

**INUTES** for the meeting of the Huntly Community Board held in the Huntly Library, Main Street, Huntly on **TUESDAY, 21 FEBRUARY 2023** commencing at **6.00pm**.

**Present:**

Ms S Matenga (Chairperson) - *from 6.05pm*  
Ms K Bredenbeck  
Mr GB McCutchan  
Cr F McNally – *until 8.15pm*  
Mr J Sandhu  
Ms E Wawatai  
Cr D Whyte

**Attending:**

Her Worship the Mayor, Mrs JA Church – *until 6.59pm*  
Mrs L Van Den Bemd (Community Led Funding Team)  
Mr M Telfer (Operations Manager – Watercare) – *from 6.05pm*  
Mrs G Kanawa (Democracy Manager)  
Mrs V Jenkins (People & Capability Manager)  
Ms E Saunders (Democracy Advisor)

4 Members of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Wawatai/Cr Whyte)**

**THAT the Huntly Community Board accept/s the:**

- a) **apology for non-attendance from Ms Karlene Rhind (Senior Community Engagement Advisor) due to being away on council business.**
- b) **apologies for lateness from Ms Sheryl Matenga (Chairperson).**

**CARRIED**

**HCB2302/01**

All members were present OR There were no apologies.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Whyte/Mr McCutchan)**

**THAT:**

- a. the agenda for a meeting of the Huntly Community Board held on Tuesday, 29 November 2022 be confirmed and all items therein be considered in open meeting; and
- b. in accordance with Standing Order 9.4, the order of business be changed with agenda items 6.5 [Discretionary Fund Report] and 6.4 [Discretionary Fund Representative – Huntly Community Board] being considered after agenda item 6.1 [NZ Police Update]; and
- c. all reports be received.

**CARRIED**

**HCB2302/02**

## **DISCLOSURES OF INTEREST**

Cr D Whyte and Ms E Wawatai advised members of the Board that they would declare a non financial conflict of interest in item 6.5 [Funding Application for Friendship House - Huntly].

Cr D Whyte advised members of the Board that he would declare a non financial conflict of interest in item 6.5 [Funding Application for St Pauls Huntly] due to being a Heritage NZ Life Member.

Mr G McCutchan [NPE Tech Waikato] advised members of the Board that he would declare a non financial conflict of interest in relation to the ongoing Action Item 6.3 [Street Lights – Works & Issues Report]

## **CONFIRMATION OF MINUTES**

**ACTION:** Amendment to be added to the minutes to reflect the decision that was made by the Board which supports and approves the allocation of funding to print the Huntly Koorero Magazine once a Funding Application is received.

**Resolved: (Cr Whyte/Mr McCutchan)**

**THAT** the minutes of the meeting for the Huntly Community Board held on Tuesday, 29 November 2022 be confirmed as a true and correct record, with the following amendment to the minutes:

***Agenda Item 7.11 - Huntly Community Koorero Magazine  
Resolution to be added, along with additional action response from Democracy  
Manager – refer below:***

Resolved: (Mr McCutchan/Cr Whyte)

THAT the Huntly Community Board approves a commitment from their Discretionary Fund towards the cost of printing for the Huntly Community Koorero Magazine.

CARRIED

HCB2211111

**ACTION:** Democracy Manager advised the above resolution was unable to be actioned as the application was not on the agenda, nor was there a monetary amount allocated. This is why the resolution is not bolded and added as an amendment when minutes confirmed at the March meeting.

CARRIED

HCB2302/03

## PUBLIC FORUM

Agenda Item 5

There were no items discussed in the Public Forum.

## REPORTS

NZ Police Update

Agenda Item 6.1

There was no member of the NZ Police in attendance so no verbal report was received.

Discretionary Fund – Representative for Huntly Community Board

Agenda Item 6.4

The report was received [*HCB2302/02 refers*] and discussion was held. Mrs L Van Den Bemd spoke to the report and clarified the following points:

- Training would be provided to the funding representative with a training scheduled through the Democracy Team by the end of March 2023.

**ACTION:** Community Led Development Team to work with Democracy Team to schedule a training session for Discretionary Funding Representatives.

Further general discussion around Funding Guidelines took place with the following points raised:

- Ms Wawatai raised queries around the changes from last triennium which Mrs L Van Den Bemd clarified – what other options have the applicants gone through? Could make the community aware of the other funding options that are available either through council or other avenues.

- *Maximum amounts that can be given for funding - is there a limit to the funding amounts the Board can give? Each board is different to how they work their funding pools and different options can be used depending on the applications that are received.*
- The accountability reports would come through directly to the Board and the point raised that it would be good to have the applicants come back to the board after the event to let the board know the outcome or how the event went? Option given for the funding rep to even attend the event and report back to the board.

**ACTION:** Community Led Development Team to follow up the accountability reports received for all Community Boards/Committees for inclusion on the April agendas.

**Resolved: (Cr Whyte/Ms Bredenbeck)**

**THAT the Huntly Community Board Chairperson be appointed to be the funding representative for the 2022-2025 triennium along with the Deputy Chairperson Mr G McCutchan.**

**CARRIED**

**HCB2302/06**

Discretionary Fund Report  
Agenda Item 6.5

The report was received [*HCB2302/02 refers*] and discussion was held on the following funding applications:

- Mr McNally made the note that the Christmas in the Park event in December 2022 was not the event that was advertised. Feedback from the community was not overly positive. Robust discussion undertaken with the board with different views on the outcome of the event and it was decided that these applicants should be invited to complete their accountability reports and be invited to speak to the report when it is submitted.
- Ms Matenga queried the bbq which was approved for funding and where the application was at? Mrs V Jenkins provided an update to the Board.

St Pauls Huntly – Restoration Committee:

- The applicants spoke to the application and gave the Board a brief history of the restoration and where it is currently at.
- Work done to date was outlined and the roadblocks that had occurred.
- Application to the Historic Places Trust had been made and the representative in Hamilton had been met with 3 or 4 times to date however the decisions are made in Wellington. The representative did advised the application fit the criteria but no confirmation to date it would be considered.

- Mr McNally outlined the different funding options that were also available in the community particularly WeL Trust.
- Mr McNally noted that he was happy for the funding to take place in regards to the Historical Landmark that is being restored.
- Mrs L Van Den Bemd also outlined other funding options available with Lotto NZ Heritage Funding which could also be explored.
- Letter of support to be written by Cr Whyte to the Heritage Trust.

#### Friendship House Huntly:

- The applicant spoke to the application and outlined the new amount they are asking for (\$1,595.02)
- A brief overview was given of the event background and how the event came about
- Friendship House wants to make this event a SunSmart event so want to provide sunscreen and water stations free for event goers.
- Craft Items are also requested as part of the application
- Discussion around the Art Strategy and how best to make this work. It was best to get the launch underway now and could then always re-launch once more work had been done with all key stakeholders.
- It would be a living document that was always added to as the strategy developed. A lot of work had been undertaken previously which had not always gone forward.

**ACTION:** Invites to be extended to Huntly Youth Focus Trust and the Huntly War Memorial Hall to attend the next Board meeting to provide a summary report on the December 2022 Christmas Events which received funding from the Huntly Community Board.

#### **Resolved: (Mr McNally/Mr McCutchan)**

#### **THAT the Huntly Community Board:**

- a. receives the Discretionary Fund Report as at 7 February 2023;
- b. refers the applicants from St Paul's Huntly Restoration Committee to the Community Led Development Team for further support and advice on funding options available to them;
- c. Cr Whyte to write a letter of support to St Pauls Huntly to support their applications to other funding options;
- d. approves an allocation of \$1,595.02 from their Discretionary Funding account to:
  - i. Friendship House Huntly;
  - ii. for the Art in the Park 2023 event.

**CARRIED**

**HCB2302/07**

Rock of Recognition – Lucas McKinnon  
Agenda Item 6.2

The report was received [*HCB2302/02refers*] and discussion was held.

- *Who is the committee that needed to be looking at these applications?* Appeared that there is not a recent application that had been made and the committee that was set up is in abeyance.
- The process was outlined to the board that would now need to be carried out in line with the adopted policy when a committee is in abeyance.
- The board overall supports the recommendation for Lucas McKinnon.

**ACTION:** Democracy Advisor to liaise with Lions and Chair of Sustainability & Wellbeing Committee to discuss the reestablishment of the Committee.

**Resolved: (Mr McCutchan/Cr Whyte)**

**THAT the Huntly Community Board recommends to the Sustainability & Wellbeing Committee; the addition of Lucas McKinnon to the Rock of Recognition in Huntly.**

**CARRIED**

**HCB2302/04**

Works & Issues Report  
Agenda Item 6.3

A verbal update was received on the following item by Mr M Telfer (Operations Manager - Watercare) at the invitation of the Board:

- An update was provided to the Board about Huntly Water Assets after Cyclone Gabrielle.
- An update provided on the Huntly Wastewater Treatment Plant and how it was handling the recent weather events.
- An update was given on Lake Kimihia and the levels following the recent weather events.
- Discharge was stopped as of yesterday from Wastewater Treatment Plant and the plant was scheduled for update in 2028.
- Water Treatment Plant update was given along with Water Quality. It was confirmed that water was safe to drink even though the colour may not look good.
- Mr Telfer spoke to the challenges with the Water Treatment Plant itself and the work that was being looked at to make this better for water quality.
- Aging and condition were the main issues with Huntly Water Asset and was the primary driver moving forward for positive outcomes.

- A discussion around the Huntly brown water issue and whether there were any Huntly specific communications that could be provided to all members of the Huntly community.
- Discussion with Mr Telfer and the Board regarding general water issues that members of the community have which was answered by Mr Telfer. The Board thanked Mr Telfer for attending the meeting and providing the updates directly to the Board.

**ACTION:** The Board to look at the possibility of having a site visit to the Water Treatment Plant with Watercare Staff to gain a better understanding of the issues.

**ACTION:** Watercare to look at having and providing Huntly specific communications particularly around “Brown Water” which could be shared with the Community so all community members are aware of the issues and what is being done to rectify this.

The report was received [*HCB2302/02 refers*] and the following discussion was held:

*Fitness Trail in Tumate Mahuta Drive Park*

- No further progress made on this item but koorero was still ongoing and it was noted that the Mahuta whaanau would like to be involved.

**ACTION:** Ms Matenga still to follow up from board. A request to set up a meeting with members of the board and council and try to establish mana whenua connection still to be done with Vanessa and Ms Matenga within the next 6 weeks before the next Board meeting.

*Street Lights Service Requests*

- Mr McCutchan to take over this action item from Cr Whyte and was happy for any street light issues to be sent his way for action.

**ACTION:** Street Lights on the West Side of Huntly need to be investigated as parts of Huntly West don't have any street lights at all. Mr G McCutchan to explore this further with Council and item be updated to read Huntly West.

*Inground garden lights, Main Street, Huntly*

**ACTION:** Item to remain on the schedule – close to completion.

*Planned Projects (Roading/Projects/Waters Teams)*

**ACTION:** Item to remain on the schedule.

### CCTV Cameras

- DIA funding covers installation of more cameras for the listed communities, which included Huntly.

**ACTION:** Item to remain on the schedule and staff to advise Cr Whyte of the staff contact who would be managing this issue.

### Project Updates

- No further discussion held.

**ACTION:** Item to remain on the schedule.

### Jakeman Place – Huntly Street Name

- No further discussion held.

**ACTION:** Item to remain on schedule until Street Name Policy can be revisited.

### Discretionary Fund Guidelines

- No further discussion held.

**ACTION:** Item completed – can be removed from the schedule.

### Community Safety

- Ms Matenga provided an update on a conversation she had with the local Community Constable.
- The biggest number of call outs for Police are Mental Health & Domestic Violence related.
- There is a heavy use of methamphetamine in the Huntly Community with better support options being looked at.
- Biggest discussion with Police was around Safety for ALL members of the community. Some brainstorming sessions from the board to look at this moving forward would be beneficial.

**ACTION:** Item to remain on schedule.

### Liquor Licence

- An overview on what information is required before staff can attend meetings was provided. Staff need to know exactly what information is required from the Board so they can be ready for the meeting.

**ACTION:** Item to remain on the schedule. Specific information as to what information is wanted from the staff in Liquor Licencing is to be given before staff are invited to a Board meeting.



Huntly Community Koorero Magazine

- Ms K Bredenbeck spoke again to the history of the magazine and why it was needed and would provide a Funding Application for the board to consider.

**ACTION:** Funding Application to be submitted by Ms K Bredenbeck to get printing on this done before the next Board meeting.

**Resolved: (Ms Matenga/Cr Whyte)**

**THAT the Huntly Community Board Works, Actions & Issues Report: Status of Items for February 2023 be received.**

**CARRIED**

**HCB2302/05**

Community Board Executive Committee – Voting Form  
Agenda Item 6.6

The report was received [*HCB2302/02 refers*] and discussion was held.

- Discussion undertaken around the different candidates and what they brought to the table with experience and also youth. The board decided to support the nomination of Carolyn Hamill to the Community Board Executive Council.

**Resolved: (Ms Bredenbeck/Mr McCutchan)**

**THAT the Huntly Community Board votes for Carolyn Hamill to represent Zone 2 for the Community Board Executive Council.**

**CARRIED**

**HCB2302/08**

Chairperson's Report  
Agenda Item 6.7

The chairperson provided a verbal report on the following items:

- Waka-Ama competition occurred over the summer with the nationals being held in Karapiro. The Raahui Pookeka Waka Ama club was the third biggest waka ama club in NZ – great achievement.
- Council Community Led Funding Team now working with the Chairperson of the Raahui Pookeka Waka Ama Club to look at funding options for different Waka Ama competitions moving forward.
- Waka Ama club wanted to raise some concerns with Council around safety and storing of waka in a safe manner but the overall relationship with council is going well.
- Tainui Kapa Haka Regionals held at Raakaumanga with Nationals being held in Nelson later in 2023.

- There was a great kaupapa coming out of schools with groups of school kids cleaning up different areas around Huntly. A discussion around best way to do this particularly with big items to ensure all parties are safe and no injuries occur. Council could liaise with community groups to provide gloves and other safety items.
- External Contracting around beautifying Huntly and how hard it is to have local people and businesses considered for this work.
- Community Led Strategy: There are lots of different strategies and groups happening in Huntly but it would be good to get them all tied together or on the same path so they are all connected. Ms Matenga would be continuing her work on this.

**ACTION:** Ms Matenga & Cr Whyte along with Mrs V Jenkins to have a conversation around procurement strategy and supporting local businesses and people to become partners.

### Councillor's & Community Board Members Reports

#### Agenda Item 6.8

A written report was received from Mr G McCutchan [Attachment 6.8A] which he spoke to with the following discussion:

- Service Request and LGOIMA request update given to the Board along with a brief summary
- Noise Control Update – a discussion around high level issues and reporting channels and concerns around jobs actually being attended and recorded correctly.
- Ms Wawatai provided an update on the Council Service Request project and provided the board with a staff perspective.

A verbal Update from Cr Whyte:

- There was a good Civil Defence response during Cyclone Gabrielle. A proactive sand bagging response and Wastewater Treatment Plant responded well to first cyclone.
- The main street of Huntly is looking much better.
- Pandora Rise update provided.
- Lake Puketirini Entrance – job should hopefully be done by the end of this summer or the coming summer.
- The Strategic Initiatives and Partnership Manager (Community Growth) has obtained funding of \$900,000 – will be trying to have a better East with West Huntly connection with infrastructure.
- Ohinewai connection to Huntly is being looked at and discussed.
- Gutters and Cleaning of Main Street along with spraying of cobbles need to be done.
- Homelessness Figures released – NZ highest in the OECD – Cr Whyte offered to share graphs with the Board showing the figures.

Public Forum Summary  
Agenda Item 6.9

No Public Forum Items were received.

There being no further business the meeting was declared closed at 8.40pm.

Minutes approved and confirmed this                      day of                      2023.

S Matenga  
**CHAIRPERSON**