
MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 7 AUGUST 2024** commencing at **7.00pm**.

Present:

John Cunningham
Tim Hinton
Ian Wrigley
Angela van de Munckhof
Cr Marlene Raumati

Apologies:

Courtney Howells
Jo Gurnell
Mayor Jacqui Church (non-member of the Committee)

Not present:

Whitney Totorewa
Estelle Jonathan
Liz Tupuhi

Staff attending:

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council
Jason Marconi – Community Led Development Advisor, Waikato District Council
Joban Singh, Roothing Corridor Engineer, Waikato District Council

Public attending:

Lauren Hughes, Te Kauwhata Community House
Tofeeq Ahmed, Programme Manager – Placemaking, Kāinga Ora

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

THAT apologies from Jo Gurnell, Courtney Howells and Mayor Jacqui Church be received.

CARRIED

TKCC2408/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (IAN WRIGLEY / TIM HINTON)

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 7 August 2024 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

CARRIED

TKCC2408/2

3. DISCLOSURES OF INTEREST

RESOLVED: (IAN WRIGLEY / JOHN CUNNINGHAM)

- Tim Hinton (as per disclosure of interest form).
- Cr Marlene Raumati (as per previous non-financial disclosure to the Ngaa Muka Development Trust).

CARRIED

TKCC2408/3

4. CONFIRMATION OF MINUTES

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 5 June 2024 be confirmed as a true and correct.

CARRIED

TKCC2408/4

5. PUBLIC FORUM

It was noted that Lauren Hughes was attending the meeting due to her involvement with the Community Identity Strategy and would participate in the discussion on the Community Identity Strategy as part of the Works and Issues Report.

6. REPORTS

6.1. Discretionary Fund Report

RESOLVED: (MARLENE RAUMATI / ANGELA VAN DE MUNCKHOF)

THAT the Te Kauwhata Community Committee receives the:

- a) Discretionary Fund report to 30 June 2024; and**
- b) North Waikato Development Fund Report.**

CARRIED

TKCC2408/5

6.2. Te Kauwhata Works and Issues Report

RESOLVED: (JOHN CUNNINGHAM/ ANGELA VAN DE MUNCKHOF)

6.4.1. THAT the Works and Issues report be received

Discussion:

- Dog park project
 - Tim Hinton confirmed that the that the shade cloth will be installed in the final quarter of 2024 as it is dependent on drier weather.
 - The small dog exercise area and the double gates will be installed thereafter.

- Saleyard Road Walkway project
 - John Cunningham advised the Committee that Ed McVicar advised him and Tim Hinton that the Committee is required to consult directly with KiwiRail regarding access to the walkway. A permit may be required. Ed will forward the names of people to contact at KiwiRail and WDC staff will help as required.

- Community Identity project
 - The community feedback has been designed and a place board created.
 - Tofeeq Ahmed shared an updated Community Identity Strategy Action Plan.
 - Cr Raumati enquired if the vision of the Community Committee Plan and the Community Identity Strategy were aligned to which the project team indicated that the exact wording for the Community Identity Strategy came from the community. It was confirmed by the project team that the visions was aligned albeit the wording slightly different and the input is from the community.
 - John Cunningham acknowledged the good work done by the project team.

Action 1: *Lauren Hughes volunteered to place the graphic on a shop window on Main Street.*

Action 2: *The Community Identity Strategy project team to go through the timeline indicated in the Action Plan to provide more clarity on what is meant by 'short-term', 'medium-term' and 'long-term' so these can be aligned with the Te Kauwhata Community Committee and Waikato District Council horizons.*

Action 3: *The Community Identity Strategy project team to share the vision at the next Committee meeting.*

- Te Kauwhata Domain
 - Tim Hinton advised that as part of the completion of Stage 1 a gate to the community garden was being installed.
 - Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.

- Security cameras
 - Cr Raumati advised that the development of the Memorandum of Understanding between Waikato District Council and Hamilton City Council was still in progress.
 - John Cunningham advised that there is a security issue regarding the community garden due to theft of produce. It was suggested that a camera is needed to face the garden. Tim Hinton advised that a recycled portable camera has been installed in the interim.

- Rongoa Garden project
 - Tim Hinton indicated that planning of manuka was undertaken on 21 June 2024. The manuka trees will serve as windbreakers. The kahikatea will be planted later.

CARRIED

TKCC2408/6

6.3. Mayor's Community Awards

RESOLVED: (TIM HINTON / IAN WRIGLEY)

THAT the Te Kauwhata Community Committee:

- a) Appoints the Chairperson, John Cunninham, and Committee member Angela van de Munckhof to provide the nomination by 23 August for the 2024 Mayoral Awards.**
- b) Provisionally nominates Mike Peters as the Committee's nominee subject to the completion of the nominations form by John Cunningham and Angela van de Munckhof.**

CARRIED

TKCC2408/7

Discussion:

- John Cunningham opened a discussion on nominations from the Community Committee for the Mayoral Community Awards after which John Cunninham and Angela van de Munckhof were appointed by the Committee to ratify the decision.
- Mike Peters is the nominee.

Action 1: John Cunningham to complete the nomination form and send it to Karla Brotherston of Council's Democracy Team.

Action 2: Cr Raumati to have a discussion with Mayor Jacqui for a special kaumatua mayoral nomination category.

CARRIED

TKCC2408/8

6.4. Te Kauwhata Community Committee Plan

RESOLVED: (IAN WRIGLEY/TIM HINTON)

THAT the Te Kauwhata Community Committee approves its Community Committee Plan 2024-2026 for adoption subject to the final edits being made.

Discussion:

- Dominique Thurlow (Council's Community-Led Development Advisor) acknowledged the good work done by the Community Committee in developing the Community Committee Plan.
- It was noted that the next phase (implementation) will be the most important and that an implementation plan will be developed.
- Several amendments were identified including correcting the spelling of Ngaa Muka to remove the macron from 'Ngā', removal of 'Te Awa Trail' (top of page 48), ensuring that any reference to the Community 'Board' be changed to Community 'Committee', changing community 'museum' to community 'house' (on page 53), changing the number of daycare centres from three to four (page 53), removing 'Main Street' and 'Lakeside' in reference to the two shopping areas (page 53) and simply leaving it as 'two shopping areas' and the removal of the word 'Board' from 'Discretionary Board Fund' on page 54.
- Dominique Thurlow will sort out the images (including photographs) required.

6.5. Proposed Road Names Under Subdivision Number SUB0340/18

RESOLVED: (CR MARLENE RAUMATI/JOHN CUNNINGHAM)

THAT the Te Kauwhata Community Committee recommends to Council's Infrastructure Committee the following proposed road name submitted by the developer for SUB 0340/18 Lakeside Development Te Kauwhata subject to the chairperson of the Te Kauwhata Committee, John Cunningham, ratifying the matter with the new chairperson of Ngaa Muka Development Trust, Haydn Solomon.

a) Road 1 – Te Pehinga Street

Discussion:

- Cr Raumati advised that reference in the report was made to Mr Glen Tupuhi as the chairperson of Ngaa Muka Development Trust but that the Trust now has a new chairperson, Haydn Solomon.

CARRIED

TKCC2408/9

6.6. Chairpersons Report

RESOLVED: (JOHN CUNNINGHAM/IAN WRIGLEY)

THAT the verbal update from the Chairperson be received.

Discussion:

John Cunningham advised of the following:

- The Bottle-O appeal has been lodged but it may be a year before the hearing takes place.
- The date for the Super Liquor appeal hearing has not yet been set.
- His attendance of a compost opening event with the primary school children. The compost model is being repeated at Ngaruawhia and Huntly.

CARRIED

TKCC2408/10

6.7. Councillors Report

RESOLVED: (MARLENE RAUMATI/JOHN CUNNINGHAM)

THAT the report from Cr Marlene Raumati for the June 2024 to the July 2024 period be received.

Discussion:

- Cr Raumati provided an overview of her report including: the adoption of Council's Enhanced Annual Plan, sharing key agenda items from the Council, Sustainability and Wellbeing Committee and Infrastructure Committee meetings and, a list of the key meetings and engagements she attended in June and July 2024.
- John Cunningham requested if Cr Raumati can provide an overview of any key Council submission dates where these are appropriate. Cr Raumati offered to publish the relevant dates in the Chatter.

CARRIED

TKCC2408/11

7. Any other business

- Lauren Hughes enquired if a sign adjacent to the railway station can be cleaned. Tim Hinton asked Lauren to email him about this and he will get onto it.

- Cr Raumati provided an overview of government’s legislation on Maaori wards and advised the Committee that Council will be considering (next week) whether we dispense of Maaori wards and avoid a poll at the 2025 local body elections or retain them and have a poll.
- Angela van de Munckhof indicated that the speed bumps on Main Street are not really slowing down traffic. Also, the bumps cause adjacent buildings to rumble when they are hit. Cr Raumati reminded the Committee that it was a committee decision to have these installed. The Committee to follow up with Council staff to see if speed bump signage can be installed and more effective traffic calming methods are available .
- John Cunningham asked Lauren Hughes if she would like to be nominated as a member of the Te Kauwhata Community Committee to which the response was affirmative. The motion was put forward and seconded as follows:

RESOLVED: (JOHN CUNNINGHAM/CR MARLENE RAUMATI)

THAT Lauren Hughes is appointed to the Te Kauwhata Community Committee as a new member.

CARRIED

TKCC2408/12

Minutes confirmed by the Chairperson this 9th day of August 2024 for approval at the next Committee meeting.

**JOHN CUNNINGHAM
CHAIRPERSON**