Payables & Accruals		260	480
GST Payable		2,278	-
Total Liabilities		2,538	480
Net Assets		209,500	322,969
Accumulated Funds			
Capital	12	209,500	322,969
Total Accumulated Funds		209,500	322,969

Signed on Behalf of Huntly Volunteer Fire Brigade



 Signature _____ Title CFO

Date 27/3/19



 Signature _____ Title SEC/Trea.

Date 27/3/19

Huntly Volunteer Fire Brigade

Statement of Cash Flows

For the Year Ended 31 March 2018

Note	2018 \$	2017 \$
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	350	19,866
Receipts from providing goods or services	41,900	38,057
Interest, dividends and other investment receipts	1,030	1,898
	43,280	59,821
Net GST	9,824	(9,367)
Cash was applied to:		
Payments to suppliers and employees	38,592	43,625
	38,592	43,625
Net Cash Flows from Operating Activities	14,512	6,829
Cash Flows from Investing and Financial Activities		
Cash was received from:		
Receipts from the sale of property, plant and equipment	-	1,020
Receipts from the sale of investments	17,908	50,455
	17,908	51,475
Cash was applied to:		
Payments to acquire property, plant and equipment	22,426	61,615
	22,426	61,615
Net Cash Flows from Investing and Financial Activities	(4,518)	(10,140)
Net Decrease in Cash Held	9,994	(3,311)
Cash at the Beginning of the Year	25,395	28,706
Cash at the End of the Year	35,389	25,395
This is represented by:		
Cash and Bank Accounts	35,389	25,395

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Depreciation Schedule

For the Year Ended 31 March 2018

RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUJ PRIVATE	CLOSING WDV
Land & Development - Grant																
Fence	10.00D	2,355	2,178	-	21/07/16	-	-	-	-	-	-	218	395	-	-	1,960
		2,355	2,178	-	-	-	-	-	-	-	-	218	395	-	-	1,960
Plant & Equipment - Grants																
Stabicraft 570 Boat/115	13.00D	30,000	22,707	-	30/04/15	-	-	-	-	-	-	2,952	10,245	-	-	19,755
Johnson Motor/Voyager Trailer (04/15)	16.00D	1,200	847	-	30/04/15	-	-	-	-	-	-	136	489	-	-	711
Defibulator AED (04/15)	20.00D	4,633	2,965	-	30/04/15	-	-	-	-	-	-	593	2,261	-	-	2,372
Pumps, Hoses & Firefighting Equipment (04/15)	16.00D	4,047	2,855	-	30/04/15	-	-	-	-	-	-	457	1,649	-	-	2,398
Safety Equipment (04/15)		39,880	29,374	-	-	-	-	-	-	-	-	4,138	14,644	-	-	25,236
Plant & Equipment - Social Fund																
Billiards Table - Hayden (04/15)	16.00D	2,500	1,764	-	30/04/15	-	-	-	-	-	-	282	1,018	-	-	1,482
Kitchen Appliances (04/15)	20.00D	15,807	10,117	-	30/04/15	-	-	-	-	-	-	2,023	7,713	-	-	8,094
Leisure Equipment (04/15)	40.00D	2,833	1,020	-	30/04/15	-	-	-	-	-	-	408	2,221	-	-	612
Other Equipment (04/15)	40.00D	2,133	768	-	30/04/15	-	-	-	-	-	-	307	1,672	-	-	461
		23,273	13,669	-	-	-	-	-	-	-	-	3,020	12,624	-	-	10,649
Motor Vehicles - Tanker																
Water Tanker - Mitsubishi Fighter CNW632 (04/15)	16.00D	-	91,728	-	30/04/15	91,728	-	-	31/03/18	130,000	-	-	-	-	-	-
2004 Hino FMJ 6x4 Tanker Truck (CFG12)	20.00D	81,686	57,344	22,426	27/02/17	-	-	-	-	-	-	15,566	17,502	-	-	64,184
		81,686	149,072	22,426	-	91,728	-	-	-	130,000	-	15,566	17,502	-	-	64,184

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Depreciation Schedule (continued)

For the Year Ended 31 March 2018

RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV	
Motor Vehicles - Social Fund																	
Vintage Firetruck - 1928 Morris Commercial (04/15)	.00D	30,000	30,000	-	30/04/15	-	-	-	-	-	-	-	-	-	-	30,000	
Vintage Firetruck - 1944 Ford Jalibar 698tr (04/15)	.00D	3,000	3,000	-	30/04/15	-	-	-	-	-	-	-	-	-	-	3,000	
		33,000	33,000	-												33,000	
Fixtures & Fittings - Social Fund																	
Tables, Chairs Etc (04/15)	20.00D	12,567	8,043	-	30/04/15	-	-	-	-	-	-	1,609	6,133	-	-	6,434	
Crockery, Cullery Etc (04/15)	67.00D	3,684	423	-	30/04/15	-	-	-	-	-	-	283	3,744	-	-	140	
Kitchen Utilities (04/15)	67.00D	1,431	156	-	30/04/15	-	-	-	-	-	-	105	1,380	-	-	51	
		17,682	8,622	-								1,997	11,257	-	-	6,625	
Office & Computer Equipment - Grants																	
Office Equipment (04/15)	40.00D	4,200	1,512	-	30/04/15	-	-	-	-	-	-	605	3,293	-	-	907	
		4,200	1,512	-								605	3,293	-	-	907	
TOTAL		202,276	237,427	22,426		91,728				130,000		25,564	59,715			142,561	

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Notes to and forming part of the Performance Report

For the Year Ended 31 March 2018

1 Statement of Accounting Policies

Reporting Entity

Huntly Volunteer Fire Brigade is an Incorporated Society, registered under the Incorporated Societies Act 1908. It is also a Registered Charity registered under the Charities Act 2005.

The Performance Report of Huntly Volunteer Fire Brigade has been prepared according to generally accepted accounting practice in New Zealand as determined by the External Reporting Board.

Statement of Compliance and Basis of Preparation

Huntly Volunteer Fire Brigade is eligible to apply Tier 3 PBE Accounting Requirements : PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit), on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. The incorporated society has elected to report in accordance with PBE SFR-A (NFP). All transactions in the Performance Report are reported using the accrual basis of accounting.

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Financial Performance and Statement of Financial Position on a historical cost basis are followed by the incorporated society, unless otherwise stated in the Specific Accounting Policies.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

(a) Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and demand deposits, together with other short-term, highly liquid investments that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value.

(b) Property, Plant & Equipment and Investment Property

Property, plant and equipment is recognised at cost less aggregate depreciation. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

All other repairs and maintenance are recognised as expenses in the Statement of Financial Performance in the financial period in which they are incurred.

The opening values for all Motor Vehicles, Billiards Table and Fire Equipment have been recorded at the Current Value as agreed by the committee. The remaining opening assets are recorded at Current Values as agreed by the Committee, discounted by one third to reflect a fair impairment expense on them.

(c) Income Tax

The incorporated society has charitable status and is exempt from income tax.

□

Huntly Volunteer Fire Brigade

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2018

(d) Investments

Investments in listed companies are stated at valuation. Other non-current investments are stated at cost.

(e) Goods and Services Taxation (GST)

Revenue and expenses have been recognised in the performance report exclusive of GST except that irrecoverable GST input tax has been recognised in association with the expense to which it relates. All items in the Statement of Financial Position are stated exclusive of GST except for receivables and payables which are stated inclusive of GST. The incorporated society is registered for GST.

(f) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those from previous performance report.

	2018	2017
2 Donations, fundraising and other similar revenue	\$	\$
Donations	350	19,866
Total Donations, fundraising and other similar revenue	350	19,866
3 Revenue from providing goods or services	\$	\$
Hay & Silage	179	-
Grants Received - NZ Fire Service	17,834	17,609
Sales	22,845	19,445
Total Revenue from providing goods or services	40,858	37,054
4 Interest, dividends and other investment revenue	\$	\$
Interest Received	1,030	1,898
Total Interest, dividends and other investment revenue	1,030	1,898
5 Volunteer and employee related costs	\$	\$
Gifts & Presentations	1,029	1,147
Secretary	600	600
Service Honours	-	195
Sports Trips	1,157	1,278
Social Functions - Social Fund	-	1,796
Social Functions - Canteen	5,283	4,413
Social Functions - Grants	1,000	2,034
Boot Money	6,047	6,354
Total Volunteer and employee related costs	15,117	17,817

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2018

6	2018	2017
	\$	\$
Opening Stock	697	1,316
Closing Stock	(877)	(697)
Purchases	13,024	12,569
Accountancy	2,960	2,480
Cleaning & Laundry (No GST)	2,200	2,350
Rescue Boat Expenses	177	478
Equipment - Social Fund	119	1,040
Equipment - Grants	347	366
Grounds Maintenance	(580)	1,439
Insurance	589	-
Other Administration Expenses	232	70
Tanker Repairs	2,870	716
Road User Charges	-	54
Social Room Repairs	1,225	521
Fuel & Oil	-	307
Travel Expenses	-	398
Total Costs related to providing goods or services	22,983	23,406
7	2018	2017
	\$	\$
Donation - Tanker to NZ Fire Service	91,728	-
Total Grants and donations	91,728	-
8	2018	2017
	\$	\$
Bank Fees & Charges - Social Fund	19	11
Bank Fees & Charges - Grants	1	2
Depreciation - Social Fund	5,017	7,243
Depreciation - Tanker	15,586	19,388
Depreciation - Grants	4,961	6,024
Interest - IRD Use of Money	-	25
IRD Penalties	-	86
Loss on Sale of Fixed Assets	-	980
Subscriptions, Licences & Permits - Tanker	120	2,160
Subscriptions, Licences & Permits - Grants	176	265
Total Other expenses	25,880	36,184

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2018

9 Cash and Bank Accounts	2018	2017
	\$	\$
Cash Balance		
Cash on Hand	471	2,938
Bank Account Balances		
BNZ - 00 Grant A/c	12,539	5,501
BNZ - 02 Tanker A/c	3,713	6,648
BNZ - 03 Boat A/c	444	248
BNZ - 04 Canteen A/c	2,034	3,552
BNZ - 97 Brigade A/c	16,188	6,508
	34,917	22,456
Total Cash and Bank Accounts	35,388	25,394

10 Current Investments	2018	2017
	\$	\$
Bank Term Deposit		
Bank Term Deposit - BNZ 07	-	18,863
Bank Term Deposit - BNZ 08	30,331	29,376
Total Current Investments	30,331	48,239

11 Property, Plant & Equipment	Opening Carrying Amount	Purchases / (Sales or Disposals)	Depreciation & Impairment	Closing Carrying Amount
Property, Plant & Equipment 2018	\$	\$	\$	\$
Land & Development - Grant	2,178	-	218	1,960
Plant & Equipment - Grants	29,374	-	4,138	25,236
Plant & Equipment - Social Fund	13,669	-	3,020	10,649
Motor Vehicles - Tanker	149,072	(69,302)	15,586	64,184
Motor Vehicles - Social Fund	33,000	-	-	33,000
Fixtures & Fittings - Social Fund	8,622	-	1,997	6,625
Office & Computer Equipment - Grants	1,512	-	605	907
Total Property, Plant & Equipment	237,427	(69,302)	25,564	142,561

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Notes to and forming part of the Performance Report (continued)

For the Year Ended 31 March 2018

	Opening Carrying Amount	Purchases / (Sales or Disposals)	Depreciation & Impairment	Closing Carrying Amount
	\$	\$	\$	\$
Property, Plant & Equipment 2017				
Land & Development - Grant	-	2,355	177	2,178
Plant & Equipment - Grants	36,213	(2,000)	4,839	29,374
Plant & Equipment - Social Fund	17,726	-	4,057	13,669
Motor Vehicles - Tanker	109,200	59,260	19,388	149,072
Motor Vehicles - Social Fund	33,000	-	-	33,000
Fixtures & Fittings - Social Fund	11,808	-	3,186	8,622
Office & Computer Equipment - Grants	2,520	-	1,008	1,512
Total Property, Plant & Equipment	210,467	59,615	32,655	237,427

12 Capital	2018	2017
	\$	\$
Opening Balance	322,969	341,558
Less:		
Net Deficit	113,469	18,589
Total Capital	209,500	322,969

13 Related Parties

During the year the Brigade sold goods from the canteen to brigade members at prices lower than that which would be charged for similar goods if sold to unrelated parties.

During the year lawns were mowed by Dales Lawns a business owned by a brigade member costing \$70.

During the year work was done on one of the tankers by GT Engineering Huntly (2008) Ltd. This company is partly owned by Dean Tarrant a member of the brigade. Dean is also a director of that company. The amount paid totalled \$20,715 excluding GST.

During the year the ownership of Mitsubishi Tanker was transferred to the NZ Fire Service (Now Fire and Emergency NZ) being a body that has ultimate control over the brigade. This is recorded as a donation at the book value at the beginning of the year being approximate market value of the tanker.

14 Commitments

The incorporated society has no commitments as at 31 March 2018, (2017 Nil).

15 Contingent Liabilities and Guarantees

The incorporated society has no contingent liabilities and no guarantees as at 31 March 2018. (2017: Contingent Liabilities Nil. Guarantees Nil.)

16 Events Occurring After Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil).

Huntly Volunteer Fire Brigade

Divisional Statement of Financial Performance

For the Year Ended 31 March 2018

Note	2018 \$	2017 \$
SOCIAL FUND		
Operating Revenue		
Revenue	179	-
Other Revenue		
Total Other Revenue	1,214	21,490
Gross Surplus after Other Revenue		
	1,394	21,490
Less Expenses		
Bank Fees & Charges - Social Fund	19	11
Depreciation - Social Fund	5,017	7,243
Equipment - Social Fund	119	1,040
Social Functions - Social Fund	-	1,796
Total Expenses	5,155	10,089
Deficit (Surplus)	(3,761)	11,401

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Divisional Statement of Financial Performance (continued)

For the Year Ended 31 March 2018

Note	2018 \$	2017 \$
CANTEEN		
Operating Revenue		
Revenue	12,622	13,700
Less Cost of Sales		
Opening Stock	697	1,316
Purchases	13,024	12,569
Closing Stock	(877)	(697)
Total Cost of Sales	12,844	13,188
Gross Deficit (Surplus) from Trading	(222)	512
Other Revenue		
Total Other Revenue	4	6
Gross Deficit (Surplus) after Other Revenue	(217)	518
Less Expenses		
Social Functions - Canteen	5,283	4,413
Deficit	(5,501)	(3,895)

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Divisional Statement of Financial Performance (continued)

For the Year Ended 31 March 2018

	Note	2018	2017
		\$	\$
TANKER			
Operating Revenue			
Revenue		10,222	5,745
Other Revenue			
Total Other Revenue		4	79
Gross Surplus after Other Revenue		10,227	5,825
Less Expenses			
Depreciation - Tanker		15,586	19,388
Insurance		589	-
Tanker Repairs		2,870	716
Road User Charges		-	54
Subscriptions, Licences & Permits - Tanker		120	2,160
Fuel & Oil		-	307
Total Expenses		19,166	22,625
Deficit		(8,939)	(16,800)

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Huntly Volunteer Fire Brigade

Divisional Statement of Financial Performance (continued)

For the Year Ended 31 March 2018

	Note	2018 \$	2017 \$
GRANTS			
Operating Revenue			
Total Other Revenue		17,990	17,797
Less Expenses			
Accountancy		2,960	2,480
Bank Fees & Charges - Grants		1	2
Cleaning & Laundry (No GST)		2,200	2,350
Rescue Boat Expenses		177	478
Depreciation - Grants		4,961	6,024
Donation - Tanker to NZ Fire Service		91,728	-
Equipment - Grants		347	366
Grounds Maintenance		(580)	1,439
Gifts & Presentations		1,029	1,147
Interest - IRD Use of Money		-	25
IRD Penalties		-	86
Loss on Sale of Fixed Assets		-	980
Other Administration Expenses		232	70
Secretary		600	600
Service Honours		-	195
Social Room Repairs		1,225	521
Sports Trips		1,157	1,278
Social Functions - Grants		1,000	2,034
Subscriptions, Licences & Permits - Grants		176	265
Travel Expenses		-	398
Boot Money		6,047	6,354
Total Expenses		113,259	27,092
Deficit		(95,269)	(9,294)

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.



DEPOSIT

Huntly

Tellers Stamp & Initials

Paid in by:

Signature

Credit

FOR HUNTLY VOLUNTEER FIRE BRIGADE
NO 02 A/C

Date

Notes

Coin

Total Cash

Cheques
AS ON DEPOSIT

\$

⑈020328⑈ 0016479⑈02 ⑈ 50



CERTIFICATE OF INCORPORATION

HUNTLY VOLUNTEER FIRE BRIGADE INCORPORATED 2613952

This is to certify that HUNTLY VOLUNTEER FIRE BRIGADE INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 14th day of October 2014.

Registrar of Incorporated Societies
31st day of January 2019



For further details visit www.societies.govt.nz

Certificate printed 31 Jan 2019 13:59:21 NZT

Preferred


MITSUBISHI
Roger Gill Mitsubishi

 Cnr Manukau & Kitchener Rds,
 Pukekohe

Ph: 09 239 1030

Fax: 09 239 1031

New Vehicle Quotation (Created on 16/01/2019)
 GST No. 50-333-760

TO: Huntly Fire Brigade

Vehicle Details: - 2019 Mitsubishi Triton GLX-R 4WD Auto

Thank you for the opportunity to supply you with the following quote:

Normal RRP	\$55990
Sale price	\$35869.56 + GST
Snorkel	\$678.26 + GST
Towbar & Wiring	\$1173.91 + GST
Rear Air Bags Fitted	\$1285.00 + GST
Rubber Mats	\$N/C
Box Body with extra's	\$12081.00 + GST
Total	<u>\$51087.73+GST</u>
GST	<u>\$7663.15</u>

 Please attached with this Quote a break down on costs for
 Box Body

Total **\$58750.88**

Thank you for the opportunity to quote on this vehicle

 Steve Armstrong
 0272472012
 steve@rogergillmotors.co.nz
 Regards

22/01/019

Preferred

HUNTLY FIRE AND EMERGENCY

Emergency Light and Siren Fit out (same spec as previous FENZ fit outs)

- Light bar RED / RED, 1 LH / 1 RH Alley WHITE LED
- Primary light bar flash pattern
- Secondary light bar flash pattern
- Front Grill 2 x RED, 2 x WHITE LED's
- Front Bumper corner LH / RH 2 x RED LED's
- Rear Tail lights, LH / RH 2 x RED LED's covert style, fitted inside factory tail light
- Rear canopy windscreen lights in shrouds, 2 x RED LED's
- 100w Siren Speaker, mounted behind grill, wail, yelp tones (please specify)
- Air Horn – Air horn through siren speaker upon depression of factory horn
- Wired direct to battery with 10hr timer on IGN BYPASS
- IGN PYPASS
- Interior canopy lights (allowance made)
- All lights and equipment to meet NZ Police RFI specs

Total Labour and Materials - \$10,720.00 + GST

Radio Fit out

- Allowance for Duel TM radio install – TBA (If required)

Total Labour and Materials - \$1,020.00 + GST

Livery

- Livery as per sample photo

Total Labour and Materials - \$5,265.00 + GST

Preferred

72

STAPLEFORD, John Lale (WELLHO)

From: Stapleford, John <John.Stapleford@fireandemergency.nz>
Sent: 11 February 2019 05:11 p.m.
To: STAPLEFORD, John Lale (WELLHO)
Subject: FW: Triton

From: Morgan Verhoeven [mailto:morgan@4wdsolutions.co.nz]
Sent: Tuesday, 5 February 2019 7:44 AM
To: Stapleford, John <John.Stapleford@fireandemergency.nz>
Subject: RE: Triton

Hi John

The ARB Summit Bar and other bars are not available for the new Triton yet so I don't have a price. The pic shown is the MQ Triton. The price for bar including fitting is \$3,050.00
I can get back to you when the bars are available .

Cheers

Morgan



Morgan Verhoeven
Sales

P: 07 827 4224
M: 0274 364 701
E: morgan@4wdsolutions.co.nz
W: www.4wdsolutions.co.nz

From: Stapleford, John <John.Stapleford@fireandemergency.nz>
Sent: Monday, 4 February 2019 5:04 p.m.
To: Morgan Verhoeven <morgan@4wdsolutions.co.nz>
Subject: RE: Triton

Hi Morgan,

I liked the second photo on that email. Is it possible to send through an official quote through including the cost of the winch.

Cheers,

John

From: Morgan Verhoeven [mailto:morgan@4wdsolutions.co.nz]
Sent: Tuesday, 29 January 2019 2:26 PM
To: Stapleford, John <John.Stapleford@fireandemergency.nz>
Subject: RE: Triton

Hi John

Applicant Name: David Johnstone Pukemokemoke Bush Trust (“DJPB Trust”)		Project Name: Upgrade of the Pukemokemoke Bush Reserve walking track and install a new compostable toilet block.
Total Cost of Project: \$35,000.00 In Hand \$5,000.00	Council Funding Sought: \$18,000.00	Other Funding Sought: \$12,000.00 from own Trust funds.
<p>Project Background:</p> <p>The DJPB Trust is seeking a grant towards the following:</p> <p>Boardwalk extension \$15,000.00 – materials only</p> <p>The boardwalk was built to protect of the Kauri trees from Phytophthora Taxon Agathis (a disease that has affected other native Kauri tree bush areas throughout the north of New Zealand). The disease is spread by transfer of infected soil being carried throughout the forest by foot traffic. Foot wash stations have been installed as a measure to prevent the disease. Other natural tracks because of increased activity are now showing signs of degrading and becoming susceptible to further spread of the disease.</p> <p>Composting toilets and new building \$19,800.00</p> <p>The current toilet is 20 years old and no longer a sustainable model. The trust needs to invest in a new composting system that is essentially self-managing and only require attention once a year. The two new units will be housed in a purpose built building.</p> <p>The project is led by senior members of the DJPB Trust volunteer group who are supported by 65 active friends of the DJPB Trust.</p> <p>The David Johnstone Pukemokemoke Bush Trust (“DJPB Trust”) is a 40 hectare reserve located in Tauhei. It contains examples of lowland native bush which has been vastly established over the last 20 years, including one of the southernmost examples of natural kauri tree forest with individual trees being over 200 years old.</p> <p>The DJPB Trust wants to extend the 400m long raised boardwalk with an additional 200m and install two new compostable toilets.</p>		

Project Justification:

The work being undertaken by the DJPB is vital for the protection and preservation of New Zealand's indigenous flora & fauna, ecological associations and natural features of the reserve.

The reserve is a good example of a regenerating lowland forest which is a rare habitat type in the Waikato District. The area is identified as Significant Natural Area by the Waikato Regional Council in their provisional mapping. The DJPB has also been a host site for events including educating youth on conservation.

The reserve is a prime destination for walkers, picnickers, runners and schools. The car park at weekends is often overflowing with an excess of 100 persons per day visiting.

Staff Comments: The DJPB Trust was advised by the Community Development Advisor to make an approach to other funders. To date Council has not been advised any such approach. The DJPB Trust will be required to work closely with Council staff regarding any consent if required.

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the *Guidelines for Funding Applications* document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. **All parts of the application MUST be completed** and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The **checklist on page 5 MUST be completed.**

Waikato District Community Wellbeing Trust Fund Project



Section I – Your details

Name of organisation

David Johnstone Pukemokemoke Bush Trust

What is your organisation's purpose?

To manage and develop the David Johnstone Pukemokemoke Bush reserve

Address: (Postal)

63 Crosby Rd Chartwell Hamilton 3210

Address: (Physical if different from above)

1320 Tauhei Rd Tauhei

Contact name, phone number/s and email address

Warwick Silvester 0276818426 silvester@hnpl.net

Charities Commission Number: (If you have one)

CC26044

Are you GST registered? No Yes GST Number ___/___/___

Bank account details 03 ___ ,0104 ___ ,0984913 ___ ,01 ___

Bank ^{Wales} WESTPAE Branch Queen St Auckland

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club ✓
- Encoded deposit slip to enable direct credit of any grant payment made -
- A copy of any documentation verifying your organisations legal status ✓

Section 2 – Community wellbeing and outcomes

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event/project

What is your project, including date and location? *(please provide full details)*

Pukemokemoke is a native bush reserve, owned by the David Johnstone PMM bush trust. The trust is a private one with objectives to provide a native forest experience for all visitors. This provided by enriching the bush area with planted trees, managing tracks and providing facilities eg toilets.

We provide a forest environment with tracks, interpretation, several picnic areas with covered gazebo and picnic tables. Visited by upwards of 100 people per day, and by schools and kindergartens

We have installed 400m of raised wooden walkway through the kauri and a bootwash station to ensure our kauri stand is protected as well as possible against the kauri die back disease.

This walkway while providing protection for the kauri stand also provides a much improved visitor access which has increased our patronage enormously. Consequently tracks are being exposed and downgraded. It is our plan to add to the board walk on the degraded sections.

This project is to add 200m of raised wooden walkway and to construct a toilet block with two compostin

How many volunteers are involved? Who is involved in your project?

We have 65 volunteers on our list and regularly get 10 to 20 to a working bee

How will the wider community benefit from this project?

The reserve provides a walking and picnicing site for a rapidly increasing number of visitors. We have four pre-school groups several schools and a large number of joggers using the reserve. The car park at weekends is often overflowing with over 100 persons per day visiting.

Section 4 – Funding requirements

Note : Please provide full details of how much your project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the project.

<i>All fields must be completed in the following sections</i>	GST Inclusive Costs
Total cost of the project/event	\$35,000

Existing funds available for the project Total A	\$5,000
--	---------

Funding being sought from Waikato District Council Project Breakdown <i>(itemised costs of funding being sought)</i> <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	
walkway extension	\$ 10,000
composting toilets	\$ 8,000
	\$
	\$
	\$
	\$
Total B	\$

Funding been sought from other funders?	
a) from David Johnstone trust	\$ 12,000
b)	\$ _____
c)	\$ _____
d)	\$ _____
Total C	\$ _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 35,000
<i>Note : This total should equal the Total Cost of the Project</i>	

Describe any donated material / resources provided for the project:

All labour to construct the walkway and the toilet block will be donated . Estimated cost of labour is at least \$20,000

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Name of fund and project description	Amount received	Date
Wellbeing trust for the 400m of kauri boardwalk	\$23,000	2017

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: W. Silver

Name: WARWICK B. SILVER

I certify that the funding information provided in this application is correct.

Signature: W. Silver

Date: 4/4/19.

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

Signature: D. Lloyd

Date: 4/4/19

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input checked="" type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input checked="" type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input checked="" type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input type="checkbox"/>
Completed Section 2 - community outcomes	<input checked="" type="checkbox"/>
Completed Section 3 – details of your event/project	<input checked="" type="checkbox"/>
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	<input checked="" type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input checked="" type="checkbox"/>
Obtained two signatures on your application	<input checked="" type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



The David Johnstone Pukemokemoke Bush Trust

6 April 20

Lianne Van Den Bemd
Waikato District Council

Please find enclosed an application for funding from The David Johnstone Pukemokemoke Bush Trust.

The application includes:

- Our most recent financial statement
- A copy of the Charities commission statement confirming our status as a Charitable Trust.
- A quotation for composting toilets from Biolo. All other work will be by volunteers so no quotation can be given for that.
- I have not included a deposit slip as we are in the process of removing ourselves from Perpetual Guardian Trust. We are in the process of opening a new bank accounts and have negotiated a new Trust administrator. This process will be concluded long before a decision is made on this application.
- Also included is a copy of our Five Year development plan to amplify our application.

Thank you for your help in getting this process under way

Warwick Silvester Chairman



David Johnstone Pukemokemoke Bush Trust

FINANCIAL STATEMENTS

For the year ended 31 March 2018

David Johnstone Pukemokemoke Bush Trust**Contents of Financial Statements****For the Year Ended 31 March 2018**

Compilation Report	2
Directory	3
Statement of Financial Performance	4
Statement of Movements in Equity	5
Statement of Financial Position	6
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Notes to and forming part of the Financial Statements	8 - 9

David Johnstone Pukemokemoke Bush Trust**Report on the Engagement to Compile Financial Statements****For the Year Ended 31 March 2018****COMPILATION REPORT TO THE TRUSTEES****Reporting Scope**

The special purpose financial statements set out on the following pages are intended for taxation purposes and for the purpose of reporting to the trustees. The compilation is limited primarily to the classification and summarisation of financial information obtained from the Trust account administered by Perpetual Guardian

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information that you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

Perpetual Guardian is not independent as we are the trustees of the entity.

Disclaimer

These financial statements have been prepared for the limited purpose of reporting to our client and may only be relied upon by our client for the purposes for which they were intended. Furthermore, neither Perpetual Guardian nor any of its employees accept any responsibility for the reliability, accuracy or completeness of information within these financial statements that has been obtained from external sources.

Trading Name

Perpetual Guardian is a trading name of Perpetual Trust Limited and The New Zealand Guardian Trust Company Limited.

Perpetual Guardian**18 April 2018**

David Johnstone Pukemokemoke Bush Trust**Directory****As at 31 March 2018**

Trust Formation Date	16 November 1994
Trustees	Warwick Silvester David Lloyd George Hopa Harpal Singh-Thandi Desmond Hansen
Entity Type	Charitable Trust
Contact Details	www.perpetualguardian.co.nz 0800 87 87 82
Precis	The David Johnstone Charitable Trust was founded by the late David Johnstone during his lifetime. David had during his lifetime expressed the wish that native bush known as the Pukemokemoke Bush be preserved for the benefit of the community.
Custodian	The New Zealand Guardian Trust Company Limited
Accountants	Perpetual Guardian
Registered Charity Number	CC26044

David Johnstone Pukemokemoke Bush Trust

Statement of Financial Performance

For the Year Ended 31 March 2018

	Note	2018
		\$
Income		
Interest Received		470
Other Income - Donation/Grant		5,700
Total Income		6,170
Less Expenses		
Perpetual Guardian Fees		
Accounting Fees		529
Income Collection Charge		24
Philanthropy Fee		489
Travel Expenses		503
		1,544
Other Expenses		
Charities Commission Fee		51
Loss on Sale of Fixed Assets		2,000
Plants		1,490
Repairs & Maintenance		9,124
		12,666
Total Expenses		14,210
Net Deficit		(8,040)


These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

David Johnstone Pukemokemoke Bush Trust

Statement of Movements in Equity

For the Year Ended 31 March 2018

	2018
	\$
Trust Funds	
Net Deficit	(8,040)
Total Trust Funds	<u>(8,040)</u>
Perpetual Guardian Fees	
Sundry Disbursements	(345)
Special Fee	(4,733)
Total Perpetual Guardian Fees	<u>(5,078)</u>
Other Capital Movements	
Property Revaluation	44,000
Total Other Capital Movements	<u>44,000</u>
Trust Funds at the Beginning of the Period	<u>179,814</u>
Trust Funds at the End of the Period	<u><u>210,696</u></u>



 W.B. SILVESTER. CHAIRMAN.

David Johnstone Pukemokemoke Bush Trust

Statement of Financial Position

As at 31 March 2018

	Note	2018 \$
Current Assets		
Guardian Trust Account		29,696
Non-Current Assets		
Property, Plant & Equipment		181,000
Total Assets		210,696
Net Assets		210,696
Trust Funds		
Trust Capital	2	210,696
Total Trust Funds		210,696

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

David Johnstone Pukemokemoke Bush Trust

Fixed Asset Schedule

For the Year Ended 31 March 2018

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV	
Freehold Land - At cost																		
Pukemokemoke Reserve	.00D		181,000	137,000	44,000		-	-	-		-	-	-	-	-	-	-	181,000
			181,000	137,000	44,000		-	-	-		-	-	-	-	-	-	-	181,000
Plant & Equipment																		
Tractor	.00D		-	5,000	-		3,000	-	(2,000)	13/04/17	5,000	-	-	-	-	-	-	-
			-	5,000	-		3,000	-	(2,000)		5,000	-	-	-	-	-	-	-
TOTAL			181,000	142,000	44,000		3,000	-	(2,000)		5,000	-	-	-	-	-	-	181,000

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

David Johnstone Pukemokemoke Bush Trust

Notes to and forming part of the Financial Statements

For the Year Ended 31 March 2018

1 Statement of Accounting Policies

Reporting Entity

The reporting entity is a charitable trust. The financial statements are a special purpose report prepared for the purposes of reporting to the Trustees.

Statement of Compliance and Basis of Preparation

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Financial Performance and Statement of Financial Position on a historical cost basis are followed by the trust, unless otherwise stated in the Specific Accounting Policies.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

(a) Revenue Recognition

Interest received is recognised as interest accrues, gross of refundable tax credits received.

(b) Property, Plant & Equipment

Property, plant and equipment are recognised at fair value less aggregate depreciation.

Property, plant and equipment are revalued on a cyclical basis every three years to fair value, as determined by an independent valuer. Revaluation gains are transferred to the asset revaluation reserve for that class of assets. If any revaluation reserve has a deficit, that deficit is recognised in profit or loss in the period it arises. Any revaluation surplus that reverses previous revaluation deficits in subsequent periods is recognised as revenue in profit or loss.

(c) Income Tax

The registered charitable trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

(d) Foreign Currencies

Transactions in foreign currencies are converted at the New Zealand rate of exchange ruling at the date of the transaction. At balance date the exchange variations arising from these translations are recognised in the Statement of Financial Performance.

(e) Goods and Services Taxation (GST)

Revenue and expenses have been recognised in the financial statements inclusive of GST. The trust is not registered for GST.

(f) Accounting Policies

This is the first period of financial reporting undertaken by the trust. Accordingly, the accounting policies stated above will form the basis of all reporting.

David Johnstone Pukemokemoke Bush Trust

Notes to and forming part of the Financial Statements (continued)

For the Year Ended 31 March 2018

2 Trust Capital	2018
	\$
Opening Balance	179,814
Plus:	
Property Revaluation	44,000
Less:	
Sundry Disbursements	345
Special Fee	4,733
Transfer to Accumulated Income Account	8,040
	<u>13,118</u>
Total Trust Capital	<u><u>210,696</u></u>

3 Related Parties

There were no significant transactions or transactions that were on terms and conditions that are likely to be different from the terms and conditions of transactions in similar circumstances, involving related parties during the financial year. (Last year - Nil)

4 Capital Commitments

The trust has no capital commitments as at 31 March 2018.

5 Contingent Liabilities

The trust has no contingent liabilities and no guarantees as at 31 March 2018.

6 Events Occurring After Balance Date

No significant events have occurred subsequent to balance date.

CALL THE EXPERTS : 0800 246 566



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Environmentally friendly. Economical. Easy.

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Biolo Composting Toilets

Designed in NZ for NZ

Our units are made from UV-treated polyethalene so very little work is required for external maintenance, and cleaning is easy. BioLoos meet New Zealand standards and New Zealand Building Codes and have been used by D.O.C. and many local and regional authorities for the past 24 years.

PRODUCT	PRICE
Domestic unit including is evaporation tank for zero discharge	\$4474.00
Commercial unit including is evaporation tank for zero discharge	\$5342.00
OPTIONS	
Wind-powered Fan	\$311.00
Electric Fan	\$311.00

Ground Preparation

You typically require a minimum area of 1.5m x 2.5m (for the Domestic model) to be clear so your builder can dig the vault section of the BioLoo system into the ground. An ideal environment would be clear of any rivers, streams and areas prone to getting water logged. It also needs to be clear of large tree root structures.



BIOLOO Domestic

1.45m H
1.1m W
1.9m D

ORDER
NOW

BIOLOO Large

2.24m H
1.16m W
2.4m D

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Charity Summary

Charity Details

Purpose &
Structure

Annual Returns

Officer Details

Charity Updates

Charity Documents

Charity Details

Legal name of the Charity:

**David Johnstone Pukemokemoke
Bush Trust**

Registration number:

CC26044

NZBN number:

9429042906766

Current Status:

Registered

Registration details

Date of Registration:

17/06/2008

Balance Date:

March 31

Address for service

Charity's Postal Address:

C/O NZ GUARDIAN TRUST PO Box
Shortland Street
Auckland
1140

Charity's Street Address:

C/O NZ GUARDIAN TRUST
Level 13, 191 Queen Street
Auckland Central
Auckland
1010

Charity's other details

Areas of Operation: **Waikato**

View Charity Link:

<https://www.register.charities.govt.nz/Charity/CC26044>
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To Waikato District Council.

Request for funding of toilet block and walkway extension at Pukemokemoke Bush reserve

The David Johnstone Bush reserve Trustees recently adopted a five-year plan for development and the full plan is attached. The reserve is a private bush remnant donated to the public by David Johnstone and administered as a charitable trust. The reserve serves the Waikato and is fast becoming a desired destination for both recreation and education. Our monitoring of the traffic entering the reserve showed 160 traffic movements on one Sunday recently. The increasing pressure on facilities has caused us to develop a five-year plan which highlights major areas where significant improvements are called for.

Two critical areas, highlighted in the plan, for which funding is requested, are toilet facilities and track extension.

The following is an extract from the development plan

1. *Toilets (excerpt from development plan)*

The current toilet situation is not sustainable with two pit toilets that must be redug and resited every year. While we have managed this situation for 20 years and have had volunteers to



manage maintenance we must upgrade. The proposal is for a suitable composting toilet system such as shown. These units are essentially self-managing, requiring attention about once a year. The plan would be to

house two of these units in one purpose-built building that could be easily maintained.

https://bioloo.co.nz/files/cache/5d0bb7bee6a6996298ab62beb234707b_f35.png

Costs for this would be \$5300 each for the composting units and a yet unknown cost for building. We have shown in building the gazebo and the picnic shelter that we can design and build environmentally friendly structures and I would hope this project would attract several of our volunteers to design and undertake building.

We have now planned and costed a structure to house two composting units as:

Frame on poles
Floor
Frames for walls
Cladding
Doors
trusses
Purlens
Roof iron.

7- 4x2 28m upright
4x2 8m Holes
outside cladding
7 6x2 2m
4x2
4x2 3.50
Corrugate 6 sheets
33.-

3- 6x1 flooring 0.8m
20x 4x4 6m
4 poles 2m
4x2 2m

Materials	\$ 4000. =
Labour	\$ 5200. =
	<hr/>
	\$ 9,200. = rough estimate

Composting toilets 2x \$5 300	\$10 600
Building cost	\$9 200
Total	\$19 800

2. Track extensions (excerpt from development plan)

We are very fortunate to have as one of our volunteers Noel Sandford, the former manager of track construction for the Te Araroa NZ trail project. Our recent construction of the 400m walkway to protect kauri roots was designed and supervised by him. Under Noel's guidance we have transformed tracks that looked like this:



And this





Into tracks that now look like this



We have two major track problems, the first is the kauri die back situation, which with the new walkway and the arrival of the boot wash station is largely covered.

The boot wash station costing \$14 000 has been funded and installed by the trust and is now operational. We believe we now have a kauri stand that is as well protected as can be from the die back disease.



The second issue is simply wear and tear which shows up in many of the current tracks as shown above in places. We have recently bagged and carried

up well over 100 10kg bags of gravel to improve tracks, but a much better and more permanent result is the wooden walkway design that Noel has perfected. With all volunteer labour the 400m that we have laid so far cost c. \$30,000 which makes it about \$75/m for materials. Noel has costed some essential track upgrades at \$34,000 over the next four years. This would give us boardwalk to the summit and vastly upgraded and widened other tracks.

For the 2019 year we request funding to extend the walkway for a further 200m which at \$75/m is \$15 000 for materials only.

Summary. Our request to council is:

For toilet construction	\$19 800
For walkway extension	\$15 000
Total	\$34 800

To be funded as follows

From David Johnstone Trust (agreed and committed)	\$12,000
From WDC funds	\$22,800
Total	\$34,800

Warwick B Silvester

Chairman Pukemokemoke Bush Charitable Trust

12 February 2019

The David Johnstone

Pukemokemoke Bush Trust

C/o Perpetual Guardian Trust ■ PO Box 1375 ■ Hamilton



Draft for comment

Draft Five Year plan for Development at Pukemokemoke



The context

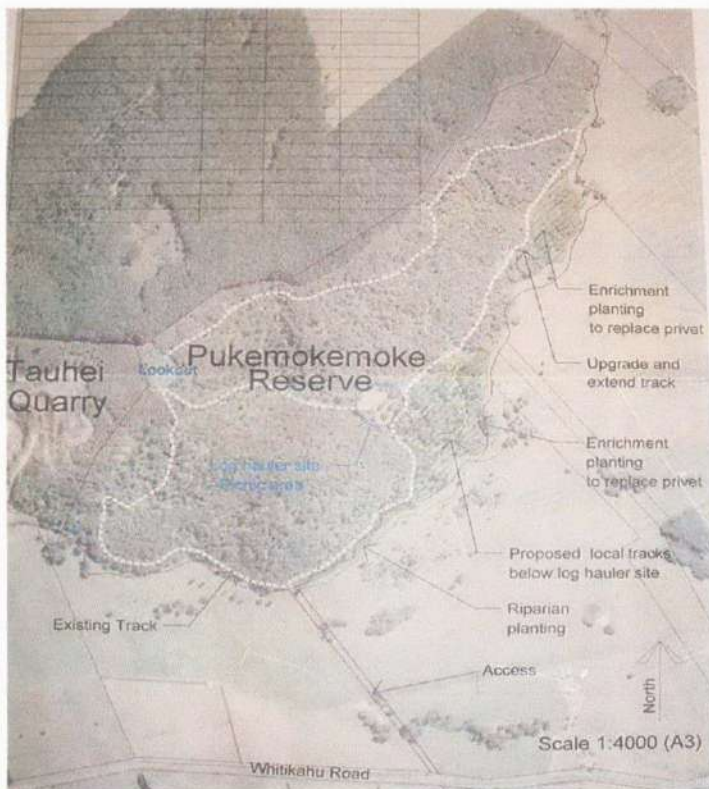
Pukemokemoke is a native forest remnant at Tauhei c.30 km north of Hamilton on Whitikahu Road. The bush was donated by David Johnstone as a private reserve and is administered by the David Johnstone Pukemokemoke Bush Reserve Trust and managed by a local management committee. The management team and volunteers works closely with local iwi who relate strongly to the hill and to the Mangatea Stream along its flank, and all take a strong personal pride in the maintenance and development of the reserve.

Pukemokemoke consists of 40 hectares of original and modified forest cover and has been identified as one of the most species rich forest remnants of the Waikato. It has been designated a Key Ecological Site (KES) by

Environment Waikato. The forest rises from 20m above sea level at the stream to a lookout at 166m which gives a panoramic view of the whole Waikato basin.

The bush contains fine specimens of forest trees including kauri, rimu, totara, kahikatea, matai, tawa and pukatea. It is one of the few places where kauri and hard beech have coexisted and some 80 species of native ferns occur there.

The reserve is visited by a wide range of users including school groups, trampers, naturalists and picnickers. It is accessed by a 400 m long drive off Whitikahu Road and the entrance is over a newly replaced bridge across the



Mangatea Stream. The plan of the reserve shows that it is bounded to the north by a stand of pines which are part of the Orini Downs Station, to the west by the quarry and to the south and east by the Mangatea Stream. A well-designed double loop track system gives access to the lookout and provides a really good walk for those prepared to stretch their legs.

The Need

A development plan for Pukemokemoke was written in 2007, which included two main themes; Weed control and predator control. Thus, the subsequent 10 years has concentrated on these requirements and by 2018 after enormous effort and generous funding we have achieved those goals. The reserve has completed a massive weed control programme to eliminate pampas, gorse,

honeysuckle, and above all privet from most of the site, replacing with some 9000 native plants. Also, we have, with help from the halo project and with sponsorship from Fulton Hogan, essentially eliminated the current, and future incursions, of the major pest animals. In addition, the kauri die back crisis has been faced and we have erected some 400m of raised wooden walkway through the kauri part of the reserve and have ordered the installation of a comprehensive, professionally designed and constructed, boot wash station to further protect kauri from the spread of the disease.

Pukemokemoke has become a prime destination for all manner of users from trampers to picnickers, school parties to joggers and everything between. It has become a desirable site for all forms of recreation and we are suffering, not so much from overuse, but from the large influx of satisfied and enthusiastic users.

*The bush is now in a state of near complete restoration to a representative forest remnant of the Waikato and we wish to see its development as sensitive and fit for purpose. This draft document outlines the variety of improvements that are necessary to carry forward the Development Plan which stated *inter alia* in 2007:*

“As people increasingly perceive the significance of such areas they demand higher quality in the resource and there is certainly room for improvement in attempting to bring Pukemokemoke back to somewhere near its original state.”

This draft five-year plan looks at five main areas where significant improvements need to be made to keep up with pressure of visitors and to fulfil the original goals of David Johnstone to provide a prime site for recreation and education in the future.

1. *Roading and access*



The existing drive way is 400m long, it is metalled and is subject to significant wash out due to lack of water table management and absence of camber. Ideally the drive needs to be reformed with emphasis on water management in the steeper sections. At

the moment we maintain the drive by filling in potholes and occasional grading by a local trustee with tractor mounted back blade. This latter results in further flattening of the drive and increasing water wash out. The costs of improvements



are unknown at this time and we await an estimation of a renovation which might include speed bumps.

2. Parking

An associated problem is parking. The current parking area is inadequate especially when school parties bring in buses. The parking area is often full and parking on the road reserve is commonly seen.



The majority of the parking area is on the land owned by George Hopa, one of our trustees. We have a 10-year rental agreement on use of that land which is due for renewal in 2022. We have been offered the free title to a piece of land of



equivalent size on the left of our parking area by the local land owner. (see blue image on the view above.)

This piece of land would allow a bus turning platform and would double capacity. However, the land is low lying and would



require a large amount of infill to make it useable. Costs associated with this development include surveying and change of title, which I am informed would cost us about \$15,000. The costs of excavation and infill at the site and the possible piping of the present drain

separating the two parking areas are items that will need much more investigation

Flood control

Currently the parking area is flooded up to six times a year by as much as one meter of flood water. To mitigate this, it would be desirable to raise the current parking area by a metre and the new parking area by up to one and a half metres. The current parking area is a triangular space 30m by 40m thus to raise this would require c. 600m³ of material, with a similar amount for the new area. The result would ensure all year access to the reserve

3. Toilets

The current toilet situation is not sustainable with two pit toilets that must be redug and resited every year. While we have managed this situation for 20 years and have had volunteers to



manage maintenance we must upgrade. The proposal is for a suitable composting toilet system such as shown. These units are essentially self-managing, requiring attention about once a year. The plan would be to house two of these units in



one purpose-built building that could be easily maintained.

https://bioloo.co.nz/files/cache/5d0bb7bee6a6996298ab62beb234707b_f35.png

Costs for this would be \$5300 each for the composting units and a yet unknown cost for building. We have shown in building the gazebo and the picnic shelter that we can design and build environmentally friendly structures and I would hope this project would attract several of our volunteers to design and undertake building.

4. Track extensions

We are very fortunate to have as one of our volunteers Noel Sandford, the former manager of track construction for the Te araroa NZ trail project. Our recent construction of the 400m walkway to protect kauri roots was designed and supervised by him. Under Noel's guidance we have transformed tracks

that looked like this.



And this





*Into tracks that now
look like this*



We have two major track problems, the first is the kauri die back situation, which with the new walkway and the imminent arrival of the boot wash station is largely covered. The second is simply wear and tear which shows up in many of the current tracks as shown above in places. We have recently bagged and carried up well over 100 10kg bags of gravel to improve tracks, but a much better and more permanent result is the wooden walkway design that Noel has perfected. With all volunteer labour the 400m that we have laid so far cost c. \$30,000 which makes it about \$75/m for materials. Noel has costed some essential track upgrades at \$34,000 over the next four years. This would give us boardwalk to the summit and vastly upgraded and widened other tracks.

5. Continued planting

While planting of native species has continued in response to weed removal, there is still much to do to complete restoration. Where privet has been removed a grass sward has been created to suppress further weed incursion. The plan is to plant shrubs and trees into this to stimulate a return to forest. This has been successful so far with a bout a hectare of manuka and kanuka planted and thriving. Trial planting of tree species especially kahikatea and rimu have been partially successful. Ideally about \$3000 per year for the next five

years would see the major part of this work completed. In other words, the massive incursion of privet would be reversed, and native species take over.

6. Contestable fund for Schools

There is a great opportunity for DJ trust to continue to support education at junior school. We already have many schools visiting and using the reserve as an educational site. This along with recreation is a major plank of why PMM exists and is a major vision of David Johnstone himself. What we propose is a contestable fund for which schools would submit proposals for environmental education which might include the reserve but would be curriculum based and support the teaching of both environmental and community objectives. We know schools find it difficult to support transport of students to the bush and to provide materials for environmental education. We once had a plan to include a marae-based visit along with a bush visit and this could be part of this idea. The trust has produced a comprehensive *Bush Learning Resource* for teachers in primary schools and the fund might be linked to that.

<https://www.waikatoregion.govt.nz/assets/PageFiles/233/Pukemokemoke-Teachers%20Resource%20Part1.pdf>

A fund for distribution would be established and schools invited to write proposals for environmental education and apply for funds to support the work. This could be hire of a bus, lab materials, books or videos etc. We see this as a high profile activity that would be distributed across all junior schools to carry the name of the David Johnstone Trust as well as other donors who might wish to join. The distribution of say \$10,000 a year would do wonders for the morale and business of environmental education across the area. Under the auspices of the Trust and other donors this initiative is probably the proposal that would most nearly align to David Johnstone's vision for the bush.

Draft for comment

Warwick Silvester

23 October 2018

Open Meeting

To	Waikato District Community Wellbeing Trust
From	Alison Diaz Chief Financial Officer
Date	20 May 2019
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	CVN0102/ CDR0502
Report Title	Approved grants and payment reconciliation May 2019

I. EXECUTIVE SUMMARY

This report provides a summary of unspent grants and details payments of completed projects grants. Status updates and Accountability Forms are attached to the report.

Unspent Grants

Organisation	Project	Amount Funded
Raglan Community Arts Council	To build a new theatre and clay shed on the Old School site in Raglan. Status update complete	\$20,000.00
Tuakau Youth Sport Trust	To build a new skate park in Tuakau. To undertake stage one of the consultation phase with the Tuakau youth and community. Status update form has been sent to the Trust.	\$17,391.30 + gst
Waikato District Crime Prevention Trust	To upgrade the Huntly township existing CCTV cameras and equipment. Partial upgrade work has been completed for Ngaruawahia and Tuakau. Council continues to work closely with the Trust. Status update complete	\$25,000.00 \$30,000.00

Project Accountability Forms

The following groups have completed their respective projects.

Organisation	Project	Amount Funded
Taupiri Rugby Club	To upgrade and replace the heating system. Accountability form complete	\$9,000.00
Ngaruawahia RSA	To partially upgrade the building roof. Accountability form sent to the RSA for completion.	\$20,000.00
Bush Tramway Club	To extend the existing carriage storage shelter. Project accountability due early 2019. Accountability form complete	\$10,000.00 Payment made in full. A site visit was undertaken by staff prior to payment.

2. RECOMMENDATION

THAT the report from the Finance Manager be received.

3. ATTACHMENTS

1. Unspent Grants

- Raglan Community Arts Council
- Waikato District Crime Prevention Trust

2. Project Accountability Forms

- Taupiri Rugby Club
- Bush Tramway Club

Applicant Name: Raglan Community Arts Council **Project name:** Creative Space building project

Total Cost of Project
\$ 506,256

Waikato Community Wellbeing Trust Grant:
\$20,000

Other Funding Sought: \$
Have applied to Bryant Trust for \$7,558. Fund raising continuing

Project Status: Full details of where your project is at to date (Please include timeframes for future progress of the project).

The project was delayed in 2018 when the foundation had to be reworked due to soft soils not picked up by Geotech. Everything is now going smoothly. The following are complete: foundation pad, concrete floor, steel portals, framing and the roof. Most of the plywood underlay is up. Weatherboards are ready for painting. Some prewiring is complete. Verandahs are being built. Our fundraising activities are continuing.

We are project managing the construction ourselves. This construction management donation in kind will achieve real savings and a frugal approach will lower construction and allow building supplies to be purchased at trade prices. A member is willing to make an interest free loan of up to \$100,000 if necessary to allow the project to be completed.

The current project timings are:

24 April 18	Started project and removed old buildings
30 November 18	Completion and payment for groundwork, foundation and floor
3 April 19	Roof on
31 July	Completion Framework, Watertight and lockup stage
30 August	Completion internal lining
30 September	Completion Services electric, plumbing
30 October	Completion finishes
30 November	Target opening date

Note: If your project and funding plan have significantly changed from your original proposal we will require a written letter to the Trust explaining the reason for the change. The Trust will then make a decision as to whether the funds allocated still meet the requirement of the allocation criteria.

Full list of what funders you are applying to or have applied for funding from –including timeframes (e.g. date you applied for the funding and what date you expect to hear the outcome – decline or other otherwise).

Sir John Logan Campbell Residuary Estate - received	20,000.00
Trust Waikato – approved and used	50,000.00
WEL Energy Trust – received and used	35,000.00
Raglan Community Board – received and used	7,500.00
Waikato District Wellbeing Trust - approved	20,000.00
Raglan Lions Club – approved and used	5,000.00
St Lazarus Trust - received	10,000.00
Rose & Tim Stewart - received	10,000.00

Lotteries Community Facilities Committee – received	150,000.00
DV Bryant Trust – accessible stairs and ramp. Decision 7 th June	7,558

All above approved funding received, other than new application to Bryant Trust and the **Waikato Community Wellbeing Trust**.

Issues i.e. consents. If you are having consenting issues that impair the project, please explain why.

A Waikato District Council sewer was located in a different position than shown on plans. This required redesign of one part of the foundation and a consent variation. The CEO assisted by expediting the processing of the variation.

All consents and variations are now issued.

Staff Comments:

Please return the completed form by email to funding@waidc.govt.nz

Wellbeing Trust Grant Project Status Update



Applicant Name: Waikato District Crime Prevention Technology Trust **Project name:**

Total Cost of Project In Hand: \$	Waikato Community Wellbeing Trust Grant:	Other Funding Sought: \$
	\$30,000	
	\$25,000	

Project Status: Full details of where your project is at to date (Please include timeframes for future progress of the project.)

1. Huntly town-wide camera installation: \$30,000

(Huntly CCTV Project will install 19 new cameras across Huntly Town Centre and associated wireless network. This includes installation of a VMS at the Huntly Police Station.)

The Waikato Crime Prevention Technology Trust meeting on 23 November, in Huntly Riverside Rooms, resolved: *“AND that the Trustees support the Acting Project Manager to have further discussions with Securo Group on the Huntly camera project to get an up to date quote and progress the project.*
CARRIED on the voices WDCPTT1811/07”

Since that time, there have been extensive communications between the Trustees and the Acting Procurement officer, and the APO and the provider, Securo, culminating in agreement to proceed immediately with the Huntly camera project, which is predominantly funded via the Wellbeing Trust.

We have already paid the first invoice of four: \$19,3678.62 towards the first tranche of cameras/hardware.

A full scope of work has been drawn up and agreed to, with a start date dependent only on configuration of the power poles on which the cameras will be installed.

Because of the location, it is critical to ensure that all equipment is as vandal and tamper-proof as possible

WEL Energy have given an indication that not all poles identified are suitable for a camera, and that electricity is supplied on during evening hours on light standards. Consequently discussions are underway with WEL Energy at a staff and political level to determine how to fast-track the project. WEL has given an estimate of a further \$70,000 for complying poles.

We are expecting a supportive outcome from these discussions before the end of the financial year (June 30).

NZ Police have been kept advised of progress and the District Commander (west) has been satisfactorily updated.

2. To renew and upgrade cameras across the Waikato District \$25,000

Additionally, the Trust has carried out the work as below:

- Replacement of a non-performing camera in Ngaruawahia Police Station \$4,42.2.55
- Replacement of non-performing cameras in Tuakau \$1,196.00
- Assessment of Te Kauwhata camera situation: 2/5 of cameras are not working (lightning strike), with a view to replacing two. (Project not yet completed)
- Raglan camera replacement: to be funded from Raglan community
- Raglan installation \$1565.22
- Raglan Maintenance \$701.25. and

- Tuakau maintenance \$283.85

Note: If your project and funding plan have significantly changed from your original proposal we will require a written letter to the Trust explaining the reason for the change. The Trust will then make a decision as to whether the funds allocated still meet the requirement of the allocation criteria.

There is no change from the original proposal

Full list of what funders you are applying to or have applied for funding from –including timeframes (e.g. date you applied for the funding and what date you expect to hear the outcome – decline or other otherwise). If applicable

We have identified the following funders as having potential funding opportunities that align with the Trust's aspirations. Work is underway to apply to as many as possible, starting with #1

Organisation	Closing Date	Notification	Grant Target
Grassroots Trust	5/31/19	6/31/19	\$15,000
Pub Charity Limited	6/5/19	8/1/19	\$8,000
Trillian Trust	6/10/19	8/1/19	\$8,000
Trust Waikato	6/14/19	9/14/19	\$30,000
NZ Community Trust	6/15/19	8/1/19	\$6,000
WEL Energy Trust	6/28/19	9/28/19	\$25,000
The Lion Foundation	7/1/19	9/1/19	\$8,000
The Southern Trust	7/1/19	8/15/19	\$6,000
The Trusts Community Foundation	7/10/19	8/15/19	\$4,000
Harcourts Foundation	8/4/19	8/30/19	\$3,000
Total			\$113,000

Issues i.e. consents. If you are having consenting issues that impair the project, please explain why.

The single issue that is delaying the Huntly project has been addressed as above (WEL) poles. Negotiations to resolve this are well underway

Staff Comments:

Please return the completed form by email to funding@waidc.govt.nz

Wellbeing Trust Grant Project Status Update

Funding Project Accountability



All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

Grant received from: Waikato District Council Discretionary & Waikato District Community Wellbeing Trust

Organisation/ Initiative name: Taupiri Rugby Football Club Inc

Postal address: c/- Farmsource Taupiri, 1 Railway Road, Taupiri 3721

Physical address: 60 Murphy Lane, RDI, Taupiri, 3721

Contact details:

Name: Ainsley Leslie

Email: am.leslie@xtra.co.nz

Amount of funding you received from Waikato District Council: \$9,000

How the funding received was spent: This funding contributed towards the installation of 3 x underceiling Panasonic heating units with wired wall controllers within the Taupiri Rugby Football Club clubrooms.

NOTE:

- Provide receipts or bank statements for all associated cost.
- **Tax invoices not acceptable.**
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

When did your event/project take place? The project was completed in March 2019 once all funds were in place.

Comment on the success of your project and describe the benefits to the community
(Please provide photo documentation of project undertaken)

The completion of this project was a huge success due to the generosity of Waikato District Council Community Wellbeing Trust and other funding providers (WEL Energy, Trillian Trust and Pub Charity Ltd). The project was desperately required due to the inadequacy of the heating due to outdated small bar heaters well over 40 years of age. With the heatpumps now installed and ready for the upcoming winter months, no longer will the clubroom patrons experience the feeling of cold during the rugby season and in meetings and other community events. Members, the Committee and the Taupiri community would like to express their sincere thanks to Waikato District Council Community Wellbeing Trust for their kind contribution to this much needed project. They are very appreciative for the support.

Photos of the completed project are attached.

How did your project contribute to the Waikato District Community Outcomes*(See below information)*

This project contributed to the Healthy and Safe Waikato District Community Outcomes. The completion of this much needed project has benefitted the Club and surrounding community by:

- * Increasing the thermal comfort for members and community utilising the facility.
- * Ensuring that all the members of the community (particularly the elderly) that use the clubrooms are cared for and kept warm. The project also provides the benefit of cooling the facility in summer months if required.
- * Providing an efficient means of converting energy to heat for the size of the facility and ultimately saves costs rather than using the old inefficient and expensive mode of heating that was in existence for many years.

Waikato District Community Outcomes

Accessible Waikato – A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato – A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato – A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato – A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Ainsley Leslie

Position in organisation Funding Co-ordinator

Signature  Date 20/5/19

Please return the completed form to funding@waidc.govt.nz

Accounts

- Balances
- Transaction History**
- Statement Stopper
- Open Account

Log Out

User: Peter Harris
 Client ID: 216577
 Last Login: 3:32 PM,
 Fri 15 Mar 2019
 Accurate as of: 3:47 PM,
 Fri 15 Mar 2019

Transaction History

Standard Accounts

11 Feb 2019 to 13 Mar 2019
 12-3492-0029451-00, Society Cheque

Page: 1

Date	Other Party	Particulars	Code	Reference	Withdrawals	Deposits	Balance
11 Feb 2019		Opening Balance					\$21,164.01
11 Feb 2019	TAMATI T	Tuiti Tamati	Unveiling	22122018		\$100.00	\$21,264.01
12 Feb 2019	ANZ CARDS	MRCH CHARGES		130029523	\$20.00		\$21,244.01
12 Feb 2019		12-3492-0029	451-01	xfer	\$5,000.00		\$16,244.01
12 Feb 2019	158 HEatpumps deposit					\$6,712.55	\$9,531.46
12 Feb 2019	Kevin Deane Rea	Inv 0151	Sponsorship	K Deane Real		\$17,250.00	\$26,781.46
15 Feb 2019	152 Proto Electronic				\$9,655.98		\$17,125.48
20 Feb 2019	LIQUOR KING	LIQUOR KING	DIRECT DEBIT	LIQUOR KING	\$456.92		\$16,668.56
20 Feb 2019	Genesis Energy			E0043701805 8341780710	\$293.89		\$16,374.67
25 Feb 2019	EFTPOS NZ			233548 EFTPOS NEW Z	\$81.54		\$16,293.13
26 Feb 2019	DOBBS GW & SL			Calves		\$4,989.00	\$21,273.13
28 Feb 2019	SPARK NZ TRADING	TNZL		0001023267 28 02 2019		\$8,128.19	\$29,401.32
28 Feb 2019	GALLAGHER GROUP			GALLAGHER GR		\$5,750.00	\$35,151.32

3/19/2019

Transaction History Report



Printed 04:34 PM 19 Mar 2019

Transaction History Report

Account Number
12-3492-0029451-00

Account Name
Society Cheque

Page 1 of 1

Transactions from 18 Mar 2019 to 19 Mar 2019

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
18 Mar 2019	Opening Balance						15,418.17
19 Mar 2019	165 McAlpine Hussman	Heatpump			20,137.65		4,719.48 OD
19 Mar 2019		12-3492-0029	451-01	xfer		20,137.65	15,418.17
19 Mar 2019	Closing Balance						15,418.17

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50% p.a. Interest rates are subject to change.

Transactions processed outside normal business hours may not appear on your Statement until the next business day, although they will appear immediately on your available balance.

* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

** The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.

(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)

3/19/2019

Transaction History Report

**Transaction History Report**

Printed 04:34 PM 19 Mar 2019

Account Number
12-3492-0029451-01**Account Name**
Society Cheque

Page 1 of 1

Transactions from 18 Mar 2019 to 19 Mar 2019

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
18 Mar 2019	Opening Balance						50,201.00
19 Mar 2019		12-3492-0029	451-00	xfer	20,137.65		30,063.35
19 Mar 2019	Closing Balance						30,063.35

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* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

** The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.
(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)

Tax Invoice No. SIP357445**CUSTOMER DETAILS:**

Taupiri Rugby Club Inc
 C/o Farmsource Taupiri
 Cnr Greenlane & Railway Roads
 Taupiri
 3721
 Nathan Robinson

GST Reg No.57-705-868

CUSTOMER ACCOUNT CU6373

ISSUING BRANCH Hamilton Branch

SITE DETAILS**INVOICE DATE**

23/01/19

OUR REF

PROJ014922

CUSTOMER ORDER NO

NATHAN

COMPLETION DATE**INVOICE REPORT**

Install 3 Underceiling Units;;

Claim 1] 25% Deposit = \$5,837.00

Claim 2] 50% Upon Completion = \$11,674.00

Claim 3] 25% 20th of the Following Month =\$5,837.00

Total = \$23,348.00

No.	Description	Quantity	Unit Price	Amount
EQ017224	As per quote QH7080 - Claim One;	1	5,837.00	5,837.00

Payment Terms 20th Month Following

Due Date 20/02/19

Please Direct Credit Payments to ASB Greenlane

Account Number: 12-3055-0187267-00

Total NZD Excl. GST

5,837.00

15% Tax

875.55

Total NZD Incl. GST

6,712.55

Quality
ISO 9001



McAlpine Hussmann Limited
Unit A/1 Mainstreet Place
Te Rapa, Hamilton 3200
PO Box 20013 Hamilton 3241,
New Zealand
T +64 7 849 1051 F +64 7 849 7426
E haservice@hussmann.com
www.mcalpinehussmann.co.nz

Tax Invoice No. SIP360327

GST Reg No.57-705-868

CUSTOMER ACCOUNT CU6373

ISSUING BRANCH Hamilton Branch

CUSTOMER DETAILS:

Taupiri Rugby Club Inc
C/o Farmsource Taupiri
Cnr Greenlane & Railway Roads
Taupiri
3721
Nathan Robinson

SITE DETAILS

INVOICE DATE 19/02/19	OUR REF PROJ014922	CUSTOMER ORDER NO NATHAN	COMPLETION DATE
INVOICE REPORT			

Install 3 Underceiling Units;

No.	Description	Quantity	Unit Price	Amount
EQ017224	As per quote QH7080 - Final Claim	1	17,511.00	17,511.00
Payment Terms 20th Month Following		Total NZD Excl. GST		17,511.00
Due Date 20/03/19		15% Tax		2,626.65
Please Direct Credit Payments to ASB Greenlane		Total NZD Incl. GST		20,137.65
Account Number: 12-3055-0187267-00				



Quality ISO 9001





Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

Grant received from: Waikato District Council Discretionary & Waikato District Community Wellbeing Trust

Organisation/ Initiative name: Bush Tramway Club (Incorporated)

Postal address: Box C10, Glen Afton, RD1, Huntly 3771

Physical address: 1153a Rotowaro Road, Glen Afton, Huntly

Contact details: Richard Ellis 07 828 4851

Name: " w Linda Cooper

Email: secretary@bushtramwayclub.com

Amount of funding you received from Waikato District Council \$10,000 = + \$3570 =

How the funding received was spent Rural Discretionary + Wellbeing Funds

Extending the carriage shelter at BTC to preserve heritage railway carriages from the weather elements.

NOTE:

- Provide receipts or bank statements for all associated cost. *← emailed to Lianne 4.1.2019* - Payments not made as at
- Tax invoices not acceptable. *(copies will be emailed on completion) 26. Nov. 2018.*
- Please make sure that all receipts are clear and readable, unclear accountability will be returned.

When did your event/project take place? Began Weds 21st Nov. 2018.

still in progress as at 26 Nov 2018

The \$10,000 was only received on early November 2018.

(photos will be emailed on completion)
Comment on the success of your project and describe the benefits to the community
(Please provide photo documentation of project undertaken)

The carriage shelter will lengthen the life of our restored carriages and protect them so that they will be in use for longer. We get many visitors to our monthly open days who can experience rides in these carriages. Or if not an open day when they visit the carriages are now available for inspection in all weathers. Protecting the wagons also encourages our volunteer restorers as they can see their many hundreds of hours

(continued)... work being valued and protected.

How did your project contribute to the Waikato District Community Outcomes
(See below information)

The carriage extension contributes to the Bush Tramway Club's goals of providing recreational and educational opportunities for the public to inspect and experience railway heritage, including the local coal-mining history in the district, both now and for the future.

Waikato District Community Outcomes

- Accessible Waikato** – A district where the community's access to transport infrastructure and technology meets its needs.
- Sustainable Waikato** – A district where growth is managed effectively and natural resources are protected and developed for future generations.
- Thriving Waikato** – A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.
- Healthy Waikato** – A district with services and activities that promote a healthy community.
- Safe Waikato** - A district where people feel safe and supported within their communities.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Linda Cooper
 Position in organisation Grants Administrator
 Signature [Signature] Date 26 Nov 2018

Deposits:	5 Sep '18	WDC 11190000130852	\$3,570.00
	7 Nov '18	WDC 11190000132175	\$10,000.00

