

Minutes for a meeting of the Tuakau Community Board held in the Supper Room, Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 25 JULY 2023** commencing at **6.10pm**.

Present:

Mrs G Tema-Liapaneke (Chairperson)
Mrs S Henderson
Mr C Morgan
Mr F Semau
Cr V Reeve [from 6.15pm]

Attending:

Cr K Ngataki [from 8.04pm]
Mrs E Edgar (Executive Manager Communications & Engagement)
Mrs L Wainwright (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Semau/Mrs Henderson)

That the apologies for:

- a. non-attendance as absent on Council business from Cr P Matatahi-Poutapu be accepted; and
- b. non-attendance from Ms A Frame and Mr D Henderson be accepted.

CARRIED

TUCB2307/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Morgan/Mrs Henderson)

THAT the agenda for the meeting of the Tuakau Community Board held on Tuesday, 25 July 2023 be confirmed:

- a. with all items therein being considered in open meeting;
- b. that Cr Ngataki be granted speaking rights for the meeting; and
- c. that all reports be received.

CARRIED

TUCB2307/02

DISCLOSURES OF INTEREST

Mrs Tema-Liapaneke advised members of the Board that she would declare a non-financial conflict of interest in item 6.4 [*Mayor's Community Awards*].

Mr Semau advised members of the Board that he would declare a non-financial conflict of interest in item 6.4 [*Mayor's Community Awards*].

CONFIRMATION OF MINUTES

Resolved: (Mr Semau/Mrs Henderson)

THAT the minutes for a meeting of the Tuakau Community Board held on Tuesday, 13 June 2023 be confirmed as a true and correct record.

CARRIED

TUCB2307/03

Cr Reeve entered the meeting at 6.15pm.

PUBLIC FORUM

No members of the public were present.

REPORTS

Works, Actions & Issues Report Status of Items July 2023
Agenda Item 6.1

The report was received [*TUCB2307/02 refers*] and the following discussion was held:

George Street/Buckland Road corner

- No further updates received. Item to remain on the schedule.

Speed Bend on Jellicoe Avenue, Tuakau – to be installed

- The Board approved the design solution for the speed bend on Jellicoe Ave, Tuakau but were concerned that Board members do not have adequate safety training and would prefer Council's engineers to give final approval on the design.

ACTION: Staff to give final approval on the design of the speed bend on Jellicoe Avenue, Tuakau.

Tuakau Youth Centre Building Project

- No further updates received. Item to remain on the schedule.

Upgrade to the Tuakau Domain Toilets

- No further updates received. Item to remain on the schedule.

Emergency Hub

- A copy of the Te Kauwhata Civil Defence plan had been received by Cr Reeve.

ACTION: Cr Reeve to email a copy of the Te Kauwhata Civil Defence plan to the chairperson for distribution to board members.

Carvings

- A maintenance plan for the carving at Central Park, Tuakau was discussed. The board felt it was best for the carvers to provide a maintenance plan to the board.

ACTION: The Board to invite the carvers to the scheduled meeting of Tuesday, 5 September 2023 to discuss a maintenance plan for the carving at Central Park, Tuakau.

Civil Defence

- No further updates received. Item to remain on the schedule.

Safety Issues – Edinburgh Street and Booth Crescent

- No further updates received. Item to remain on the schedule.

Congestion on Elizabeth Street

- No further updates received. Item to remain on the schedule.

Centennial Park and the Lightbody Reserve

- No further updates received. Item to remain on the schedule.

Screen and overhead computer system

- Contact had been made with Council on the relocation of the overhead and computer systems from the Tuakau Town Hall Boardroom to the Supper Room.
- Cushman and Wakefield would need to complete the relocation.
- Further discussion was required on who would be paying for the relocation of the equipment.

ACTION: Staff to investigate who would be paying for the relocation of the overhead and computer systems and report back to the Board.

Intersection at Tuakau and Buckland Roads

- No further updates received. Item to remain on the schedule.

Bus Shelters in Tuakau

- No further updates received. Item to remain on the schedule.

Speed Bumps on Gibson Road, Tuakau

- No further updates received. Item to remain on the schedule.

Lights at the pedestrian crossing outside Tuakau Library

- No further updates received. Item to remain on the schedule.

Buckland Playground (New Item)

- Trees had been removed from the Buckland Playground Reserve and stumps had been left in the ground. This was a safety issue.

ACTION: Cr Reeve to raise a CRM for removal of the stumps from the Buckland Playground Reserve fence line on Buckland Road, Tuakau.

- Clarification from the Community Projects Team was requested on the Buckland Road Reserve project and whether it was being designated as a playground or sports field as there was confusion in the Project Update report.
- It was noted that consultation had commenced on the Buckland Road Reserve project. Clarification was required as to when the consultation had started.

ACTION: Community Projects Team to clarify the designation of the Buckland Road Reserve project and the date consultation had commenced on this project.

Levels of Service Schedule for the Tuakau area

Agenda Item 6.2

The report was received [TUCB2307/02 refers]. No discussions were held as the report was for information purposes only.

Discretionary Fund Report to 30 June 2023

Agenda Item 6.3

The report was received [TUCB2307/02 refers] and the following discussion was held:

- No funding applications had been received.
- A quotation had been received for repairs/replacements to the CCTV cameras in Tuakau.

Resolved: (Mrs Henderson/Mr Semau)

That the Tuakau Community Board:

- a. receives the Discretionary Fund Report as at 30 June 2023;**
- b. notes that resolution OTCB2111/04 is for a commitment towards the Christmas event \$1,739.13 as payment is to Tuakau Lions Club who are not GST registered therefore the amount committed is \$2,000.00 and has been updated on the DF commitment TUCB2306/04; and**
- c. approves the commitment to the Tuakau Lions Club for \$2,000.00 (Resolution No. OTCB2111/04) be returned to the Board's discretionary fund pool.**

CARRIED

TUCB2307/04

Mayor's Community Awards

Agenda Item 6.4

Mrs Tema-Liapaneka and Mr Semau had advised members of the Board that they would declare a non-financial conflict of interest in this item and took no part in discussions.

The report was received [TUCB2307/02 refers] and it was noted that the Board had until Friday, 11 August 2023 to put forward names for the Mayoral Community Awards.

ACTION: Mrs Henderson would lead the award process and the Board would discuss nominations offline. The nomination form would be completed and forwarded to meet the Friday, 11 August 2023 deadline.

Chairperson's Report

Agenda Item 6.5

The chairperson gave a verbal report on the following matters:

- Attended "Chairing Effective Meetings" training.
- The Zumba group had asked the Board if a large speaker could be stored in the Boardroom at the Tuakau Memorial Hall. The Board felt that this was not an ideal situation.

ACTION: The Chairperson to advise the outcome of the Board's discussion to the Zumba group.

- Tuakau Business Association. The group meets monthly and it was suggested that Board members attend on a pro rata basis.

Councillor's/Councillors' Reports

Agenda Item 6.6

Verbal reports were received on the following matters:

- A newsletter/notice board was being investigated for the Tuakau area.
- Following closure due to the recent weather event, Maraetai Bay, Port Waikato would be open the week commencing Monday, 31 July 2023.
- Crs Ngataki and Reeve had been attending the community meetings at Pokeno and Mercer.

Community Board Members' Reports
Agenda Item 6.7

Verbal reports were received on the following matters:

- A project named "Connect" would be starting on Friday, 28 July 2023 and was a sporting event for young youth. NZ Police, some schools and Youth Centres had come on board for the project which would be trialled for eight (8) weeks at the Tuakau College gymnasium.
- Tuakau Rugby Clubrooms were undergoing renovations. A working bee had been held on Saturday, 22 July 2023 where the stage had been removed, walls and bar cleaned. This was stage one (1) of the renovation project.
- Following an incident in Tuakau, a member of the public would like a community meeting to be held to discuss public safety on footpaths. It was noted that the Public Places Bylaw, which covered the use of footpaths, had been adopted by Council on Monday, 24 April 2023. The Board felt that the public meeting should be facilitated through the NZ Police.

Executive Leadership Update
Agenda Item 6.8

Verbal reports were received on the following matters:

- Live Waikato District Council project updates are available for the community to access <https://www.waikatodistrict.govt.nz/projects>.
- The LTP process had kept elected members and staff very busy.
- Waikato District Council was completing activity management. Part of the process showed the teams and roles.

Cr Ngataki entered the meeting at 7.54pm during discussion on item 6.8.

There being no further business the meeting was declared closed at 8.04pm.

Minutes approved and confirmed this day of 2023.

G Tema-Liapaneke
CHAIRPERSON