

Minutes for a meeting of the Tuakau Community Board held in the Supper Room, Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 28 NOVEMBER 2023** commencing at **6.11pm**.

**Present:**

Mrs G Tema-Liapanেকে (Chairperson)  
Cr Matatahi-Poutapu [*via audio visual conference*]  
Mr C Morgan [*until 8.28pm*]  
Cr V Reeve

**Attending:**

Her Worship the Mayor, Mrs JA Church  
Cr K Ngataki [*from 7.44pm*]  
Mr T Whittaker (Chief Operating Officer)  
Mrs L Wainwright (Democracy Advisor)  
Mr J Marconi (Community Led Development Advisor)  
Mr A Meththa (Infrastructure Project Manager)

**Guests:**

Mr B Cameron (Chairperson, Rural Port Waikato Community Board)  
Mr L Watson (Tuakau Community Patrol)  
Ms A Saines (Tuakau Community Patrol)  
Constable Temahara Nahi (*via audio visual conference*)  
Mr S Graham (Tuakau Business Association)  
Ms T Oldham (Lions Club of Tuakau)  
Mr J Mardon (Lions Club of Tuakau)  
Ms S Pearson (Activate Church)  
Ms J Wild (Waka Kotahi)

The meeting opened with a karakia.

## **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Tema-Liapaneke/Cr Reeve)**

**That the apologies for:**

- a. non-attendance from Ms A Frame, Mrs S Henderson, Mr D Henderson and Mr F Semau; and**
- b. early departure from Mr C Morgan be accepted.**

**CARRIED**

**TUCB2311/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Tema-Liapaneke/Mr Morgan)**

**THAT the agenda for the meeting of the Tuakau Community Board held on Tuesday, 28 November 2023 be confirmed:**

- a. with all items therein being considered in open meeting;**
- b. that in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.12 [2024 Meeting Schedule] being considered after agenda item 6.5;**
- c. that Cr Ngataki be granted speaking rights for the meeting; and**
- d. that all reports be received.**

**CARRIED**

**TUCB2311/02**

## **DISCLOSURES OF INTEREST**

Councillor Reeve advised the Board that he had resigned from the Tuakau Business Association effective Tuesday, 28 November 2023.

Mrs G Tema-Liapaneke advised members of the Board that she would declare a non-financial conflict of interest in item 5 [Public Forum – Lions Club presentation] as she was a member of the Lions Club of Tuakau.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Morgan/Cr Reeve)**

**THAT the minutes of the meeting for the Tuakau Community Board held on Tuesday, 17 October 2023 be confirmed as a true and correct record.**

**CARRIED**

**TUCB2311/03**

## **PUBLIC FORUM**

*Mr Watson – Tuakau Community Patrol*

- Mr Watson presented a copy of the Project Accountability form for signage work carried out on the Tuakau Community Patrol car.
- The Community Patrol team had four (4) projects which required financial assistance:
  - Project 1 – training of new members;
  - Project 2 - youth mentorship programme in schools for students over 17 years of age. If trained through the CPNZ programme, students would gain credits for NCEA;
  - Project 3 - replace the patrol car every three (3) years; and
  - Project 4 - resilience activities using the Tuakau Police Station as a community hub when emergencies occurred.

*Temahara Nahi (via audio visual conference)*

- Constable Nahi gave an overview of the Waitangi Day celebration planned and advised that the event would be held at the Dr John Lightbody Reserve, George Street, Tuakau on Tuesday, 6 February 2024.
- People could set up stalls at the event and there would be entertainment, bouncy castles, and face painting.
- An outdoor sound system was required for the day. Art at the Port had an appropriate system and could be approached about hiring it.

**ACTION:** Cr Reeve would forward contact details to Constable Nahi for the outdoor sound system.

### Tuakau Business Association

Mr Graham, supported by Her Worship the Mayor, Mrs JA Church, advised that:

- The Tuakau Memorial Town Hall had opened in 1924.
- The proposed mural would be completed in time for the 100-year Centennial. The external wall would be primed, mural painted and then sealed to assist with protection.
- Discussions had been held with the Franklin RSA and they had no issues with the mural being painted on the hall.
- The Tuakau Memorial Town Hall building was not on the heritage list.
- Contacts with iwi would be made as Franklin RSA did not have an iwi representative.

**ACTION:** Cr Ngataki would forward iwi contact details to the Tuakau Business Association.

### Lions Club of Tuakau

- Ms Oldham and Mr Mardon outlined the project of clearing and planting an area from the Harrisville Road Bridge to the Whakapipi Stream falls, Tuakau.
- The Lions Club had approved the project but guidance was sought on clearing the embankment of weeds on the side of the stream.
- The Community Led Development Advisor was working with Environment Action Tuakau and it was felt that this group would be a good source of help with the project.
- A funding application would be presented to the Tuakau Community Board in the coming months.

**ACTION:** Cr Ngataki would forward iwi contact details to the Lions Club of Tuakau to assist with the Whakapipi Streams Fall project.

**ACTION:** The Community Led Development Advisor would forward contact details to the Lions Club of Tuakau for Environment Action Tuakau.

Shannon Pearson – Activate Church

- Discussions were held on emergency contact numbers if an event occurred and Tuakau became shut off. The first contact would be 111 and the second would be Waikato District Council on 0800 492 452.

**ACTION:** Waikato District Council's Resilience Team to put out a communication advising the emergency contact information.

**REPORTS**

Discretionary Fund Report to 7 November 2023  
Agenda Item 6.1

The report was received [TUCB2311/02 refers] and no discussion was held:

**Resolved: (Mrs Tema-Liapanekē/Mr Morgan)**

**That the Tuakau Community Board:**

- a. approves the commitment to Mr Reeve for \$100.00 (Resolution No. OTCB2111/04) be returned to the Board's discretionary fund pool.

**CARRIED**

**TUCB2311/04**

**Resolved: (Mrs Tema-Liapanekē/Cr Reeve)**

**THAT Mr Carl Morgan be appointed as the Tuakau Community Board's funding representative for the 2022-2025 triennium.**

**CARRIED**

**TUCB2311/05**

Discretionary Fund Applications

Agenda Item 6.2

The report was received [*TUCB2311/02 refers*] and no discussion was held. Discretionary Fund applications had been heard under item 5 [*Public Forum*].

**Resolved: (Mr Morgan/Cr Reeve)**

**THAT the Tuakau Community Board:**

- a. approves an allocation of \$3,753.50 (excl. GST) from their Discretionary Funding account:
  - i. to the Tuakau Community Patrol
  - ii. towards the operating costs of running the Tuakau Community Patrol for a 12-month period.

**CARRIED**

**TUCB2311/06**

**Resolved: (Cr Reeve/Mr Morgan)**

**THAT the Tuakau Community Board:**

- b. approves an allocation of \$3,000.00 (incl. GST) from their Discretionary Funding account to:
  - i. Huakina Development Trust
  - ii. assist with the Tuakau Waitangi Day celebrations to be held on Tuesday, 6 February 2024 at the Dr John Lightbody Reserve, George Street, Tuakau.

**CARRIED**

**TUCB2311/07**

**Resolved: (Mr Morgan/Cr Reeve)**

**THAT the Tuakau Community Board:**

- c. approves an allocation of \$1,310.00 (incl. GST) from their Discretionary Funding account to:
  - iii. the Tuakau Business Association
  - iv. assist with an ANZAC Day Memorial mural being painted on the chimney of the Tuakau Memorial Town Hall.

**CARRIED**

**TUCB2311/08**

The meeting adjourned at 7.30pm and resumed at 7.34pm.

Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2023-24 Season  
Agenda Item 6.3

The report was received [*TUCB2311/02 refers*] and discussion was held on the following matters:

- In the past, the subsidy from the Community Board had supported entry fees for children and adults at \$1 per person.
- Participant numbers had reduced last season due to Cyclone Gabrielle and maintenance work at the pool.
- The Tuakau pools would open on Saturday, 2 December 2023.

**Resolved: (Mr Morgan/Cr Reeve)**

**THAT the Tuakau Community Board:**

- a. supports an entry fee subsidy to reduce the per patron access cost to the pools to \$1.00 per child and \$2.00 per adult for the 2023-24 summer season; and**
- b. sets aside a commitment of \$5,000 from the Board's Discretionary Fund as an approximate amount to support this initiative.**

**CARRIED**

**TUCB2311/09**

Waka Kotahi Presentation  
Agenda Item 6.4

The report was received [*TUCB2311/02 refers*] and discussion was held on the following matters:

- The \$655M covered three (3) stages of the NZ Upgrade Programme. More funding would be required.
- Current construction was being delivered between Papakura and Drury.
- Staged works were being carried out on Beach Road, Papakura.
- Stage 2 of the project would create a new interchange at Drury South.
- Southbound road widening and drainage works north of Papakura interchange were ongoing.
- Swales on the southbound side of the motorway had been completed.
- Stage 1B1 – Drury interchange would be commencing in the New Year and would take a minimum of five (5) years to construct.

- The Bremner Road overbridge would be removed early in the project.
- Funding had been approved in October 2023 for the Bombay interchange project. Construction would commence early 2024 and would take approximately three (3) to four (4) months to complete.
- Traffic lights would be installed early February 2024 at the East Stadium intersection, Pukekohe.

Cr Ngataki entered the meeting at 7.44pm during discussion on the above item.

### Works, Actions & Issues Report: Status of Items October 2023

#### Agenda Item 6.5

The report was received [*TUCB2311/02 refers*] and discussion was held on the following matters:

#### CCTV

- The Infrastructure Project Manager gave a powerpoint presentation on suggested locations for CCTV cameras in the Tuakau area.
- Hamilton City Council had a dedicated CCTV unit called City Safe. Consideration was being given to partnering with HCC to have cameras covering the entire Waikato region.
- The City Safe cameras had number plate recognition and biometrics of a person.
- It was suggested that a meeting be held with key stakeholders on locations for the CCTV cameras.
- An Open Day was suggested to gain feedback on what the community would like.

#### Buckland Road Recreation Project

- The Community Board's opinion was sought on the Buckland Road Recreation project, including development of a playground. An engagement event with the community would be held to discuss the playground.
- Council had a budget of \$300k set aside to spend on the project.
- Concept plans for the earthworks were provided and the Board gave its approval to the plans.



2024 Meeting Schedule

Agenda Item 6.12

The report was received [TUCB2311/02 refers] and no discussion was held.

**Resolved: (Mr Morgan/Cr Reeve)**

**THAT the Tuakau Community Board:**

**a. approves the schedule of Board meetings for 2024 as follows:**

- **Tuesday, 13 February,**
- **Tuesday, 26 March,**
- **Tuesday, 7 May,**
- **Tuesday, 18 June,**
- **Tuesday, 30 July,**
- **Tuesday, 10 September,**
- **Tuesday, 22 October,**
- **Tuesday, 3 December; and**

**b. notes that each meeting would be scheduled to commence at 6.00pm in the Supper Room, Tuakau Memorial Town Hall, George Street, Tuakau.**

**CARRIED**

**TUCB2311/10**

Mr Morgan left the meeting at 8.28pm.

The meeting closed at this time with a Karakia as Mr Morgan had another commitment and the meeting would lapse due to a lack of a quorum without his presence.

The following items were not considered at the meeting and the Chief Operations Officer agreed to set up a workshop with the Board to discuss Item 6.6:

- Item 6.6 2024-2034 Long Term Plan Update
- Item 6.7 Chairperson's Report
- Item 6.8 Councillors' Report
- Item 6.9 Community Board Members' Report
- Item 6.10 Executive Leadership Update, and
- Item 6.11 Aspirations.

**ACTION:** Chief Operations Officer to arrange a workshop with the Board to discuss Item 6.6 which did not require a resolution and was an update Boards needed to be aware of.

There being no further business the meeting was declared closed at 8.29pm.

Minutes approved and confirmed this                      day of                      2023.

G Tema-Liapaneke  
**CHAIRPERSON**