

MINUTES for the meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 22 FEBRUARY 2023** commencing at **6.00pm**

Present:

Ms K Morgan (Chairperson)
Mr J Ayers
Ms D Firth
Ms K Hooker
Cr E Patterson
Cr T Turner
Mr G Wiechern

Attending:

Her Worship the Mayor, Mrs JA Church – *until 7.14pm*
Ms P Giles (Waikato District Alliance – Roading Inspector)
Mr A Nichols (Waikato District Alliance)
Mrs L Van Den Bemd (Community Led Development Advisor)
Ms K Rhind (Senior Community Engagement Advisor)
Ms E Wilson (Contracts & Compliance Co-ordinator)
Ms E Saunders (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Morgan/Ms Firth)

THAT the Ngaruawahia Community Board accepts the:

- a. apologies for non-attendance from Ms V Rice and Ms Ngahina Armstrong-Nield (Iwi & Community Partnerships Advisor); and**
- b. apology from Mr K Abbot (Executive Manager – Partnerships & Innovation) for absence on Council business.**

CARRIED

NCB2302/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Wiechern/Mr Ayers)

THAT:

- a. the agenda for a meeting of the Ngaruawahia Community Board held on Wednesday, 22 February 2023 be confirmed and all items therein be considered in open meeting; and
- b. all reports be received.

CARRIED

NCB2302/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Patterson/Ms Firth)

THAT the minutes for a meeting for the Ngaruawahia Community Board held on Tuesday, 6 December 2022 be confirmed as a true and correct record.

CARRIED

NCB2302/03

PUBLIC FORUM

Agenda Item 5

The following items were discussed at the public forum:

Introductions:

- Ms P Giles and Mr A Nichols introduced themselves to the Board and outlined what they do in their roles with Waikato District Alliance Roving Team.
- Her Worship the Mayor, Mrs JA Church introduced herself to the Board and Ms K Morgan acknowledged the efforts of the Civil Defence Team during Cyclone Gabrielle.
- Ms E Wilson, Mrs L Van Den Bemd and Ms K Rhind individually introduced themselves to the Board and outlined their various roles within Council.

REPORTS

Discretionary Fund Report

Agenda Item 6.1

The report was received [*NCB2302/02 refers*] and the following discussion was held:

- There were some items in the report that needed further clarification and removal. The Democracy Advisor would follow this up with the Finance Team.

ACTION: Democracy Advisor to follow up the Commitment of \$2,000 for the Dog Agility Park to confirm it had been paid.

ACTION: Democracy Advisor to follow up with Finance for the Graham Dingle Foundation \$2,000 commitment and confirm it had already been paid, therefore was a double up.

Discretionary Fund Representative – Ngaruawahia Community Board

Agenda Item 6.2

The report was received [*NCB2302/02 refers*] and the following discussion was held:

- It was confirmed that there could be a support person appointed to assist in the funding space for Ngaruawahia Community Board.
- Training would be provided for the funding representative by the end of March 2023.
- Accountability reports from successful funding applicants would also be required moving forward. It is good for the Board to have a report provided to show how the funds were used.

ACTION: Community Led Development Team to work with Democracy Team to schedule a training session for Discretionary Funding Representatives.

ACTION: Community Led Development Team to follow up the accountability reports received for all Community Boards/Committees for inclusion on the April agendas.

Resolved: (Cr Patterson/Mr Ayers)

THAT the Ngaruawahia Community Board Chairperson be appointed to be the funding representative for the 2022-2025 triennium along with Ms K Hooker to support the funding representative as a secondary.

CARRIED

NCB2302/04

Community Board Executive Committee – Representative Vote
Agenda Item 6.3

The report was received [*NCB2302/02 refers*] and no further discussion was held.

Resolved: (Mr Wiechern/Cr Turner)

THAT the Ngaruawahia Community Board votes for Phill Thomass to represent Zone 2 for the Community Board Executive Council.

CARRIED

NCB2302/05

Ngaruawahia Works & Issues Report
Agenda Item 6.4

The report was received [*NCB2302/02 refers*] and the following discussion was held.

- Construction at Ngaruawahia High School was ready for roading and Mr K Abbot was aware of this.
- It was noted that more street names could be added to the Ngaruawahia Roading Naming List and it was decided that this would be workshopped at a later time during the year in conjunction with the community.
- It was also noted that it was good to keep replenishing the list as time goes on to ensure consistency with the development process.

ACTION: A workshop to be organised with the Board and Roading Team for later on in 2023 to look at more street names for the Ngaruawahia approved list.

Chairpersons Report
Agenda Item 6.5

The chairperson provided a verbal report on the following items:

- So many blessings and positivity throughout Cyclone Gabrielle.
- Meetings had been attended and the Christmas break up with Taupiri Community Board was fun and great to attend.
- Future Local Government reform hui was attended through Zoom.
- Traffic Bylaw and Public Places: More proactiveness from the Board was required to ensure this bylaw is well responded to.

- The chairperson attended daily Civil Defence updates and wanted to acknowledge the teams in the Emergency Operating Centre. Feedback was provided around communications and more clarity required moving forward (i.e - access for staff to the Community Board Facebook page for more direct messaging straight to the community).
- Annual Plan Hui was attended – The Chairperson was getting an understanding of the process and where Ngaruawahia Community Board fit and how best to ensure projects are being completed.
- There was a lot going on for the Chairperson but is enjoying the mahi that was happening.
- Some work with Sam Toka had been done around Karakia and Te Ao Maori Kaupapa.
- Printed Agendas were appreciated and the Democracy Advisor would continue to print and leave at head office for pick up.

Councillor's Reports

Agenda Item 6.6

Verbal reports were received on the following items:

- Structure Plan for Ngaruawahia/Taupiri/Hopuhopu was ongoing and workshops were progressing.
- First Sustainability & Wellbeing committee meeting occurred this morning which was great to attend with some good discussion around economic development.
- Both Councillors had been extremely busy with multiple meetings and workshops attended over the last couple of weeks.
- Papakainga Housing work was being undertaken by Cr Turner, particularly around templates and the best way forward.
- There were two more meetings this week - Proposed District Plan and Council.
- Motorbikes – these were becoming a very frustrating issue for our community.
- First Whatawhata Community Hui two weeks ago took place and it was great to attend and get involved with the issues and concerns in that community.
- An acknowledgement was made to the Chairperson for the great meeting structure.
- Mana Whenua forums: Cr Turner advised she is making traction in this space and working with the Iwi & Community Partnerships Team. They were working on strategy and processes and getting a representative for each marae to make it consistent and open for all staff and marae.
- Tainui Games were attended by Cr Turner along with staff – it was a great engagement opportunity and a valuable insight into the communities thoughts around Council and engagement.

- Next step for Cr Turner with Mana Whenua Forums was to connect marae with the relevant council staff and to leave the operations side of things with staff to progress and complete.
- Both Councillors were trying to connect with all Community Committees to get a face into these areas – it was about reaching out to committees along with Community Boards.
- Cr Turner would continue attending Poukai to hear maori constituents voices. There was a discussion around safety for marae with the significant weather events and future planning around civil defence capabilities.
- A discussion around Turangawaewae Poukai and attending as a whole Board to make connections. This might not happen in 2023 but keep it on the schedule. A brief history of Poukai and their importance was provided to the Board by Cr Turner.

Community Board Members' Reports

Agenda Item 6.7

Verbal reports were received on the following items:

- A Zoom hui was attended around the Ngaruawahia/Taupiri/Hopuhopu Structure Plan - looking at starting community hui with each town from the 6-8 March with community members.
- Community Blueprint to be looked at during the next Ngaruawahia Community Board workshop.
- Community Safety – Police to be invited to either the next workshop or Community Board meeting.
- Waipa Tavern: Cr Patterson had an informal catch up with owner of the Tavern and a new timeline for removal has been decided by 1 April 2023. The owner did not reschedule from December so contractors are not available until April now. Cr Patterson would touch base with Contractors tomorrow to confirm timeline of removal of burnt structure. Concerns were raised around significant weather events in Ngaruawahia and what implications this might have on the safety of Ngaruawahia residents.
- Further concerns raised around Motorbike riders around town and the havoc this was creating for residents.
- Daffodil Day Planting – Council have been in touch to get this going by the end of April/early May (planting). Council would look at connecting with schools to take part in the planting and they are wanting to plant 4000 bulbs again.
- Housing stocks around New Zealand: Recent events highlight building that is happening and infrastructure to support the building. Good proactive work being done by Council getting out ahead of the cyclone to clear drains.
- Acknowledgement of Emergency Operating Centre and Council staff around Cyclone Gabrielle.

- There was good traffic flow on the Raglan diversion through Waingaro Road.
- A big Thank you to Ms Firth for organising the Christmas break up with Taupiri Community Board.
- Ngaruawahia Pools Community Event date: The board would look at pushing this to the end of March 2023 before the Pound Pool Pups event.
- Te Awa Cycleway opening at the end of March: All community groups have been asked to be involved in the day. A date for the event will be confirmed along with an outline as to what is happening on the day.
- Directional Signs for the Ngaruawahia Pools went up yesterday.

ACTION: The Board to arrange to invite Ngaruawahia Community Police or Community Constable to the next workshop or Board meeting to discuss community safety and in particular the Motorbike riders in town.

Additional Works & Issues Update from Community Led Development Advisor

Mrs L Van Den Bemd spoke to the Blueprint project and beautification of Ngaruawahia.

- Roller door project is being look at as well as other projects.
- The Board along with the Community Led Development Team can look at doing an exercise/workshop day with members of the community to look at different projects that can be done to beautify Ngaruawahia.
- Look at involving Citycare, Twin River Arts, The marae and other members of the community.
- There was a small budget from the Blueprint funds that could be used to kick-start the project.
- The art teacher at Ngaruawahia High was keen to work on the roller doors with students.
- Put out up to date messages to the community around Community Led Development.
- Community Led Development are keen to workshop this further with the board to nut out the details along with leaders in the community and sports clubs.
- The Waikato Bridge work by the Alliance Team has been delayed but could be a project that the board picks up especially if traffic management is already in place – could easily make a day of it.
- Look at scheduling a workshop for March after the Turangawaewae Poukai and Regatta.
- Te Mana o Te Rangi reserve: there were no concerns from Great South Road residents around the reserve.
- Food Bank & community involvement was going well.

ACTION: Community Led Development Advisor to work with the Board on the Blueprint Project and attend workshop which is scheduled for March.

- Internet link between Police and Ngaruawahia Community House: a quote has been provided to the Board by Cornerstone Security. Cr Patterson would liaise with Ms M May (Deputy General Manager – Service Delivery) to follow this up further. It would be picked up at the next meeting/workshop.

There being no further business the meeting was declared closed at 7.37PM.

Minutes approved and confirmed this day of 2023.

K Morgan
CHAIRPERSON