

Minutes for a meeting of the Waikato District Council held in the the Council Chambers, District Office, 15 Galileo Street, Ngaaruawaahia on **WEDNESDAY, 10 APRIL 2024** commencing at **9:30 AM**.

**Present:**

Cr L Thomson (Chairperson)  
Cr C Eyre  
Cr C Beavis  
Cr J Gibb  
Cr M Keir  
Cr P Matatahi-Poutapu (*from 9.25am*)  
Cr E Patterson  
Cr M Raumati  
Cr V Reeve  
Cr P Thomson  
Cr D Whyte

**Attending:**

Mr P Spicer (Chairman - Air Training Corps Association) *via video link 9.45am – 10.02am*  
Ms N Greenwall (Chief Executive, Hamilton Waikato Tourism) *departed 10.45am*  
Mr J Ebenhoh (Planning and Policy Manager)  
Mr W Durning (Strategic Mayoral Manager)  
Ms L Van Den Bemd (Community Led Development Advisor) *departed 10.25am*  
Ms E Rankin (Economic Development & Key Account Manager) *departed 10.25am*  
Mr S Bult (Emergency Management Advisor) *departed 10.51am*  
Ms K Newell (Resilience Manager) *departed 10.51am*  
Mrs K Brotherston (Democracy Advisor)

*The meeting opened with a karakia.*

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs L Thomson/Eyre)**

**THAT the Sustainability and Wellbeing Committee accepts apologies from**

- a. Crs Turner, Ngataki and Her Worship the Mayor, Mrs JA Church for non attendance; and**
- b. Cr Matatahi-Paoutapu for lateness**

**CARRIED**

**S&W20244/01**

## **CONFIRMATION OF STATUS OF AGENDA**

The Chairperson advised that the Economic and Community Development Manager was currently attending other Council business and could not guarantee an arrival time to speak to the report, she asked for flexibility around moving Item 6.3 Economic and Community Led Development Report to Item 6.1 or 6.2 if needed to accommodate the report speaker.

**Resolved: (Crs Patterson/Reeve)**

**THAT the Sustainability and Wellbeing Committee held on Wednesday, 10 April 2024 be confirmed:**

- a. with all items therein being considered in open meeting with the exception of those items detailed at agenda items 7, which shall be considered with the public excluded;
- b. noting that if needed Item 6.3 Economic and Community Led Development Report will be moved to Item 6.1 or 6.2; and
- c. all reports be received.

**CARRIED**

**S&W20244/02**

## **DISCLOSURE OF INTEREST**

Whilst not a conflict, Crs Raumati and Reeve noted their involvement with Ngaati Naho Trust and Tuakau Trust respectively.

## **MINUTES FOR CONFIRMATION**

**ACTION:** An amendment to be added to the minutes within topic 6.2 Waikato Housing Strategy, page five (5), last bullet point the word Maaori needs to be capitalised.

**Resolved: (Crs Raumati/P Thomson)**

**THAT the Sustainability and Wellbeing Committee confirm the minutes of a meeting held on Monday, 26 February 2024 as a true and correct record, with the following amendments to the minutes:**

- ***Agenda Item 6.2 Waikato Housing Strategy:***
  - i. ***The capitalisation of the word Maaori within the last bullet point.***

**CARRIED**

**S&W20244/03**

## **ACTIONS REGISTER**

The report was received (*S&W 20244/02 refers*) and the following discussion was held:

- It was noted that information had previously been circulated to Councillors on Better Off Funding.
- Clarification was sought in relation to reporting, specifically where this would come from moving forward. It was noted that as this was an all-council issue, further clarity was required on department reporting collaboration.

**ACTION:** The Planning and Policy Manager to follow up on reporting channels.

## **REPORTS**

### Rural Ward Discretionary Funds Report to 27 March 2024

Agenda Item 6.1

The report was received (*S&W 20244/02 refers*) and no further discussion was held.

### Sustainability & Wellbeing Rural Discretionary Fund Application - Air Training Corps Association NZ 7 Squadron Hamilton.

Agenda Item 6.2

The report was received (*S&W 20244/02 refers*) and the following discussion was held:

- The Community Led Development Advisor provided a brief overview of the application before welcoming and introducing the Chairman of the Air Training Corps Association, Mr P Spicer.
- Mr Spicer provided a brief overview of the association and background behind relocating to the Airfield.
- A query was raised in relation to consent to relocate. It was noted that the buildings were all portable and therefore consent was not required.
- Clarification was sought and received in relation to fees, fundraising, and funding options.
- A query was raised in relation to the Cadet training programme, it was noted that the programme included flying time, military drill training, and leadership and responsibility training.

**Resolved: (Crs Raumati/Reeve)**

**THAT the Sustainability and Wellbeing Committee:**

- a. approves an allocation of \$4,780.00 (plus GST if any) from its Discretionary Funding account to:**
  - i. The Air Training Corps Association NZ 7 Squadron Hamilton**
  - ii. for the purchase of a portable classroom to be located at Te Kowhai Airfield Base.**

**CARRIED**

**S&W20244/04**

**Economic and Community-Led Development**

**Agenda Item 6.3**

The report was received (*S&W20244/02 refers*) and the following discussion was held:

- In the absence of the Community Led Development Manager, the Economic Development and Key Account Manager was present to speak to the report.
- Discussion ensued with some of the key topics considered including business networking events, community board programme of work, intention to engage with community committee's, social procurement, mana whenua and local small business contractors versus large body contractors. It was suggested that a Memorandum of Understanding (MoU) with mana whenua procurement be discussed.

**ACTION:** The Planning and Policy Manager to follow up on the intention to engage with Community Committee's

- Clarity was sought in relation to Tuakau Trust's development of a Community Mental Health Hub. In response, the Community Led Development Advisor noted that the Trust was established as a community-led initiative and that the Tuakau Trust was not in the LTP and would not receive funding.
- Clarification was sought and received on the procurement of the site and amendments to the lease.
- It was noted that the Community was fundraising for the hub and once they obtained a third of the required amount the remainder would like be sought from Lotteries.

Hamilton and Waikato Tourism - 6 monthly report to Council.

Agenda Item 6.4

The report was received (*S&W2404/01 refers*) and Ms Greenwall, Chief Executive of Hamilton Waikato Tourism was present at the meeting to present a six-monthly report, and the following discussion was held:

- Ms Greenwall provided a brief summary of Hamilton Waikato Tourism's role noting the organisation's role was to attract domestic and international visitors and increase the length of stay and expenditure.
- She provided a description and key highlights on performance targets, destination management, economic indicators, visitor expenditure, commercial accommodation and development and support.
- The Committee acknowledge the work Hamilton and Waikato Tourism was undertaking, and that the report presented was insightful. It was suggested Ms Greenwall connect with the recently appointed Rural Economic Advisory Panel (REAP).
- The Chairperson thanked Ms Greenwall for taking the time to present to the Committee.

Emergency Management Update

Agenda Item 6.5

The report was received (*S&W2404/02 refers*) and the following discussion was held:

- The Resilience Manager together with the Emergency Management Advisor were present at the meeting to speak to the report and answer questions.
- A brief overview was provided on the response planning progress and the work being undertaken to encourage participation with maaori in emergency sit.
- The Committee acknowledged all the hard work being undertaken within the community.

**CLOSE OF MEETING**

*The chairperson finished the meeting with a karakia.*

There being no further business the meeting was declared closed at 10.52am.

Minutes approved and confirmed this ..... day of ..... 2024.

Cr L Thomson  
**CHAIRPERSON**