

MINUTES for a meeting of the Ngaruawaahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawaahia on **TUESDAY, 5 DECEMBER 2023** commencing at **6.00pm**

Present:

Ms K Morgan (Chairperson)
Mr J Ayers
Mrs K Hooker
Cr E Patterson
Ms V Rice
Cr T Turner
Mr G Wiechern

Attending:

Her Worship the Mayor, Mrs JA Church
Mr K Abbot (Executive Manager, Projects & Innovation)
Mrs L Van Dem Bend (Community Led Development Advisor)
Ms A Shaw (Graeme Dingle Foundation)
Ms E Saunders (Senior Democracy Advisor)
Mrs K Brotherston (Democracy Advisor)

The meeting was opened with a karakia.

APOLOGIES AND LEAVE OF ABSENCE

Agenda Item 1

Resolved: (Ms Morgan/Mr Wiechern)

THAT the apologies for:

- a. non attendance from Mrs D Firth; and
- b. lateness for Cr T Turner be accepted.

CARRIED

NCB2312/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Agenda Item 2

Resolved: (Ms Morgan/ Mrs Hooker)

THAT the agenda for a meeting of the Ngaaruawaahia Community Board held on Tuesday, 5 December be confirmed:

- a. with all items therein being considered in open meeting; and
- b. that all reports be received.

CARRIED

NCB2312/02

DISCLOSURES OF INTEREST

Agenda Item 3

Ms Rice declared a non-financial interest in the application for funding from the Graeme Dingle Foundation, noting her connection with the Ngaaruawaahia High School Board.

CONFIRMATION OF MINUTES

Agenda Item 4

Resolved: (Mr Ayers/Cr Patterson)

THAT the minutes for a meeting of the Ngaaruawaahia Community Board held on Tuesday, 24 October 2023 be confirmed as a true and correct record of that meeting.

CARRIED

NCB2312/03

PUBLIC FORUM

Agenda Item 5

The following matters were discussed at the public forum:

- Her Worship the Mayor, Mrs JA Church attended the meeting to thank the board members for their dedication, hard work and service to the community throughout the year.
- The Community Led Development Advisor sought an update on the beautification project signage from members of the Board.

In response, Mr Ayers noted there were two boards 2400x400 in size at either end of town, that held potential for images on both sides meaning there was potential for the Board to use four different images. Mr Ayers tabled and circulated sample images for the Board to review.

- Discussion ensued, some of the key points considered included; using images that were synonymous with Ngaaruawaahia, wording placement, lighting and text colours, the potential use of existing imagery for the backdrop, imagery targeting different demographics (travellers versus locals), using the signage board to advertise (similar to Fonterra) and the associated ongoing costs.
- The Community Led Development Advisor provided guidance on budgeting and potential ways to keep the costs down – such as using existing imagery, utilising existing digital sign to advertise the beautification project, choosing one site for the signage, and potentially using a student/youth photographer to obtain new images.
- Discussion ensued, some of the key topics considered included; concentrating on one entrance sign, choosing one site and obtaining the community’s input on placement choice, gathering data on the signage impact on the beautification project, consulting with the Council’s roading department in regard to what’s underneath the ground at potential sites, timeframes and a desire to move forward was expressed.
- It was agreed, that the Board would start with one sign, consult with the Council’s roading team and seek feedback/comments from the community.
- The Community Led Development Advisor provided a brief update on the Putiputi project, noting it would commence in early 2024. She enquired if Twin Rivers Art Centre could be asked to come on board and put together the baskets as a workshop.
- It was agreed, that koha for the Twin Rivers Art Centre would come out of the existing discretionary budget of \$1,800.00 that was resolved at the previous meeting. If further funding was required, it would be discussed and resolved during the upcoming February 2024 meeting.

ACTION: The Community Led Development Advisor to speak with the roading team onsite at the north/south entrance.

REPORTS

Discretionary Fund Report

Agenda Item 6.1

The report was received [*NCB23/2/02 refers*] and the following discussion was held:

- Before calling for questions, the Chairperson noted there had been hiccups previously with cost codes. It was noted the board hadn't received anything for the start of 2023 from Belgravia.

Discretionary Fund Application – Graeme Dingle Foundation

Agenda Item 6.2

The report was received [*NCB23/2/02 refers*] and the following discussion was held:

Graeme Dingle Foundation:

- The Chairperson welcomed a representative of the Graeme Dingle Foundation, Ms Amanda Shaw to the meeting.
- Ms Shaw introduced herself and provided a brief overview of her history before summarising the 'Kiwi Can Programme' for the board; she noted, the programme used a multi-tiered approach to nurture values and skills essential for Tamariki's wellbeing before outlining the programme's community links, best practices and framework.
- Ms Shaw briefly recapped on projects the programme had already completed before she explained the leaders within the programme were mentors and highlighted their strengths. She then provided a recap of previous funding provided to the programme and application success.
- The Chairperson thanked Ms Shaw for her detailed overview and opened the floor for questions.
 - Mr Ayers sought and received clarification on the number of primary schools involved within the programme.
 - Cr Patterson thanked Ms Shaw for the overview as well as her time to attend the meeting. He reiterated the importance of early intervention with primary aged students to create pride and instill values. He noted the importance of how that process would flow through with the students in their high school years.
 - Cr Patterson noted the importance of the foundation providing feedback to the Board, he emphasised this aspect was highly important for the board's rationalisation of the funding application.
 - Cr Turner sought and received clarification on the high school links before enquiring about underlying Te Reo Maaori. In response, Ms Shaw advised the Te Reo Maaori project was underway.
 - The Chairperson emphasised the importance of the funding applicants attending meetings to enable board members to ask questions and seek clarification on aspects of the applications. She reiterated the importance of feedback and reporting and enquired if Mr Shaw was aware of the reporting process.

- The Senior Democracy Advisor outlined the accountability process and advised she would send a copy of the applicant's reporting requirements, accountability forms, next steps and timeframes.
- The Community Led Development Advisor briefly spoke to potential links between the 'Kiwi Can Programme' and the 'Beautification Project'.
- The Chairperson thanked Ms Shaw for her presence at the meeting.

Resolved: (Mr Ayer/Ms Morgan)

THAT the Ngaaruawaahia Community Board:

- a. **approves an allocation of \$4,500.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. **Graeme Dingle Foundation;**
 - ii. **for the Career Navigator – Kiwi Can Programme.**

CARRIED

NCB2312/04

ACTION: The Community Led Development Advisor to share information on the beautification project, with Ms Shaw.

ACTION: The Senior Democracy Advisor to send Next Steps and Accountability Forms to Ms Shaw.

Schedule of Meetings - 2024

Agenda Item 6.3

The report was received [*NCB2310/02 refers*] and there was no further discussion held:

Resolved: (Cr Patterson/Mrs Hooker).

- a. **THAT the Ngaaruawaahia Community Board approves the schedule of Board meetings for 2023 as follows:**
 - **Tuesday, 20 February,**
 - **Tuesday, 2 April,**
 - **Tuesday, 14 May**
 - **Tuesday, 25 June,**
 - **Tuesday, 6 August,**
 - **Tuesday, 17 September,**
 - **Tuesday, 29 October, and**

- Tuesday, 10 December.

b. **THAT the Ngaaruawaahia Community Board notes that each meeting will be scheduled to commence at 6.00pm in Committee Rooms 1 & 2, Ngaaruawaahia District Council Office, 15 Galileo Street, Ngaaruawaahia.**

CARRIED

NCB2312/04

ACTION: The first workshop would be held prior to the 20 February meeting, the Chairperson to circulate calendar appointments to the members of the board.

Ngaaruawaahia Works & Issues Report
Agenda Item 6.4

The report was received [*NCB2312/02 refers*] and the following discussion was held:

- Mr Abbot took the report as read before calling for questions.

Street Naming:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Point Public Toilet:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Infrastructure Acceleration Fund:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Ngaaruawaahia War Memorial Hall:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Sportsfield Lighting – Paterson Park:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Galbraith Street/Festival Way Development:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Ngaaruawaahia Aquatic Centre:

- Mr Wiechern enquired if there was an update on a start date for the work to commence. In response, Mr Abbot advised a response had not been received. It was suggested, that they hold off on work until the off season (end of March) and then complete the work.

ACTION: Mr Abbot to follow up.

Panthers League Ground Carpark:

- The Chairperson noted and the Board unanimously agreed that the work completed was amazing and had been well received within the community.
- Cr Turner noted there had been several questions raised within the community in regard to upgrading the changing rooms, and enquiries on how to access a similar development for upgrading.
- In response, Cr Patterson noted there had been some dialogue already and as it was private property the topic would require some discussion within the Long Term Plan - the following example was provided for context; the 'Bowling Cub' was currently situated on land not owned by the club. The club kept up and paid for the maintenance and balance etc.

- It was noted the changing sheds were outdated and didn't cater for the women's team. In response, the Chairperson noted this had been previously queried and funding that had been allocated for the changing room upgrade was put towards the toilets at the bottom of the Hakarimata track.
- A desire was expressed for the Board to keep fighting for the changing room to be included within the Long Term Plan as it would be utilised national and international teams when visiting not just local teams.
- The Projects & Innovation Executive Manager confirmed this topic would need to be taken back to the Council for discussion and direction.
- The Community Led Development Advisor enquired if the Council could look into the aspect of highlighting the changing rooms as a 'priority project' and send applications for funding to Lotteries and rust Waikato.

ACTION: Carpark item to be removed from the register.

Galbraith Kindergarten:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Structure Plan Update:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Signage & Security Fencing – Waipa River Walkway:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Kelm Road Works – Council Facebook Post on Tuesday, 12 September:

- There was no further discussion.

ACTION: Item to remain on the schedule.

Other business/new items:

- Ms Rice advised there was a serious trip hazard, this hazard had the potential for serious harm. It was noted that several cyclists had already popped tires. It was further noted that several service requests had been filed with no apparent repair or response.

- The Projects & Innovation Executive Manager advised construction was scheduled to commence which is why the repairs hadn't been done, however, he agreed it needed to be made safer.
- Mr Wiechern noted concern in regard to the level of noise on Great South Road due to the volume of traffic using the road, speeding traffic was also a concern.
- Her Worship the Mayor, Mrs JA Church, queried why there was a sign up at the Great South Road entrance into Ngaruawaahia with Hamilton City Council Bylaw stated. A photo of the sign was shown to the board for context - it was noted, this sign was erected 2007.
- The Chairperson noted all the projects were listed on the website however, there was a lack in details. A request for regular checks on the detour signage. Mr Abbot noted all workers had been given a communications update on expectations for information sharing.
- Antenna App – was briefly discussed, it was noted the app was quite user-friendly.

ACTION: The Projects & Innovation Executive Manager to follow up on the footpath.

2024-2034 Long Term Plan Update Agenda Item 6.5

The report was received [*NCB23/2/02 refers*] and the following discussion was held:

- The Senior Democracy Advisor noted the Performance and Strategy report met every six weeks. The report was provided to the board by the Council's Corporate Planning Manager for the purpose of information sharing in the Long Term Plan space.
- Discussion ensued, some of the key topics considered included; rates, potential increases, positive and negative feedback from the community and the awareness within the board to prepare to help those vulnerable within the community as there was potential for affordability issues.
- It was noted, that further details couldn't be released as the plan had not been finalised, however, it was further noted there was key messaging within the report that would be circulated to the community boards, that would provide first insight.

Chairpersons Report

Agenda Item 6.6

The Chairperson provided a verbal report on the following items:

- Shared her attendance percentage at workshops and meetings throughout the year, and noted it was awesome to be involved in the festival blessing process.
- The Chairperson expressed her appreciation to Crs Patterson and Turner for their hard work, dedication and representation on behalf of the community.
- She noted the community board chairs had been collaborating on a piece of work that would support and better utilise the community boards. She advised the Ngaaruawaahia Community Board had a lot of great initiatives that could be shared with other community boards before noting it was valuable to be involved in collaboration and networking processes.
- The Chairperson expressed her gratitude and thanks to the following people:
 - Mrs D Firth for organising the hui with the Taupiri Community Board,
 - The Structure team,
 - All the members of the board for their dedication to their community.

Councillor's Reports

Agenda Item 6.7

The Councillors provided a verbal report on the following items:

- Cr Turner provided an overview of the 43 meeting types she had attended throughout the year. She attended the signing of the Joint Management Agreement, noting it was a lovely ceremony.
- Cr Patterson provided a similar overview of the meeting types he attended throughout the year, before noting there was more to come in an attempt to squeeze projects/information in to ensure there was progress over the summer months.
- Both councillors were looking forward to the break over the Christmas and New Year period.
- On behalf of the Ngaaruawaahia Community Board, the Chairperson expressed appreciation to the councillors for all the work they do throughout the year.

