
MINUTES of a meeting of the Meremere Community Committee held in the Meremere Community Hall, 21 Heather Green Avenue, Meremere, on **THURSDAY, 31 August 2023** commencing at **7.16pm.**

Present

Mr Jim Katu, (Chairperson)
Mr B Brown (Deputy Chairperson/Treasurer)
Ms Lauren Wismans
Cr Marlene Raumati
Ms Kirsty Wellington (EPMO Office Manager)
Ms S Hohaia
Mr V Sudhamalla (Politician for Vision NZ)
Mr G Whittaker (Civil Response Group/Te Kauwhata Fire Service)
Ms G Kanawa (Democracy Manager)
Ms D Thurlow (Community & Development Funding Advisor)
2 representatives from Man Up

Absent

Ms Josephine Baker - resignation with immediate effect received later in the meeting.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr M Raumati/Mr B Brown)

THAT the Te Kauwhata Community Committee accept the apologies for:

- a. non-attendance from Mr J Calvert, Mr M Swann and Ms C Heta.

CARRIED

MMCC2309/01

PUBLIC FORUM

The following items were discussed under Public Forum:

Democracy:

- Discussed Community Committee Charter, A quorum is half of our members this is needed to make decisions. Currently operating under 2016 Charter but a new charter was adopted in November 2022. A report of Charter changes will be presented at next meeting.

- Code of Conduct was discussed, democracy currently short staffed, reminder to be kind and courteous.

Discretionary funding applications

- Forms need to be filled in online it then gets added to agenda for next meeting a copy also goes to Jim Katu as the Funding Rep for the committee, this is public money so there needs to be full transparency, each transaction needs a mover and a seconder, full fund or partial fund, this gets put into the minutes and can then be seen online by anyone.
- The Funding Rep is then responsible for getting back to the applicant. Funding applicants must also attend meeting in person but decisions can be made later in the meeting due a private discussion if needed. The funding Rep needs to ensure the application meets the
 - guidelines, Dom is happy to Tautoko the Funding Rep if/when needed.
- Committee encouraged to only provide seed funding and applicants to seek funding from elsewhere.
- The funding form is currently being updated online which will be easier to use.

Payment Processing

- Invoices need to be addressed to Waikato District Council, 15 Galileo Street Ngaruawahia 3720 this is to ensure that they don't get bounced back and is also an auditing requirement

Community Response Group

- Generator plugs donated by Te Kauwhata Water association one will be getting placed at the hall.
- Ben arranged a starlink for Meremere and Te Kauwhata through funding help from TK Disc
- Community Response Group are working on an education plan, financing and equipment
- Free St John first aid training is being set up and will be available to committee members
- Community response group is using council infostructure to support
- MCC could put a commitment aside in the discretionary fund so it is there should the need arise
- Education need so that all homes understand that in case of an emergency they should be able to stand on their own for 72 hours.

VJ spoke briefly about the vision political party and why he is standing as a candidate

Man up spoke about the program they are offering for the community

Man up had a community event at the skate park recently which was a great success and have said that they would like to have another one in December like a Christmas in the park looking for funding support – discretionary funds can be used to fund community events.

CONFIRMATION OF MINUTES

Resolved: (Cr M Raumati/Mr B Brown)

THAT the minutes for a meeting of the Meremere Community Committee held on Thursday, 31 August 2023 be confirmed as a true and correct record.

CARRIED

MMCC23089/02

- Page 10 Commitment readds \$1320 should read \$660.00
- Page 8 second point to read Hall Committee report was kindly given by Ms Rogers rest of page to be deleted and top of page 9.
- Page 9 Bullet point 1 and 2 remain rest to be deleted.

REPORTS

Councillors Report

Councillor's Report taken as read

Meremere Community Committee Works & Issues Report:

- Camera's in village stalled with Hamilton City Council, still a community need, Waikato District Council to provide ongoing updates until installation
- Kirsty will follow up on service request about Stone wall entrance on Springhill Road

Discretionary Fund Application Report

No Discretionary Report

Councillor Raumati did not take part in this discussion nor voted as she is a member of the Te Kauwhata Community Response Group.

Resolved: (Ms L Wismans/Mr B Brown)

THAT the Meremere Community Committee:

- a. **approves an allocation of \$3,000.00 (incl. GST) from their Discretionary Funding account to:**
 - i. **Te Kauwhata Community Response Group**
 - ii. **For equipment towards Community Response in the event of an emergency**
- b. **with the commitment to add \$500.00 per year**

CARRIED

MMCC2308/03

GENERAL BUSINESS

- MCC is in need of a new secretary with the resignation from Josephine, Jacob has shown interest in the past but minutes need to be kept short and to the point. If meetings are being recorded need to have consent from all parties. A template will be looked into for ease of use.
- Lauren to do minutes for next meeting as well while Jacob is away
- Footpaths are being obstructed by vehicles and plants making them unsafe for walking
- Speeding down Te Puea Ave is becoming a regular occurrence becoming a safety issue
- Councillor Marlene will communicate with John Brown for Community wide communication on service requests.

There being no further business the meeting was declared closed at 9.17pm.

Minutes approved and confirmed this day of 2023.

Mr J Katu
CHAIRPERSON