
MINUTES for a meeting of the Waters Governance Board of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 7 MAY 2024** commencing at **10.00AM**.

Present:

Mr D Wright (Chairperson)
Mr G Dibley
Ms R Schaafhausen
Ms J Colliar (Intern)

Attending:

Cr E Patterson
Cr V Reeve – *until 10.57am*
Cr P Thomson – *until 10.57am*
Cr D Whyte – *until 10.59am*
Ms M May (General Manager Service Delivery)
Mrs M Paki (Executive Manager, Maaori Partnerships)
Mr K Martin (Waters Manager)
Mr J Baldwin (Waters Engineering Manager)
Mr M Curtis (Three Waters Support Manager)
Mrs S Bult (Water Contract Support Co-ordinator)
Mrs H Coalter (Growth & Analytics Manager)
Mr M Telfer (Operations Manager Waikato – Watercare)
Mr J Turner (Watercare)
Mr R Laurenson (Watercare)
Mr R Pullar (Watercare)
Mr P Crabb (Watercare)
Ms M van der Lee (Watercare) – *until 11.15am*

Ms E Saunders (Senior Democracy Advisor)

The meeting was opened with a karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Wright/Mr Dibley)

THAT the Waters Governance Board receives the apology from:

- a. Mr G Ion (Chief Executive, Waikato District Council) for non-attendance.**

CARRIED

WGB2405/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Schaafhausen/Mr Dibley)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Tuesday, 7 May 2024:

- a. be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded; and**

CARRIED

WGB2405/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Dibley/Mr Wright)

THAT the minutes for a meeting of the Waters Governance Board Meeting held on Wednesday, 27 March 2024 be confirmed as a true and correct record of that meeting.

CARRIED

WGB2405/03

ACTIONS REGISTER

Agenda Item 5

The Stormwater Engineering Manager along with Mr M Telfer spoke to the report which was taken as read and highlighted the following key points:

- An update on Te Kauwhata Wastewater Treatment Plant was provided with a scheduled meeting with mana whenua to take place on the 12th June.

Resolved: (Mr Wright/Ms Schaafhausen)

THAT the Waters Governance Board receives the Actions Register to May 2024.

CARRIED

WGB2405/04

REPORTS

Three Waters Governance Report – May 2024

Agenda Item 6.1

Mr Telfer spoke to the report which was taken as read and further discussion was held.

Key Highlights:

- The Te Kauwhata Wastewater Treatment Plant is compliant.
- An incident occurred at the Galbraith Street gravity main project site where a contractor operating an excavator moved the boom into contact with over 11KV overhead powerline.
- Whilst the contact tripped the fuse no harm or damage occurred. The incident was discussed at length by the Board and the health & safety mitigations that are in place were highlighted.

Questions/Discussion:

- A query was raised in relation to the minimum Personal Protective Equipment (PPE) requirements for Watercare Staff whilst they are onsite. It was noted that these health & safety events appear to be happening on a few occasions so some expectations need to be set and the Board need to have an oversight on what those requirements are.

ACTION: Watercare staff to come back to the Board with the minimum Personal Protective Equipment (PPE) policy requirements for all staff & contractors on all sites when undertaking all works to the next meeting.

- Mr Telfer advised what the new minimum standard PPE requirements are for Watercare staff including safety glasses however it was noted that the Board were looking for absolute specifics in terms of glasses, overalls, safety boots and all other equipment.

- It was queried by the Board when the PPE policy was updated and it was noted that whilst an exact date could be provided it was roughly 3 weeks ago.
- The work of the contractors that were onsite during the incident was acknowledged and the residents close by to the site who lost power were happy with the communications.
- A brief discussion was held in relation to Gate valves vs Ball valves and Mr Telfer explained why Watercare are testing both.
- A query was raised in regards to the Cambrae Road Stormwater project and how the team progressing with reviewing the conditions of consent? The consent condition states that Council is liable for any impact on private property. It was noted that the focus right now is on addressing the abatement notice however Watercare will look into this further.
- It was noted in relation to a query around the H2S damage at Taupiri that there was no further examples of damage found.
- It was confirmed that staff are continuing to work with both the property owner and the Council property team to ensure all bases are covered in regards to the Te Akau Water Treatment Plant.
- A query was raised in relation to the Raglan Wastewater Treatment Plant and the concept report that has been completed into the land disposal option on the Wainui Reserve – is there any indication if this option is feasible? It was noted that there are still further options being investigated and looked at for disposal options so cannot confirm feasibility at this stage.
- It was further noted that staff will start presenting the options to key stakeholders this month and it was confirmed that options were also presented at the last engagement meeting with the community so communications with the public are ongoing.

ACTION: Watercare to provide an update to the Board on the Raglan Wastewater Treatment Plant Consent Discharge Options at the June or July meeting.

- A query was raised in relation to how many asbuilts & projects are outstanding across the network? It was noted that an answer cannot be provided at this stage but will be included in all future reporting.

ACTION: Watercare to include in the Governance Report moving forward an overview of the various projects & current works against the outstanding asbuilts.

Resolved: (Ms Schaafhausen/Mr Dibley)

THAT the Waters Governance Board receives the Three Waters Governance report for May 2024.

CARRIED

WGB2403/05

Three Waters Compliance Update

Agenda Item 6.2

Ms M van der Lee spoke to the report which was taken and the following discussion was held:

- It was queried whether Waikato Regional Council (WRC) are going to circle back to remove some of these non-compliances? It was confirmed that we can request to be audited again but it will depend on the availability of WRC staff as to the timeframes of audits being undertaken.
- An overview of the compliance schedule was provided and an in depth discussion around the timeframes for Regional Council responses and the auditing process was had by the Board.

ACTION: Watercare to report the results of the final drop test on the capacity discharge from the Te Kauwhata Water Treatment Plant upgraded pond.

Resolved: (Mr Dibley/Ms Schaafhausen)

THAT the Waters Governance Board receives the Three Waters Compliance Update.

CARRIED

WGB2405/06

Water Supply Network Renewals Programme 2021-2024 Update

Agenda Item 6.3

Ms R Laurensen spoke to the report and the following discussion was held:

- The paper provides a final update to the programme and the success that has been had with the project.
- An outline of the project was provided along with an overview of the key highlights.
- The Board acknowledged the great work of the team at Watercare and wanted it noted for the minutes to celebrate the success of the team for the work that was undertaken with this project.

ACTION: Waikato District Council (WDC) staff to provide communications to the wider organisation to highlight the success of the project along with a letter of acknowledgment to Watercare Staff for the great work undertaken.

Resolved: (Mr Wright/Mr Dibley)

THAT the Waters Governance Board receives the 2021-24 Network Renewals Programme Delivery Update.

CARRIED

WGB2405/07

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Mr Wright/Ms Schaafhausen)

THAT the public be excluded from the following parts of the proceedings of this meeting; and

- a. **The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item number PEX 2 Action Register		
Item PEX 3.1 District Wide Water Supply Network Renewals Programme 2024-27		
Item PEX 3.2 Waters Financial Report - March 2024		
Item PEX3.3 Capital Delivery Programme Overview		
Item PEX3.4 Ngaaruawaahia Wastewater Treatment Plant Screening Facility		
Item PEX3.5 Ngaaruawaahia Wastewater Treatment Plant Upgrade		

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX3.6 Huntly Wastewater Treatment Plant Upgrade	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX3.7 Tuakau Reservoir Land Acquisition		

- b. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
<p>Item PEX 1 Confirmation of Minutes</p> <p>Item number PEX 2 Action Register</p>	<p>Refer to the previous Public Excluded reason in the agenda for this meeting.</p>	
<p>Item PEX 3.1 District Wide Water Supply Network Renewals Programme 2024-27</p>	<p>7(2)(b)(ii)</p> <p>7(2)(h)</p> <p>7(2)(j)</p>	<p>To protect information that would otherwise unreasonably prejudice a persons commercial position.</p> <p>To enable commercial activities to be carried out without prejudice or disadvantage.</p> <p>To prevent use of the information for improper gain or advantage.</p>
<p>Item PEX 3.2 Waters Financial Report – March 2024</p>	<p>7(2)(b)(ii)</p> <p>7(2)(h)</p>	<p>To protect information that would otherwise unreasonably prejudice a persons commercial position.</p> <p>To enable commercial activities to be carried out without prejudice or disadvantage.</p>
<p>Item PEX3.3 Capital Delivery Programme Overview</p>	<p>7(2)(h)</p> <p>7(2)(i)</p>	<p>To enable commercial activities to be carried out without prejudice or disadvantage.</p> <p>To enable negotiations to carry on without prejudice or disadvantage.</p>

Item No.	Section	Interest
Item PEX3.4 Ngaaruawaahia Wastewater Treatment Plant Screening Facility	7(2)(b)(ii)	To protect information that would otherwise unreasonably prejudice a persons commercial position.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	7(2)(j)	To prevent use of the information for improper gain or advantage.
Item PEX3.5 Ngaaruawaahia Wastewater Treatment Plant Upgrade	7(2)(b)(ii)	To protect information that would otherwise unreasonably prejudice a persons commercial position.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
Item PEX3.6 Huntly Wastewater Treatment Plant Upgrade	7(2)(b)(ii)	To protect information that would otherwise unreasonably prejudice a persons commercial position.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
Item PEX3.7 Tuakau Reservoir Land Acquisition	7(2)(b)(ii)	To protect information that would otherwise unreasonably prejudice a persons commercial position.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	7(2)(j)	To prevent use of the information for improper gain or advantage.

CARRIED

WGB2405/08

