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**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 1 FEBRUARY 2023** commencing at **7.00pm**.

**Present:**

Adele Theron  
Angela van de Munckhof  
Estelle (Kahui) Jonathan  
Ian Wrigley  
Jeff Lyons  
Jo Gurnell  
John Cunningham  
Liz Tupuhi  
Tim Hinton  
Toni Grace  
Whitney Totorewa  
Marlene Raumati (councillor)

**Attending:**

Mayor Jacqui Church  
Pauline Giles – Roading Alliance  
Vishal Ramduny - Strategic Initiatives and Partnerships Manager  
Jason Marconi - Economic Development Advisor  
Attinder Singh (Roading and Contracts Manager)  
Martin Glover – Te Kauwhata Community Patrol  
Lynn Glover – Te Kauwhata Community Patrol  
Michelle Hohepa– Neighbourhood Support

**APOLOGIES**

**Resolved: (Mr Cunningham/Mr Hinton)**

**THAT an apology from Courtney Howells be received.**

**CARRIED**

**TKCC2302/01**

**APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON TE  
KAUWHATA COMMUNITY COMMITTEE**

**(Resolved: Mr Lyons / Ms Grace)**

**THAT the Te Kauwhata Community Committee resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002;**

**CARRIED**

**TKCC2302/02**

**(Resolved: Mr Hinton/Cr Raumati)**

**THAT John Cunningham is appointed Chairperson of the Te Kauwhata Community Committee.**

**CARRIED**

**TKCC2302/03**

**(Resolved: Ms Grace/Ms Gurnell)**

**THAT Tim Hinton is appointed Deputy Chairperson of the Te Kauwhata Community Committee.**

**CARRIED**

**TKCC2302/04**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Raumati/Mr Lyons)**

**THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday, 1 February 2023 be confirmed and all items therein be considered in open meeting.**

**AND THAT all reports be received.**

**CARRIED**

**TKCC2302/5**

## **PUBLIC FORUM**

Michelle Hohepa informed the Committee that she was setting up a neighbourhood support group in Te Kauwhata.

There were no other public forum matters other than the election of the new Committee.

## **DISCLOSURES OF INTEREST**

- Tim Hinton (as per disclosure of interest form)
- Jo Gurnell (being a member of the Community House)

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Lyons/Ms van de Munckhof)**

**THAT the minutes of the meeting for the Te Kauwhata Community Committee, held on Wednesday, 30 November 2022 be confirmed as a true and correct record.**

**CARRIED**

**TKCC2302/06**

## **ACTIONS**

The actions were as per the minutes of the meeting held on Wednesday 30 November 2022.

## **REPORTS**

Discretionary Fund Report

Agenda Item 7.1

- Jo Gurnell recused herself from the meeting due to a conflict of interest related to the discretionary funding applications.
- Vishal to check with Council's Finance team if the donation (\$3727.75) for the Village Green playground equipment can now be reflected as an expenditure.
- John Cunningham (as the Chair of the Committee) will need to advise the applicants of the Committee's decision on their respective applications.

**(Resolved: Mr Wrigley/Ms Theron)**

**That the Te Kauwhata Community Committee:**

- a. Receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report; and**
- b. Considers the Discretionary Funding applications and then deciding that:**
  - i. The application from the Te Kauwhata Community House for \$886.60 as a contribution to the Splash and Dash event is approved.**
  - ii. The application from the Waikare Golf Club for the re-wiring of the clubhouse is declined.**

**CARRIED**

**TKCC2302/07**

Te Kauwhata Works and Issues Report  
Agenda Item 7.2

- It was suggested that we add to the agenda regular reports/verbal updates from Ngaa Muka Development Trust.
- Estelle Jonathan indicated that Ngā Muka Development Trust has had discussions with the Ministry of Education regarding the new school at Lakeside and that it was agreed that the design depicts the trenches in Te Kauwhata.
- Adele Theron proposed that a mural representing all sports be erected at the squash club. Estelle Jonathan suggested that there should also be some cultural artworks on the mural. This will be added to the list of Te Kauwhata Domain projects. Adele to work with Tim Hinton on the planning and design and seek appropriate input from members of the Committee and Claire Du Bosky.

Dog exercise area

- Stephanie Loughnan (Parks and Reserves Technical Support Officer) is coordinating the delivery of the equipment from the Horotiu dog park to Te Kauwhata.
- Adele Theron proposed that a BBQ table and a shade needs to be installed. Tim Hinton indicated that the tables are ready to be installed and that a shade can be investigated.

- It was also noted that a cordoned off area for small dogs is needed.

**ACTION:** Tim Hinton, Adele Theron and Jeff Lyons to work on the shade for the tables and a cordoned off area for small dogs.

Walkway extending from Saleyard Road to Council Reserve at Blunt Road Walkway

- It was noted that Ed McVicar (Council's Open Spaces Project Coordinator) will be the lead staff member for this work.

Village Green Playground

- This project is completed and can be removed from the Works and Issues report.

Te Kauwhata Domain Walkway Fitness Trail

- It was noted that a multi-year walkways contract was being developed by Council that that it would be going out to the market imminently.

Outdoor Community Stage

- It was agreed that Jo Gurnell and Liz Tupuhi will lead this project.

Cameras

**ACTION:** Cr Marlene Raumati will meet with Mario Vodanovich and Megan May to discuss further.

Domain Community Garden

- Tim Hinton indicated that planting season is typically in May and June and that plant sourcing is done in February and March.

**ACTION:** Tim Hinton to organize a site meeting.

**ACTION:** Whitney Totorewa to source a list of appropriate plant species for the garden.

**Resolved: (Ms van de Munckhof/Mr Wrigley)**

**THAT the Works and Issues report be received and the updates and actions from this meeting be noted for the next report.**

**CARRIED**

**TKCC2302/08**

Safety Improvement works on Main Road Te Kauwhata  
Agenda Item 7.5

- Attinder Singh (Council's Roading Contract Manager) presented staff's proposal for safety improvements on the Main Road. The Committee provided the following input for staff's consideration.
  - Safety is paramount and non-negotiable.
  - Parking needs to be looked at outside the medical facilities.
  - The speed cushioning to be placed further out, or removed.
  - The ambulance parking bay is required.
  - There was no opposition regarding removing the temporary parking opposite New World.
- It was recommended that Attinder Singh develop a final proposal together with Cr Marlene Raumati, Ian Wrigley, Angela van de Munckhof, Adele Theron and Whitney Totorewa and circulate the proposal to the Committee via email within two weeks of this meeting.

**Resolved: (Mr Cunningham/Ms van de Munckhof)**

**That the Te Kauwhata Community Committee:**

- a) Receive Safety Improvement works on Main Road Te Kauwhata report.**
- b) Direct Council's Roading Contract Manager to develop a final proposal for the safety improvements and circulate it to the Committee via email for approval.**

**CARRIED**

**TKCC2302/09**

Councillor Report  
Agenda Item 7.3

Cr Marlene Raumati provided the following verbal update:

- Council is working its submission on RMA reforms.
- Local government reform workshop being held on 13 February to consider a draft submission.

- Climate Change Adaptation Act is expected in mid-2023.
- Community safety day – will meet with Mario Vodanovich and Jason Marconi regarding a safety day due to the increase in vehicle theft and boy racers.
- A civil defence and emergency management workshop is being held on 23 February to initiate the development of a resiliency plan for Te Kauwhata.
- An acknowledgment to Council staff for the hard mahi over the past week in response to the impact of the heavy rains and associated flooding in the district.
- An acknowledgment to Jo Gurnell for the food drive for Mangere
- An acknowledgment to Michelle for clothing, shoes etc. for Mangere
- An overview of key upcoming events in her diary.
- The importance of a public forum at the beginning of the Committee meeting.
- The need for members of the Committee to be visible in the community.

Cr Raumati also provided an overview of her key goals for her current tenure being:

- Civil defence and emergency management (a resiliency plan for Te Kauwhata).
- Cultural capability building which reflects the multi-cultural make-up of Te Kauwhata and includes mana whenua having a meaningful say in the growth and development of the town.
- Cost-effective and timely delivery of services.
- Ensuring and enhancing democracy.

**Resolved: (Mr Grace/Mr Hinton)**

**That the Te Kauwhata Community Committee receive the verbal councillor report.**

**CARRIED**

**TKCC2302/10**

## Chairpersons Report

### Agenda Item 7.4

- John Cunningham thanked the Committee for electing him as the chairperson. He indicated that his focus for this term is on effectively chairing the Committee and getting things done.
- Mr. Cunningham also advised the Committee that the Ngā Muka Development Trust and separately TKCC has put in an application opposing another liquor store in Te Kauwhata.

### **Resolved: (Mr Hinton/Cr Raumati)**

**That the Te Kauwhata Community Committee receive the verbal Chairpersons report.**

**CARRIED**

**TKCC2302/11**

There being no further business the meeting was declared closed at 9:15 pm

Minutes approved and confirmed this day of March 2023.

J Cunningham  
**CHAIRPERSON**