

Agenda for a meeting of the Waikato District Community Wellbeing Trust to be held in the Ruru Meeting Room, District Office, 15 Galileo Street, Ngaruawahia on TUESDAY 22 DECEMBER 2020 commencing at 10.40am.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFLICT OF INTEREST AND DISCLOSURES**
3. **CONFIRMATION OF MINUTES** 1
Meeting held on 25 June 2020
4. **ACTION POINTS UPDATE**
5. **ALLOCATION OF WAIKATO DISTRICT COMMUNITY WELLBEING TRUST GRANTS** 5
6. **QUARTERLY CERTIFICATE OF COMPLIANCE FOR PERIOD ENDING 30 JUNE 2020** 139
7. **QUARTERLY CERTIFICATE OF COMPLIANCE FOR PERIOD ENDING 30 SEPTEMBER 2020** 141
8. **FUND PERFORMANCE TO 30 JUNE 2020** 143
9. **FUND PERFORMANCE TO 30 SEPTEMBER 2020** 146
10. **TRANSFER OF WELLBEING TRUST FUNDS TO WAIKATO DISTRICT COUNCIL FOR THE 2019/20 FINANCIAL YEAR** 149
11. **COMPLIANCE WITH TRUST DEED** 150
12. **TRUST BOARD VACANCY**
13. **GENERAL BUSINESS**

MINUTES of a meeting of the Community Wellbeing Trust held in the Te Piringa Boardroom, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 25 FEBRUARY 2020** commencing at **12.35pm**.

Present:

Cr J Church (Chairperson)
Cr R McGuire
Ms J Muru

Attending:

Roger Browne (Kiwi Wealth representative) by telephone
Ms A Diaz (Chief Financial Officer)
Ms M Davis (Financial Accountant)
Ms E Wilson (Minutes)

Apologies and Leave of Absence

Agenda Item 1

THAT an apology of lateness be received from His Worship the Mayor, Mr AM Sanson.

Resolved: (Cr McGuire / Ms Muru)

CARRIED on the voices

WBT2002/1

Disclosures of Conflict of Interest

Agenda Item 2

There were no disclosures of interest.

CARRIED on the voices

WBT2002/2

Confirmation of Minutes

Agenda Item 3

To be approved with amendments.

Resolved: (Cr McGuire / Cr Church)

THAT the minutes of a meeting of the Community Wellbeing Trust held on Tuesday 10 December 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WBT2002/3

Status of Agenda

Bring forward KiwiWealth discussion (Agenda item 6 and 10 to become item 5).

CARRIED on the voices

WBT2002/4

Action Points Update

Agenda item 4

Updates given on previous meeting action points. Discussion to be held with Roger Browne today.

Kiwi Wealth Limited Fund Performance to 31 December 2019

Agenda item 6

Report taken as read. Roger Browne, KiwiWealth representative present via phone.

Resolved: (Mayor Sanson / Ms Muru)

THAT the report from the Chief Financial Officer be received.

CARRIED on the voices

WBT2002/5

Annual Investment Mandate Review

Agenda item 10

Report taken as read. Discussion held with Roger Browne, Kiwi Wealth representative in attendance via phone.

Resolved: (Cr McGuire / Ms Muru)

THAT the report from the Chief Financial Officer be received.

CARRIED on the voices

WBT2002/6

Meeting Framework for 2020 Calendar Year
Agenda item 5

Report taken as read. Meetings to be scheduled for February, May, September, December and Site visit in March (to be confirmed via email).

ACTION: Lianne to email Trustees in relation to potential site visits in March.

Resolved: (Cr Church / Cr McGuire)

THAT the report from the Chief Financial Officer be received;

AND THAT the meeting framework is adopted for the 2020 calendar year, subject to confirmation of Trustee availability.

CARRIED on the voices

WBT2002/7

Quarterly Certificate of Compliance for period ending 31 December 2019
Agenda item 7

Report taken as read.

Resolved: (Ms Muru / Cr McGuire)

THAT the report from the Chief Financial Officer be received.

CARRIED on the voices

WBT2002/8

Financial Statements for the six months ended 31 December 2019
Agenda item 8

Report taken as read. Noted there were spelling errors in Report. "and", "protests". Also in Grant Commitments "Scout Association".

ACTION: Mairi to check that spreadsheet has been updated to show that the Scout Association grant was no longer required.

Resolved: (Cr Church / Cr McGuire)

THAT the report from the Chief Financial Officer be received.

AND THAT the financial statements be provided to Waikato District Council in accordance with the Local Government Act.

CARRIED on the voices

WBT2002/9

Draft Statement of Intent for the year ended 30 June 2021
Agenda item 9

Proposed to submit draft as we have here. Note in report to review 5-10% increase in growth movement from Bonds.
Mayor left part way through discussion.

ACTION: Alison to confirm PIE doesn't invest in tobacco or unethical funds.

Resolved: (Cr McGuire / Ms Muru)

THAT the report from the Chief Financial Officer be received;

AND THAT the Waikato District Community Wellbeing Trust approves the draft Statement of Intent for the year ended 30 June 2021 for release to Waikato District Council.

CARRIED on the voices

WBT2002/10

Final Management Report for Year Ended 30 June 2019
Agenda Item 11

Report taken as read.

Resolved: (Cr McGuire / Ms Muru)

THAT the report from the Chief Financial Officer be received.

CARRIED on the voices

WBT2002/11

General Business
Agenda item 12

New appointee to Trustees.

ACTION: Follow up with Mayor Sanson at next meeting.

There being no further business the meeting was declared closed at **2pm**.

Minutes approved and confirmed this day of 2020.

Cr J Church
CHAIRPERSON

Open Meeting

To	Waikato District Community Wellbeing Trust
From	Alison Diaz Chief Financial Officer
Date	7 December 2020
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	CDR1202 / ECM # 2969756
Report Title	Allocation of Waikato District Community Wellbeing Trust Grants

I. EXECUTIVE SUMMARY

Council has approved the following external projects which are available for consideration by the Waikato District Community Wellbeing Trust for the 2020/2021 funding round and have been received via the Wellbeing Trust advertising process.

These external projects have been received by Council and have already been factored in at the beginning of 2019/2020 through the LTP process.

Each applicant has provided an application that includes a one-page cover letter describing the project. Staff have provided a short summary of each request.

Ref	Organisation	Project	Amount Requested
1	Taupiri Rugby Football Club Incorporated	Rugby Union specified luminaire LED lighting installed at the Taupiri Rugby playing fields	\$80,845.00
2	Te Kauwhata Community Patrol	An upgrade to a safer Communities Patrol Vehicle	\$10,000.00
3	The Te Kauwhata Emergency Trust Board	To purchase a new 4x4 Emergency First Response Vehicle	\$25,000.00
4	The Whatawhata Community Association	Whatawhata Community Hub New Facility Build	\$50,000.00
5	The Glen Afton Citizens' Sports Club	Glen Afton Club Community Venue Rebuilt	\$50,000.00
TOTAL			\$215,845.00

We ask the Trustees to confirm a grant programme for the 2020/2021 year, based on the applications attached to this report.

RECOMMENDATION

THAT the report from the Chief Financial Officer be received;

AND THAT Waikato District Community Wellbeing Trust confirms which they approve of and each allocated amount.

Ref	Organisation	Recommendation - Funding Approved - Yes/No	Amount
1			\$
2			\$
3			\$
4			\$
5			\$

2. ATTACHMENTS

1. Taupiri Rugby Football Club Incorporated
2. Te Kauwhata Community Patrol
3. The Te Kauwhata Emergency Trust Board
4. The Whatawhata Community Association
5. The Glen Afton Citizens' Sports Club
6. Applications for Funding - Wellbeing Trust - December 2020_(Project Status)

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. **All parts of the application MUST be completed and all supporting information supplied.**
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The checklist on page 5 **MUST** be completed.

Waikato District Community Wellbeing Trust Fund
Project

Section I – Your details

Name of organisation

Taupiri Rugby Football Club Inc

What is your organisation's purpose?

Purpose of Taupiri Rugby Football Club Inc is to foster, encourage and support amateur rugby in the small Waikato community of Taupiri and outlying North Waikato townships. Providing a facility that assists and promotes active involvement in sports at an affordable level in a fair play sporting environment provides massive health benefits to families and cohesiveness within the community.

Address: (Postal)

c/- Farmsource Taupiri, 1 Railway Road, Taupiri, Waikato 3721

Address: (Physical if different from above)

60 Murphy Lane, Taupiri, Waikato 3721

Contact name, phone number/s and email address

Ainsley Leslie – Phone: _____ Email: _____

Charities Commission Number: (If you have one)

Are you GST registered? No Yes GST Number 1 9 / 4 3 2 / 6 7 1

Bank account details _____ / _____ . / _____ - _____

Bank _____ Branch _____

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

8

Which of the five community outcomes for the Waikato district does this project contribute to?
(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event/project

What is your project, including date and location? (please provide full details)

Taupiri Rugby Football Club Inc is seeking funding to enable the installation of Rugby Union specified luminaire LED lighting on their two existing rugby fields located at Murphy Lane, Taupiri. This involves nine poles with 31 LED sports floods and necessary cabling. The current lighting has been in existence for 46 years and due to the age, they are requiring ongoing maintenance each year. The towers are not the specified height required currently, and the age of the cabling also poses a health and safety issue. The installation and upgrade to new LED lights will eliminate these ongoing maintenance costs with the added bonus of being much more cost efficient to run in order to provide financial savings in the longer term to the Club. The installation will enable night games to be played, cohesively connecting the local community together to either play or enjoy watching their local teams play. With families partaking in a meal and refreshments whilst at the Club during this time, the extra revenue can assist the Club's finances going forward.

The ideal timeline is to have this project completed for the 2021 season but is dependent on gaining the necessary funds. With funding already received from Trillian Trust, Grassroots Trust, WEL Energy Trust and Trust Waikato, the project requires a remaining \$70,000 in order to proceed. The full project cost = \$167,000 + GST.

How many volunteers are involved? Who is involved in your project?

The Taupiri Rugby Club Committee consisting of 10 volunteer members are currently driving the project. Nathan Robinson is the project leader whose passion, enthusiasm and drive to see this project completed is to be commended. He is supported by Chairperson Lance McLaggan.

How will the wider community benefit from this project?

This lighting project will assist in providing an exemplary facility for the community to participate in sport now and well into the future. This is so important to foster friendships, networking, promote healthy living options and provide a much happier community for all to live. With mental health a real issue within the farming community, the club and its facilities provide an outlet for these members (some who are very isolated) to meet on a regular basis so communication and relationships can be formed and everyone in the community can look out for each other and help/support one another in times of need.

Covid 19 has highlighted the need for the Taupiri Rugby Football Club to identify additional revenue streams and reduce unnecessary costs, striving to become less reliant on continual community funding and sponsorship from the same limited base of local businesses year upon year.

Section 4 – Funding requirements

Note : Please provide full details of how much your project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the project.

All fields must be completed in the following sections	GST Inclusive Costs
Total cost of the project/event	\$ 192,050 (refer attached s/sheet)

Existing funds available for the project Total A	\$ 14,505 (GST component)
--	---------------------------

Funding being sought from Waikato District Council Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	
Contribution towards the installation of LED field lighting	\$ 80,845 (GST inc)
	\$
	\$
NB/. Will be applying to TAB NZ for any funding shortfall	\$
	\$
	\$
Total B	\$ 80,845 (refer attached spreadsheet)

Funding been sought from other funders?	
a) Trillian Trust	\$ 50,000
b) Grassroots Trust	\$ 10,000
c) Trust Waikato	\$ 16,700
d) WEL Energy Trust	\$ 20,000
Total C	\$ 96,700 (GST exc)

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 192,050
<i>Note : This total should equal the Total Cost of the Project</i>	

Describe any donated material / resources provided for the project:
 Committee members willing to assist with any labour required with installation of the project.


Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Name of fund and project description	Amount received	Date
3 x Panasonic S/U-140PT2R5A underceiling units	\$9,000 (GST inc)	30/5/2018

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed:  Digitally signed by Ainsley Leslie
Date: 2020.11.30 23:10:05 +1300 Name: Ainsley Leslie

I certify that the funding information provided in this application is correct.

Signature:  Date: 1/12/20

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature:  Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input checked="" type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input checked="" type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input checked="" type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input checked="" type="checkbox"/>
Completed Section 2 - community outcomes	<input checked="" type="checkbox"/>
Completed Section 3 – details of your event/project	<input checked="" type="checkbox"/>
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	<input checked="" type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input checked="" type="checkbox"/>
Obtained two signatures on your application	<input checked="" type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

TAUPIRI RUGBY FOOTBALL CLUB INC

Project Costs

Impression Lighting (preferred quote)

Confirmed Funding

Trillian Trust

Grassroots Trust

Trust Waikato

WEL Energy Trust

GST component

Balance to Obtain

	<i>GST exc</i>	<i>GST inc</i>
	167,000	192,050
50,000		
10,000		
16,700		
20,000	96,700	96,700
		14,505
	70,300	80,845



60 Murphy Lane, RD1, Taupiri, Waikato 3721
Phone: 07 824 6660

FIELD LIGHTING PROJECT - 2020

The goal of this field lighting project is to be able to have the Rugby Union specified luminaire LED lighting installed which will allow competitive junior and senior games to be held at nights (in addition to the normal Saturday play).

BENEFITS TO THE CLUB/COMMUNITY

The installation of these lights provides multiple benefits:

- The current lighting has been in existence for 46 years (when the Club was relocated to Murphy Lane in 1974) and due to the age, they are requiring ongoing maintenance each year. The towers are not the specified height required currently, and the age of the cabling is posing a health and safety issue for the Club. The installation and upgrade to new LED lights will eliminate these maintenance costs with the added bonus of being much more cost efficient to run, in order to provide financial savings in the longer term to the Club.
- Allows the Taupiri and surrounding community to enjoy watching a game after work on a Friday and utilise the club for a meal and refreshments. As well as creating a vibrant community culture, this also provides extra revenue which is vital to maintaining the ongoing operations of the club.
- Taupiri Rugby Club grounds are not subjected to the frequent closure experienced by those clubs located within the Hamilton City boundaries. It means that the Club can hire out its grounds to these clubs for training and game playing purposes during week nights for revenue generating purposes.
- The attraction of hosting high school games is that it showcases the Taupiri RFC facilities available to these younger players to further entice them to play for the Club after they finish at school. Strategically, the aim is to field an Under 21s side which has always been a struggle. To provide that flexibility for younger players to play during the week may very well attract this generation back to the game (resistance has generally been because this younger generation have other activities they want to partake in during the weekends).
- The club predominantly services the rural community with some players unable to commit to Saturday afternoon play due to farming commitments (eg. calving). Being able to play games on Friday nights makes the game more accessible for some individuals which ensures the Club is providing flexible playing options for its community and helps with the big mental health issue affecting farmers.
- This project would also mean that the club can look to introduce a summer touch rugby league that can be played under lights on the cuffs of the season (introduce another revenue stream). The club could turn to promote its grounds to other summer sports such as lacrosse for playing and training.
- The encouragement of more sport in our community fosters great friendships, provides a community hub, promotes healthy living and provides a generally much happier place for all to live. The Taupiri Rugby Football Club is the longest standing club in the North Waikato region (established in 1928) and with the growing nature of the area with the expressway and

FROM

Josh Duckett
 Impressions Lighting
 PO Box 673
 Hamilton 3240
www.impressionslighting.co.nz

PHONE

07 856 3199

FOR

Taupiri Rugby Club

TO

Nathan Robinson

QUOTE NUMBER

3429

DATE

November 27, 2020

VALID UNTIL

January 31, 2021 at 7:37AM

Taupiri Rugby Club

Impressions Lighting 1500W LED Sports Flood Includes all mounting accessories, refer to spec sheet for further information	3,500.00 x 7 24,500.00
Impressions Lighting 1000W LED Sports Flood Includes all mounting accessories, refer to spec sheet for further information	2,300.00 x 17 39,100.00
Impressions Lighting 500W LED Sports Flood Includes all mounting accessories, refer to spec sheet for further information	1,200.00 x 7 8,400.00
Subtotal	72,000.00
Poles & Electrical Supply, Installation & Connection of all poles Includes removal of all existing poles, does not include disposal. Includes installation of all poles, lights, cabling, switching, trenching & work required to get power to all poles and operate the proposed lighting installation as per Lighting Design JD1160-00.	10,000.00 x 9 90,000.00
Access equipment for install of luminaires on poles. Includes delivery, collection & daily fees for time required to install all luminaires.	5,000.00 x 1 5,000.00
Subtotal	167,000.00
GST 15%	25,050.00
Total NZD including GST	\$192,050.00

Project Notes

As the market for copper/aluminium cable is very fluid we are only able to fix this quote for 6 months.

Should the go ahead happen after this time period we will need to re-quote, In saying that, we will do everything in our power to maintain this price.

Lead-times

15

Unless otherwise stated the following will apply:

ALL items are priced based on sea-freight delivery and will be 12-13 weeks from time of order.

Air Freight will result in higher freight costs that will be passed on in full.

Contact your sales consultant to confirm if required.

Freight & Quantities

Unless otherwise stated all quotes exclude cost of local NZ freight.

Impressions Lighting holds no responsibility for quantities shown on quotes, if quantities shown change then Impressions Lighting reserves the right to alter prices due to the change in international freight volume calculated specifically for this project.

subdivisions being developed, the Club needs to keep its facilities updated and functioning to cater for the growing community base.

The ideal timeline is to have this project completed and ready for the 2021 season but is dependent on gaining the necessary funds.

PROJECT COST

Two quotes have been received:

- Impressions Lighting for \$167,000 + GST.
- Energy Services Tauranga Ltd for \$231,838.98 + GST.

Upon reviewing both quotes, the Committee have chosen Impressions Lighting as the preferred supplier due to the lower price and level of service they can provide. Impressions Lighting installed similar field lighting at Suburbs Community Sports Club who have been extremely happy with the end result and the service received.

\$50,000 has been approved by Trillian Trust on 30/7/20.

\$10,000 approved by Grassroots Trust on 30/9/20.

\$16,700 approved by Trust Waikato on 26/11/20.

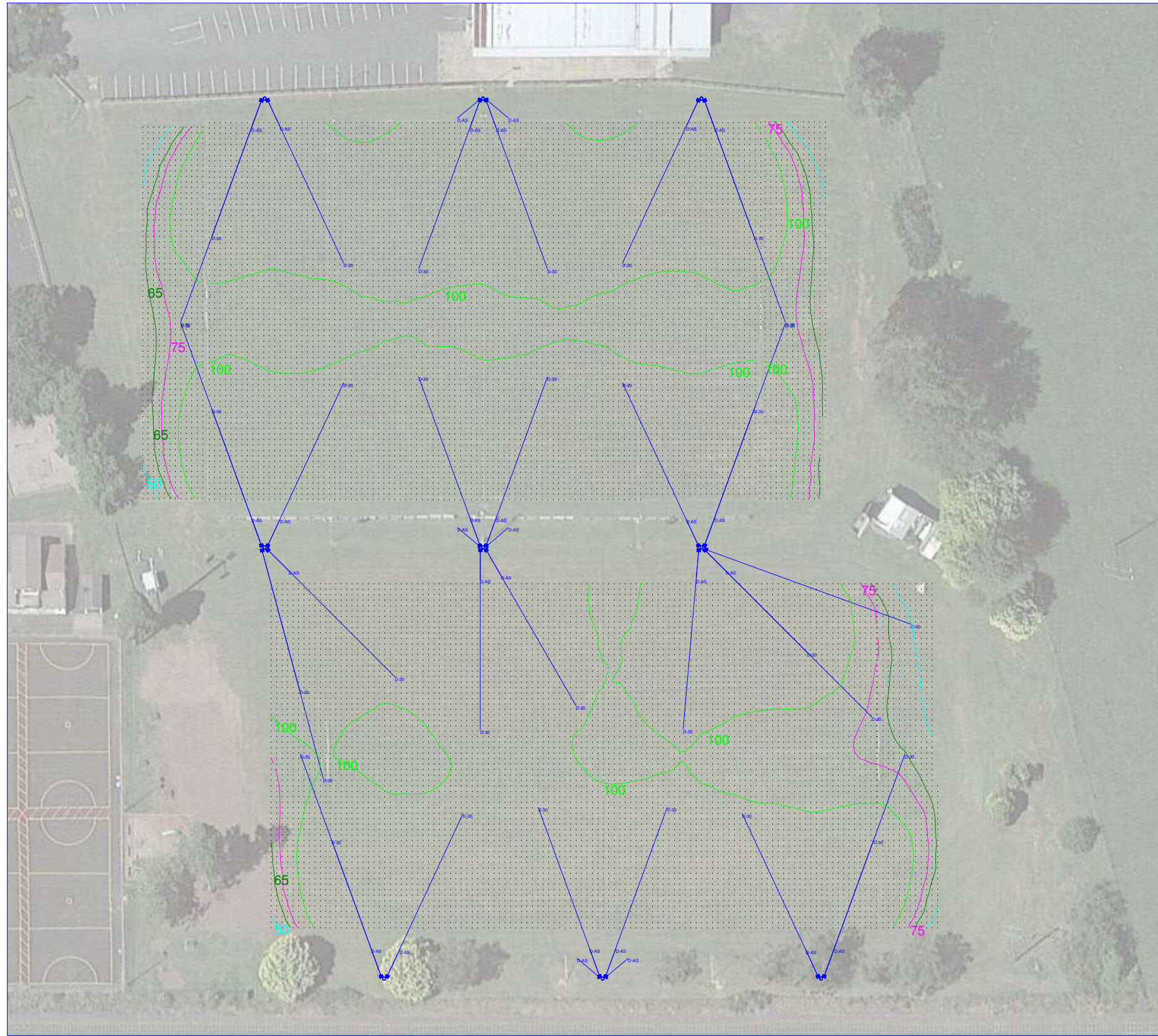
\$20,000 approved by WEL Energy Trust on 30/11/20.

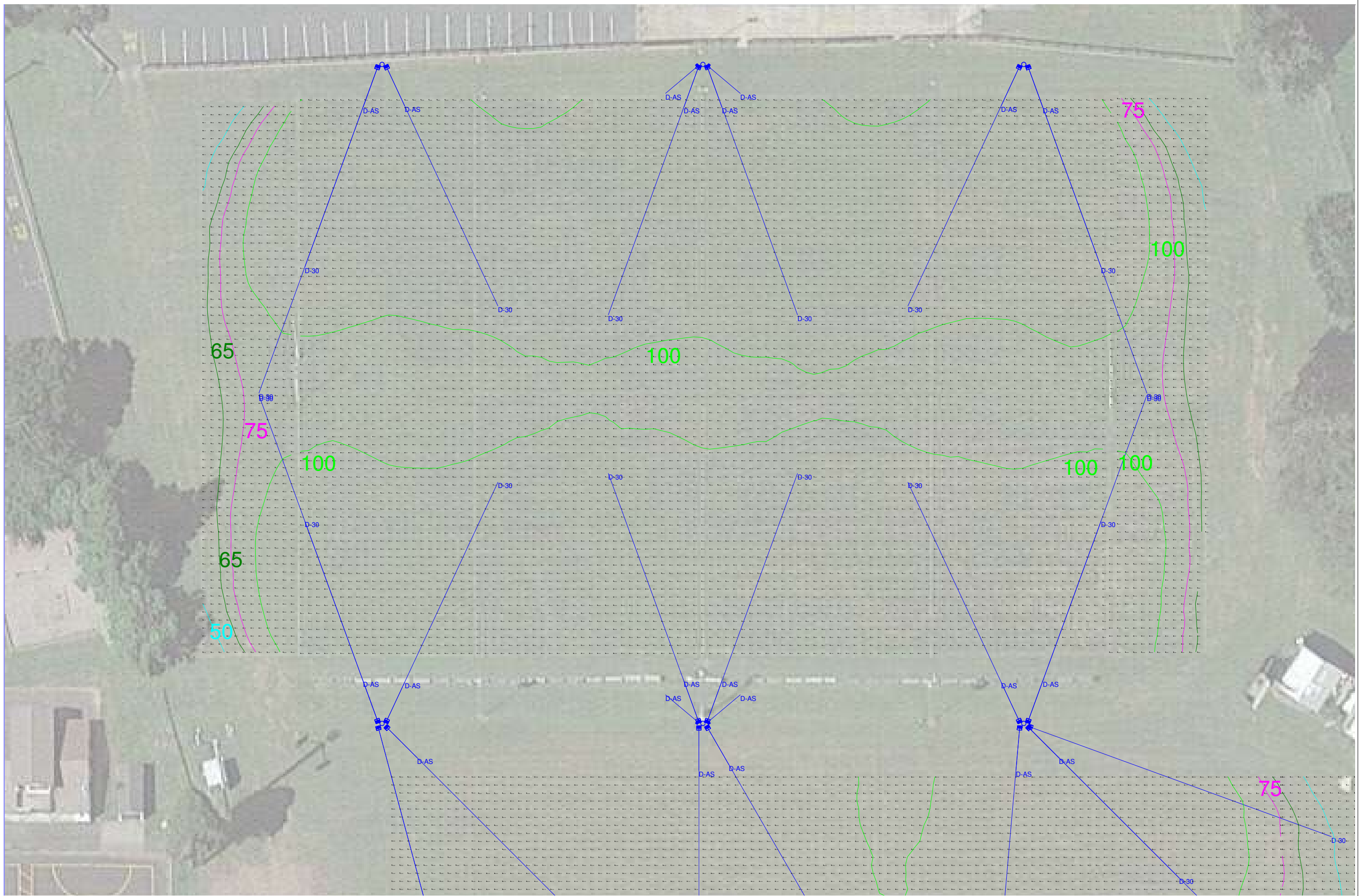
Total of \$96,700 (GST exc) approved funds secured – balance of \$70,300 + GST to secure

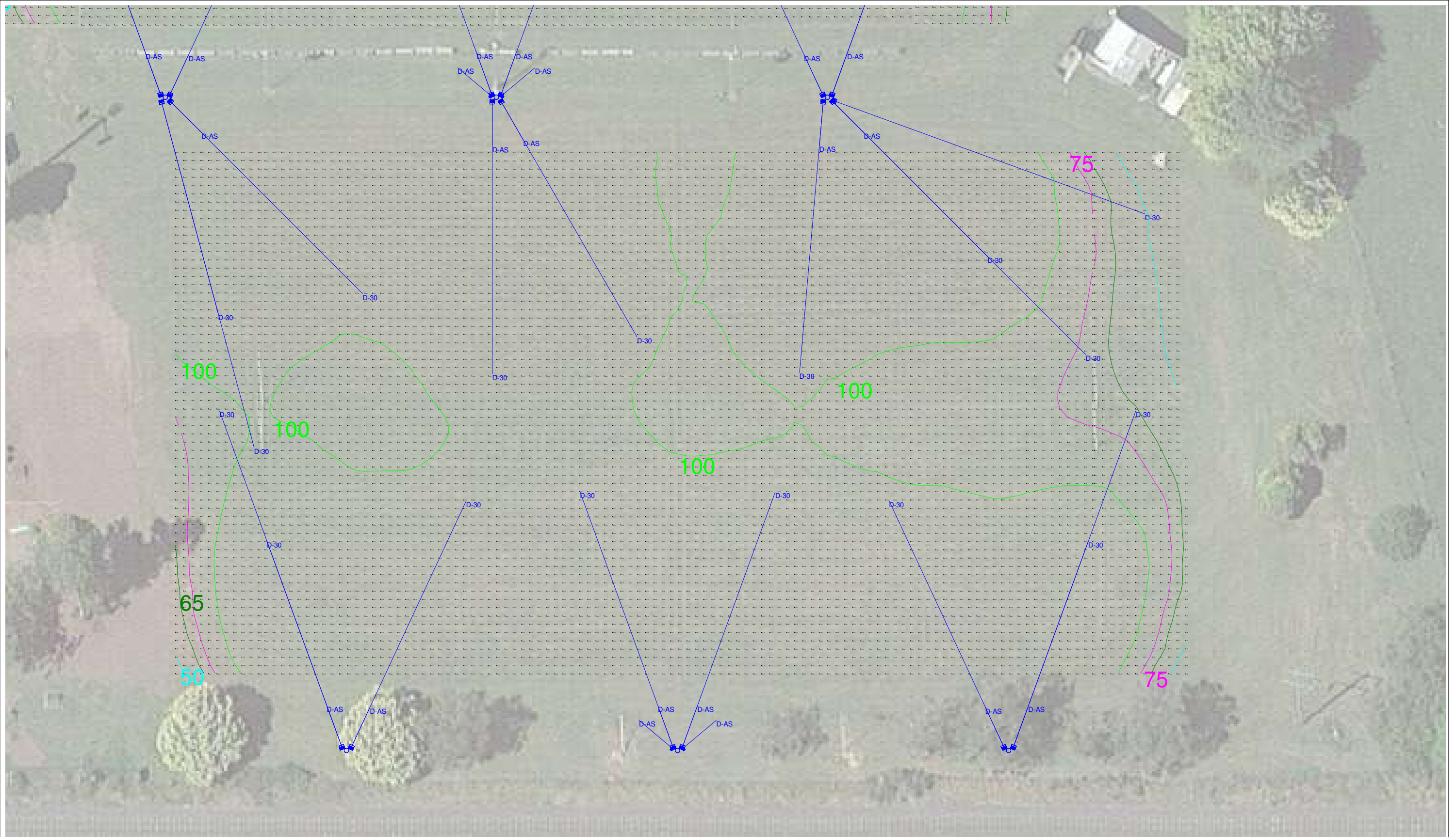
\$50,000 application is pending with TAB NZ – decision early December.

ACKNOWLEDGEMENT

Taupiri Rugby Football Club Inc will be acknowledging all contributors in every way possible by publicising in local papers, via their own publicity means eg Facebook, newsletters, club functions. An official opening day showcasing a game under the new lights will also be planned for all to attend.







Unless stated otherwise all luminaires have a Mac Adams step (SDCM) of 3.

Luminaire Schedule						
Symbol	Label	Qty	Description	Watts	Lumens	MF
-	D-AS	29	SPORTS FLOOD G2 500W 4000K MODULE - ASYM	500	67353	0.800
-	D-30	33	SPORTS FLOOD G2 500W 4000K MODULE - 30DEG	500	74996	0.800

Luminaire qtys listed are 500w modules.
 Poles will have a mix of luminaires with either 1, 2 or 3 modules per luminaire.
 Each module will have a different tilt angle.
 Each module comes with a glare shield to limit spilled light.

Calculation Summary								
Label	CalcType	Units	Avg	Max	Min	Min/Avg	Min/Max	Workplane
PITCH 1	Illuminance	Lux	137.07	289.51	79.19	0.58	0.27	0
PITCH 1 - DEAD BALL ZONE	Illuminance	Lux	87.12	181.94	25.62	0.29	0.14	0
PITCH 2	Illuminance	Lux	132.79	259.65	60.63	0.46	0.23	0
PITCH 2 - DEAD BALL ZONE	Illuminance	Lux	98.23	204.33	31.38	0.32	0.15	0



This lighting design is based upon a design life for the entire project irrespective of the luminaire "lamp life".
 In some cases maintenances factors may be regarded as high if the project design life isn't taken into account.

Explanation of Luminaire Maintenance Factors Used:
 Interior lighting based off a 2 year cleaning cycle and a clean environment.
 Exterior lighting based off a 4 year cleaning cycle and an environment with low pollution.

Interior lighting is based on a project life of 15 years before replacment or upgrade. Hours of use has been determined as 3,600 per year.
 Exterior lighting is based on a project life of 15 years before replacment or upgrade. Hours of use has been determined as 4,368 per year.

Maintenance Factors:
 AS/NZS 1158 provides clear guidance in respect of determining maintenance factors
 MF = LLMF x LMF x LSF

MF = Overall Maintenance Factor (used in the design)
 LLMF = Lamp Lumen Maintenance Factor (lamp lumen depreciation)
 LMF = Luminaire Maintenance Factor (dirt accumulation on luminaire)
 LSF = Lamp Survival Factor (lamp mortality)

LSF (Lamp Survival Factor)
 - Failure (mortality) of high quality LED chips used in high quality LED luminaires over long periods of time is extremely low
 - Many quality LED chip manufactures predict failures to be <0.1%
 - LSF for high quality LEDs in high quality LED luminaires is often deemed negligible.
 - LSF = 1.0

Luminaire Maintenance Factor (LMF) AS/NZS 1158.1.1:2005 App E

Cleaning Interval	Luminaire IP Rating					
	IP5X			IP6X		
	Pollution Category			Pollution Category		
Months	High	Medium	Low	High	Medium	Low
12	0.89	0.9	0.92	0.91	0.92	0.93
18	0.87	0.88	0.91	0.9	0.91	0.92
24	0.84	0.86	0.9	0.88	0.89	0.91
36	0.76	0.82	0.88	0.83	0.87	0.9
48	0.66	0.76	0.86	0.75	0.84	0.89

Luminaire Maintenance Factor (LMF) AS/NZS 1680.4-2017 Table B1

Luminaire Type	Typical luminaire maintenance factors(LMF) - Interior Lighting											
	Elasped time between luminaire cleaning, in years											
	1.5			2			2.5			3		
	Environment											
	Clean	Normal	Dirty	Clean	Normal	Dirty	Clean	Normal	Dirty	Clean	Normal	Dirty
Enclosed IP2X	0.85	0.79	0.73	0.83	0.77	0.71	0.81	0.75	0.68	0.79	0.63	0.65
Enclosed IP4X	0.89	0.83	0.77	0.87	0.81	0.76	0.85	0.8	0.74	0.84	0.78	0.72
Enclosed IP5X	0.92	0.88	0.83	0.91	0.86	0.91	0.9	0.85	0.8	0.9	0.84	0.79
Enclosed IP6X	0.93	0.91	0.88	0.92	0.89	0.86	0.91	0.88	0.86	0.9	0.88	0.86

Project Design Life (DL) - Interior

Project Life (years)	15
Hours Per Day	12
Days Per Week	6
Weeks Per Year	50
Total Hours Per Year	3600
Lamp Life Required (DL)	54000

Project Design Life (DL) - Exterior

Project Life (years)	15
Hours Per Day	12
Days Per Week	7
Weeks Per Year	52
Total Hours Per Year	4368
Lamp Life Required (DL)	65520

Lamp Lumen Maintenance Factor (LLMF)

L Rating	Lamp Life	LLMF @ DL
L70	50000	0.676
L80	50000	0.784
L90	50000	0.892
L90	54000	0.900
L90	60000	0.910

Lamp Lumen Maintenance Factor (LLMF)

L Rating	Lamp Life	LLMF @ DL
L70	50000	0.607
L80	50000	0.738
L90	50000	0.869
L90	54000	0.879
L90	60000	0.891



PROJECT: Taupiri Rugby Club
 ADDRESS:



Lighting design based on AS/NZS 1680.2.3:2008 & AS/NZS 1680.2.4:2017
 Interior lighting is based on a project life of 15 years before replacement or upgrade.
 Exterior lighting is based on a project life of 15 years before replacement or upgrade.
 Design Completed by Josh Duckett TechIES

Disclaimer:
 These drawings are not to be taken as scale, only as an indication of fitting placement, request DWG for detailed scaled version
 Impressions Lighting Limited owns the rights to the lighting design, changes may be made without notice.
 Contractor care to ensure latest version is ordered.
 © Impressions Lighting Limited

SHEET:

REF: JD1161-00

2/06/2020

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Ainsley Leslie

To: am.leslie@xtra.co.nz
Subject: Letter of Support

-----Original Message-----

From: Nathan Robinson <Nathan.Robinson@norwood.co.nz>
Sent: Friday, 4 December 2020 7:03 AM
To: Ainsley Leslie <am.leslie@xtra.co.nz>
Subject: Lights

As a community I believe Taupiri and surrounding areas can benefit from this lighting project. We are hoping to open the club more on a Friday night for junior rugby under the lights. We also hope to attract school teams to play games at night.

We also hope to attract other events, sports to the club that can be held at night. With the growth in the north Waikato area I believe this project will be a huge benefit to the area.

Nathan Robinson

Sales Representative



Ph: +64 7 889 8505 Mob: +64 27 405 3211
143 - 147 Thames Street
Morrinsville 3300, New Zealand
www.norwood.co.nz

28 November 2019

Taupiri Rugby Football Club (Inc)
C/- Peter Harris
Maisey Harris & Co.
910 Victoria Street
PO Box 9470
Hamilton 3240

Dear Peter

We have completed the Financial Statements of the Taupiri Rugby Football Club for the year ended 30 September 2019.

The accounts show a surplus for the year of \$ 40,563 compared to a deficit in the previous year of \$ 7,411.

There is no taxation payable as the club has an income tax exemption under SCW46 of the Income Tax Act 2007.

Also attached here is GST adjustments sheet. Please include the adjustments in the club's next GST return.

If you have any questions, please contact our office.

Yours faithfully
COWLEY STANICH & CO LTD



Per:
RD BOURKE



CERTIFICATE OF INCORPORATION

TAUPIRI RUGBY FOOTBALL CLUB INCORPORATED
213273

This is to certify that TAUPIRI RUGBY FOOTBALL CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 18th day of March 1965.

Mandy McDonald

Registrar of Incorporated Societies
28th day of January 2016



Taupiri Rugby Football Club (Inc)
Financial Statements
for the Year Ended 30 September 2019

Taupiri Rugby Football Club (Inc)**Contents of Financial Statements****For the Year Ended 30 September 2019**

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Taupiri Rugby Football Club (Inc)**Report on the Engagement to Compile Financial Statements****For the Year Ended 30 September 2019****COMPILATION REPORT TO THE MEMBERS OF THE COMMITTEE****Reporting Scope**

On the basis of information that you provided we have compiled, in accordance with "Service Engagement Standard Number 2: Compilation of Financial Information", the Financial Statements of Taupiri Rugby Football Club (Inc) for the year ended 30 September 2019 as set out on the following pages.

These statements have been prepared in accordance with the principles contained in current income tax legislation as described in Note 1 to the Financial Statements.

These are special purpose financial statements and as such are intended for internal use only and should not be relied upon for any other purpose.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the financial reporting basis stated above is appropriate to meet your needs and for the purpose that the financial statements were prepared. The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information that you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Ownership of work papers

Material that you provided to us remains yours and will be returned to you when the engagement is completed. Work papers that we create remain our property. However if your affairs at some time in the future are handled by another Chartered Accountant, we will make available, as required by the code of ethics, such information regarding your affairs that is essential to enable your new Chartered Accountant to perform the services we previously provided.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us. We have not performed an audit or review engagement on the financial statements and therefore neither we nor our employees accept any responsibility for the accuracy of the material from which the financial statements have been prepared. Further, the financial statements have been prepared at the request of, and for the purposes of, our client and neither we nor any of our employees accept any responsibility on any ground whatever, including liability in negligence, to any person.

Cowley, Stanich & Co Limited**Chartered Accountants****Huntly****28 November 2019**

Taupiri Rugby Football Club (Inc)**Directory****As at 30 September 2019**

Nature of Business	Sports Club
Address	18 Te Putu Street TAUPIRI
Telephone	078246720
Partners	Taupiri Rugby Football Club (Inc) - 100%
Accountants	Cowley, Stanich & Co Limited Chartered Accountants 7 Hakanoa Street HUNTLY
IRD Number	019-432-671

Taupiri Rugby Football Club (Inc)

Statement of Financial Performance

For the Year Ended 30 September 2019

	Note	2019 \$	2018 \$
Operating Revenue			
Sales		31,172	42,950
Less Cost of Sales			
Opening Stock		2,378	2,378
Purchases		32,486	39,117
		34,864	41,495
Closing Stock		(2,378)	(2,378)
Total Cost of Sales		32,486	39,117
Total Gross (Deficit) Surplus		(1,314)	3,833
Operational Income			
Seniors Subs		6,154	2,565
500 Club		10,217	11,717
Sale of Donated Cattle		31,130	30,903
Interest and Dividends Received		1	-
Venue Hire		3,653	11,986
Grants		108,503	41,564
027 Tower Lease		7,068	6,738
Sponsorship & Advertising		67,771	52,383
WRU - Club Disbursement - no GST		-	1,926
Total Operational Income		234,497	159,782
Gross Surplus after Other Revenue		233,183	163,615
Less Expenses			
Administration Expenses			
Accountancy Fees		1,000	1,000
Waste Disposal		2,332	892
Security Expenses		817	936
Telephone & Tolls		628	619
		4,777	3,447

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Taupiri Rugby Football Club (Inc)

Statement of Financial Performance (continued)

For the Year Ended 30 September 2019

Note	2019 \$	2018 \$
Overhead Expenses		
Advertising	480	220
Coaching	713	-
Coaching - Non GST Registered	27,000	10,000
Calf Night	-	2,400
Cleaning and Laundry	1,351	916
Consulting	8,046	8,906
Electricity & Gas	4,354	3,584
General Expenses	1,897	430
Game Day Expenses	13,914	4,706
Insurance	6,608	4,999
7's Tournament	-	400
Bar Licences	-	1,384
Physio & Medical Supplies	16,168	10,364
Uniforms	39,731	53,808
Travel	-	383
Prizegiving	2,845	1,635
Player Recruitment	25,784	35,454
Training Expenses	-	2,087
	148,891	141,676
Finance Expenses		
Bank Fees & Charges	653	553
Interest	356	369
Interest - IRD Use of Money	102	68
	1,111	990
Repairs and Maintenance		
Buildings	16,192	5,526
Fixed Costs		
Eftpos Rental	851	851
Rates	4,018	5,253
	4,869	6,104
Vehicle Expenses		
Motor Vehicle Expenses	1,164	609
Non Cash Expenses		
Depreciation	15,257	12,303
Non Deductible Expenses		
Other Non Deductible Expenses	359	371
Total Expenses	192,620	171,026
Net Surplus (Deficit)	40,563	(7,411)
Distributed as follows:		
Taupiri Rugby Football Club (Inc)	40,563	(7,411)
	40,563	(7,411)

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Taupiri Rugby Football Club (Inc)

Statement of Financial Position

As at 30 September 2019

	Note	2019 \$	2018 \$
Current Assets			
Cash on Hand		120	120
ASB 00 - U19's		43	43
ASB 01 - Seniors		29	29
ASB 0029451-01		4,408	-
Accounts Receivable		25,711	14,786
Withholding Tax Receivable		428	428
GST Receivable		1,392	7,150
Prepayments		4,314	3,786
Bar Stock		2,378	2,378
Ecolab Product		2,000	2,000
Bowers Product		2,500	2,500
Total Current Assets		43,323	33,220
Non-Current Assets			
Property, Plant & Equipment		885,919	853,652
Total Assets		929,242	886,872
Current Liabilities			
ASB 0029451-00		273	1,734
ASB 0029451-01		-	3,534
Accounts Payable		41,252	29,450
Income Received in Advance		-	5,000
Total Liabilities		41,525	39,718
Net Assets		887,717	847,154
Club Funds			
Total Club Advance Account		887,717	847,154
Total Club Funds		887,717	847,154

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Taupiri Rugby Football Club (Inc)

Statement of Changes to Club Capital

For the Year Ended 30 September 2019

	2019	2018
	\$	\$
Taupiri Rugby Football Club (Inc)		
Opening Balance	847,154	854,565
Plus:		
Share of Surplus (Deficit)	40,563	(7,411)
Closing Balance	887,717	847,154
Total Capital at the End of the Year	887,717	847,154

Taupiri Rugby Football Club (Inc)

Depreciation Schedule

For the Year Ended 30 September 2019

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Buildings - At valuation																	
Land	.00D		35,000	35,000	-	31/05/96	-	-	-		-	-	-	-	-	-	35,000
Club House	2.50P		92,520	20,817	-	31/05/96	-	-	-		-	-	2,313	74,016	-	-	18,504
Lounge	2.50P		3,705	925	-	31/05/96	-	-	-		-	-	93	2,873	-	-	832
Revaluation	.00P		663,280	663,280	-	31/05/96	-	-	-		-	-	-	-	-	-	663,280
Shed 6 x 6	3.00P		3,462	1,125	-	01/04/96	-	-	-		-	-	104	2,441	-	-	1,021
Renovations	.00P		1,223	1,223	-	26/08/03	-	-	-		-	-	-	-	-	-	1,223
Land Revaluation	.00D		45,000	45,000	-	30/09/05	-	-	-		-	-	-	-	-	-	45,000
Kitchen Upgrade	10.00D		16,779	11,214	-	07/12/14	-	-	-		-	-	1,121	6,686	-	-	10,093
Carpark	4.00D		25,576	22,097	-	17/03/15	-	-	-		-	-	884	4,363	-	-	21,213
Bathroom Upgrade	10.00D		36,177	29,057	-	26/07/16	-	-	-		-	-	2,906	10,026	-	-	26,151
Curtains	25.00D		6,362	5,634	-	13/03/18	-	-	-		-	-	1,409	2,137	-	-	4,225
			929,082	835,370	-		-	-	-		-	-	8,830	102,542	-	-	826,540
Plant & Equipment																	
Ground Lighting	10.00D		2,491	103	-	31/05/96	-	-	-		-	-	10	2,398	-	-	93
Water Tank	10.00D		290	12	-	31/05/96	-	-	-		-	-	1	279	-	-	11
Safe	10.00D		110	3	-	31/05/96	-	-	-		-	-	1	108	-	-	2
Lights	10.00D		8,899	465	-	31/05/96	-	-	-		-	-	46	8,480	-	-	419
Pie Warmer	10.00D		550	32	-	31/05/96	-	-	-		-	-	3	521	-	-	29
Raffle Box	10.00D		218	15	-	31/05/96	-	-	-		-	-	2	205	-	-	13
Gym Equipment	10.00D		1,779	121	-	31/05/96	-	-	-		-	-	12	1,670	-	-	109
Scrum Machine	12.50D		8,950	402	-	31/05/96	-	-	-		-	-	50	8,598	-	-	352
Ground Lighting	15.00D		3,118	139	-	12/08/99	-	-	-		-	-	21	3,000	-	-	118
Glass Washing Machine	21.60D		2,236	40	-	11/03/02	-	-	-		-	-	9	2,205	-	-	31
Storage Container	9.50D		1,820	350	-	02/04/02	-	-	-		-	-	33	1,503	-	-	317
Hot Water Cylinder	14.40D		1,739	165	-	29/08/03	-	-	-		-	-	24	1,598	-	-	141
Pump	14.40D		739	72	-	01/03/04	-	-	-		-	-	10	677	-	-	62
Shower System	19.20D		12,794	1,088	-	20/03/07	-	-	-		-	-	209	11,915	-	-	879
Gas Stove	15.60D		1,689	263	-	24/10/07	-	-	-		-	-	41	1,467	-	-	222
Tables and Chairs	24.00D		7,158	460	-	01/10/07	-	-	-		-	-	110	6,808	-	-	350

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Taupiri Rugby Football Club (Inc)

Depreciation Schedule (continued)

For the Year Ended 30 September 2019

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Bar Leaners (6)	24.00D		1,850	141	-	27/05/09	-	-	-		-	-	34	1,743	-	-	107
Gas Bottle Cage	10.00D		1,053	384	-	19/03/09	-	-	-		-	-	38	707	-	-	346
Training field lighting	8.00D		5,513	2,994	-	28/06/11	-	-	-		-	-	240	2,759	-	-	2,754
F&P 367L Refrigerator	25.00D		1,477	173	-	26/04/11	-	-	-		-	-	43	1,347	-	-	130
Armourguard Security System	20.00D		1,735	394	-	29/02/12	-	-	-		-	-	79	1,420	-	-	315
Rheem Integrity Water Heater (Kitchen)	13.00D		2,315	1,212	-	27/02/14	-	-	-		-	-	158	1,261	-	-	1,054
Clubrooms & Carpark Lighting	8.00D		2,826	1,930	-	27/03/14	-	-	-		-	-	154	1,050	-	-	1,776
Bar Security Screen	13.00D		771	398	-	08/01/14	-	-	-		-	-	52	425	-	-	346
Calnar Casio TE2400 Cash Register	40.00D		1,695	168	-	10/03/14	-	-	-		-	-	67	1,594	-	-	101
Armourguard CCTV Detection System	20.00D		2,509	994	-	29/08/14	-	-	-		-	-	199	1,714	-	-	795
Honours Board	10.00D		750	537	-	20/08/15	-	-	-		-	-	54	267	-	-	483
Bar Leaner (3) & Tables (4)	20.00D		2,231	1,238	-	25/02/16	-	-	-		-	-	248	1,241	-	-	990
Full Panel LED Rugby Scoreboard	13.00D		12,927	-	12,927	04/12/18	-	-	-		-	-	1,360	1,360	-	-	11,567
3 Underceiling Air Conditioning Units	10.00D		23,348	-	23,348	19/02/19	-	-	-		-	-	1,548	1,548	-	-	21,800
20ft General Container	10.00D		4,300	-	4,300	20/06/19	-	-	-		-	-	144	144	-	-	4,156
Classeq U/C Dishwasher- 3 Wash Cycles	20.00D		3,950	-	3,950	16/08/19	-	-	-		-	-	132	132	-	-	3,818
Gazebo	40.00D		3,000	-	3,000	18/09/19	-	-	-		-	-	99	99	-	-	2,901
			126,829	14,292	47,525		-	-	-		-	-	5,231	70,243	-	-	56,586
Motor Vehicles																	
2006 Toyota Camry	30.00D		4,348	2,438	-	07/02/17	-	-	-		-	-	731	2,641	-	-	1,707
Mazda 6	30.00D		1,826	1,551	-	05/04/18	-	-	-		-	-	465	740	-	-	1,086

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Taupiri Rugby Football Club (Inc)

Depreciation Schedule (continued)

For the Year Ended 30 September 2019

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
			6,174	3,989	-		-	-	-		-	-	1,196	3,381	-	-	2,793
TOTAL			1,062,085	853,652	47,525		-	-	-		-	-	15,257	176,166	-	-	885,919

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been compiled without undertaking an audit or review engagement.

Taupiri Rugby Football Club (Inc)

Notes to and forming part of the Financial Statements

For the Year Ended 30 September 2019

1 Statement of Accounting Policies

Reporting Entity

These financial statements have not been prepared for external use. They are prepared for Club purposes only and should not be relied on for any other purpose. They are therefore defined as special purpose reports. These accounts have been prepared on an historical cost basis unless otherwise stated.

The entity is an Incorporated Society and is a non-profit organisation.

Statement of Compliance and Basis of Preparation

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical costs basis are followed by the Club, unless otherwise indicated in specific accounting policies below.

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Financial Performance and Statement of Financial Position on a basis are followed by the club, unless otherwise stated in the Specific Accounting Policies.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

(a) Goods and Services Taxation (GST)

Revenue and expenses have been recognised in the financial statements exclusive of GST except that irrecoverable GST input tax has been recognised in association with the expense to which it relates. All items in the Statement of Financial Position are stated exclusive of GST except for receivables and payables which are stated inclusive of GST.

(b) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those from previous financial statements.

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the *Guidelines for Funding Applications* document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The checklist on page 5 MUST be completed.

Waikato District Community Wellbeing Trust Fund
Project

Section I - Your details

Name of organisation

Te Kauwhata Community Patrol

What is your organisation's purpose?

The patrol group supports NZ Police to reduce crime and build safer communities through the active presence of trained volunteer patrollers. We cover the areas of Te Kauwhata, Rangiriri, Hampton Downs, Waerenga and surrounding areas,

Address: (Postal)

1 Eastfield, Te Kauwhata, Waikato 3710

Address: (Physical if different from above)

Contact name, phone number/s and email address

Jan White, Secretary, mobile

Charities Commission Number: (If you have one)

CC 46793

Are you GST registered? No Yes GST Number ____/____/____

Bank account details ____/____/____

Bank _____ Branch _____

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which of the five community outcomes for the Waikato district does this project contribute to?
(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event/project

What is your project, including date and location? (please provide full details)

We are seeking funding to replace our existing patrol vehicle which patrols the district 2-3 nights each week.

The current vehicle is a 2002 Toyota FunCargo with a very low safety rating of 2, poor lighting and due to its age high maintenance costs which have depleted the patrol's financial reserves over the past 2 years.

Our preferred choice is an electric vehicle which is a conscious environmental decision, along with a desire to reduce operating costs.

Price for a suitable, 2016 or later, electric vehicle range between \$23,750 (30kw) and \$43,995 (40kw) with an additional estimate of \$3,320 for sign-writing and installation of police radio, camera and spotlights.

If sufficient funds are available the 40kw vehicle is preferred for security of battery range and life. We hope to purchase this early in 2021 dependent on sufficient funds being available.

How many volunteers are involved? Who is involved in your project?

17 patrollers . plus 4 new recruits undergoing induction, training and police checks.

Patrol hours in 2019 were 5,1363 with an additional 788 administration hours.

Annual 2019 mileage 7,131 km's.

How will the wider community benefit from this project?

Continuation of regular patrolling and planned extension of the number and range of patrols in our area in liaison with NZ Police will contribute towards a safer community for all and assist in reducing crime rates.

Recruiting additional patrollers also provides an opportunity for new residents to become involved in their community.

Local business and service organisations support the patrols plus the expected reduced operating costs of the new vehicle may free up funds for other community projects.

Census figures for Te Kauwhata alone in 2018 show a population increase of 42.6% over 2013 and this trend is continuing with many new subdivisions and changing demographics creating new challenges in the district.

Section 4 – Funding requirements

Note : Please provide full details of how much your project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the project.

All fields must be completed in the following sections	GST Inclusive Costs
Total cost of the project/event	\$ 43,020

Existing funds available for the project Total A	\$ 3,020
--	----------

Funding being sought from Waikato District Council Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	
contribution towards vehicle purchase \$39,700	\$ 10,000
signwriting estimate \$2,300	\$ 0
installation of spot lights, police radio and camera estimate \$1,020	\$ 0
	\$
	\$
	\$
Total B	\$10,000

Funding been sought from other funders?	
a) WEL Energy Trust (in progress - unlikely to be \$15k)	\$ 15,000
b) Lotteries Community Grant fund (as above))	\$ 15,000
c)	\$ _____
d)	\$ _____
Total C	\$ 30,000

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$ 43,020
<i>Note : This total should equal the Total Cost of the Project</i>	

Describe any donated material / resources provided for the project:

Community gifting towards the project from a Give a little page. \$470
 Individual donations towards this project \$2,050
 Mayoral fund \$500

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Name of fund and project description	Amount received	Date
N/A	0	

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: N/A Name: _____

I certify that the funding information provided in this application is correct.

Signature: A. B. Boldero Date: 30-11-2020

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: J. M. White Date: 30/11/2020

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input checked="" type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input checked="" type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input checked="" type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made <i>Verified bank details supplied.</i>	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input checked="" type="checkbox"/>
Completed Section 2 - community outcomes	<input checked="" type="checkbox"/>
Completed Section 3 – details of your event/project	<input checked="" type="checkbox"/>
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	<input checked="" type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input checked="" type="checkbox"/>
Obtained two signatures on your application	<input checked="" type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



TE KAUWHATA COMMUNITY PATROL

1 December 2020

Waikato District Council Wellbeing Trust Fund application -Replacement Patrol Vehicle

To whom it may concern

Te Kauwhata is a small town in the North Waikato. We have a Community Patrol Group which is run entirely by volunteers and has been in existence since 2011. The Group supports NZ Police to reduce crime and build safer communities through the active presence of trained and equipped volunteers. We cover Te Kauwhata, Rangiriri, Waerenga, Hampton Downs and surrounding districts. Our district is expanding rapidly with many new subdivisions bringing an increase in area to patrol and also a changing population demographic. More patrols and patrollers will be needed. A safe and comfortable patrol car will greatly assist in retaining existing and attracting new patrollers.

Te Kauwhata currently has a 2002 Toyota FunCargo as its patrol car. The car has suffered with major on-going problems to its braking system and transmission system, and is now deemed too expensive to currently maintain. In terms of safety, the FunCargo has a safety rating of two stars. It has used all our reserve funds in repair costs over the past two years.

Our aim is to raise money through different means (grants, fundraising, donations etc) towards a replacement patrol car which would ideally be electric. A range of different vehicles were considered by the committee including petrol, hybrid and electric. Electric was the preferred choice with low operational costs and zero carbon emissions. The selected model was a Nissan Leaf no older than 2017 with full warranty and battery cover. If funding permits the 40kw Gen 3 Nissan Leaf is preferred. The new vehicle would be safely stored under cover when not in use and if electric will have full access to an overnight charger to protect battery life and mileage range.

Te Kauwhata Community Patrol Group is affiliated to the Community patrols of NZ Charitable Trust, is registered with the Charities Commission and is in process of obtaining registration as an Incorporated Society.

Thank you for considering our request for assistance towards purchasing a replacement patrol vehicle suitable for the challenges of the next few years.

Kind Regards

Jan White
Secretary

Patrol Chair: Hazel Boldero , 1 Eastfield Te Kauwhata 3710, e-mail: tkcompatrol@gmail.com

Proudly supported by :-

Te Kauwhata Trust Tavern



**Te Kauwhata
and District
Lions Club**





Certificate of Affiliation

The CPNZ Board confirms that

Te Kauwhata Community Patrol

is affiliated to Community Patrols of New Zealand Charitable
Trust for the financial year ending 30th June 2021

Date: 1st July 2020

CPNZ Board Chair: *Chris Lawton*



26/11/2020.

To Martin Glover, C/O:
Community Patrol New Zealand, Te-Kauwhata Branch.
108 Vineyard Road, Te Kauwhata.

We are pleased to present a written quote to supply CPNZ Te Kauwhata one Fully Electric 2017 Nissan Leaf 40G with 12 of 12 Battery health bars, stock number #47191. We are able to supply this vehicle for \$39700 including \$500 on road costs.

Included in the price is:

Extended 3 Year Battery & Mechanical Warranty by Autosure. (Value \$1950)

Physical Spare Wheel.

12 Months Registration

12 Month WOF.

Brand New NZ Compliant Charge Cable

Pre-delivery Service.

English Dashboard conversion.

English Manual.

Radio Band Expander.

Valet Grooming.

AA Certified Mileage.

Yours faithfully

A handwritten signature in black ink, appearing to read 'RAB'.

Russell Bowden

EV Specialist

Genuine Vehicle Group - GVI | GVI Electric | GVI Commercial

I P: 09 525 5885 | M: 540 362 | F: 09 525 5988

GVI / GVI Electric / GVI Commercial
Cnr. Gt South Road and Penrose Road
575 Great South Road, Penrose PO
Box 12266, Penrose 1061
Ph: 0800 443 684, 02154362
russell@gvi.kiwi



30 November 2020

To the committee:

Te Kauwhata Community Patrol
St Johns Building
5 Baird Street
Te Kauwhata

RE: Investment Proposal for new electric Community Patrol Vehicle.

Further to our discussions to date and my first proposal dated 9 November 2020.

I have been requested to provide a second proposal being a 40 Kwh, bigger battery model to allow the committee to make the appropriate comparisons and budget for the required fund raising.

An EV is the perfect vehicle and the Nissan Leaf has the reliability and proven results of over 700,000 units produced worldwide with a solid history of performance and reliability.

We would also support the idea of a local business evening a running a charity auction to raise funds and sell the advertising space on the Leaf to further fund the EV investment. Hamilton Electric Vehicles will supply and maintain for three years a 2017 or later model Nissan Leaf, 40 Kwh Model with yearly WOF and yearly service included.

Total investment \$43,995 including GST

All other details as per the original proposal, 9 November 2020.

Kind Regards

Nicholas Down



9 November 2020

To the committee:

Te Kauwhata Community Patrol
St Johns Building
5 Baird Street
Te Kauwhata

RE: Investment Proposal for new electric Community Patrol Vehicle.

It is with great pleasure and I thoroughly enjoyed meeting you all at your recent meeting to discuss the investment of an electric vehicle to perform your community patrols.

An EV is the perfect vehicle and the Nissan Leaf has the reliability and proven results of over 700,000 units produced worldwide with a solid history of performance and reliability.

Please contact me if I have missed anything in the following investment proposal.

Hamilton Electric Vehicles would like to assist you in any fundraising efforts you make in order to fund this investment, as agreed we can offer a Leaf, not necessarily the one you will invest in but very similar to have at events, open days and any community fund raising that takes place.

We would also support the idea of a local business evening a running a charity auction to raise funds and sell the advertising space on the Leaf to further fund the EV investment. Hamilton Electric Vehicles will supply and maintain for three years a 2016 or later model Nissan Leaf, 30 Kwh Model with yearly WOF and yearly service included.

Total investment \$29,995 including GST

This also includes breakdown and roadside assistance 24 / 7 / 365 for the entire three years. We would also like to sponsor the TK Community Patrol with three years of roadside charging if and when required at no cost to you.

We can assist with the transfer of your hardware, radios, lighting and accessories etc if required.

Kind Regards

Nicholas Down

From: **Evelyn Bryce** <eabryce@xtra.co.nz>

46

Date: Thu, 26 Nov 2020 at 11:50

Subject: Community Parol Car

To: <hazelboldero@gmail.com>

26th November 2020

To Whom it May Concern

This year I am president of the TeKauwhata Lakeside Lions. I am writing this letter on behalf of elderly residents that live in and around Te Kauwhata.

It is important to have a reliable community patrol car as this helps to keep people safe in our area. There is definitely a need for this with the big increase in population over the last few years.

From time to time Community Patrol Cars need to be updated, and I feel this needs to be done in the near future.

Any help to make this happen would be greatly appreciated by the Te Kauwhata residents.

Yours faithfully

Evelyn Bryce



**TE KAUWHATA
COMMUNITY HOUSE**

1a Waerenga Road
Te Kauwhata 3710

T - 07 826 4303

F - 07 826 4303

E - tk.disc@xtra.co.nz

23.11.2020

To whom it may concern,

The Te Kauwhata Community House would like to endorse any application for funding made by the Te Kauwhata Community Patrols in their endeavor to source funds for a new vehicle.

The Community Patrols do a wonderful job in the community and really need a vehicle fit for purpose.

Thank you for your consideration.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Nicky Patterson", is written over a light blue rectangular background.

Nicky Patterson

Manager

Noeleen Darby
7 Eastfield
Te Kauwhata 3710

*Te Kauwhata Community Patrol
16 Northcrest
Te Kauwhata*

23 October 2020

Attn: Colin Willats - Treasurer

To the members of the above

I have reviewed the financial statements of the above for the year ending 31st December 2019

In accordance with general review standards.

A review is limited primarily to enquiries of the above's Accounting and analytical reviews applied to financial data and thus provides less assurance than an Audit opinion.

Based upon my review nothing has come to my attention that caused me to believe that the accompanying financial statements do not give a true and fair view of the financial position of the Te Kauwhata Community Patrol

Yours faithfully,



Noeleen Darby



Cambridge Homes North Waikato
Jacqui@cambridgehomes.co.nz
69 Vineyard Road, RD2 Te Kauwhata

Monday, November 30, 2020

Dear Lynne,

RE: TK Community Patrol

I wish to offer my letter of support for the community patrol initiative. Wearing two hats as a business person in the property industry and as a private citizen.

Firstly with a young family in TK and a husband that is often away for work, it has always given me comfort knowing there is community support for those times we are on our own, it helps us not feel isolated.

Contributing to the community safety is of paramount importance to us, as we grow our new business, which is dedicated to growing the community in TK, through building homes and working with developers. We aim to also promote TK as a great place to live, so it is a viable option for people looking to build and relocate out of main centres.

I wish them well in their funding request.

Yours sincerely,

Jacqui Baigent

Director

Billmac Investments Ltd

Noeleen Darby
7 Eastfield
Te Kauwhata 3710

*Te Kauwhata Community Patrol
16 Northcrest
Te Kauwhata*

23 October 2020

Attn: Colin Willats - Treasurer

To the members of the above

I have reviewed the financial statements of the above for the year ending 31st December 2019

In accordance with general review standards.

A review is limited primarily to enquiries of the above's Accounting and analytical reviews applied to financial data and thus provides less assurance than an Audit opinion.

Based upon my review nothing has come to my attention that caused me to believe that the accompanying financial statements do not give a true and fair view of the financial position of the Te Kauwhata Community Patrol

Yours faithfully,



Noeleen Darby

ANNUAL REPORT

TE KAUWHATA COMMUNITY PATROL

31 DECEMBER 2019

Prepared by Colin Willats

CONTENTS:

Profit & Loss

Balance Sheet

Movements in Equity

Depreciation Schedule

Profit and Loss

Te Kauwhata Community Patrol
For the 12 Months ended 31 December 2019

Income	Dec 2019	Dec 2018
Interest	12	1372
Donations	2996	48
Total Income	3008	1420
Gross Profit	3008	1420
Expenses		
Depreciation	16	9
Insurance	509	580
Motor Vehicle	2310	575
Office Expenses	612	(62)
Petrol	1021	1454
Repairs Maintenance	-	417
Subscriptions	60	60
Telephone Internet	228	228
Total Expenses	4756	3261
Total Operating Profit	(1748)	(1842)
Net Profit	(1748)	(1842)

A.B. Caldero
Chairperson

[Signature]
TREASURER
COLIN WILLIAMS

Balance Sheet

Te Kauwhata Community Patrol

As at 31 December 2019

	31 Dec2019	31Dec 2018
<u>Liabilities</u>		
Current Liabilities		
Accounts Payable	443	429
GST		9
Rounding		<u>1</u>
Total Current Liabilities	443	439
<u>Total Liabilities</u>	<u>443</u>	<u>439</u>
<u>Net Liabilities</u>	<u>443</u>	<u>439</u>
Equity		
Current Year Earnings	(1748)	(1842)
Retained Earnings	<u>5849</u>	<u>7690</u>
<u>Total Equity</u>	<u>4101</u>	<u>5849</u>

H.B. Balcloro
Chairperson

[Signature]
TREASURER

Balance Sheet

Te Kauwhata Community Patrol

As at 31 December 2019

Assets

<u>Bank</u>	31 Dec2019	31Dec 2018
NZ Credit Union	462	3843
West Pac	1650	-
Total Bank	2112	3843
 <u>Current Assets</u>		
Withholding Tax paid	137	134
Total Current Assets	137	134
 <u>Fixed Assets</u>		
Equipment	4232	4232
Less Accumulated Depreciation on Equipment	(3193)	(3190)
Motor Vehicle	7500	7500
Less Accumulated Depreciation on Motor Vehicle	(6243)	(6231)
Total Fixed Assets	2296	2310
Total Assets	4544	6287

Movements in Equity

Te Kauwhata Community Patrol

As at 31 December 2019

Equity	31 Dec 2019	31 Dec 2018
Opening Balance	5849	7690
Current Year Earnings	(1748)	(1842)
Total Equity	4101	5849

This statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation.

Depreciation Schedule

Te Kauwhata Community Patrol

1 January to 31 December 2019

Name	Number	Type	Cost	Rate	Purchased	Disposed	01 Jan 2019	Purch	Disposal	Accum Dep	31 Dec 2019
EQUIPMENT											
Camera System	FA-0002	Equip	3,492	1.0% SL	3Dec2012`		396	`	3	3,099	393
Scanner	FA-0003	Scanner	160	1.0% SL	19 Dec 2012		66	-	`	94	66
<i>Total Equip</i>			<i>3,652</i>				<i>462</i>			<i>3,193</i>	<i>459</i>
MOTOR VEHICLE											
Toyota Fun Cargo FYM547	FA-0001	Motor Vehicle	7,500	1.0% SL	8 Nov 2011		1,269		13	3,193	459
<i>Total Motor Vehicle</i>			<i>7,500</i>				<i>1,269</i>		<i>13</i>	<i>6,244</i>	<i>6,231</i>
TOTAL			11,152				1,731		16	9,347	9,421

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the **Guidelines for Funding Applications** document to assist you with completing this application form.
- Please note that incomplete applications **WILL NOT** be considered. **All parts of the application MUST be completed** and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The checklist on page 5 **MUST** be completed.

Waikato District Community Wellbeing Trust Fund
Project

Section I - Your details

Name of organisation

The Te Kauwhata Emergency Services Trust Board

What is your organisation's purpose?

To support the local Emergency Services by providing essential equipment not supplied by their national bodies.

Address: (Postal)

PO Box 112 Te Kauwhata 3741

Address: (Physical if different from above)

C/- 7 Baird Ave Te kauwhata 3710

Contact name, phone number/s and email address

Nicola Patterson

Charities Commission Number: (If you have one)

CC10153

Are you GST registered? No Yes GST Number 095 /994 /334

Bank account details _____ / _____ / _____

Bank _____ Branch _____

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which of the five community outcomes for the Waikato district does this project contribute to?
(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Thriving Vibrant

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event/project

<p>What is your project, including date and location? <i>(please provide full details)</i> To purchase, stock and build a new 4x4 vehicle to be used as an emergency 1st response vehicle for the Te Kauwhata Vol Fire Brigade. .</p>
<p>How many volunteers are involved? Who is involved in your project? The brigade has approx 30 volunteer members involved with over 185 calls to date this year. There are a number of local business and individuals who are partnering with the brigade in this project</p>
<p>How will the wider community benefit from this project? This vehicle will enable the brigade to more efficiently respond to emergency 1st aid callouts and enable access to difficult terrain jobs as well as assist with getting personnel to MVA's and training. It will attend a large portion of the call outs currently being experienced by the brigade and allow a better utilisation of our manpower and resources.</p>

Section 4 – Funding requirements

Note : Please provide full details of how much your project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the project.

<i>All fields must be completed in the following sections</i>	GST Inclusive Costs
Total cost of the project/event	\$70,000

Existing funds available for the project Total A	\$10,000
--	----------

Funding being sought from Waikato District Council Project Breakdown <i>(itemised costs of funding being sought)</i> <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	
Pruchase of a 4x4 double cab ute	\$
(total cost of ute is \$40,000)	\$25,000
	\$
	\$
	\$
	\$
Total B	\$25,000

Funding been sought from other funders?	
a) Ward Quarries and Demolition	\$15,000
b) Lumbercorp	\$5,000
c) Local businessd organisations	\$15,000
d)	\$
Total C	\$35,000

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$70,000
<i>Note : This total should equal the Total Cost of the Project</i>	

Describe any donated material / resources provided for the project:

The Te Kauwhata Vol Fire Brigade is providing a new defibrillator and 1st aid equipment along with some existing equipment necessary to stock this new vehicle.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Name of fund and project description	Amount received	Date

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature:  Date: 1/12/2020

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

Signature:  Date: 1/12/2020

Position in organisation (tick which applies)

Chairman

Secretary

Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	<input checked="" type="checkbox"/>
Discussed your application with the Waikato District Council community development co-ordinator	<input checked="" type="checkbox"/>
Nominated the fund you are applying for	<input checked="" type="checkbox"/>
Completed Section 1 – Your details	<input checked="" type="checkbox"/>
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	<input checked="" type="checkbox"/>
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	<input checked="" type="checkbox"/>
Enclosed a copy of any documentation verifying your organisations legal status	<input checked="" type="checkbox"/>
Included copies of written quotes	<input checked="" type="checkbox"/>
Completed Section 2 - community outcomes	<input checked="" type="checkbox"/>
Completed Section 3 – details of your event/project	<input checked="" type="checkbox"/>
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	<input checked="" type="checkbox"/>
Completed Section 5 where funding has been received in the previous 2 years	<input type="checkbox"/>
Obtained two signatures on your application	<input checked="" type="checkbox"/>

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

The proposed 1st response vehicle for Te Kauwhata.

Our working committee and brigade as a whole have endorsed this project and due to this conversations have started from within the brigade. Personal pledges were made and it should be noted that our locals have approached us rather than the other way around. They want to support this project as it is felt that it will be of value and benefit to our community and surrounding areas.

If we need more funding for equipment etc, we have the opportunity to approach the bigger, non-local, funding organisations that have shown interest but who we haven't needed to contact at this point in time.

Having talked with Gary Hands from FENZ fleet, he is happy and able to help with advice on decals, lighting, the LMR costs, the paths we need to follow etc. We are more than happy to be lead by him and Neil Albert.

An estimated pc sum of \$15,000 is put aside for this part of the project. (See below for additional funding avenues).

A break down of pledges for the Te Kauwhata Fire Brigade (To be owned by the Te Kauwhata Emergency Services Trust) 1st response vehicle is as follows:

Te Kauwhata Vol Fire Brigade	\$10,000
WDC Well Being Trust	\$25,000
Ward Quarries and Demolition	\$15,000
Lumbercorp	\$5,0000
12 local business organisations all pledging amounts of around \$1,000	<u>\$15,000</u>
Total pledges to date	<u>\$70,000</u>
Estimated cost of Ute =	\$38,000
Estimated cost of Utemaster canopy =	\$15,000
Winch	\$2,000
PC sum for lighting, decal and signage and LMR.	<u>\$15,000</u>
Approx total is GST inclusive	<u>\$70,000</u>

WEL Energy and another local funding group, who wish to remain anonymous, along with our local Lions are in the loop for providing any extra funding that may be required to cover shortfalls and the cost of such equipment as another 1st aid bag and defibrillator.

The First Response Vehicle will be available to the Te Kauwhata Fire Brigade as a back up vehicle. In some instances, it would be the only vehicle dispatched if it was a medical call out. This would allow our appliance to be at the Station in case of a call that needed the equipment on an appliance. It would also be used to get extra personal to an incident ground when needed. This would be if it was a large incident or more specialist personal/senior team members were required. It would be used for transporting extra equipment when required eg foam fire retardant and extra hoses. The vehicle would also be used for training. Transporting staff to training grounds, specialist courses etc.

This year has seen a large increase in fire calls and with the population expanding so quickly, we are anticipating the fire calls to only increase. The vehicle will assist the Te Kauwhata Fire Brigade to perform its duties as quickly and efficiently as possible.

73 Kopu Road | PO Box 81 | Thames, New Zealand
FP(NZ): 0800 683 352 | T: +64 7 867 9156 | F: +64 7 868 7183
E: sales@utemaster.co.nz | W: www.utemaster.co.nz

TO:
Gordon Tonks
Te Kauwhata Fire Brigade

Quote Number: Q4082

Sales Rep: Josh Robbins

Date: 28/7/2020

Expires: 26/8/2020

Memo:

Thank you for the opportunity to quote on supplying a solution to your requirements:

High Quality Ute Set-Up as detailed below:



SBD3F-1800-S x1: Utemaster Service Body: Standard unit, to suit Double Cab. Aluminium powdercoated white. Galv Steel integrated floor construction for load bearing strength. 1800mm wide x 1800mm long x 1000mm high. Manufactured using our proven design for quality, strength, superior weatherproofing (able to sustain water from a hose at all angles). Slam lock doors with pull handle latches, gas struts.



30816 x2: Double Action Roadside Safety Door - Can be fixed at normal height for protection from the elements or fully extended for convenient forklift loading and roadside safety.



26776 x1: - Full Length centre divider placed down the middle of the service body - 1800mm full length shelves (1 fitted each side 300mm down from the top of the service body) - Adjustable supports at front and rear on each side

FLOOR-RUBBER-1800 x1: 3.2mm natural insertion rubber to cover the floor of Double Cab Service Body

50805 RRHDLPRACK x1: Utemaster HD Low Profile Roof Rack x2 fitted to Service Body including 4x ladder pegs



RL12V-W/1 x3: LED Strip light 12v, Cool White 1000mm. Installed to the underside of the side and rear door to illuminate inside the body, and 1-2m around the body. In-cab switching.



6



SB-DWL x1: Door open warning light, mounted to the dashboard, with sensors fitted to service body doors.



Why Utemaster? Completely backed by our 6^{way} Utemaster Promise for sound investment.



THREE YEAR WARRANTY



QUALITY GUARANTEE



PROVEN DESIGN



WEATHERPROOF PRODUCT



PRODUCTIVE INVESTMENT



OPERATOR FRIENDLY

Investment Details:

Qty	Item	Description	Amount
1	SBD3F-1800-S	Utemaster Service Body: Standard unit, to suit Double Cab. Aluminium powdercoated white. Galv Steel integrated floor construction for load bearing strength. 1800mm wide x 1800mm long x 1000mm high. Manufactured using our proven design for quality, strength, superior weatherproofing (able to sustain water from a hose at all angles). Slam lock doors with pull handle latches, gas struts.	8356.50
1	SBPAINT-1800	Paint Service body and Components to match vehicle colour code. Only the exterior is colour-matched - the interior remains powdercoated white. IMPORTANT: We use a professional car painting service to match the body to the vehicle paint code. However, the Service Body is made from flat panels which means the colour will look slightly different to the ute which is made from curved panels due to light reflecting in different ways at different angles based on the shape of the surface.	1530.00
2	30816	Double Action Roadside Safety Door - Can be fixed at normal height for protection from the elements or fully extended for convenient forklift loading and roadside safety.	762.00
1	26776	- Full Length centre divider placed down the middle of the service body - 1800mm full length shelves (1 fitted each side 300mm down from the top of the service body) - Adjustable supports at front and rear on each side	1274.00
1	FLOOR-RUBBER-1800	3.2mm natural insertion rubber to cover the floor of Double Cab Service Body	298.00
1	50805 RRHDLPRACK	Utemaster HD Low Profile Roof Rack x2 fitted to Service Body including 4x ladder pegs	410.00
3	RL12V-W/1	LED Strip light 12v, Cool White 1000mm. Installed to the underside of the side and rear door to illuminate inside the body, and 1-2m around the body. In-cab switching.	531.00
1	SB-DWL	Door open warning light, mounted to the dashboard, with sensors fitted to service body doors.	287.00
Subtotal			13448.50
Shipping & Handling			0.00
GST			2017.28
Total			15465.78

Our Vision: 'To provide a range of products that are the preferred storage solution for the light commercial vehicle industry'.

Quotation

Monday, 30 November 2020 3:29:05 PM

Ward Equipment Limited
 13-17 Miami Parade
 Onehunga Auckland 1061

Client: 530468
 Proposal No: 79652
 SalesRep: PS
 Ref: 20026286

Mr Ward
 Thank you for the opportunity to quote on your new Nissan.

Details	Gst Inc Price
Vehicles	
Navara 2.3 RX 4WD D/C Auto	\$ 54490.00
Additional Items	
On Road Cost	\$ 1490.00
Adjustment	
Allowance Given	\$(17650.00)
	\$38,330.00

* Please note, we are subject to the policy of our manufacturer, which is one of continuous improvement. Therefore the right to change any specification, equipment or costs any time is reserved.

* The above quotation is valid for the current month only.

* All prices include GST.

* New Vehicle Warranty - 5 years or 150,000kms.

* Price is the advertised dealers MRP (Maximum Retail Price) or less.

* This dealership is required to comply with the Anti-Money Laundering and Countering Financing of Terrorism Act 2009. Under this legislation if you decide to pay either in cash or cheque for a motor vehicle, you may be required to provide the dealership with identity information before the dealership can complete the Vehicle Offer and Sale Agreement.

Should I fail to complete the purchase I agree that the deposit on signing will be forfeited.

I understand that this offer is not accepted until signed by an authorized officer of the dealer.

Would you like our finance and lease department to quote options for this vehicle -

Do you require an insurance quote for this vehicle -

Salesperson Acceptance - _____

Customer Acceptance - _____

Te Kauwhata Emergency Services Trust Board

Annual Report

For the Year Ended 31 March 2020

Te Kauwhata Emergency Services Trust Board

Contents of Financial Statements

For the Year Ended 31 March 2020

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Te Kauwhata Emergency Services Trust Board

Directory

As at 31 March 2020

Nature of Business	To support the local emergency services by providing extra essential equipment not provided by their national bodies.
Postal Address	PO Box 112 Te Kauwhata 3741
Bankers	BNZ
IRD Number	095-994-334
Charities Registration number	CC10153
NZBN number	9429043139491
Governing Body	Trust Board
Members:	
<i>Chairperson</i>	Mark Levin
<i>Deputy Chairperson</i>	Kevin Hickey
<i>Treasurer & Secretary</i>	Nicola Patterson
	Susanne Moorfield
	Warren Moorfield
	Brian White
	Glen Whitaker
	Wendy Phillips
	Alfred Rico

Te Kauwhata Emergency Services Trust Board

Statement of Financial Performance

For the Year Ended 31 March 2020

	Note	2020 \$	2019 \$	2018 \$
Income				
Fundraising				
Golf Open		\$ 5,200.70	\$ 2,989.13	\$ 4,972.82
Interest Received				
BNZ 00 Account & Term Deposit		\$ 1,589.07	\$ 1,843.85	\$ 7,123.44
Rent				
Embellished - Baird Ave Shop		\$ 11,130.43	\$ 652.17	-
Residential House - Baird Ave		\$ 16,800.00	-	-
Grants	2			
Trust Community Foundation		\$ 5,000.00	-	-
Donations	3			
Funeral		\$ 1,162.00	-	\$ 3,000.00
General		\$ 40,390.00	\$ 1,027.40	\$ 2,377.50
Total Income		\$ 81,272.20	\$ 6,512.55	\$ 17,473.76
Expenses				
Accounting Fees		\$ 452.00	\$ 1,139.38	\$ 310.75
Anzac Wreath		\$ 95.65	\$ 86.96	\$ 86.96
Charities Commission Fee		-	\$ 44.45	\$ 44.45
Donation		\$ 300.00	-	-
Flowers - Hazel		\$ 80.00	-	-
Funeral Expenses		-	-	\$ 223.20
Insurance		\$ 2,355.42	\$ 2,482.94	-
Property Purchase Expenses		-	\$ 3,590.97	\$ 1,556.52
Property Sale Expenses		-	\$ 1,380.83	\$ 1,528.70
Rates		\$ 4,456.54	\$ 1,789.16	\$ 509.83
Repairs & Maintenance - House		\$ 4,084.01	\$ 413.24	-
Repairs & Maintenance - Shop		\$ 2,314.51	\$ 1,216.17	-
T-Shirts		-	-	\$ 143.00
Total Expenses		\$ 14,138.12	\$ 12,144.10	\$ 4,403.41
Other Income				
Net Surplus (Deficit) from Tanker Activities		\$ 2,358.95	-\$ 11,000.00	-\$ 60.00
Net Surplus (Deficit) Before Depreciation		\$ 69,493.03	-\$ 16,631.55	\$ 13,010.35
Less Depreciation Expense	4	\$ 25,237.67	\$ 30,321.00	\$ 1,028.00
Total Net Surplus (Deficit)		\$ 44,255.36	-\$ 46,952.55	\$ 11,982.35

These financial statements are to be read in conjunction with the accompanying Notes to the financial statements.

Te Kauwhata Emergency Services Trust Board

Statement of Financial Performance - Tanker Activities

For the Year Ended 31 March 2020

Tanker Activities	Note	2020 \$	2019 \$	2018 \$
<u>Volvo Tanker</u>	5			
Volvo Tanker - Income				
Water Sales		\$ 12,594.79	-	-
Total Income		\$ 12,594.79	-	-
Volvo Tanker - Expenses				
Operating Expenses				
Fuel		\$ 1,859.54	-	-
Insurance		\$ 2,466.72	-	-
Phone		\$ 111.32	-	-
Road Users		\$ 1,087.44	-	-
VTNZ Rego & COF		\$ 535.80	-	-
Repairs & Maintenance				
Breather Caps		\$ 70.00	-	-
Total Expenses		\$ 6,130.82	-	-
Net Surplus from Volvo Tanker		\$ 6,463.96	-	-
<u>Hino Tanker</u>	5			
Hino Tanker - Expenses				
Repairs & Maintenance				
Coolant Loss		\$ 4,105.01	-	-
Tanker Engine		-	\$ 11,000.00	-
Tanker Sponsor Decal		-	-	\$ 60.00
Total Expenses		\$ 4,105.01	\$ 11,000.00	\$ 60.00
Net Deficit from Hino Tanker		-\$ 4,105.01	-\$ 11,000.00	-\$ 60.00
Net Surplus/(Deficit) from Tanker Activities		\$ 2,358.95	-\$ 11,000.00	-\$ 60.00

These financial statements are to be read in conjunction with the accompanying Notes to the financial statements.

Te Kauwhata Emergency Services Trust Board

Statement of Financial Position

As at 31 March 2020	Note	2020 \$	2019 \$	2018 \$
Current Assets				
BNZ Cheque Account		\$ 91,481.62	\$ 84,014.70	\$ 4,811.11
BNZ Tanker Account		\$ 11,902.00	-	-
BNZ Term Deposit		\$ 33,062.08	\$ 31,562.12	\$ 390,332.23
Accounts Recievable	6	\$ 2,582.00	-	-
GST Refund Due		\$ 990.51	\$ 1,948.91	\$ 176.94
Total Current Assets		<u>\$ 140,018.21</u>	<u>\$ 117,525.73</u>	<u>\$ 395,320.28</u>
Fixed Assets				
Land & Buildings		\$ 631,609.90	\$ 622,164.00	\$ 82,500.00
Plant & Equipment		\$ 2,629.40	\$ 3,287.00	\$ 4,110.00
Vehicles		\$ 131,432.22	\$ 118,000.00	\$ 147,500.00
Total Fixed Assets		<u>\$ 765,671.52</u>	<u>\$ 743,451.00</u>	<u>\$ 234,110.00</u>
Total Assets		<u>\$ 905,689.73</u>	<u>\$ 860,976.73</u>	<u>\$ 629,430.28</u>
Current Liabilities				
Accounts Payable	7	\$ 457.64	-	-
Total Current Liabilities		<u>\$ 457.64</u>	<u>-</u>	<u>-</u>
Non - Current Liabilities				
Bond - Shop		\$ 1,000.00	\$ 1,000.00	-
Total Non - Current Liabilities		<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>	<u>-</u>
Total Liabilities		<u>\$ 1,457.64</u>	<u>\$ 1,000.00</u>	<u>-</u>
Net Assets		<u>\$ 904,232.09</u>	<u>\$ 859,976.73</u>	<u>\$ 629,430.28</u>
Trust Capital				
Opening Balance		\$ 859,976.73	\$ 629,430.28	\$ 617,447.93
Add: Gain on Sale		-	\$ 277,500.00	-
Net Surplus (Deficit)		\$ 44,255.36	-\$ 46,953.55	\$ 11,982.35
Trust Capital at Year End		<u>\$ 904,232.09</u>	<u>\$ 859,976.73</u>	<u>\$ 629,430.28</u>

I certify that these financial statements have been reviewed and approved by
the trust board members on _____ Signed: _____

These financial statements are to be read in conjunction with the accompanying Notes to the financial statements.

Te Kauwhata Emergency Services Trust Board

Notes to and forming part of the Financial Statements

For the Year Ended 31 March 2020

1 Statement of Accounting Policies

Reporting Entity

These financial statements have not been prepared for external use. They are specifically for the AGM and review purposes only and should not be relied on for any other purpose.

Goods and Services Taxation (GST)

All items (if applicable) have been recognised in the financial statements exclusive of GST. Te Kauwhata Emergency Services is GST registered on a bi-monthly payments basis. There has been a split of 40/60 used for expenses relating to the commercial/residential property.

2 Grants

\$5,000.00 grant from the Trusts Community Foundation for fit out of VOLVO Tanker.

3 Donations Received

	2020	
K Hickey	\$ 140.00	
Orini Downs	\$ 250.00	
Funeral - John Green	\$ 1,162.00	
Envirowaste	\$ 20,000.00	Volvo
Fire Brigade	\$ 20,000.00	Hino

4 Depreciation

The Hino Tanker's depreciation begun on 1/4/2018 though owned for years prior to that.

5 Tankers

The Hino is used by the TK Fire Brigade. It is understood that they will now cover operating costs for this Tanker. The Volvo's income/expenses are recognised in TKES. All operations are conducted by the TK Fire Brigade and in return they shall receive a grant once all associated costs are considered.

6 Accounts Receivable

	2020	2019	2018
Water Sales	\$ 2,582.00	-	-
Total Receivables	<u>\$ 2,582.00</u>	<u>-</u>	<u>-</u>

7 Accounts Payable

	2020	2019	2018
Fuel - Carleys	\$ 457.64	-	-
Total Payables	<u>\$ 457.64</u>	<u>-</u>	<u>-</u>

8 Contingent Liabilities

The TKES Trust Board has no contingent liabilities at 31 March 2020

9 Capital Commitments

The TKES Trust Board has no Capital Commitments at 31 March 2020

10 Reporting Period

No review of prior period information has been done in the preparation of these accounts.

These financial statements are to be read in conjunction with the accompanying Notes to the financial statements.

Te Kauwhata Emergency Services Trust Board

Statement of Assets and Depreciation

For the Year Ended 31 March 2020

	RATE & TYPE	COST	OPEN WDV	ADDITION COST	DATE of ADDITION	SALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	COST	DEPN	ACCUM DEPN	CLOSING WDV
Land & Buildings												
Baird Ave	0%	575,000.00	575,000.00	-	2019	-	-	-	-	-	-	575,000.00
Additions to 31/3/2019	0%	47,164.00	47,164.00	-	2019	-	-	-	-	-	-	47,164.00
House Add. to 31/3/2020	0%	-	-	7,798.08	2020	-	-	-	-	-	-	7,798.08
Haier Heat Pump - Shop	0%	-	-	1,647.82	2020	-	-	-	-	-	-	1,647.82
		622,164.00	622,164.00	9,445.90	-	-	-	-	-	-	-	631,609.90

Plant & Equipment

Fire Rescue Equipment	20%	34,250.00	772.00	-	2002	-	-	-	-	154.40	33,632.40	617.60
Fire Rescue Equipment	20%	4,886.00	130.00	-	2003	-	-	-	-	26.00	4,782.00	104.00
Sabre Saw	20%	350.00	14.00	-	2004	-	-	-	-	2.80	338.80	11.20
Radio Telephones	20%	8,730.00	560.00	-	2006	-	-	-	-	112.00	8,282.00	448.00
Resusc. Kit	20%	1,862.00	126.00	-	2007	-	-	-	-	25.20	1,761.20	100.80
Resusci Ann	20%	11,163.00	1,686.00	-	2010	-	-	-	-	337.20	9,814.20	1,348.80
		61,241.00	3,287.00	-	-	-	-	-	-	657.60	58,610.60	2,629.40

Vehicles

HINO - Water Tanker	20%	147,500.00	118,000.00	-	2019	-	-	-	-	23,600.00	53,100.00	94,400.00
HINO - Transmission	16%	-	-	6,136.84	2020	-	-	-	-	900.07	900.07	5,236.77
VOLVO - Water Tanker	16%	-	-	3,000.00	2020	-	-	-	-	80.00	80.00	2,920.00
VOLVO - Tanker Additions	16%	-	-	28,875.45	2020	-	-	-	-	-	-	28,875.45
		147,500.00	118,000.00	38,012.29	-	-	-	-	-	24,580.07	54,080.07	131,432.22

Te Kauwhata Emergency Services Trust Board

Statement of Assets and Depreciation

For the Year Ended 31 March 2019

	RATE & TYPE	COST	OPEN WDV	ADDITION COST	DATE of ADDITION	SALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	COST	DEPN	ACCUM DEPN	CLOSING WDV
Land	0% DV	-	81,500.00	-	-	- 360,000.00	277,500.00	2019	15,000.00	-	-	-
Building	0% DV	1,000.00	1,000.00	-	-	-	-	2019	-	-	-	-
Baird Ave	0% DV	-	-	575,000.00	2019	-	-	-	-	-	-	575,000.00
Additions to 31/3/2019	0% DV	-	-	47,164.00	2019	-	-	-	-	-	-	47,164.00
		1,000.00	82,500.00	622,164.00	-	(360,000.00)	277,500.00	-	15,000.00	-	-	622,164.00

Land & Buildings

Plant & Equipment

Fire Rescue Equipment	20% DV	34,250.00	965.00	-	-	-	-	-	-	193.00	33,478.00	772.00
Fire Rescue Equipment	20% DV	4,886.00	163.00	-	-	-	-	-	-	33.00	4,756.00	130.00
Sabre Saw	20% DV	350.00	17.00	-	-	-	-	-	-	3.00	336.00	14.00
Radio Telephones	20% DV	8,730.00	700.00	-	-	-	-	-	-	140.00	8,170.00	560.00
Resusc. Kit	20% DV	1,862.00	157.00	-	-	-	-	-	-	31.00	1,736.00	126.00
Resusci Ann	20% DV	11,163.00	2,107.00	-	-	-	-	-	-	421.00	9,477.00	1,686.00
		61,241.00	4,109.00	-	-	-	-	-	-	821.00	57,953.00	3,287.00

Vehicle

Water Tanker	20% DV	147,500.00	147,500.00	-	2019	-	-	-	-	29,500.00	29,500.00	118,000.00
		147,500.00	147,500.00	-	-	-	-	-	-	29,500.00	29,500.00	118,000.00



Certificate of Registration

The Te Kauwhata Emergency Services Trust Board

Registration number: CC10153

This is to certify that The Te Kauwhata Emergency Services Trust Board was registered as a charitable entity under the Charities Act 2005 on 11 April 2007.

A handwritten signature in blue ink, appearing to be "S. Williams".

Chair
Charities Commission

A handwritten signature in blue ink, appearing to be "D. Williams".

Chief Executive
Charities Commission

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- *Please read the Guidelines for Funding Applications document to assist you with completing this application form.*
- Please note that incomplete applications WILL NOT be considered. **All parts of the application MUST be completed** and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The **checklist on page 5 MUST be completed.**

Waikato District Community Wellbeing Trust Fund
Project

Section I – Your details

Name of organisation

Whatawhata Community Association (formerly Whatawhata Residents and Ratepayers Association)

What is your organisation's purpose?

To facilitate and provide a unified voice for and to promote and protect the interests of the residents and ratepayers of Whatawhata

Address: (Postal)

1143 Whatawhata Rd, RD5, Hamilton 3204

Address: (Physical if different from above)

Contact name, phone number/s and email address

Glenn McLennan

Charities Commission Number: (If you have one)

CC56305

Are you GST registered? No Yes GST Number __/__/____/____

Bank account details

Note: Project account currently sits with WDC Service Delivery, Community Projects team. As WDC is delivering the project in partnership with the community, a grant (if successful) can either be transferred directly into the project budget, or indirectly to the application (which would then be transferred onto the project budget).

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which of the five community outcomes for the Waikato district does this project contribute to?
(See the guidelines sheet for more information on this section.)

Accessible

Safe

Sustainable

Thriving

Healthy

Waikato District Community Outcomes

Accessible Waikato – A district where the community’s access to transport infrastructure and technology meets its needs.

Sustainable Waikato – A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato – A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato – A district with services and activities that promote a healthy community. **Safe Waikato** – A district where people feel safe and supported within their communities.

Section 3 – Your event/project

What is your project, including date and location? (please provide full details)

The Whatawhata Community Association (formerly the Whatawhata Residents and Ratepayers Association) are partnering with Waikato District Council to build a community hub. The new facility, envisaged to be a modest and simple multi-purpose building, will provide space for a wide range of activities and users, including meetings, indoor sports and recreational activities, mobile public health services, and community functions. The hub will be a thriving centre for local residents and it will have a high-performing governance board in place that is representative of the wider Whatawhata community (the Whatawhata Community Association is supporting the build but the facility will ultimately be governed by an independent hall committee).

The facility will feature a 179 m² hall (with dividers to allow multiple activities within the space), toilet facilities, a small servery and storage room. Based on other comparable facilities in the region, it is expected that the facility will be used by approximately 18 groups, for up to 30 hours per week on average. It is expected that there will be approximately 775 monthly users (9,300 users per year).

If fundraising is completed in early 2021, it is expected that the project will be completed by the end of 2021. Specific details on the location and orientation of the building are included as supplementary material to this application.

How many volunteers are involved? Who is involved in your project?

The Whatawhata Community Association has an active membership base involved in public meetings and events such as the annual gala. Glenn McLennan and Davina Crouch are the key local community representatives that are part of the project steering group structure.

How will the wider community benefit from this project?

The feasibility study conducted at the start of the project identified a gap in suitable community infrastructure for the Whatawhata community. The facility will provide space for a wide range of activities and user groups, including community meetings and events, indoor sports and recreation activities, mobile public health services, as well as a space for private events (such as local birthdays, engagement parties, wakes / tangihanga). While it will be primarily used for public events and activities, a portion of private bookings is critical to ensure the facility operates in a financially sustainable manner. The outcomes of these activities are greater community connectedness and resilience, and many user groups have already stated they will benefit from this facility, including Whatawhata Primary School, Whatawhata playgroup, Whatawhata Tennis Club, Whatawhata Netball, the Māori Women's Institute, marae groups, and public health nurses. It will also be available for local civil defence and emergency management when required.

Section 4 – Funding requirements

Note : Please provide full details of how much your project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the project.

All fields must be completed in the following sections	GST Inclusive Costs
Total cost of the project/event	\$ 1,100,000

Existing funds available for the project	Total A	
		\$ 627,000

Funding being sought from Waikato District Council Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	
Physical works / fit-out contribution	\$ 50,000
	\$
	\$
	\$
	\$
	\$
	\$
Total B	\$ 50,000

Funding been sought from other funders?	82	
5) Lottery Community Facilities		\$ 423,000 _____
b)		\$ _____
c)		\$ _____
d)		\$ _____
Total C		\$423,000 _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D		\$473,000 _____
<i>Note : This total should equal the Total Cost of the Project</i>		

Describe any donated material / resources provided for the project:
A number of local businesses have expressed interest in provided discount materials or labour towards the project, however these offers have not been finalised as the project will only enter the procurement phase when fundraising is completed.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Name of fund and project description	Amount received	Date
Waikato District Council contribution towards project	\$300,000	2019

Please confirm that a ‘Funding Project Accountability’ form has been completed and returned to Waikato District Council for the funds listed above. Note: this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: _____ Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: _____ Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	N/A*
Completed Section 2 - community outcomes	✓
Completed Section 3 – details of your event/project	✓

Whatawhata Community Hub

The Whatawhata Community Association (formerly the Whatawhata Residents and Ratepayers Association) are partnering with Waikato District Council to build a community hub. The new facility, envisaged to be a modest and simple multi-purpose building, will provide space for a wide range of activities and users, including meetings, indoor sports and recreational activities, mobile public health services, and community functions. The hub will be a thriving centre for local residents and it will have a high-performing governance board in place that is representative of the wider Whatawhata community (the Whatawhata Community Association is supporting the build but the facility will ultimately be governed by an independent hall committee).

The facility will feature a 179 m² hall (with dividers to allow multiple activities within the space), toilet facilities, a small servery and storage room. Based on other comparable facilities in the region, it is expected that the facility will be used by approximately 18 groups, for up to 30 hours per week on average. It is expected that there will be approximately 775 monthly users (9,300 users per year).

The project's core objective is to enable community connectedness and resilience. Whatawhata has a population of approximately 2500 that is not currently served with a shared community space. Nearby facilities were investigated beforehand in an independent feasibility study and were not deemed to be suitable for the community's needs. As part of the feasibility work, many community groups indicated their needs for a multi-purpose community space, including Whatawhata Primary School, Whatawhata playgroup, Whatawhata Tennis Club, Whatawhata Netball, Māori Women's Institute, marae groups, public health nurses, and local civil defence and emergency management.

By understanding the needs of the community, we were able to develop a plan for a multi-purpose facility that can meet these needs as well as being a catalyst for new groups to provide social, civil, recreational and cultural activities that are currently unavailable in Whatawhata. The feasibility study music, cubs, scouts, girl guides, indoor bowls, dance classes, martial arts, youth groups and aged citizen groups as potential new activities that could utilise the space.

Events and private functions are also likely users of the facility. These types of functions are critical for ongoing financial sustainability. Likely private functions include funerals, tangihanga and wakes, birthdays and family gatherings, engagement parties.

Waikato District Council is delivering the project for the Whatawhata community, with continued input and oversight throughout from representatives of the Whatawhata Community Association on the project partnership steering group.

The Whatawhata Community Association is seeking **\$50,000** towards the project. We have been successful in raising funds locally through fundraising events, as well as attracting funding support from WEL Energy Trust and Trust Waikato. We are also seeking significant project funds from the Lottery Community Facilities Fund in early 2021.

A contribution from the Waikato District Community Wellbeing Trust will greatly assist as we still need to raise funds towards the internal fit-out of the building. The Lotteries funding will enable the physical works to commence, but a contribution from the Wellbeing Trust would ensure that all necessary internal fit-out work can take place, ensuring that the facility is available for a wide variety of bookings and activities from day one.

Thank you for your consideration – please do not hesitate to contact us if you have further questions about the project.



29/8/2019

Waikato District Council
15 Galileo Street
Ngaruawahia 3720

*He honore he kororia ki te Atua
He maungarongo ki te whenua
He whakaaro pai ki nga tangata katoa.*

*Honour and glory to God
Acknowledge the land and the
Well-being of all peoples.*

Tena koutou katoa

GRANT APPLICATION OUTCOME

We are delighted to advise that your organisation will receive a Trust Waikato grant of \$210,000 for: Whatawhata Community Hub development

Description	Trust Waikato Grant	Outcome
Building construction (current estimate)	\$210,000	Approved WPP
Project management, resource consent and professional fees		

Congratulations on helping to make our Waikato communities resilient and vibrant.

This grant has been approved on a 'when project proceeds' (WPP) basis. The grant will be paid to you once the Trust is satisfied that the project will proceed as outlined in your application.

This grant commitment is available for two years from the date of this letter. When you are ready to proceed with your project, please complete the When Project Proceeds Payment Request found in Reports Due under the Reports section of your Grantee Portal.

If the final project costs differ from your original application or the project changes, or you believe it may not be completed within two years, please contact one of our Grants Advisors on 07 838 2660 or 0800 436 628 as soon as possible.

Yours faithfully

A handwritten signature in blue ink, consisting of several overlapping loops and a vertical stroke on the right side.

Dennis Turton
Chief Executive



4 September 2019

Nick Johnston
 Waikato District Council
 15 Galileo St
 Ngaruawahia Ngaruawahia 3720
 New Zealand

Dear Nick

COMMUNITY SUPPORT GRANTS ROUND – JUNE 2019 (Application Number: CS876)

Thank you for your application to the Community Support grants round that closed 28 June 2019. We have completed the consideration of your application and I am pleased to inform you that your organisation has been successful with its application for a grant. The details are below:

Grant purpose/comments	Contribution towards Whatawhata Community Hub.
Grant amount	\$80,000.00

We expect the grant to be paid into your organisation's nominated bank account by the middle of the month.

This grant is subject to the attached conditions. The attachment includes information regarding the use of the grant, accountability, GST and publicity. If you anticipate that you may be unable to meet the conditions, please contact the Trust to discuss options.

All the best for the remainder of 2019, and we look forward to hearing about the impact the funding has on your organisation.

Yours sincerely

David Cowley
 GRANTS MANAGER



GRANT CONDITIONS

1. Purpose

- 1.1 The grant can only be used for the approved purpose(s), as specified in the grant advice letter.
- 1.2 **Unless specified otherwise in the acquittal information you will receive separately from SmartyGrants**, the grant is to be used and accounted for within 12 months of receipt.
- 1.3 The Trust reserves the right to audit/investigate whether the grant has been used appropriately and in accordance with the approved purpose.
- 1.4 The Trust retains the right, at its discretion, to recover grant monies if the applicant has not met the conditions of the grant.
- 1.5 Grant monies are 'tagged' to the application as approved by the Trust, and if your circumstances or the project changes, or your project does not proceed, the money may have to be repaid to the Trust.

2. Accountability

- 2.1 An accountability or acquittal statement must be completed online through the SmartyGrants system for the funds that you receive once they have been expended.
- 2.2 Information regarding the accountability or acquittal will be sent to you shortly, and this will include the due date.
- 2.3 Organisations are not able to receive another grant if an accountability statement is overdue for a previous grant.
- 2.4 Failure to provide an accountability statement by the due date may result in a stand-down period of three years being enforced, during which time your organisation will not be permitted to apply for funds again.

3. GST

- 3.1 The WEL Energy Trust is not registered for GST. Trust grants are an exempt supply and are not subject to GST.
- 3.2 **NON REGISTERED GST RECIPIENT** - The recipient of a Trust grant who is not registered for GST is unaffected.
- 3.3 **GST REGISTERED RECIPIENT** - As no taxable supply of goods and services occurs between the Trust and the recipient, no output tax is applicable in respect of the amount received. The Trust grant is a 'zero rated supply' in your GST return. If you include as normal income you will incorrectly pay 15% of the grant as GST.

4. Publicity

- 4.1 The Trust respectfully requests that where possible (and appropriate) you will acknowledge the WEL Energy Trust grant in your organisation's annual report and in any advertising or promotion that relates to the grant.
- 4.2 Wherever the Trust's logo is used you will agree to adhere to the Trust's branding guidelines. Please visit our website to download these (www.welenergytrust.co.nz/logos).
- 4.3 The Trust reserves the right to refer to this funding grant in its own publicity.
- 4.4 Finally, the Trust wishes from time to time to feature stories on its website about organisations who have received funding. Once your project is complete, we would appreciate a short paragraph and photo(s) telling your story about how the grant made a difference to your organisation. This can be emailed to info@welenergytrust.co.nz.



**OUR PLACE
COMMUNITY CENTRE
WHATAWAHATA**

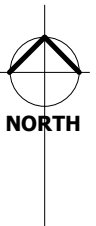
18-0997





90

WAIPA RIVER



URUPA

SITE OF PROPOSED WORKS

HOROTIU ROAD

WHATAWHATA ROAD (SH 23)

Location Plan
1: 500

project status **CONCEPT - REV 02**

the copyright of this drawing remains with BCD Group

**OUR PLACE
COMMUNITY CENTRE
WHATAWAHATA**

LOCATION PLAN
18-0997 SK 001





Site Information & Requirements

Street Address: tbc
 DP & Lot Number: Part Section 20 TN OF Whatawhata, SA228/85
 Local Council: Waikato District Council
 Zone: Living Zone (Waikato River Catchment)
 Site Area: 2023m²
 Permeable Area required: tbc
 EQ zone: 1 Windzone: H Corrosion zone: C
Planning Requirements:
 Max ht 7.5m
 HRB: 2.5m +37°
 Coverage: 40% max
 Setbacks: Nil front, 1.5m (others)
 Carparks >3m from boundary and screened
 30 vehicles max/day 4x HGV
 50dBA(L10) 7am-7pm Mon-Sat
 45dBA(L10) 7am-10pm Mon-Sat
 40dBA(L10), 65dBA(Lmax) all other times and public holidays
 70% permeability max
2500m² min effluent disposal area
Parking Requirements:
 1 per 35m² = 7 required, 7 shown +1 HGV
Notes
 • Site boundaries/levels nominal and subject to survey.
 • Easements not shown
 • Dimensions approximate and subject to confirmation
 • Structure and grid setout indicative only and subject to calculation
 • Stormwater detention/soakage/treatment/discharge not yet checked
 • Resource Consent not expected/expected
 Canopies - check if required
 Boundary clearance 75mm
 Setbacks
 Parking
 Manoeuvring
 Loading
 ACC



Toilet Calculation
 Building Use = Assembly Service
 105m²

NZBC G1 Table 1
 Assembly Service - Assembly Halls

Table 4 - Occupance rate
 Areas without seating or aisles 1.0
 105 x 1.0 = 105 persons

Table 3
 Toilet requirements
 M=0.8, F=0.6. M=84, F=63
 Male 2 pans, 2 urinals, 2 whbs
 Female 3 pans, 2 whbs
 Accessible 1

Provided toilet capacity (200):

Male	n	xFactor	Capacity
2 pans	250	0.8	313
2 urinals	220	0.8	275
2 whbs	230	0.8	288

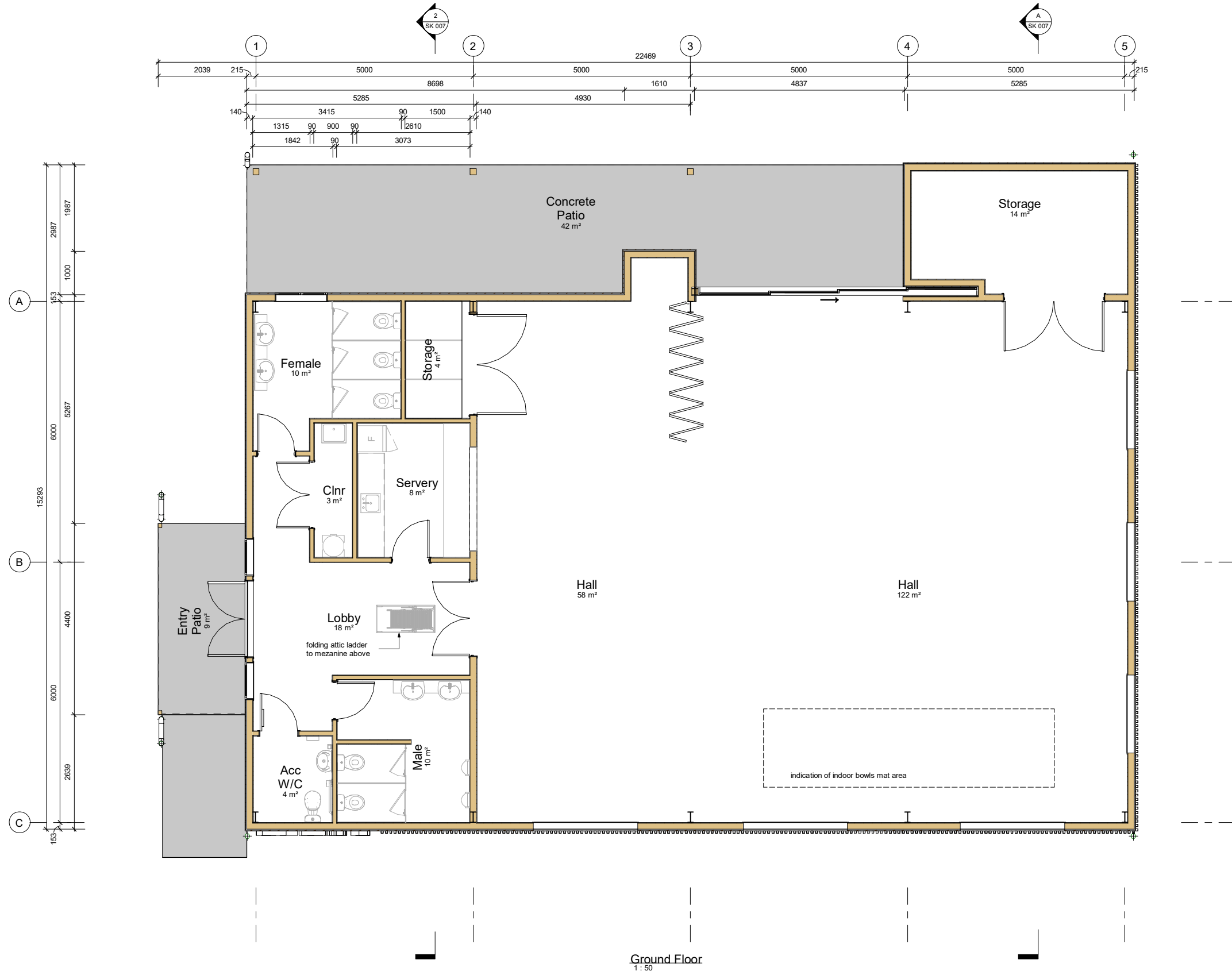
Female	n	xFactor	Capacity
3 pans	120	0.6	200
2 whbs	200	0.6	333

Accessible 1 300

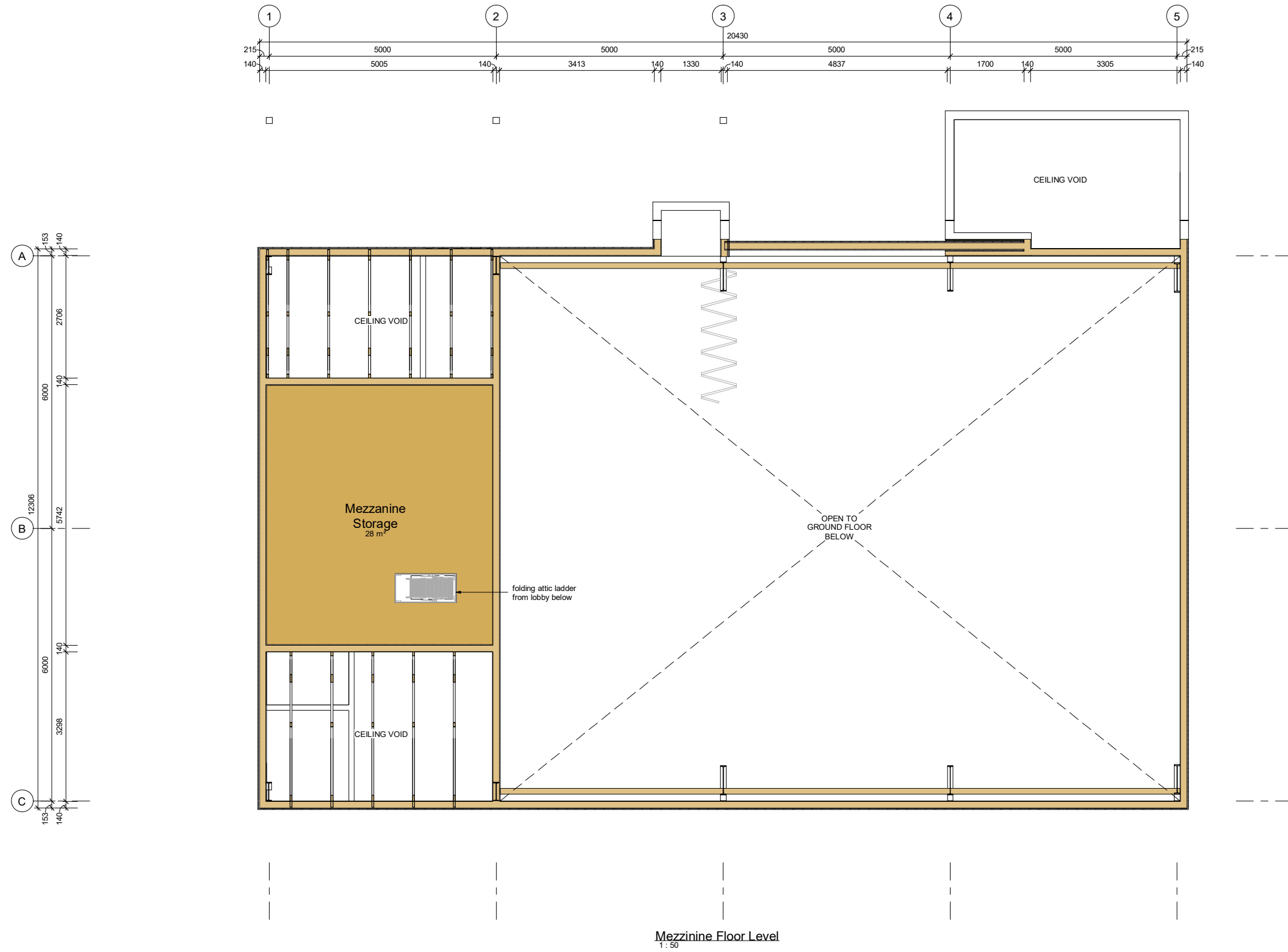
Lowest number above is 200

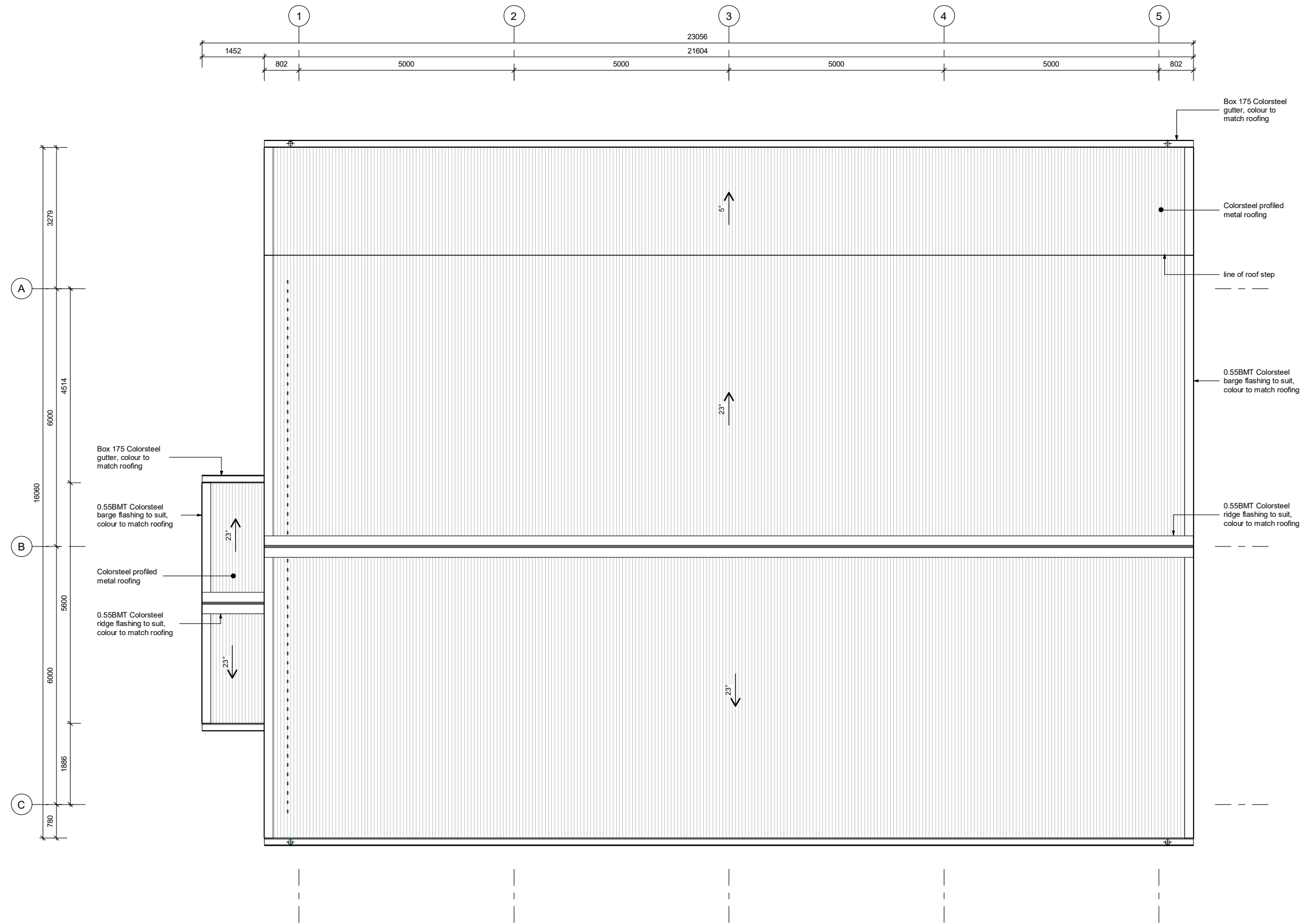
Site Plan
 1:200

Room Areas	
Name	Area
Hall	58 m ²
Storage	4 m ²
Female	10 m ²
Servery	8 m ²
Clnr	3 m ²
Male	10 m ²
Acc W/C	4 m ²
Lobby	18 m ²
Hall	Not Placed
Mezzanine Storage	28 m ²
Hall	122 m ²
Storage	14 m ²
Entry Patio	9 m ²
Concrete Patio	42 m ²
	329 m ²

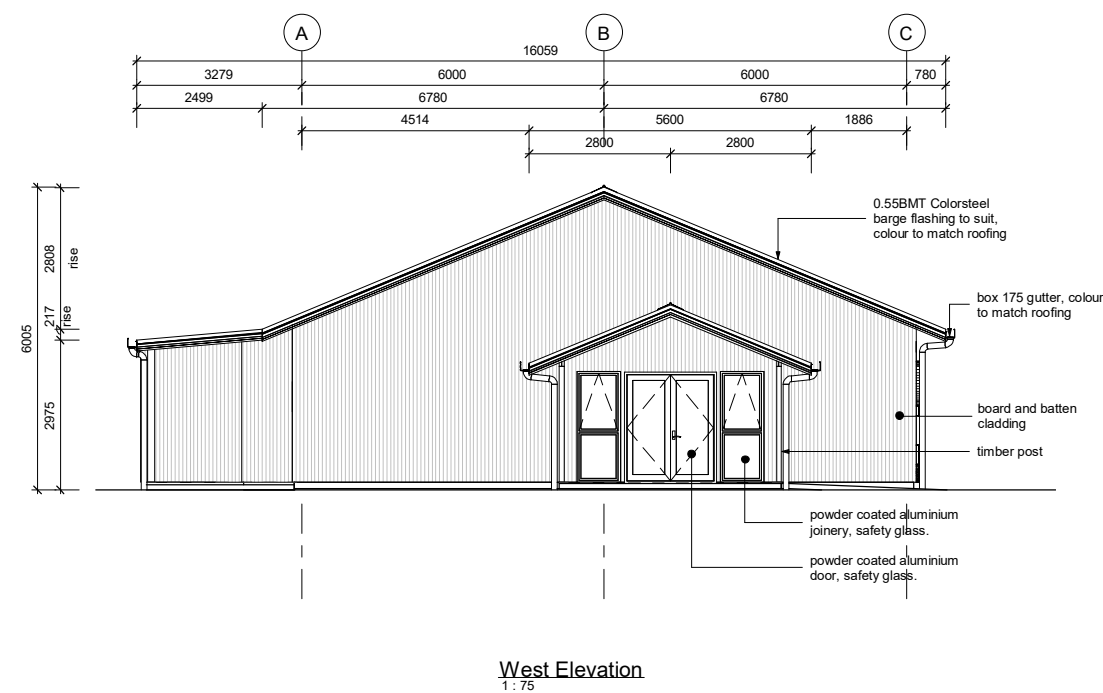
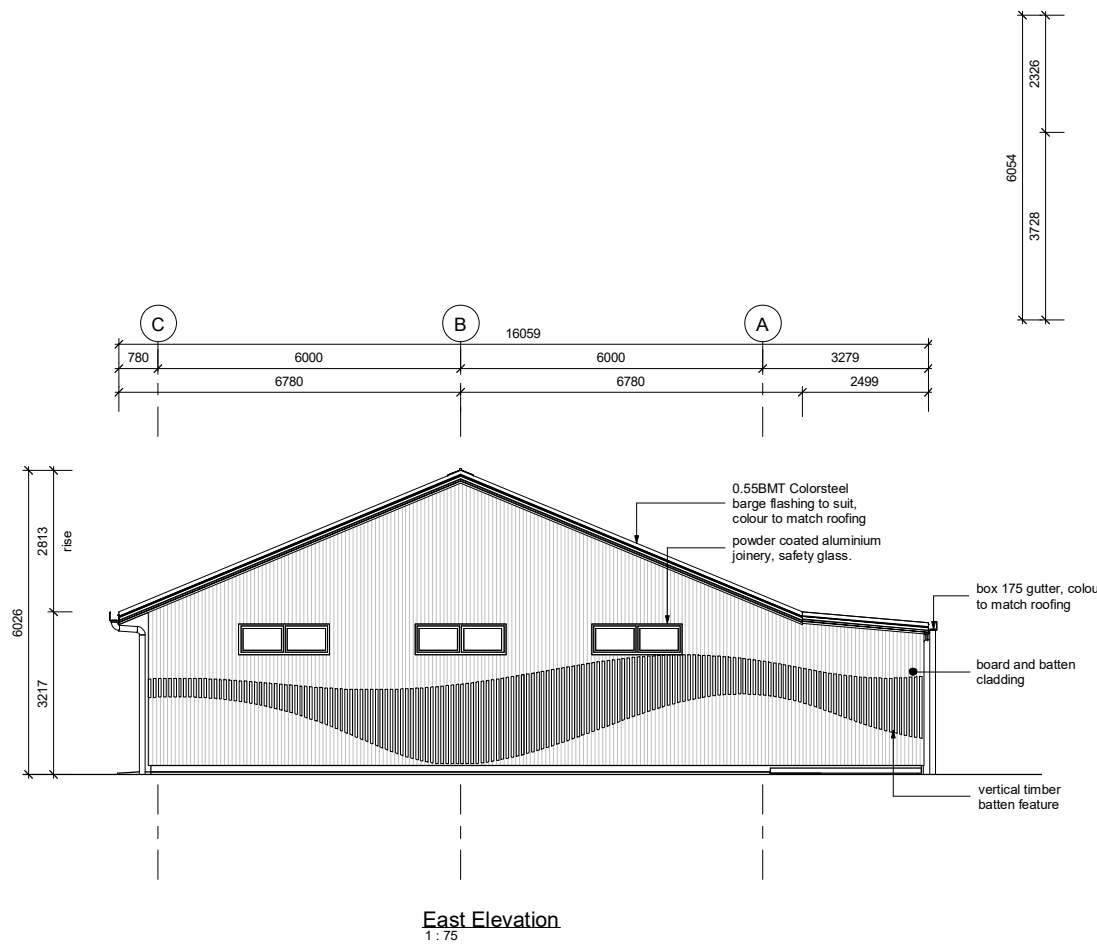
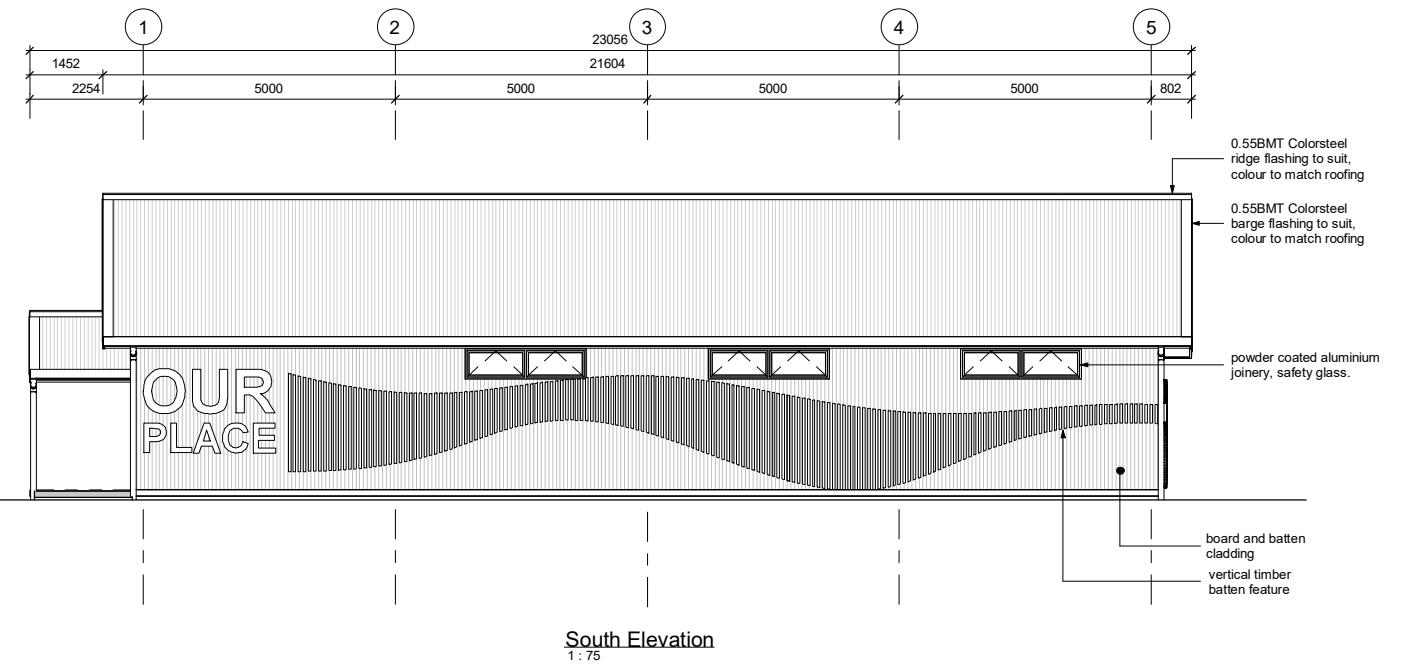
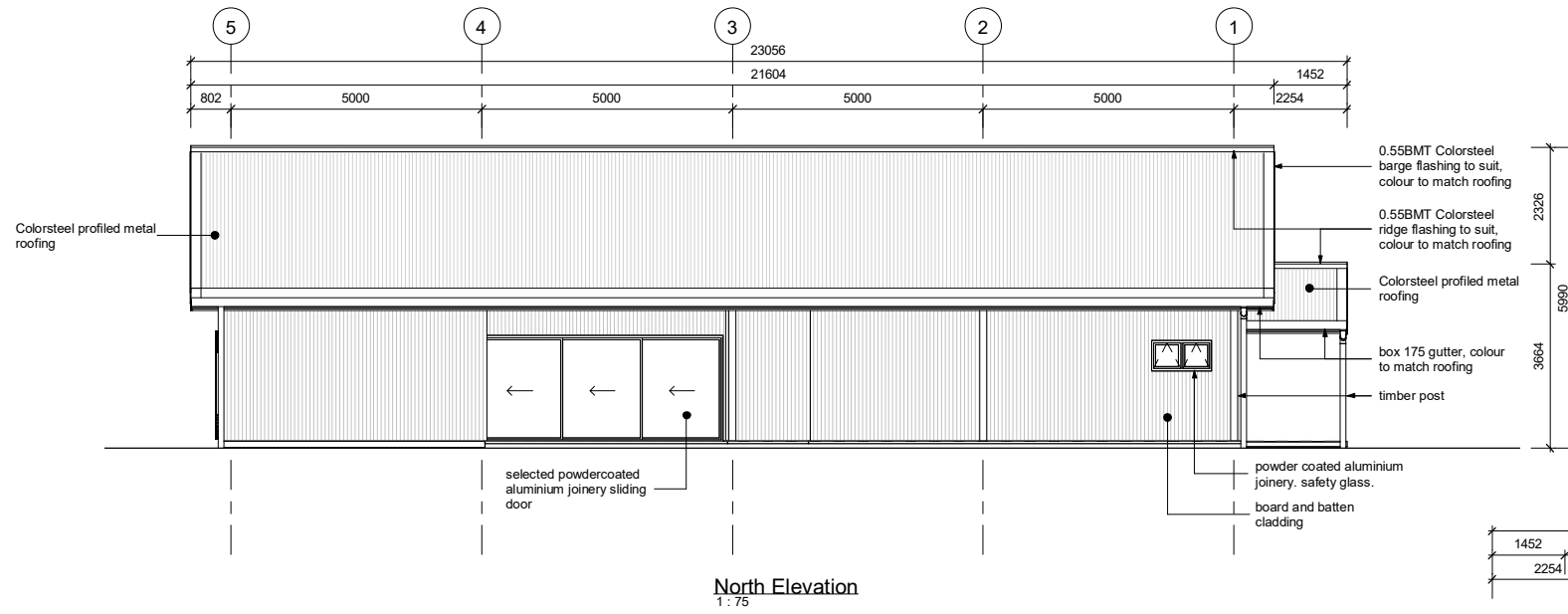


Ground Floor
1:50



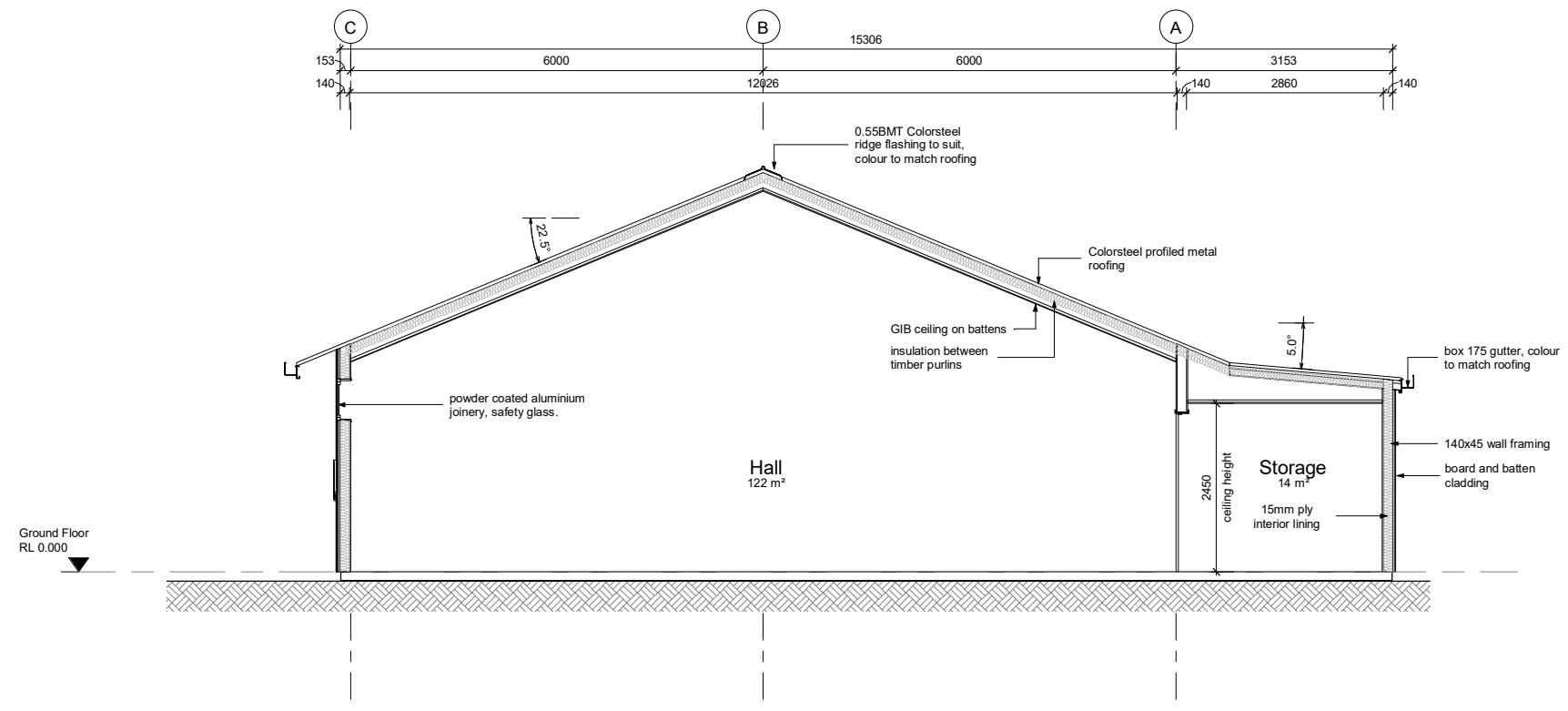


Roof Plan
1:50

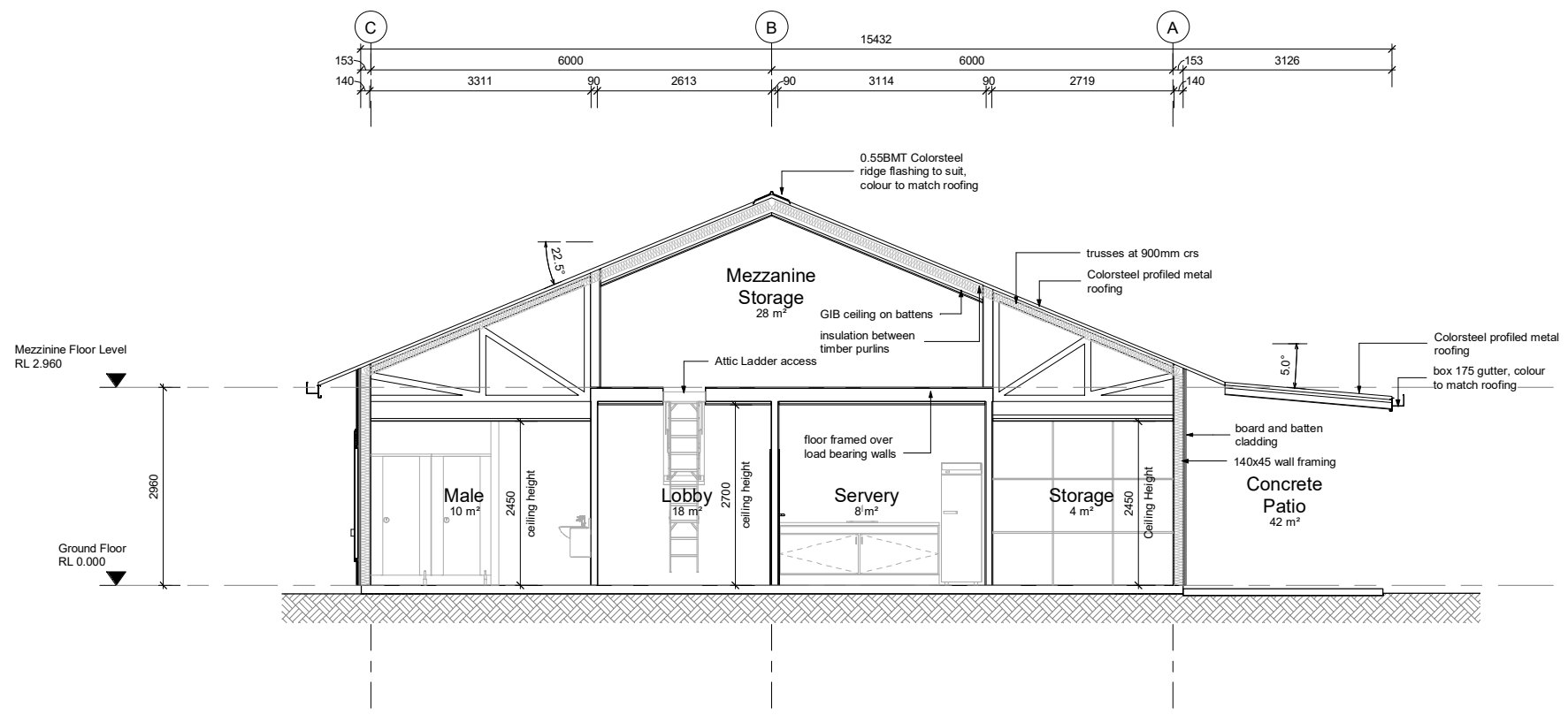


project status **CONCEPT - REV 02**

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A Architectural Cross-Section A-A
706 1 : 50



2 Architectural Cross-Section B-B
706 1 : 50



Whatawhata Residents and Ratepayers Association (Inc)

Performance Report

for the year ended 31 March 2020 (financial year)

Charity Details

"Who are we? Why do we exist?"

Legal name:

Whatawhata Residents and Ratepayers Association (Inc)

Type of entity and legal basis:

The Association is an Incorporated Society registered under the Incorporated Societies Act 1908. It is also a registered charity under the Charities Act 2005.

Financial reporting Tier — The Association is a Tier 4 (*annual operating payments are under \$125,000 and the charity has no public accountability*) financial reporting entity.

Registration Number:

Charities commission - CC56305

Purpose or Mission:

The purpose of the Association is:

- (a) To facilitate and provide a unified voice for and to promote and protect the interests of the residents and ratepayers of Whatawhata, and
- (b) To liaise with the respective Councils in matters relating to the future developments within the boundaries defined in Rule 4 (a) hereof, and
- (c) To obtain and/or administer a suitable facility for the use of the Whatawhata community including visitors and tourists in the area, and
- (d) To assist in fostering any helpful community services in the area, and
- (e) To do all such things as are incidental or conducive to the attainment of the above objects.

Structure:

The Association is governed by a Chairman, Deputy Chairman, Secretary, Treasurer, Ward Councillor and a committee of not less than six others.

Main sources of Cash and Resources⁹⁹:

The main sources of funds received by the Association were from:

Donations – Building Fund	3,718.99
Gala Day – Building Fund	3,978.22
	7,697.21

Reliance on volunteers:

The Association relies on volunteers to be the office holders and members of its committee and to assist with any fundraising activities.

Contact details:

C/o Secretary -

Physical address 131 Walsh Road, Whatawhata, Hamilton
Postal address 131 Walsh Road, Whatawhata RD 10, Hamilton 3290
Phone 07 829 8798
Email dove_nz@hotmail.com

Description of outcomes:

During the year the committee held 11 meetings that resulted in the following outcomes:

Facilities

Managed the AED (automatic external defibrillator) the Association installed in the Whatawhata village for the use of the people in the district.

Worked with the local Waikato District Council to fundraise, organise and plan for the building of a local community hub/centre.

Discussed local issues and concerns such as traffic, speed and roading and interfaced with Waikato District Council, NZTA WAKA KOTAHI and local MP Barbara Kuriger to continue to improve community safety.

Financial

Undertook the following fund-raising activities to assist with the community funding of the community hub:

Gala Day — held 8 December 2019.

From these activities and from donations received the Association held an additional \$7,697.21 in funds at year end to assist with the financing of the community hub.

Whatawhata Residents and Ratepayers Association Incorporated**Receipts and Payments of Accounts**

For the year ending 31 st March 2020

<u>Opening Balances:</u>	2020	2019
ANZ Cheque Account 00	4,231.58	2,048.48
ANZ Cheque Account, Building Fund 01	15,697.96	0.00
ANZ Serious Saver Account 50	5,214.42	4,877.51
	<u>25,143.96</u>	<u>6,925.99</u>
<u>Cash Receipts:</u>		
<u>Donations, fund raising and other similar receipts</u>		
Donations (AED fund)	0.00	0.00
Building - Grant WEL Energy Trust	0.00	4,025.00
Building - fund	0.00	57.60
Donations -(Building Fund)	3,718.99	300.00
Gala Day (Building Fund)	3,978.22	5,000.00
	<u>7,697.21</u>	<u>9,382.60</u>
<u>Fees, subscriptions and other receipts</u>		
<u>(including donations) from members</u>	0.00	12,000.00
<u>Receipts from providing goods or services</u>		
Calendar advertising	340.00	4,473.00
<u>Interest and other investment receipts</u>	97.63	111.57
<u>Other receipts</u>		
Tax refund	0.00	0.00
WDC Council-Stationary refund	0.00	0.00
	<u>0.00</u>	<u>0.00</u>
	<u>8,134.84</u>	<u>25,967.17</u>
<u>Cash Payments:</u>		
<u>Payments related to public fundraising</u>		
Gala Expenses	0.00	537.75
<u>Volunteer and employee related expense</u>	0.00	0.00
<u>Payments related to providing goods and services</u>		
Calendar costs	0.00	2,979.65
<u>Grants and Donations Paid</u>	0.00	0.00
<u>Operating Payments</u>		
Withholding Tax	0.00	11.30
Charities, (fees)	51.11	0.00
Stationary	0.00	0.00
Advertising	0.00	0.00
	<u>51.11</u>	<u>11.30</u>
Total operating payments	51.11	3,528.70
<u>Operating Surplus/Deficit</u>	8,083.73	22,438.47

	2020	2019
<u>Capital Payments</u>		
<u>Purchase of Resources</u>		
Automated External Defibrillator (AED)	598.15	799.25
Feasibility Study	3,218.99	2,875.00
Building Drawings	0.00	546.25
	<u>3,817.14</u>	<u>4,220.50</u>
Total Payments	3,868.25	7,749.20
<u>Closing Balances:</u>		
ANZ Cheque Account 00	885.47	4,231.58
ANZ Cheque Account, Building Fund 01	23,294.30	15,697.96
ANZ Serious Saver Account 50	5,536.79	5,214.42
	<u>29,716.56</u>	<u>25,143.96</u>

Whatawhata Residents and Ratepayers Association Incorporated

Balance Sheet

as at

31 st March 2020

	2020	2019
<u>Assets</u>		
<u>Bank Account</u>		
ANZ Cheque Account 00	885.47	4,231.58
ANZ Cheque Account, Building Fund 01	23,294.30	15,697.96
ANZ Serious Saver Account 50	5,536.79	5,214.42
	<u>29,716.56</u>	<u>25,143.96</u>
<u>Fixed Assets</u>		
Automated External Defibrillator (AED)	2,339.33	2,339.33
	<u>32,055.89</u>	<u>27,483.29</u>
<u>Liabilities</u>		
Automated External Defibrillator (AED) - funds	26.20	624.35
Building Fund	23,395.17	18,916.95
	<u>23,421.37</u>	<u>19,541.30</u>
<u>Accumulated Funds</u>		
WRRRA General funds	8,634.52	7,941.99
	<u>32,055.89</u>	<u>27,483.29</u>

Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	N/A
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

*written quotes will be available when WDC enters the procurement phase of the project.

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- *Please read the Guidelines for Funding Applications document to assist you with completing this application form.*
- Please note that incomplete applications WILL NOT be considered. **All parts of the application MUST be completed** and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- The **checklist on page 5 MUST be completed.**

Waikato District Community Wellbeing Trust Fund Project

Section I – Your details

Name of organisation

Glen Afton Citizens' Sports Club

What is your organisation's purpose?

Provision and operation of a community facility for the Glen Afton and Pukemiro communities

Address: (Postal)

38 Inglis Road, North 9999, New Zealand

Address: (Physical if different from above)

38 Inglis Road, Glen Afton 3771

Contact name, phone number/s and email address

Alexis Holmes – 027 354 9771, alexis@creativewaikato.co.nz

Charities Commission Number: (If you have one)

Are you GST registered? No Yes GST Number ___ / ___ / ___

Bank account details

Bank _____ Branch _____

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which of the five community outcomes for the Waikato district does this project contribute to?
(See the guidelines sheet for more information on this section.)

Accessible

Safe

Sustainable

Thriving

Healthy

Waikato District Community Outcomes

Accessible Waikato - A district where the community's access to transport infrastructure and technology meets its needs.

Sustainable Waikato - A district where growth is managed effectively and natural resources are protected and developed for future generations.

Thriving Waikato - A district that prides itself on economic excellence, where heritage and culture are protected and celebrated.

Healthy Waikato - A district with services and activities that promote a healthy community.

Safe Waikato - A district where people feel safe and supported within their communities.

Section 3 – Your event/project

What is your project, including date and location? *(please provide full details)*

Established in 1959, the Glen Afton Citizens' Sports Club had been the heart of Glen Afton and many surrounding rural communities. Servicing a rural population of approximately 9451, our venue created a sense of community, wellbeing, connectedness and belonging. From hosting local school events through to fundraising events for local organisations, the venue had the ability to unite our rural communities despite the physical distance between them. 2017 saw the existing venue destroyed by a fire, which was devastating to our community. Not only did we lose a local venue, we also lost a significant piece of history that was so prevalent in our community for over 50 years.

Looking ahead, we are wanting to come together to rebuild the Glen Afton Club. Our vision for this venue is clear – it is for our community and those wanting to be part of a special place in the Waikato.

The new build presents an opportunity to access some of the other community needs that were not addressed by the previous building as well, which are detailed below and in the attached letter. We are lucky to have in-kind support from a local business, and we will be looking to raise additional funds from Trust Waikato and WEL Energy Trust.

Project details are included as supplementary material to this application.

How many volunteers are involved? Who is involved in your project?

The Club committee is leading this project and most project funding is committed to the build from the insurance pay-out. Key contacts for this project are Peter Davie, Tracey Holmes and Alexis Holmes.

How will the wider community benefit from this project?

The new build presents an opportunity to access some of the other community needs that were not addressed by the previous building, such as indoor recreation / wellbeing / physical activities, senior citizen activities, local hapu-organised events and activities, creative arts and cultural activities. In addition to these new uses, we also see the potential for the rebuilt facility to be used as a base for civil defence and emergency management, as well as public health initiatives, for the Glen Afton and Pukemiro area.

The facility will also be used for events and private functions. These activities will not only facilitate community interaction and socialisation, but it will provide a sustainable revenue stream for the facility, which is critical to ensure accessibility for a variety of community activities. Likely activities for private functions include family gatherings, wakes / tangihanga, birthday and engagement parties, and fundraising events.

Section 4 – Funding requirements

Note : Please provide full details of how much your project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the project.

All fields must be completed in the following sections	GST Inclusive Costs
Total cost of the project/event	\$ 1,100,000

Existing funds available for the project Total A	\$ 900,000
--	-------------------

Funding being sought from Waikato District Council Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	
Physical works / fit-out contribution	\$ 50,000
	\$
	\$
	\$
	\$
	\$
Total B	\$ 50,000

Funding been sought from other funders? 106	
a) Trust Waikato	\$ 80,000 _____
b) WEL Energy Trust	\$ 70,000 _____
c)	\$ _____
d)	\$ _____
Total C	\$150.000 _____

Total Funding Applied for (Add totals A, B & C together to make Total D) Total D	\$200,000 _____
<i>Note : This total should equal the Total Cost of the Project</i>	

Describe any donated material / resources provided for the project:
 We are lucky to have support from Holah Homes, who are partnering with the Club to deliver a high-quality build.

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:


Name of fund and project description	Amount received	Date
N/A		

Please confirm that a ‘Funding Project Accountability’ form has been completed and returned to Waikato District Council for the funds listed above. Note: this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: _____ Name: _

I certify that the funding information provided in this application is correct.

Signature:  Date: 1 December 2020

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature:  Date: 1 December 2020

Position in organisation (tick which applies) Chairman Secretary Treasurer

(Note: signatures provided are e-signatures)

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Included copies of written quotes	N/A
Completed Section 2 - community outcomes	✓
Completed Section 3 – details of your event/project	✓

Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	N/A
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



Glen Afton Club Community Venue Rebuild

Established in 1959, the Glen Afton Citizens' Sports Club had been the heart of Glen Afton and many surrounding rural communities. Servicing a rural population of approximately 9451, our venue created a sense of community, wellbeing, connectedness and belonging. From hosting local school events through to fundraising events for local organisations, the venue had the ability to unite our rural communities despite the physical distance between them.

2017 saw the existing venue destroyed by a fire, which was devastating to our community. Not only did we lose a local venue, we also lost a significant piece of history that was so prevalent in our community for over 50 years.

Looking ahead, we are wanting to come together to rebuild the Glen Afton Club. The new build presents an opportunity to access some of the other community needs that were not addressed by the previous building, such as indoor recreation / wellbeing / physical activities, senior citizen activities, local hapu-organised events and activities, creative arts and cultural activities. In addition to these new uses, we also see the potential for the rebuilt facility to be used as a base for civil defence and emergency management, as well as public health initiatives, for the Glen Afton and Pukemiro area.

The facility will also be used for events and private functions. These activities will not only facilitate community interaction and socialisation, but it will provide a sustainable revenue stream for the facility, which is critical to ensure accessibility for a variety of community activities. Likely activities for private functions include family gatherings, wakes / tangihanga, birthday and engagement parties, and fundraising events.

Our vision for this venue is clear – it is for our community and those wanting to be part of a special place in the Waikato. We envisage this space being used for a variety of workshops from dancing to weaving. We see a great connection with the Glen Afton Railway Line (Bush Tramway) and the ability to provide services for our local attractions. With the help of the Waikato District Community Wellbeing Trust, we are confident that we can deliver of this vision and the community outcomes we are focused on.

Most of the funding for this project has already been raised from the insurance pay-out that resulted from the 2017 fire. However, we still have an approximately \$200,000 shortfall as there have been additional earthworks that were required before building commenced. These earthworks mean we now have a shortfall on the building itself, and we are seeking additional funding rather than compromising on the vision for the venue.

We are seeking **\$50,000** towards this project. While we would be happy and grateful for support above this amount, we also acknowledge that there will be other communities in Waikato District with similar needs, and we want to put forward a reasonable request for consideration. We would be seeking to fundraise the remaining shortfall from Trust Waikato, WEL Energy Trust and we are in discussions with several other community trusts to try and cover the shortfall so the rebuild can take place as soon as possible.

We are lucky to also have in-kind support from Holah Homes, who are partnering with us to deliver a high-quality build that will be at the heart of our community for many generations to come.

Thank you for your consideration.

Glen Afton Country Music Club
CMB B24
Pukemiro
RD 1
Huntly 3771



29 May 2020

To Whom It May Concern

Glen Afton Country Music Club has had a long association with the Glen Afton Citizen's Sports Club (Blue Rooms).

Prior to our Club having their own Clubrooms we used the Blue Rooms as a base for our Club Days. When we were fortunate enough to be able to purchase our own Clubrooms in Pukemiro the Blue Rooms was still used when we had major socials/club days when our own rooms were unable to accommodate the number that wished to attend.

When the Music Club building was destroyed in a fire (Nov 2000) the Citizen's Sports Club was quick to offer the use of their premises. Our Club grew over the years because of the friendly, unique atmosphere of the Blue Rooms. Visitors came from all over the North Island to attend our monthly Club days.

The devastation the Music Club faced when the Blue Rooms burnt down is hard to express. Since then we have battled unsuccessfully to find a suitable venue for our Club that meets "the criteria" of what we had at the Bluerooms. Our members are anxious to get back to the Bluerooms and to enjoy once again that friendly atmosphere that the Bluerooms offers.

Regards
Katrina Andersen
Secretary

1 December 2020

To Whom It May Concern

RE: GLEN AFTON CITIZENS SPORTS CLUB

I write this letter in support of the Glen Afton Citizens Sports Club in their endeavour to raise money to replace their Community facility which sadly was burnt to the ground a few years ago.

This facility has been the focal point of four communities being Glen Afton, Pukemiro, Waingaro and Rotowaro. This facility has provided an area where the communities are able to cater for community gatherings as well as socialise together for many many decades, more than I can remember. This is the only facility for these sorts of gatherings in this remote part of our District and has been sorely missed by them.

The fire that destroyed the original building, which was insured, was never enough to replace what was there, as is often the case. These communities are working hard to reinstate what they have lost, and they have my full support with their fundraising endeavours.

Yours sincerely



Allan Sanson
MAYOR
Waikato District Council



37 Inglis Road, Glen Afton
 CA Box D17
 Glen Afton
 RD1
 Huntly

6 August 2020

Cameron Barclay and Nadia Lambert
 50 Inglis Road
 Glen Afton
 R D 1
 Huntly 3771

Dear Cameron & Nadia,

The Glen Afton Sports Club have agreed that we will put up a fence along your 3 boundary pegs as per our discussion.

This will be bordering where the club premises will be built. This fence will be erected prior to the club opening. The fence will be of farm like fencing. Wooden posts with 6 wire run. No batons as discussed

By signing this, you agree to have the fence built and support the build of the Glen Afton Citizens and Sports Club.

Signature: 

Signature: 

Name: Cameron Barclay

Name: Nadia Lambert

Date: 7/8/2020

Date: 7/8/2020

Yours sincerely



Tracey Holmes
 Treasurer
 0274 873248

The Bush Tramway Club Inc.

POSTAL: Box C10, Glen Afton,
R.D. 1, HUNTLY 3771

EMAIL: secretary@bushtramwayclub.com

PHONE: 07 828 4851



Friday, 31 July 2020

Glen Afton Citizens Sports Club
CM Box D17
Glen Afton
R D 1
Huntly 3771

To whom it may concern,

We write a letter of support for the rebuild of the Glen Afton Citizens Sports Club. This is an important project that will provide a space for the local communities to meet & share experiences for years to come.

We run the "Glen Afton Line" heritage railway on a regular basis for the Public from Rotowaro to Glen Afton via our base at Pukemiro Junction, with the aim of establishing a station at Glen Afton in due course. We have run this operation, entirely staffed by volunteers, at Pukemiro Junction since 1974. Our 80 members have appreciated the hospitality offered by the Glen Afton Citizens Sports Club in the past.

We believe it is important for the Glen Afton Citizens Sports Club to be rebuilt so as to form a centre for social interaction in the district, as well as to provide an important community facility. In the past, members of our Bush Tramway Club, who generally live outside the area, have appreciated the hospitality offered by the Glen Afton Citizens Sports Club whilst staying overnight at Pukemiro Junction.

Regards,

RICHARD ELLIS

Secretary, Bush Tramway Club Inc.



29-06-2020

To Whom It May Concern:

Our club "Waikato Classic Rods and Customs Inc" has enjoyed the hospitality and amenities of the Glen Afton Citizens Sports Club" on previous occasions to host small local car shows and hold meetings such as our AGM's.

We look forward to being able to use these facilities again in the future after the rebuild.

Regards

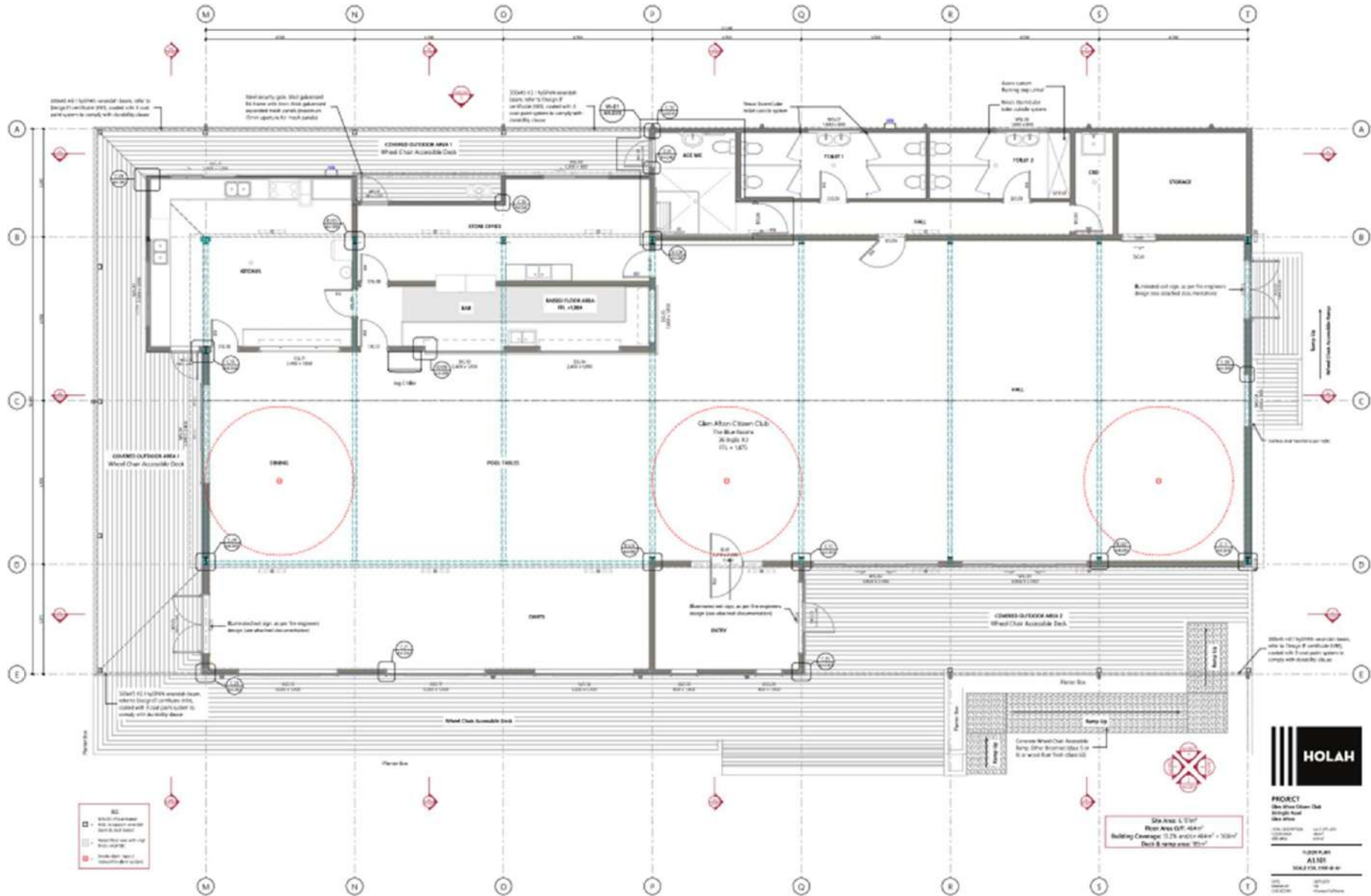
A handwritten signature in black ink, appearing to read 'Lance Slater', with a long, sweeping underline that extends to the right.

Lance Slater
NZHRA member #13980

Artist rendition & concept design







HOLA H

PROJECT
Glen Allen Clean Club
Month Room
Glen Allen, VA
DATE: 01/15/2014
DRAWN BY: J. H. H. H.
CHECKED BY: J. H. H. H.
SCALE: AS SHOWN

OWNER: **ALM**
1000 17th Street, Suite 1000
Glen Allen, VA 23060

Glen Afton Citizens' Sports Club
Financial Statements
For the Year Ended 31st March 2020

Glen Afton Citizens' Sports Club

Compilation Report

For the Year Ended 31st March 2020

Compilation Report to the Members of Glen Afton Citizens' Sports Club

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the financial statements of Glen Afton Citizens' Sports Club for the period ended 31 March 2020. As described in Note 1 to the financial statements, these financial statements are a special purpose report, for internal management and taxation purposes only.

Responsibilities

You are solely responsible for the information contained in the financial statements and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Departure from Reporting Framework

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly the financial statements should only be relied on for the expressly stated purpose.

Disclaimer

As mentioned earlier in our report, we have compiled the financial information based on information provided to us which has not been subject to an audit or review engagement. Accordingly, neither we, nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the compiled financial information nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Accounting Concepts Limited

Accountant

11 The Crescent

TAUPIRI

..... / / 2020

Glen Afton Citizens' Sports Club

Directory

As at 31st March 2020

Address	38 Inglis Road, Glen Afton RD 1 HUNTLY
Accountants	Accounting Concepts Limited 11 The Crescent TAUPIRI
Bankers	ANZ Bank Group
Solicitors	Fry, Wilson Todd & Co HUNTLY

*The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review, and should be read in
conjunction with the attached Compilation Report.*

Glen Afton Citizens' Sports Club

Statement of Financial Performance

For the Year Ended 31st March 2020

	2020 \$	2019 \$
REVENUE		
New Build Donations	-	20
Interest Received	140	120
Sundry Income	5,765	10,888
Total Income	<u>5,905</u>	<u>11,028</u>
Less Expenses		
Accident Compensation Levy	-	194
Accountancy Fees	632	775
Insurance	1,044	1,217
Interest	71	-
Rates	127	-
Total Expenses	<u>1,874</u>	<u>2,186</u>
Net Surplus Before Depreciation	<u>4,031</u>	<u>8,842</u>
Less Depreciation		
Depreciation as per Schedule	611	677
NET SURPLUS/(DEFICIT)	<u><u>\$3,420</u></u>	<u><u>\$8,165</u></u>

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conjunction with the attached Compilation Report.*

Glen Afton Citizens' Sports Club

Statement of Movements in Equity

For the Year Ended 31st March 2020

	<i>Note</i>	2020 \$	2019 \$
EQUITY AT START OF YEAR		163,639	-
REVENUE			
Net Surplus for the Year		3,420	8,165
Total Recognised Revenues and Expenses for the Year		3,420	8,165
EQUITY AT END OF YEAR		\$167,058	\$8,165

*The accompanying notes form part of these financial statements.
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conjunction with the attached Compilation Report.*

Glen Afton Citizens' Sports Club

Statement of Financial Position

As at 31st March 2020

	<i>Note</i>	2020	2019
		\$	\$
CURRENT ASSETS			
ANZ 00 Account		229,807	165,678
ANZ 50 Account		2,656	2,654
ANZ 02 Account		772	771
GST Refund Due		1,583	1,047
Demolition Work after Fire		125,989	95,825
Total Current Assets		<u>360,807</u>	<u>265,975</u>
NON-CURRENT ASSETS			
Fixed Assets as per Schedule		140,357	140,968
TOTAL ASSETS		<u>501,164</u>	<u>406,943</u>
CURRENT LIABILITIES			
Insurance Payout for Building Fire		334,106	243,304
TOTAL LIABILITIES		<u>334,106</u>	<u>243,304</u>
NET ASSETS		<u>\$167,058</u>	<u>\$163,639</u>
Represented by;			
MEMBERS FUNDS			
Retained Earnings		167,058	8,165
TOTAL MEMBERS FUNDS		<u>\$167,058</u>	<u>\$8,165</u>

The Financial Statements have not been audited. The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Club:

.....

Chair

...../...../.....

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conjunction with the attached Compilation Report.*

Glen Afton Citizens' Sports Club

Depreciation Schedule

For the Year Ended 31st March 2020

Asset	Private Use	Cost Price	Book Value 01/04/2019	Additions Disposals	Gain/Loss on Disposal	Capital Profit	---- Depreciation ----		Accum Deprec 31/03/2020	Book Value 31/03/2020	
							Mth	Rate	\$		
LAND											
38 Inglis Road, Glen Afton		5,000	5,000				12	0.0% DV	0	0	5,000
Revaluation of Land		10,000	10,000				12	0.0% DV	0	0	10,000
Sub-Total		15,000	15,000								15,000
BUILDINGS											
Ground Improvement		8,974	5,163				12	2.0% CP	179	3,990	4,984
Club Rooms		137,500	73,551				12	0.0% CP	0	63,949	73,551
Bar Room Extensions		2,000	1,080				12	0.0% CP	0	920	1,080
Urinals		1,400	532				12	2.0% CP	28	896	504
Building Upgrade (1993)		78,625	36,751				12	0.0% CP	0	41,874	36,751
Building Upgrade (1994)		7,468	3,492				12	0.0% CP	0	3,976	3,492
Signs		324						11.4% CP	0	324	0
Outdoor Smokers Area		2,671	2,055				12	0.0% CP	0	616	2,055
Sub-Total		238,962	122,624						207	116,545	122,417
FURNITURE & FITTINGS											
Furniture		6,000	4				12	20.0% DV	1	5,997	3
Glasses & Jugs		500	103				12	10.0% DV	10	407	93
Carpet - Lounge		4,052	4				12	20.0% DV	1	4,049	3
Extractor Fans		2,850	94				12	12.5% DV	12	2,768	82
Bar Leaners/Stools		978	7				12	18.0% DV	1	972	6
Eftpos Sign		350	21				12	11.4% DV	2	331	19
Storeroom/Kitchen Vinyl		3,923	73				12	21.6% DV	16	3,866	57
12 Stacker Chairs		456	37				12	15.0% DV	6	425	31
Satelite Dish & Mount		621	29				12	18.0% DV	5	597	24
Security System		1,027	30				12	22.0% DV	7	1,004	23
Sub-Total		20,757	402						61	20,416	341

The accompanying notes form part of these financial statements.

These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

Glen Afton Citizens' Sports Club

Depreciation Schedule

For the Year Ended 31st March 2020

Asset	Private Use	Cost Price	Book Value 01/04/2019	Additions Disposals	Gain/Loss on Disposal	Capital Profit	---- Depreciation ---- Mth Rate \$	Accum Deprec 31/03/2020	Book Value 31/03/2020	
PLANT & EQUIPMENT										
Kitchen Equipment		1,414	44				12 10.0% DV	4	1,374	40
Gas Heaters		2,061	63				12 10.0% DV	6	2,004	57
Kitchen Fan		952	44				12 10.0% DV	4	912	40
Beer Chiller		9,700	146				12 15.0% DV	22	9,576	124
Range Oven		911	65				12 10.4% DV	7	853	58
Sharpe Cash Register		1,907	168				12 10.0% DV	17	1,756	151
Stereo		999	88				12 10.0% DV	9	920	79
Dishwasher		3,608	4				12 26.4% DV	1	3,605	3
Sundry Plant		1,374	134				12 10.0% DV	13	1,253	121
Deep Freezer		1,467	178				12 10.0% DV	18	1,307	160
Refrigerator		1,111	4				12 26.4% DV	1	1,108	3
Television		1,511	451				12 6.5% DV	29	1,089	422
Dishwasher		711	25				12 18.0% DV	5	691	20
8 x Ceiling Fans		1,302	116				12 14.4% DV	17	1,203	99
Kerrick 315 Roky Vacuum Cleaner		560					12 80.4% DV	0	560	0
Air Conditioning Unit		972	47				12 24.0% DV	11	936	36
Emergency Light Fittings		985	214				12 16.0% DV	34	805	180
Glass Chiller		1,300	127				12 25.0% DV	32	1,205	95
Sound System		694	177				12 16.0% DV	28	545	149
Cash Register		1,496	847				12 10.0% DV	85	734	762
Sub-Total		35,035	2,942					343	32,436	2,599
TOTAL		309,754	140,968					611	169,397	140,357

The accompanying notes form part of these financial statements.

These financial statements have not been subject to audit or review, and should be read in conjunction with the attached Compilation Report.

Glen Afton Citizens' Sports Club

Notes to the Financial Statements

For the Year Ended 31st March 2020

2020
\$

2019
\$

1. STATEMENT OF ACCOUNTING POLICIES

These financial statements are for Glen Afton Citizens' Sports Club.

These financial statements are of special purpose and have been prepared for taxation purposes on the principles contained in the Income Tax Act 2007 and internal management purposes.

The accounting policies adopted are not in conformity with generally accepted accounting practice. Accordingly, the financial statements should only be relied on for the expressly stated purpose.

The financial statements of Glen Afton Citizens' Sports Club have been prepared in accordance with Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants of Australia and New Zealand.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

Specific Accounting Policies

In the preparation of these financial statements, the specific accounting policies are as follows:

(a) Property, Plant & Equipment

The entity has the following classes of Property, Plant & Equipment;

Land	0%	DV
Buildings	0 - 11.4%	CP
Furniture & Fittings	10 - 22%	DV
Plant & Equipment	6.5 - 80.4%	DV

All property, plant & equipment except for land is stated at cost less depreciation.

Depreciation has been calculated in accordance with rates permitted under the Income Tax Act 2007.

(b) Goods & Services Tax

These financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are shown inclusive of GST.

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Glen Afton Citizens' Sports Club

Notes to the Financial Statements

For the Year Ended 31st March 2020

	<i>2020</i>	<i>2019</i>
	\$	\$
(c) Taxation		
No provision for income tax has been made as there is no current or deferred tax payable.		
(d) Revenue		
Interest income is recognised using the effective interest method.		
(e) Going Concern		
These financial statements have been prepared on the basis that the Club is a going concern.		
2. AUDIT		
These financial statements have not been audited.		
3. CONTINGENT LIABILITIES		
At balance date there are no known contingent liabilities (2019:\$0). Glen Afton Citizens' Sports Club has not granted any securities in respect of liabilities payable by any other party whatsoever.		
4. OPERATING REVENUE		
	<i>2020</i>	<i>2019</i>
	\$	\$
New Build Donations	-	20
Interest Received	140	120
Sundry Income	5,765	10,888
Total Other Revenue	<u>5,905</u>	<u>11,028</u>
Total Operating Revenue	<u><u>5,905</u></u>	<u><u>11,028</u></u>
5. RELATED PARTIES		
There were no transactions with related parties requiring disclosure.		
6. SECURITIES AND GUARANTEES		
There was no overdraft as at balance date nor was any facility arranged.		
7. TAXATION		
	<i>2020</i>	<i>2019</i>
	\$	\$
Operating surplus before taxation	3,420	8,165

*The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review, and should be read in
conjunction with the attached Compilation Report.*

Glen Afton Citizens' Sports Club

Notes to the Financial Statements For the Year Ended 31st March 2020

8. PROPERTY, PLANT & EQUIPMENT

	2020 \$	2019 \$
Land		
At cost	15,000	15,000
	<u>15,000</u>	<u>15,000</u>
Buildings		
At cost	238,962	238,962
Less accumulated depreciation	(116,545)	(116,338)
	<u>122,417</u>	<u>122,624</u>
Current year depreciation	207	207
	<u>207</u>	<u>207</u>
Furniture & Fittings		
At cost	20,757	20,757
Less accumulated depreciation	(20,416)	(20,355)
	<u>341</u>	<u>402</u>
Current year depreciation	61	71
	<u>61</u>	<u>71</u>
Plant & Equipment		
At cost	35,034	35,034
Less accumulated depreciation	(32,435)	(32,092)
	<u>2,599</u>	<u>2,942</u>
Current year depreciation	343	399
	<u>343</u>	<u>399</u>
Total Property, Plant & Equipment	<u>\$140,357</u>	<u>\$140,968</u>
Total Depreciation for the year	<u>\$611</u>	<u>\$677</u>

*The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review, and should be read in
conjunction with the attached Compilation Report.*

Glen Afton Citizens' Sports Club
Financial Reports
For the Year Ended 31st March 2020

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Statement of Financial Position	6
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Wellbeing Trust Funding Applications

Applicant I

Applicant Name	Taupiri Rugby Football Club Incorporated		
Project Name	Rugby Union specified luminaire LED lighting installed at the Taupiri Rugby playing fields		
Total Cost of Project	Amount in Hand	Council Funding Sought	Other Funding Sought
\$192,050.00	\$14,505.00	\$80,845.00	\$96,700.00
<p>Project Background:</p> <p>The Taupiri Rugby Club is undertaking a project to upgrade all the playing field's lighting with the aim to have specified Rugby Union luminaire LED lighting installed.</p> <p>Quote provided by Impressions Lighting for \$167,000 + GST.</p> <ul style="list-style-type: none"> • Includes removal of all existing poles, does not include disposal. Committee volunteers from the Rugby Football Club will dispose of the existing poles. • Includes installation of all poles, lights, cabling, switching, trenching & work required to get power to all poles and operate the proposed lighting installation as per Lighting Design JDI160-00. 			
<p>Project Justification:</p> <p>Statement from the Club:</p> <p>The current lighting has been in existence for 46 years (when the Club was relocated to Murphy Lane in 1974) and due to the age, they are requiring ongoing maintenance each year.</p> <p>The towers are not the specified height required currently, and the age of the cabling is posing a health and safety issue for the Club. The installation and upgrade to new LED lights will eliminate these maintenance costs with a bonus of being much more cost efficient to run and will provide financial savings in the longer term to the Club.</p> <p>This will allow competitive junior and senior games to be held at nights (in addition to the normal Saturday play).</p>			

Wellbeing Trust Funding Applications

Staff Comments:

- The new lighting will be installed according to the specifications provided in the application.
- The Club have advised they will apply to other funding bodies if there is a shortfall received through this application process.

Other Funding Streams:

The Club are in the process of making applications as follows:

- Trillian - \$50,000
- Grassroots - \$10,000
- Trust Waikato \$16,700
- WEL Energy - \$20,000

Wellbeing Trust Funding Applications

Applicant 2

Applicant Name	Te Kauwhata Community Patrol (patrol)		
Project Name	An upgrade to a safer Communities Patrol Vehicle		
Total Cost of Project	Amount in Hand	Council Funding Sought	Other Funding Sought
\$43,020.00	\$3,020.00	\$10,000	\$30,000.00
<p>Project Background:</p> <p>The patrol aim is to raise money through different means (grants, fundraising, donations etc) towards a replacement safer communities patrol vehicle, which would ideally be electric.</p> <p>A range of different vehicles were considered by the committee including petrol, hybrid and electric. Electric is the preferred choice with low operational costs and zero carbon emissions. The preferred model was a Gen 3 Nissan Leaf, no older than 2017, with full warranty and battery cover - 40kw. Another quote for a cheaper model is included in the application.</p> <p>Te Kauwhata Community Patrol Group is affiliated to the Community Patrols of NZ Charitable Trust.</p>			
<p>Project Justification:</p> <p>Statement from the Club:</p> <p>Te Kauwhata currently has a 2002 Toyota FunCargo as its patrol car. The car has suffered with on-going major problems to its braking system, transmission system and is now deemed too expensive to maintain. In terms of safety, the FunCargo has a safety rating of two stars and now needs replacing.</p>			
<p>Staff Comments:</p> <ul style="list-style-type: none"> • No Council consents required for this project. • The Committee have advised they will apply to other funding bodies, if there is a shortfall received through this application process. • Letters of support for this project are attached to the application. <p>Other Funding Streams:</p> <p>The Committee are in the process of making applications as follows:</p> <ul style="list-style-type: none"> • Lotteries Community Grant - \$15,000 • WEL Energy Trust - \$15,000 			

Wellbeing Trust Funding Applications

Applicant 3

Applicant Name	The Te Kauwhata Emergency Trust Board (Trust Board)		
Project Name	To purchase a new 4x4 Emergency First Response Vehicle		
Total Cost of Project	Amount in Hand	Council Funding Sought	Other Funding Sought
\$70,000.00	\$10,000.00	\$25,000.00	\$35,000.00
Project Background:			
<p>The Te Kauwhata Emergency Trust Board is raising funds to purchase a new 4x4 Emergency First Response Vehicle for the Te Kauwhata Fire Brigade. The Trust Board's aim is to provide vehicle that is fully kitted and ready to be used for day to day emergency responses by the Te Kauwhata Fire Brigade.</p>			
Vehicle Specs:			
<ul style="list-style-type: none"> • SBD3F-1800-S x1: Utemaster Service Body: Standard unit, to suit a Double Cab. Aluminium powder coated white. Galvanised steel integrated floor construction for load bearing strength. 1800mm wide x 1800mm long x 1000mm high. Manufactured using proven design for quality, strength, superior weatherproofing (able to sustain water from a hose at all angles). Slam lock-doors with pull handle latches, gas struts. • Ute - \$38,000 • Ute master canopy - \$15,000 • Winch \$2,000 • Lighting, decal, and signage and LMR - \$15,000 			
Project Justification:			
Statement from the Club:			
<p>The First Response Vehicle will be available to the Te Kauwhata Fire Brigade as a backup vehicle. In some instances, it would be the only vehicle dispatched, if it were a medical call out. This would allow our appliance to be at the Station, in case of a call out and the requirement of equipment on an appliance. It would also be used to get extra personal to an incident point when needed or in the case of a large incident or more specialist personal/senior team members requiring the use it. It would be used for transporting extra equipment when required e.g. foam fire retardant and extra hoses. The vehicle would also be used for training. Transporting staff to training grounds, specialist courses etc.</p>			

Wellbeing Trust Funding Applications

This year has seen a large increase in fire calls and with the population expanding so quickly, the Fire Brigade is anticipating the fire calls to increase.

Staff Comments:

- No Council consents required for the project.
- The Committee have advised they will apply to other funding bodies if there is a shortfall received through this application process.

Other Funding Streams:

The Committee are in the process of making applications as follows:

- Ward Quarries and Demolition - \$15,000
- Lumber Corporation - \$5,000
- Local Businesses/funders - \$15,000

Wellbeing Trust Funding Applications

Applicant 4

Applicant Name	The Whatawhata Community Association (Association)		
Project Name	Whatawhata Community Hub New Facility Build		
Total Cost of Project	Amount in Hand	Council Funding Sought	Other Funding Sought
\$ 1,100,000	\$ 627,000.00	\$50,000.00	\$423.00.00
<p>Project Background:</p> <p>The Whatawhata Community Association (formerly the Whatawhata Residents and Ratepayers Association) are partnering with Waikato District Council to build a community hub. The new facility, envisaged to be a modest and simple multi-purpose building, will provide space for a wide range of activities and users, including meetings, indoor sports and recreational activities, mobile public health services, and community functions.</p> <p>The facility will feature a 179 m2 hall (with dividers to allow multiple activities within the space), toilet facilities, a small pantry and storage room. Based on other comparable facilities in the region, it is expected that the facility will be used by approximately 18 groups, for up to 30 hours per week on average. It is expected that there will be approximately 775 monthly users (9,300 users per year).</p> <p>The funds are to go towards the internal fit-out of the building.</p>			
<p>Project Justification:</p> <p>Statement from the Club:</p> <p>The project's core objective is to enable community connectedness and resilience.</p> <p>As part of the feasibility work, many community groups indicated their needs for a multi-purpose community space, including Whatawhata Primary School, Whatawhata playgroup, Whatawhata Tennis Club, Whatawhata Netball, Māori Women's Institute, marae groups, public health nurses, and local civil defence and emergency management.</p>			
<p>Staff Comments</p> <ul style="list-style-type: none"> • The building is required to go through a full Council consenting process for completion of this project. • The Committee have advised they will apply to other funding bodies if there is a shortfall received through this application process. <p>Other Funding Streams:</p>			

Wellbeing Trust Funding Applications

The Committee are in the process of making applications as follows:

- Lottery Community Facilities - \$423,000.00

Wellbeing Trust Funding Applications

Applicant 5

Applicant Name	The Glen Afton Citizens' Sports Club (Club)		
Project Name	Glen Afton Club Community Venue Rebuilt		
Total Cost of Project	Amount in Hand	Council Funding Sought	Other Funding Sought
\$ 1,100,000.00	\$900,000.00	\$50,000.00	\$150,000.00
<p>Project Background:</p> <p>In 2017 the Glen Afton Citizens' Sports Club venue was destroyed by a fire. The venue had been an integral part of Glen Afton community and surround areas for 50 years.</p> <p>The Club aims to rebuild the social connectedness that was previously so prevalent in the community for over 50 years. The vision for our venue is clear – it is for our community and those wanting to be part of a special place in the Waikato history.</p> <p>The Club committee is leading this project and for the most part project funding is committed to the build from the insurance pay-out.</p>			
<p>Project Justification:</p> <p>Statement from the Club:</p> <p>The new build presents an opportunity to access some of the other community needs that were not addressed by the previous building, such as indoor recreation / wellbeing / physical activities, senior citizen activities, local hapu-organised events and activities, creative arts and cultural activities, localized events and private functions.</p> <p>In addition to these new uses, they also see the potential for the rebuilt facility to be used as a base for civil defence and emergency management, as well as public health initiatives, for the Glen Afton and Pukemiro and surrounding areas.</p> <p>Collaboration with other groups such as the Bush Tramway Club, who look after the Glen Afton Railway Line and provide visitor attraction from far and wide are important to our community, as we see great tourism opportunities and the opening of doors for a much needed sharing of our heritage and culture in the area.</p>			

Wellbeing Trust Funding Applications

Staff Comments:

- The building is required to go through a full Council consenting process for completion of this project
- The Committee have advised they will apply to other funding bodies if there is a shortfall received through this application process

Other Funding Streams:

The Club are in the process of making applications as follows:

- Trust Waikato - \$80,000
- WEL Energy Trust - \$70,000

Open Meeting

To	Waikato District Community Wellbeing Trust
From	A Diaz Chief Financial Officer
Date	25 August 2020
Chief Executive Approved	Y
Reference #	CVN0102 / 2972264
Report Title	Quarterly Certificate of Compliance for period ending 30 June 2020

I. EXECUTIVE SUMMARY

The Waikato District Community Wellbeing Trust's ("Wellbeing Trust") Statement of Intent requires the Trustees to consider certain compliance obligations. These obligations are considered by the Trustees at each meeting from performance reporting and associated discussion.

This report provides a quarterly certificate of compliance using the information that has been considered by the Trustees since the commencement of this financial year.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Quarterly Certificate of Compliance for period ending 30 June 2020

**Waikato District Community Wellbeing Trust
Quarterly Certificate of Compliance
for period ending 30 June 2020**

	Actual	Per Policy
Benchmark Portfolio (fixed interest : equities)	45 : 55	>45 : <55
Cap on value of single investments	Compliant	<7.5%
Grant distribution limit as % of net income after inflation	Compliant	<50%
Grant distribution cap as a % of capital	Compliant	<10%
Review of investment mandate (within last year)	Yes – at 25 Feb 2020 meeting	Annual
Applicant accountability reports received	Yes	Required upon completion of project

.....
Chairperson

Open Meeting

To	Waikato District Community Wellbeing Trust
From	A Diaz Chief Financial Officer
Date	15 December 2020
Chief Executive Approved	Y
Reference #	CVN0102 / 2971480
Report Title	Quarterly Certificate of Compliance for period ending 30 September 2020

1. EXECUTIVE SUMMARY

The Waikato District Community Wellbeing Trust's ("Wellbeing Trust") Statement of Intent requires the Trustees to consider certain compliance obligations. These obligations are considered by the Trustees at each meeting from performance reporting and associated discussion.

This report provides a quarterly certificate of compliance using the information that has been considered by the Trustees since the commencement of this financial year.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Quarterly Certificate of Compliance for period ending 30 September 2020

**Waikato District Community Wellbeing Trust
Quarterly Certificate of Compliance
for period ending 30 September 2020**

	Actual	Per Policy
Benchmark Portfolio (fixed interest : equities)	45 : 55	>45 : <55
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Review of investment mandate (within last year)	Yes – at 25 Feb 2020 meeting	Annual
Applicant accountability reports received	Yes	Required upon completion of project

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Chairperson

Open Meeting

To	Waikato District Community Wellbeing Trust
From	A Diaz Chief Financial Officer
Date	28 August 2020
Chief Executive Approved	Y
Reference #	CNV0102/ 2972265
Report Title	Kiwi Wealth Limited Fund Performance to 30 June 2020

I. EXECUTIVE SUMMARY

The investment fund performance for the quarter ended 30 June 2020 was 8.6% against a benchmark performance of 8.3%. The total return since inception after tax, brokerage and fees is 102.3% or 8.7% on an annualised basis (March Quarter was 86.3% or 7.9% annualised).

The result for the month of June provided a gain of 0.4% against a benchmark performance of 0.2%, exceeding the benchmark.

The Trustees are familiar with the fact that the investment objectives and investment portfolio takes a long term view of the fund. Investment strategy commentary is provided by KiwiWealth in the attached report.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Kiwi Wealth Limited Fund Performance to 30 June 2020

Waikato District Community Wellbeing Trust

Investment Mandate

This is a balanced portfolio split 45/55 fixed interest/growth shares investments

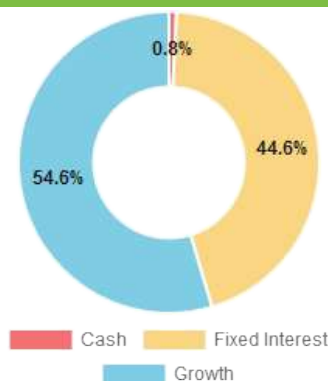
This mandate was last reviewed on 25 February 2020.

Asset Class	Ultimate Allocation	Target NZD Exposure
Cash	0.0%	
Fixed Interest	45.0%	100.0%
Growth	55.0%	50.0%
Total	100.0%	

Portfolio Position

As at 30 June 2020, the total value of your investment portfolio is \$4,485,585. Your net contributions since inception in January 2012 have totalled \$2,063,333 (\$2,514,366 deposits less \$451,032 withdrawals).

Asset Class	Actual Value	Actual Allocation
Cash	\$36,199	0.8%
Fixed Interest	\$1,999,955	44.6%
Growth	\$2,449,431	54.6%
Total	\$4,485,585	100.0%

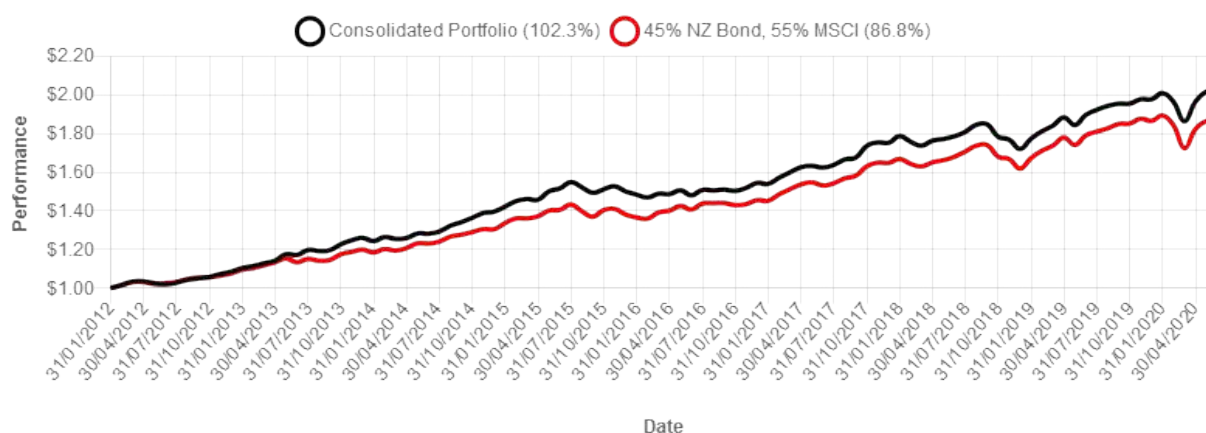


Portfolio Performance

The Kiwi Wealth Growth Fund (Growth PIE) returned 0.39% after tax and fees in June, 0.48% behind the MSCI All Country benchmark. The Core Global equity strategy contributed positively to relative performance, while Global Thematic and Global Quantitative dragged. The strengthening Kiwi Dollar was another headwind, offsetting some of the unhedged returns.

The Kiwi Wealth Fixed Interest Fund (Fixed Interest Fund) returned 0.09% after fees and taxes in June outperforming its benchmark which returned -0.49%. The positive relative performance reflected an underweight to longer maturity New Zealand Government bonds whose yields rose (and hence prices fell) as the Reserve Bank edged away from its bond buying regime. Relative performance was also helped by a strong rally in corporate credit with the US Federal Reserve indicating ongoing support for company bonds.

Waikato District Community Wellbeing Trust Performance (Consolidated Portfolio - NZD)



Your return for the month of June was 0.4% against a benchmark of 0.2%. Your net contributions since 31 January 2012 have totalled \$2,063,333 (\$2,514,366 deposits less \$451,032 withdrawals). As of 30 June 2020 the total value of your portfolio is \$4,485,585. The total return on each dollar invested at inception is 102.3% (after withholding tax, brokerage, and fees), or 8.7% p.a. on an annualised basis.

	145 Loss/Gain				
	Last Month	Last 3 Months	Last 12 Months	Since Inception	Annualised
Consolidated Portfolio Inception date (31/01/2012)	0.4%	8.6%	6.7%	102.3%	8.7%
45% NZ Bond, 55% MSCI	0.2%	8.3%	4.3%	86.8%	7.7%
Cash Inception date (31/01/2012)	0.0%	-0.9%	-0.8%	37.5%	3.9%
Fixed Interest Inception date (31/01/2012)	0.2%	3.8%	6.4%	62.5%	5.9%
100% NZ Bond	-0.7%	2.1%	5.1%	41.8%	4.2%
Growth Inception date (31/01/2012)	0.6%	12.8%	7.2%	137.0%	10.8%
MSCI	0.9%	13.3%	1.9%	107.7%	9.1%

Investment Strategy

Market Review

For the month ended June, the currency-hedged MSCI All Country World Index (MSCI ACWI) returned 2.8% in NZD terms. US equity markets largely underperformed rest of the world, given their uptick in daily new COVID-19 infections. Interest rates remained steady, with the local OCR unchanged, and corporate bonds richly priced. The Kiwi Dollar climbed higher against rest of the G10 pairs.

Portfolio Changes

In terms of positioning for Global Thematic, we have reduced our exposure to several US technology giants (**Apple, Amazon, Facebook**) following recent outperformance and the growing political pressure on multinationals with dominant market positions. Following a lacklustre June quarter, we increased our weighting in US discount retail (**Walmart, Costco**) given their defensive qualities in an uncertain environment.

For Global Quantitative, our top-down positioning targets higher quality sectors more suited to the current crisis like Tech and Healthcare, although a brightening outlook from low levels has seen us increase exposure to select cyclical, particularly Discretionary and Industrials. Stock selection favours companies with attractive metrics across earnings quality, capital efficiency, valuations, sentiment and sustainability. Over the month, we've increased our allocation to Industrials, Financials and Discretionary (**Ferguson, DBS Group, McDonald's**) while trimming Staples and Tech (**Costco, Keyence**). Healthcare, Discretionary and Tech are favoured sectors, while Energy and Financials are out of favour.

Open Meeting

To	Waikato District Community Wellbeing Trust
From	A Diaz Chief Financial Officer
Date	15 December 2020
Chief Executive Approved	Y
Reference #	CNV0102 / 2972248
Report Title	Kiwi Wealth Limited Fund Performance to 30 September 2020

I. EXECUTIVE SUMMARY

The investment fund performance for the quarter ended 30 September 2020 was 4.5% against a benchmark performance of 4.3%. The total return since inception after tax, brokerage and fees is 111.3% or 9% on an annualised basis (June Quarter was 102.3% or 8.7% annualised).

The result for the month of September provided a loss of 0.5% against a benchmark performance of -0.7%, exceeding the benchmark.

The Trustees are familiar with the fact that the investment objectives and investment portfolio takes a long term view of the fund. Investment strategy commentary is provided by KiwiWealth in the attached report.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Kiwi Wealth Limited Fund Performance to 30 September 2020

Waikato District Community Wellbeing Trust

Investment Mandate

This is a balanced portfolio split 45/55 fixed interest/growth shares investments

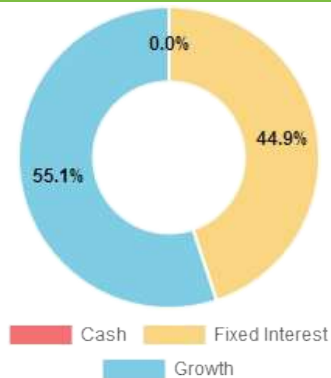
This mandate was last reviewed on 25 February 2020.

Asset Class	Ultimate Allocation	Target NZD Exposure
Cash	0.0%	
Fixed Interest	45.0%	100.0%
Growth	55.0%	50.0%
Total	100.0%	

Portfolio Position

As at 30 September 2020, the total value of your investment portfolio is \$4,685,455. Your net contributions since inception in January 2012 have totalled \$2,063,333 (\$2,514,366 deposits less \$451,032 withdrawals).

Asset Class	Actual Value	Actual Allocation
Cash	\$505	0.0%
Fixed Interest	\$2,102,634	44.9%
Growth	\$2,582,316	55.1%
Total	\$4,685,455	100.0%

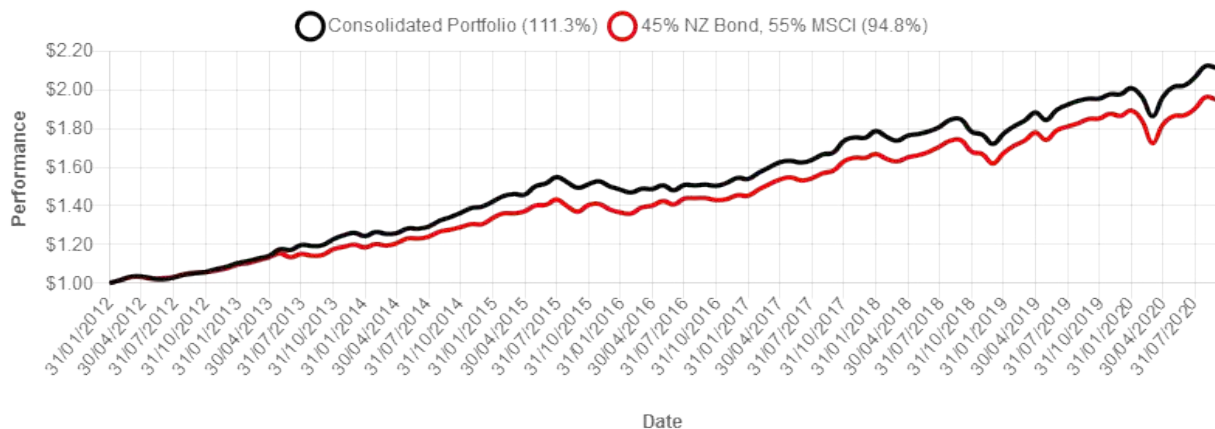


Portfolio Performance

The Kiwi Wealth Growth Fund (Growth PIE) returned -1.45% after tax and fees in September, 0.64% ahead of the MSCI All Country benchmark. Both Global Thematic and Global Quantitative strategies contributed positively to relative performance this month, while Core Global and the alternative assets were drags. The Kiwi dollar weakened against the US greenback last month which was a tailwind for foreign currency returns.

The Kiwi Wealth Fixed Interest Fund (Fixed Interest PIE) returned 0.39% after fees and taxes in September underperforming its benchmark which returned 0.58%. The underperformance can mostly be attributed to trying to keep up with a relentless Reserve Bank-led crunch on interest rates. Also, corporate bonds spreads (extra yield a company pays versus a government bond) widened relative to NZ Government Bonds over the month.

Waikato District Community Wellbeing Trust Performance (Consolidated Portfolio - NZD)



Your return for the month of September was -0.5% against a benchmark of -0.7%. Your net contributions since 31 January 2012 have totalled \$2,063,333 (\$2,514,366 deposits less \$451,032 withdrawals). As of 30 September 2020 the total value of your portfolio is \$4,685,455. The total return on each dollar invested at inception is 111.3% (after withholding tax, brokerage, and fees), or 9.0% p.a. on an annualised basis.

	148 Loss/Gain				
	Last Month	Last 3 Months	Last 12 Months	Since Inception	Annualised
Consolidated Portfolio Inception date (31/01/2012)	-0.5%	4.5%	8.1%	111.3%	9.0%
45% NZ Bond, 55% MSCI	-0.7%	4.3%	5.3%	94.8%	8.0%
Cash Inception date (31/01/2012)	1.0%	4.2%	2.8%	43.2%	4.2%
Fixed Interest Inception date (31/01/2012)	0.6%	2.2%	6.2%	66.1%	6.0%
100% NZ Bond	0.8%	2.5%	4.9%	45.3%	4.4%
Growth Inception date (31/01/2012)	-1.3%	6.5%	10.0%	152.4%	11.3%
MSCI	-2.1%	5.4%	3.8%	119.0%	9.5%

Investment Strategy

Market Review

For the month ended September, the NZD-hedged MSCI All Country World Index (MSCI ACWI) fell 2.8%. Weakness was seen across most equity markets apart from Japan. Large cap tech giants weren't immune and succumbed to profit-taking after their incredible runs earlier in the year to date. Global interest rates were largely rangebound and the Kiwi dollar weakened against the U.S. greenback.

Portfolio Changes

In Global Thematic, we have continued to tilt the portfolio towards re-opening themes, building positions in off-price retail stocks like Ross Stores and TJX, as well as selected restaurant stocks. We also increased our weight in some of the large cap technology names that were hit hard in September (Amazon, Apple).

For Global Quantitative, our top-down positioning targets higher quality sectors more suited to the current environment like Technology and Industrials. Stock selection favours companies with attractive metrics across earnings quality, capital efficiency, valuations, sentiment and sustainability. Over the month, we increased our allocation to Financials (E.SUN Financial, China Life Insurance) and Industrials (Deutsche Post), trimming Health Care (Abbvie, Illumina) and Staples (a2 Milk). Industrials, Technology and Discretionary remain our favoured sectors. Health Care has been brought down to neutral while Financials and Energy remain our largest underweights.

In fixed income, we continued to focus on high quality credits over September, as we remain very selective about the types of names and companies we want to own. We added Housing New Zealand (AA+), Asian Development Bank (AAA), International Bank of Reconstruction and Development (AAA) and Norwegian State Housing Authority, KBN (AAA). The New Zealand company bond market began to heat up in September and we purchased Port of Tauranga (A-) and Mercury (BBB+) new issues. Overseas we began to add a few names like AT&T (BBB) and Nestle (AA-) and we hope to add more if high quality company credit spreads continue to widen. Given the RBNZ's tack, we've been big proponents of the New Zealand bond market for a while which has paid off. However, we did dip our toes in the Australian State market, establishing a position in New South Wales bonds which we saw as very cheap relative to New Zealand Government Bonds.

Open Meeting

To	Waikato District Community Wellbeing Trust
From	Alison Diaz Chief Financial Officer
Date	16 December 2020
Chief Executive Approved	Y
Reference #	CVN0102/ 2972338
Report Title	Transfer of Wellbeing Trust Funds to Waikato District Council for the 2019/20 financial year

I. EXECUTIVE SUMMARY

Payments during the year are processed by Waikato District Council on behalf of the Trust with a resolution supporting reimbursement approved annually.

The attached workings support a transfer of \$186,243 for the 2019/20 financial year.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received;

AND THAT the Waikato District Community Wellbeing Trust approves a payment of \$186,243 from the Trust's investment portfolio account to reimburse Waikato District Council for 2019/20 expenditure on behalf of the Trust.

3. ATTACHMENTS

NIL - Workings to support payment are contained in the Performance report 2019/20 Note 6

MEMORANDUM

To	The Chairperson – Waikato District Community Wellbeing Trust
From	Christine Pidduck – Legal Counsel
Subject	Compliance with Trust Deed
File	
Date	31 August 2020

Introduction

The Waikato District Community Wellbeing Trust (“the Trust”) has a Statement of Intent, as required by section 64(1) of the Local Government Act 2002. One of the performance measures contained in that Statement requires the Trust Board to undertake a legal review of compliance with the Trust Deed no later than two months after the end of each financial year. A review has been undertaken for the year 2019/2020 as follows:

Clause 3.2 – Disbursement of Funds: The Trust Board may only pay out grants of the net income of the Trust Fund in any financial year, after Trust expenses have been met.

Compliance: Attached is the Trust’s draft Performance Report. Grants have been paid out of the net income of the Trust Fund - see draft Statement of Financial Performance for the year 2019/2020. The statement will be ratified by the Trust Board at its meeting to be held in December 2020. The audited Performance Report will not be available until November 2020 – see clause 6.4 below.

Clause 5.1 – Membership of Trust: The Trust Board must comprise five members, described in clause 5.1. The Trust Board passed a resolution in 2018, to the effect that the three Council members on the Board need not include the Mayor and Deputy Mayor. This amendment was lodged with the Companies Office in March 2018.

Since the Annual general Meeting in December 2019 there has been only one independent member, as one independent member resigned.

Clause 5.5 of the Trust Deed provides that in the event of a vacancy, the Waikato District Council shall as soon as practicable fill that vacancy and if it does not then the continuing Trustees may appoint an Trustee or Trustees to replace such vacancy but the Waikato District Council may remove and replace such Trustees as appointed.

The practicability of appointment of a replacement trustee has been impacted by Covid 19, and additionally the availability of people willing to accept appointment as trustees. While the vacancy has not yet been filled, the quorum requirements for each meeting in 2020 have been met.

Compliance: The Trust had full membership until December 2019, however the Trustee vacancy arising by way of resignation has not yet been filled.

Clause 6.4 – Annual General Meeting: The original Trust Deed provided for an annual general meeting (“AGM”) be held no later than two months after the end of the financial year. This clause was subsequently amended by Trustee resolution dated 9 February 2018, to the AGM being held no later than six months after the end of each financial year, being 31 December.

Compliance: The reason for the Trustee resolution to amend the timing for holding the AGM was that Kiwi Wealth Limited had advised that the independent audit review from its auditors to confirm the internal controls of the portfolio managed by Kiwi Wealth were effective for the financial year, would not be available until November of each year. The resolution amending Clause 6.4 of the Deed was lodged with the Companies Office in March 2018, to ensure compliance with the Trust Deed.

The Trust held the last AGM on 10 December 2019.

Clause 10 – Powers of Investment: The Trust Board must invest trust funds prudently; investments must be authorised by law.

Compliance: The investment portfolio is managed by Kiwi Wealth Limited, a reputable company. An investment mandate has been agreed between the Trustees and the company within an acceptable risk and return framework. This mandate is reviewed annually with the latest review in February 2020. The Trustees evaluate compliance through regular reporting.

Clause 11.1(f) – Duties of Trust Board in relation to Disbursement of Funds: The Trust Board must ensure that funds are disbursed in accordance with the objects of the Trust and must be sensitive to the needs of all sections of the community within the district, allocating resources effectively and equitably and being transparent.

Compliance: Projects funded during the last financial year have been reviewed and appear to meet the requirements set out in the Trust Deed, and as particularly provided in Clause 11.1(f) of the Trust Deed.

Clause 14 – Financial Statements and Annual Report: The Trust Board must ensure that full and correct accounts are kept during the financial year and Financial Statements are prepared accordingly. These Statements must be audited by an auditor and be available for the AGM. The Trust Board must also prepare and publish an Annual Report, consisting of the audited financial statements and a report from the chairperson about the Trust’s activities.

Compliance: Audited Financial Statements for 2019/2020 are not available yet and will be presented at the AGM which must be held by 31 December 2020.

Requirement of Annual Return to be filed in the Companies Office:

Compliance: an Annual Return was filed on 18 December 2019.

To conclude, the Trust Board has been operating in accordance with the Trust Deed, as amended by resolution other than the appointment of replacement trustee which has been impacted by various factors including Covid 19 and attendant disruption, and availability of people willing to accept such an appointment.

Christine Pidduck
Legal Counsel