
MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 1 JULY 2024** commencing at **6.00pm**.

Present:

Ms J Morley (Chairperson)
Ms S Cocup-Hughes (Deputy Chairperson)
Mrs D Lovell
Cr J Gibb
Mr H Lovell
Cr T Turner – *from 6.17pm*

Attending:

Ms K Morgan (Chairperson Ngāruawāhia Community Board)
Cr E Patterson (Ngāruawāhia – Newcastle Ward Councillor)
Mr J Ebenhoh (Planning & Policy Manager)
Mrs K Brotherston (Democracy Advisor)

The meeting opened with a karakia.

APOLOGIES AND LEAVE OF ABSENCES

Resolved: (Ms Cocup-Hughes/Mr Lovell)

THAT the Taupiri Community Board accepts an apology from Cr Turner for lateness.

CARRIED

TCB2407/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Cocup-Hughes/Mr Lovell)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday, 1 July 2024 be confirmed:

- a. with all items therein being considered in open meeting; and**
- b. all reports be received; and**
- c. that Cr Patterson and Ms K Morgan (Chairperson, Ngāruawāhia Community Board) be granted speaking rights for the duration of the meeting.**

CARRIED

TCB2407/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Gibb/Ms Cocup-Hughes)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 20 May 2024 be confirmed as a true and correct record.

CARRIED

TCB2407/03

PUBLIC FORUM

Agenda Item 5

There were no members of the public in attendance however Mr T George from Taupiri Marae who was unable to attend due to illness provided Cr Gibb with an item to raise for the Board in relation to Road Naming for new subdivisions which was discussed with the following points:

- Two documents compiled by Mr TK George on behalf of the Marae were tabled and read aloud to the board members.

ACTION: Democracy Advisor to circulate tabled documents from Mr George on behalf of Taupiri Marae to Board members.

- The documents noted the current street/road naming protocol for Waikato District Council and provided a holistic overview of the Council boundaries for the Taupiri and Ngāruawāhia Community Board. The document whilst mindful of the council's boundaries expressed concern that these boundaries often encroach on haapu and tribal boundaries and the possibility that marae could speak for whenua they don't necessarily connect to.
- The documents noted a desire for developers to choose from a list of names with stories that reflected the needs of Taupiri Marae and Haapu. The documents provided a list of names that Taupiri Marae would like included on the naming policy that would be used for new streets that border the community board area.
- The Chairperson for Ngāruawāhia Community Board acknowledged the concerns raised by the Marae before confirming that the Maaori Ward Councillor Mrs T Turner sits on both Community boards and is able to speak to any road naming applications in either area.
- Discussion ensued with some of the key topics considered including lists of names including people of significance to the area, broader policy understanding, QR code

story development, policy review date/possible workshop and access to stories/history of names for developers.

ACTION: Ascertain a QR code development timeline from the Executive Manager, Projects and Innovation who is the Executive Leadership Team representative for the Ngāruawāhia Community Board

- It was noted that the current policy specifies that the final choice of road name was at the discretion of the developer however a name from the approved list still had to be chosen

ACTION: Planning and Policy Manager to providing information on the progress and timing of the review of the Street Naming Policy.

REPORTS

Discretionary Fund Report Agenda Item 6.1

The report was received [*TCB2407/02 refers*] and it was noted that due to the end of the financial year, the funding total would be available at the next meeting.

AED Heart Machines:

- The Chairperson noted that the pads had been replaced and the board was awaiting an invoice for payment.
- It was noted that currently, all AED machines within the Taupiri area were located inside buildings that might have accessibility issues at night when they are closed.. It was suggested that the board look into purchasing a closed cabinet that would enable easy access 24hours a day.
- Quotes for different style cabinets had been sought and it was noted the most assessable option would be a closed cabinet with a break glass panel - \$695 + GST. Replacement glass was quoted at \$45 + GST.
- A quote had been sought for refresher training on how to use the machine which was \$350 + GST and this included a one-hour session for up to 20 people. It was suggested that St Johns could potentially conduct this training at a lower cost.
- Discussion ensued with some of the key topics considered including AED signs with arrows, possible central locations, and workshop/training sessions for community members.
- The board agreed to the purchase of a cabinet with break glass and to set some funding aside for a refresher training session

ACTION: The Chairperson to look into refresher training courses options.

Resolved: (Cr Gibb/Ms Cocup-Hughes)

THAT the Taupiri Community Board set aside \$1,200 of funding from their discretionary fund to cover the cost of:

- a. purchasing a Cabinet with break glass to house the AED machine; and**
- b. holding a refresher training session on use of the AED machine.**

CARRIED

TCB2407/04

Taupiri Works, Actions & Issues Report
Agenda Item 6.2

The report was received [*TCB2407/02 refers*] and the following discussion was held:

- **Community plan booklet:**
 - It was suggested that the board look into options of producing a one year wall planner, sponsored by local business adverts around the outside of the calendar.
 - It was noted that the back side of the wall planner could include the strategic board plan and possibly a graphic outline.
 - It was suggested that the calendar include things like board meetings, community days, other community connections like the Rugby club AGM's etc.

ACTION: The Board members to hold a planning meeting to ascertain the content for the calendar and look into printing costs.

- **Emergency Procedure:** A planning meeting with Taupiri Marae had been scheduled.
- **Structure Plan:** Overall, 30 pieces of feedback were received, four (4) of the 30 were Taupiri-specific and very detailed. Workshop/update was scheduled for 11am on 9 July 2024. All board members were invited to attend.
- **Roading & Traffic signs:** The Charitable Trust has been trying to get Gordonton Road speed limit reduced from 100km to 70kms – for the section between the expressway to the roundabout. It was noted that the Council was unable to make a permanent change.

ACTION: The Planning and Policy Manager to make enquiries with the Acting Roading Manager regarding the rationale for installing a temporary reduction sign.

- **Footpaths/road signs/lighting/tunnels:** It was noted that a report had been logged on Gordonton Road regarding a downed fence pane.

- **Taupiri Netball Courts:** There has been a discussion with Council staff (parks/reserves) and Netball Waikato, in which it was noted that a larger discussion with all three parties was to be scheduled to gain an understanding of the needs from all three parties as well as understanding the booking process and circulating information to the wider public, information on the website. It was noted that both Mr Lovell and Ms Cocup-Hughes would like to be involved in those discussions.
- **Taupiri Rugby Club:** No update available on the changing rooms, however, the board was advised that all clubs had been invited to a broader meeting held at Council. It was noted that Ms Cocup-Hughes would like to be involved in those discussions.
- **Chairperson report - arising from the May 2024 meeting.** No further updates action can be removed from the register.
- **Enhanced Annual Plan Update - arising from the March 2024 meeting:** Action completed and can be removed from the register.
- **Taupiri Community Board Facebook Page - arising from the May meeting:** Action completed and can be removed from the register. Slowly building up, strict

2024-2034 Long-term Plan (LTP) Update

Agenda Item 6.3

The Planning and Policy manager provided a verbal report on the following items:

- Planning is underway for the 2025-2034 LTP and workshops will be scheduled.
- In regards to the Enhanced Annual Plan (EAP) it was noted that the Council had approved a lower general rate increase of 11.9%.
- It was noted that rural valuations were lower than the average, unfortunately, the urban valuations were not lower than average.
- People with questions were encouraged to go to the Council's website as there was a section on rates comparison.

Waikato District Council Senior Leadership Update

Agenda Item 6.4

The Planning and Policy Manager provided a verbal report on the following items:

- The Council's communications team were working towards a new place-based model, which may help Community Boards in matters such as local communications.
- He advised that Her Worship the Mayor appeared before the Parliamentary Select Committee to speak to Council's submission on the Fast-Track Approvals Bill. The submission was broadly supportive of the intent of the Bill but expressed a number of concerns with the method, including the potential for disregarding the need for mana whenua consultation. Several thousand submissions had been received by the Coalition Government and hearings took place over several weeks.

Chairperson's Report

Agenda Item 6.5

The Chairperson provided a verbal report on the following items:

- The date was set for the next workshop with the Community-Led Development Advisor for Monday, 22 July from 3pm-5pm.
- The invitation to attend the workshop was extended to Cr Patterson, the Planning and Policy Manager and the Democracy Advisor.

ACTION: The Chairperson to circulate a calendar invite to members of the Board and external guests

- It was noted that fruit tree pruning was not within the Council's work programme, so the Board would need to conduct this work.
- Possible weekend dates were discussed and members pencilled in 31 August 2024. This date would be revisited during the next Board meeting.

Councillors & Community Board Members Report

Agenda Item 6.6

The Councillors and Board members provided verbal reports on the following issues:

- Crs Gibb and Turner had been busy with Rates and Enhanced Annual Plan hearings, deliberations, and conversations pertaining to Maaori wards.
- Ms Cocup-Hughes advised school numbers were increasing, and holidays were due to commence at the beginning of next week.

- Mrs Lovell advised that the Trust had been speaking with Waikato River Care who had been working alongside Taupiri Marae on planting down by the cemetery. It was noted that six thousand plants were still to be planted.
- It was noted that the walkway was coming along, and funding had been applied for. The final design was being drafted for connection to the center, then once finalised will be circulated. The board was advised that Taupiri Marae had previously designed a beautiful entrance and was gifting it for the walkway.

The meeting was closed with a Karakia.

There being no further business the meeting was declared closed at 7.22pm.

Minutes approved and confirmed this 12th day of August 2024.

Ms J Morley
CHAIRPERSON