

---

Minutes for a meeting of the Raglan Community Board held in the Supper Room, Raglan Town Hall on **WEDNESDAY, 14 FEBRUARY 2024** commencing at **1.36pm**.

**Present:**

Mr D Amoore (Chairperson)  
Cr L Thomson  
Mr R Wallis  
Ms K Binnersley  
Mr S Bains  
Mr A Oosten

**Attending:**

Her Worship the Mayor, Mrs JA Church,  
Ms A Diaz (Chief Financial Officer)  
Mrs K Brotherston (Democracy Advisor)

Seven (7) members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

Agenda Item 1

**Resolved: (Cr Thomson/Mr Wallis)**

**THAT the Raglan Community Board accepts the apologies from Cr Turner and Mr Rayner for non-attendance**

**CARRIED**

**RCB2402/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

Agenda Item 2

**Resolved: (Mr Wallis/ Cr Thomson)**

**THAT the agenda for a meeting of the Raglan Community Board held on Wednesday, 14 February 2024 be confirmed:**

- a. with all items therein being considered in open meeting, and**
- b. all reports be received.**

**CARRIED**

**RCB2402/02**

## **DISCLOSURES OF INTEREST**

Agenda Item 3

No further conflicts were discussed/disclosed.

## **CONFIRMATION OF MINUTES**

Agenda Item 4

The report was received [*RCB2402/02 refers*] and no further discussion held.

**Resolved: (Mr Oosten/Mr Wallis)**

**THAT the Raglan Community Board confirms the minutes as a true and correct record for meetings held on Wednesday, 29 November 2023.**

**CARRIED**

**RCB2402/03**

## **PUBLIC FORUM**

Agenda Item 5

There were seven members of the public present for the meeting.

### *Raglan Naturally Coordinator – Community Board Plans/Greenslade Road Reserve Playground*

- The coordinator from Raglan Naturally was present to discuss two agenda topics. Agenda item 6.4 'Community Plan' - reading material was well received and a positive step towards encouraging discussion and supporting connections. She expressed a desire for Raglan Naturally to be a part of planning discussions moving forward as both entities had the community's best interests at heart.
- The coordinator referenced a previous topic 'Greenslade Road Reserve Playground' noting that she attended a council-led walkaround with the Infrastructure Project Manager and participated in discussions with other residents.
- She noted, that her participation was as a resident and not in her capacity as Raglan Naturally coordinator before advising that she had prepared a report and emailed a copy to the Raglan Community Board (RCB) Chairperson following the walkaround. The report advised of the desire from the community/residents for further information on the project, questions on which strategy the project related to and sustainability.
- Discussion ensued with some of the key topics considered including: consultation, a wider canvas of residents via mail drop, alternative options for the space (nature playground/open-ended use), rates funding, size of the reserve area ongoing maintenance costs, freshwater specialist visiting the catchment, biodiversity and a desire was expressed for a meeting to be held between, Raglan Naturally, Xtreme Zero Waste, Raglan Community Board and Waikato District Council to discuss further development plans.

- It was noted and agreed that future proofing and creating spaces for all ages without wasting resources was a priority. The feedback was welcomed as it was good to understand the level of engagement for the project.

**ACTION:** Chairperson to circulate the report provided by the coordinator to members.

### Wastewater Discharge Errors

- A member of the public enquired on the status of the report on the wastewater works. In response, it was noted the treatment error report was listed as an agenda item for the upcoming Water Governance Board meeting, the report was available online for review.
- CCTV surveillance on all the infrastructure showed there was no leakage out of the network, the next step was to try and identify where the discharge leak was coming from. Watercare would be in contact with the Chairperson to discuss a walk-through.
- It was noted that Waikato Regional Council (WRC) have reported that WDC would not be prosecuted.

## **REPORTS**

### Discretionary Fund Report

Agenda Item 6.1

The report was received [*RCB2402/02 refers*] and the following discussion was held:

#### **Commitments:**

- The Chief Financial Officer, noted the commitment for the New Year's Eve event funding was \$1,200, the arrangement was between Traffic Management and the Lions Club, however, the Lions Club were having issues obtaining the invoice. In light of this, traffic management had removed the onus from the Community Board for the payment.

#### **Accountability Forms:**

- The Board members greatly appreciated receiving the accountability forms, particularly good to see the photos of the events.

### Discretionary Fund Applications

Agenda Item 6.2

The report was received [*RCB 2402/02 refers*] and the following discussion was held:

#### **Xtreme Zero Waste - Māui Dolphin Day funding application:**

- Two members of the Xtreme Zero Waste organisation were present to speak to the application. They provided a brief introduction of their roles within the project before providing the board with an overview of the project and the funding being sought.

- Discussion ensued with some of the key topics considered including the high amount of funding requested, what other sources of funding had been approached prior to filling out the application, participation level within the community, time passed since the event's conception, and concern was expressed around staff allocation and payment of wages.
- Clarification was sought on seed funding expectations, the Chairperson provided a brief overview.
- The Board sought and received confirmation that Xtreme Zero Waste had confirmed a financial donation of \$2,000 had been received since the application had been completed, bringing the total amount requested down to \$3,840.00.

**Resolved: (Cr Thomson/Mr Bains)**

**THAT the Raglan Community Board:**

- a. partially approves an allocation of \$3,840.00 (plus GST if any) from their Discretionary Funding account to:**
  - i. Xtreme Zero Waste,**
  - ii. for Māui Dolphin Day activities.**

**CARRIED**

**RCB2402/04**

**Raglan Community Radio – FM transmitter replacement application:**

- A representative from Raglan Radio was present to speak to the application. He provided an overview of the piece of equipment that required replacement before advising how the equipment was instrumental for providing public service announcements during civil emergencies. He noted some funding had been sought and received from the Lions Foundation.
- Discussion ensued with some of the key topics considered, including the importance of the equipment, the services provided to the community, building community resilience and other potential sources of funding.
- Mr Ooston enquired if the Board's discretionary fund was the correct place to seek funding or should the applicant have approached the Council. In response, the Chief Financial Officer advised that currently, there was no 'civil defence budget' as such.

**Resolved: (Mr Ooston/Mr Wallis)**

**THAT the Raglan Community Board:**

- a. approves an allocation of \$1,200.00 (plus GST if any) from their Discretionary Funding account to:**
  - i. Raglan Community Radio,**
  - ii. for the replacement of the FM transmitter.**

**CARRIED**

**RCB2402/05**

Works, Actions & Issues Report: Status of Items

Agenda Item 6.3

The report was received [RCB2402/02 refers] and the following discussion was held:

- **Civil Defence and Raglan Community Response Plan:** no further update was provided, item to stay on the Works, Actions & Issues report.
- **Sound Splash Update:** The Chief Financial Officer (COO) provided an update on the investigation into charges for hireage of similar events/venues/event types, before suggesting the board should meet in between scheduled meetings to workshop ideas and determine options.
- Clarification was sought and received on the logistical implications, there was unanimous agreement that currently, they were paying below the current market rate.

**ACTION:** The COO to circulate information on hireage investigations for Soundsplash to the board members ahead of the suggested workshop.

- **CCTV Better off Funding:** It was noted that one resident had requested to install/use their own camera. Awaiting further update from the Infrastructure Project Manager.
- **Greenslade Road Reserve Playground:** Discussion/update held during the public forum.
- **Privet:** no further update was provided, item to stay on the Works, Actions & Issues report

### Capital Projects Update

- **Wharf Structural Repairs, pontoons, and Walkways:** no further update was provided, item to stay on the Works, Actions & Issues report.
- **Wi Neera Walkway:** no further update was provided, the item to stay on the Works, Actions & Issues report.
- **Manu Bay Breakwater:** currently sitting in the Council's Long-Term Plan (LTP) consultation document.
- **Holiday Park - Main Kitchen and Laundry Refurbishment:** the topic was listed for awareness, the project was funded by the holiday park.
- **Holiday Park - Stormwater, Water, and Electrical Infrastructure Upgrade:** the topic was listed for awareness, the project was funded by the holiday park.
- **Harbour Beacon Replacement:** issue currently sitting with the Waikato Regional Council.
- **Art Centre Carpark:** no further update was provided, the item to stay on the Works, Actions & Issues report.
- **Wainui Beach Car Park:** upgrades were progressing, the item to stay on the Works, Actions & Issues report.
- **Papahua Recreation Reserve Car Park:** upgrades were progressing, the item to stay on the Works, Actions & Issues report.

### Raglan Community Board Plans

#### Agenda Item 6.4

The report was received [*RSB2402/02 refers*] and the following discussion was held:

- The Chairperson advised that Mr Rayner had been working closely with Council on this item and he had requested the board members meet between scheduled meetings to discuss further. It was noted during the public section of the meeting Raglan Naturally expressed a desire to be part of the discussions.
- Meeting to be held at 2pm, 21 March at Cr Thomson's residence.

**ACTION:** Cr Thomson to circulate invite to meeting.

### 2024-2032 Long Term Plan (LTP) Update

#### Agenda Item 6.4

The following update was provided verbally.

- Her Worship the Mayor, Mrs J A Church, spoke briefly to the 2024-2032 Long-Term Plan (LTP) noting the funding amounts were static for 10-years.
- A brief discussion ensued, the key topics included discretionary funding, remuneration, and target rates.

### Implementation of Funding Rounds

#### Agenda Item 6.5

The report was received [*RCB 2402/02 refers*] and the following discussion was held:

- Mr Wallis noted the idea of implementing funding rounds had advantages and disadvantages. He provided a brief overview of the rationale behind his initial report, before advising that since the time of writing, he had conducted further research and was now recommending the board retain the status quo.
- The Chairperson thanked Mr Wallis for his diligence and hard work before opening the floor to board members.
- Discussion ensued with some of the key topics, including expansion of the website to include applicant expectations, discretionary fund criteria, accessibility for applicants, social media, potentially portioning the available funding out for an even amount for each meeting, compiling guidelines for applicants could/could not apply for eg wages/koha.
- It was unanimously agreed that the board would not implement funding rounds, however, further work would be completed behind the scenes to aid in smoothing out the process.

**ACTION:** Mr Waillis to work with the Community-Led Development Team to establish clearer guidelines for applicants.

Overflow Car Parking

Agenda Item 6.7

This item was discussed in item 6.3.

Waste Collection

Agenda Item 6.8

This item was not discussed.

Chairpersons Report

Agenda Item 6.9

The report was received [*RCB2402/02? refers*] and no further discussion was held.

Councillors Report

Agenda Item 6.10

No further updates were provided.

Board Members Report

Agenda Item 6.11

No further updates were provided.

There being no further business the meeting was declared closed at 3.00pm.

Minutes approved and confirmed this 27<sup>th</sup> day of March 2024.

Mr D. Amoore  
**CHAIRPERSON**