

Minutes for a meeting of the Sustainability and Wellbeing Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawaahia on **WEDNESDAY, 9 AUGUST 2023** commencing at **9.38am**

Present:

Cr L Thomson (Chairperson)
Her Worship the Mayor, Mrs JA Church
Cr C Beavis
Cr Keir
Cr Matatahi-Poutapu
Cr EM Patterson
Cr M Raumati
Cr D Whyte

Attending:

Mr T Whittaker (Chief Operations Officer)
Mr C Morgan (General Manager Community Growth)
Ms J Dolan (Economic and Community Development Manager)
Mr J Fuller (Senior Environmental Planner)
Ms D Thurlow (Community-Led Development Advisor)
Mr J Marconi (Community-Led Development Advisor)
Ms S McGall (Executive Assistant)
Mr K Abbott (Executive Manager – Projects & Innovation)
Mr R Turner (Customer Experience Manager)
Ms L Kellaway (Strategic Advisor – Heritage)
Mrs LM Wainwright (Democracy Advisor)

Guests

Mr H Montgomery (Te Hau Kainga Mana Whenua Pokeno Charitable Trust) (*via audio visual conference*)
Mr S Wilson (Waikato Clay Target Club) (*via audio visual conference*)
Ms R Sinclair (Councillor, Thames Coromandel District Council) (*via audio visual conference*)
Mr M Sodley (Councillor, Thames Coromandel District Council) (*via audio visual conference*)

Cr Raumati opened the meeting with a Karakia.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs L Thomson/Patterson)

That the Sustainability & Wellbeing Committee:

- a. accepts the apologies from Cr CA Eyre, Cr JM Gibb, Cr K Ngataki, Cr P Thomson, Cr T Turner and Cr V Reeve for non-attendance.

CARRIED

S&W2308/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Raumati/Her Worship the Mayor, Mrs JA Church)

THAT the agenda for the meeting of the Sustainability and Wellbeing Committee held on Wednesday, 9 August 2023 be confirmed:

- a. with all items therein being considered in open meeting, with the exception of those items detailed at agenda item 7, which shall be considered with the public excluded; and
- b. all reports be received.

CARRIED

S&W2308/02

CONFIRMATION OF MINUTES

Resolved: (Crs Patterson/Beavis)

THAT the minutes for a meeting of the Sustainability & Wellbeing Committee held on Wednesday, 28 June 2023 be confirmed as a true and correct record of that meeting.

CARRIED

S&W2308/03

DISCLOSURES OF INTEREST

Cr Beavis advised members of the Committee that she would declare a non-financial conflict of interest in part of item 6.1 [*Applications to the Rural Ward Fund – Waikato Clay Target Club*] as she was assisting a member of the public with a noise complaint against the Club.

ACTIONS REGISTER

Agenda Item 5

The report was received [*S&W2308/02 refers*] and no discussion was held:

Scoping of the Rural Ward Discretionary Fund applications

- Action completed.

ACTION: Item to be closed and removed from the schedule.

Recovery Plan – Cyclone Gabrielle – amendment to wording

- Action completed.

ACTION: Item to be closed and removed from the schedule.

REPORTS

Applications to the Rural Ward Fund

Agenda Item 6.1

The report was received [*S&W2308/02 refers*]. The Community-Led Development Advisor introduced the applicants and the following items were discussed:

- Mr Montgomery gave a brief overview of the application and advised that the Te Hau Kainga Mana Whenua Pokeno Charitable Trust were seeking funds to create a website for the Trust which would capture information that had been accumulated since the inception of the Trust in June 2020.
- A further project was to complete a Story Map which were stories from mana whenua, early settler families and past and present people of Pokeno.
- The projects would work in tandem with each other and it was important to share the information with the growing community of Pokeno to assist them in learning about the place they had chosen to raise their families, or to carry out their business strategies.
- Waikato University were supporting the Trust with the project.
- Local resources would support the hosting of the website after Year 1.
- The Committee supported the application and it was suggested that the stories be made available through libraries as well as online to assist people who did not have, or could not use, technology.

Resolved (Cr Whyte/Patterson)

THAT the Sustainability and Wellbeing Committee:

- a. approves an allocation of \$3,984.96 (excl. GST) from the Rural Ward Discretionary Funding account to:**
 - i. the Te Hau Kainga Mana Whenua Pokeno Charitable Trust to support its vision for Pokeno and to improve on their current communications strategy.**

CARRIED

S&W2308/04

The funding application from the Waikato Clay Target Club was considered later in the meeting.

Strategic Heritage Report
Agenda Item 6.2

The report was received [*S&W2308/02 refers*] and the Strategic Advisor – Heritage spoke to the report. The following items were discussed:

- Significant change had occurred in the heritage field. Staff had attended the Archaeological Conference which was a significant event in heritage terms. Ms Paekau had presented a paper to the conference.
- It was important that Council was in contact with the correct people when discussing heritage.

ACTION: Staff to contact Cr Matatahi-Poutapu and Cr Turner to ensure Council had the right contacts from haapu and iwi in respect of heritage.

Hauraki Gulf Forum Update

Agenda Item 6.3

The report was received [S&W2308/02 refers] and the Senior Environmental Planner spoke to the report. The following items were discussed:

- The Hauraki Gulf State of the Environment report was scheduled to be released on Friday, 11 August 2023. The report had identified that several marine species were at risk, including crayfish and scallops.
- Caulerpa seaweed, one of the world's most invasive marine seaweeds, had been found in the Gulf. MPI were looking at methods to eradicate the seaweed.

ACTION: Staff to provide Councillors with a copy of the Hauraki Gulf State of the Environment report.

Recovery Plan – Cyclone Gabrielle

Agenda Item 6.4

The report was received [S&W2308/02 refers] and the Customer Experience Manager, supported by the Executive Manager – Projects & Innovation, spoke to the report. The following items were discussed:

- The Ministry of Housing & Development had 16 portable homes to place within the district to assist families who were displaced during Cyclone Gabrielle. Locations for the portable homes had been identified.
- It was noted that portable housing could affect District Plan rules.
- It was noted that the Mercer community did not sit within the Waerenga-Whitikahu ward.

ACTION: Staff to remove the Mercer community from the community response resilience update document as the community sits under the Tuakau-Pookeno ward.

- The Sustainability & Wellbeing Committee would receive a report on Marae resilience at its meeting scheduled for Wednesday, 20 September 2023.

ACTION: Staff to ensure the Marae resilience report contained funding details.

- Waikato District Council would support groups that were applying for funding.

Economic and Community Led Development Work Programme

Agenda Item 6.5

The report was received [S&W2308/02 refers] and the Economic and Community Development Manager, supported by the Community-Led Development Advisor, spoke to the report. The following items were discussed:

- The Event Fund no longer existed. As part of the funding review this fund now sat under the CAD budget.
- Partnerships with Community Boards and Committees. A stakeholder group had been established and would hold its first meeting on Wednesday, 9 August 2023 at 3.30pm. The aim was to design a way forward to better support boards and committees and to commence work on partnering with Council to improve better economic, social and cultural outcomes for communities.
- Some rural groups had not been included in the blueprint process. Guidance was required to assist with getting these ideas included. Aspirations of rural communities must include marae.

ACTION: Staff to provide guidance to Councillors on getting rural community ideas included in the blueprint process.

- Resourcing was discussed and it was noted that even if resourcing was light, whatever work was done must be done well.

Applications to the Rural Ward Fund - Waikato Clay Target Club Incorporated

Agenda Item 6.1

Cr Beavis had advised members of the Committee that she would declare a non-financial conflict of interest in this item and took no part in discussions or voting.

The application was considered at this time.

- Mr Wilson gave a brief overview of the application and advised that the Clay Target Club's aim was to foster the growth of the sport by investing in an extensive junior coaching programme and providing quality services and facilities to the local community of the Waikato region.
- Some past junior shooters had represented New Zealand at regional, national and international events. There were currently 37 juniors at the Club with approximately 230 affiliated and 350 non-affiliated members.

Resolved (Crs Whyte/Patterson)

THAT the Sustainability and Wellbeing Committee:

- a. approves an allocation of \$1,000 (excl. GST) from the Rural Ward Discretionary Funding account to:
 - i. the Waikato Clay Target Club Incorporated to support their trappers and mechanics during their local, regional and national events and competitions.

CARRIED

S&W2308/05

EXCLUSION OF THE PUBLIC

Resolved (Crs Patterson/Thomson)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX I Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX I Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.

CARRIED

S&W2308/06

Resolutions S&W2308/07 to S&W2308/08 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 11.45am.

Minutes approved and confirmed this _____ day of _____ 2023.

Cr L Thomson
CHAIRPERSON