

Minutes for a meeting of the Waikato District Council held in the Council Chambers, 15 Gallileo Street, Ngaruawahia on **WEDNESDAY, 7 JUNE 2023** commencing at **9.30am**.

**Present:**

Her Worship the Mayor, Mrs JA Church (Chairperson)  
Cr C Beavis  
Cr J Gibb  
Cr M Keir  
Cr P Matatahi-Poutapu  
Cr K Ngataki  
Cr EM Patterson  
Cr M Raumati  
Cr V Reeve (*via audio-visual conference*)  
Cr L Thomson  
Cr P Thomson  
Cr T Turner  
Cr D Whyte

**Attending:**

Mr TG Whittaker (Chief Operating Officer)  
Mrs S O’Gorman (General Manager Customer Experience)  
Ms A Diaz (Chief Financial Officer)  
Ms M May (General Manager Service Delivery)  
Mr A Averill (Deputy General Manager Service Delivery)  
Mr L Shirley (Zero Harm Manager)  
Ms N Hubbard (Corporate Planning Team Leader)  
Mr T McIntyre (Policy Advisor)  
Mrs GJ Kanawa (Democracy Manager)

The Council and staff opened the meeting with a joint karakia.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs L Thomson/P Thomson)**

**THAT the Waikato District Council:**

- a. accepts the apology from Cr Eyre for non-attendance.

**CARRIED**

**WDC2306/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

Agenda Item 2

**Resolved: (Crs Gibb/Whyte)**

**THAT** the agenda for a meeting of the Waikato District Council held on Wednesday, 7 June 2023 be confirmed:

- a. with all items therein being considered in open meeting with the exception of those items detailed at agenda items 8, which shall be considered with the public excluded; and
- b. noting that Items 6.3A – Policy & Regulatory Committee Recommendations and 7.1A Zero Harm Dashboard were circulated under separate cover; and
- c. all reports be received.

**CARRIED**

**WDC2306/02**

## **DISCLOSURES OF INTEREST**

Agenda Item 3

There were no declarations of interest.

## **CONFIRMATION OF MINUTES**

Agenda Item 4

The report was received [*WDC2306/02 refers*] with no further discussion held.

**Resolved: (Crs Keir/Turner)**

**THAT** the Waikato District Council confirms:

- a. the minutes for an ordinary meeting held on Monday, 24 April 2023 beconfirmed as a true and correct record, and
- b. the minutes for an extraordinary meeting held on Wednesday, 24 May 2023 be confirmed as a true and correct record.

**CARRIED**

**WDC2306/03**

## **ACTIONS REGISTER**

The report was received [*WDC2306/02 refers*] and no further discussion was held.

## **COMMITTEE REPORTS**

### Performance & Strategy Committee Recommendations – 8 May 2023

Agenda Item 6.1

The report was received [WDC2306/02 refers] and the following discussion was held:

**Resolved: (Crs Gibb/Raumati)**

**THAT the Waikato District Council:**

- a. **adopts the University of Waikato 2021 high growth projections as the base scenario to inform its 2024-2034 Long Term Plan.**

**CARRIED**

**WDC2306/04**

### Development Agreements Committee Recommendations – 9 May 2023

Agenda Item 6.2

The report was received [WDC2306/02 refers] and the following discussion was held:

**Resolved: (Crs Gibb/P Thomson)**

**THAT the Waikato District Council:**

- a. **approves the appointment of Mr Greg Akehurst (Market Economics) to the Development Agreements Committee as the second independent member as outlined in the Governance Structure adopted by Council.**

**CARRIED**

**WDC2306/05**

### Policy & Regulatory Committee Recommendations – 29 May 2023

Agenda Item 6.3

The report was received [WDC2306/02 refers] and the following discussion was held:

- It was noted that the revised policy had been circulated under separate cover and the recommendation had been updated to reflect adoption of the revised policy from the Policy & Regulatory Committee meeting.

**Resolved: (Crs Beavis/Ngataki)**

**THAT the Waikato District Council:**

- a. **agrees to adopt the revised Te Reo Maaori Policy with minor amendments as outlined in Attachment 6.3A – Amended Te Reo Maaori Policy.**

**CARRIED**

**WDC2306/06**

## **REPORTS**

Cr Gibb left the meeting at 9.40am and returned at 9.51am during item 7.1 below.

### Zero Harm

Agenda Item 7.1

The report was received [*WDC2306/02 refers*] and the following discussion was held:

- Updated dashboard succinct and appreciated, but noted it still did not capture what had requested been requested at previous Council meetings.

**ACTION:** Zero Harm Manager & Chief Executive to meet with Cr Whyte to discuss the proposed graphs prior to the next Council meeting.

- Discussion held on the legal and ethical obligation to ensure public safety in public areas. There is interest in reporting in this context.
- It was noted contract managers may report significant events, however there had only been five in the last few years which had been reported through the relevant teams.

**ACTION:** Zero Harm Manager to consider the capture of public safety events.

- Discussion had on ensuring staff have a safe place to retreat from threatening situations. It appeared there were still some library spaces that did not allow for this.
- It was noted that staff have embarked on situational safety training in the relevant work places, rather than in the office.
- Zero Harm team working with teams affected by two firearm incidents.
- Council was concerned a risk identified in 2017 has not been mitigated. Staff noted a number of mitigations had been put in place, including training for staff, however acknowledged that work was required.
- A follow up review has been instigated given the changes in society, being more technology available and creating community hubs/connections are also a priority of our library spaces.

### Governance Structure – Change to Terms of Reference for Joint Management Committee – Waikato Raupatu River Trust & Waikato District Council

Agenda Item 7.2

The report was received [*WDC2306/02 refers*] and the following discussion was held:

- COO gave a brief explanation around the amendments – practical and reflected current operational practices for the Joint Committee.

**Resolved: (Crs Gibb/Beavis)**

**THAT the Waikato District Council:**

- a. the updated Terms of Reference for the Joint Management Committee of Waikato Raupatu River Trust and Waikato District Council (as set out in Attachment I); and**
- b. notes Council staff will update the changes in the Governance Structure document on the website.**

**CARRIED**

**WDC2306/07**

Cr Matatahi-Poutapu requested her dissenting vote be recorded as the altered Terms of Reference didnt recognise Maangai Maaori.

**ACTION:** Democracy Manager to update Governance Structure and reload to website.

*Adoption of the Strategic Priorities and Community Outcomes*

Agenda Item 7.3

The report was received [*WDC2306/02 refers*] and the following discussion was held:

- Staff provided background on how we have arrived at these outcomes and strategic priorities, noting an amendment to Page 67 of the agenda which had a typographical error.
- It was noted these were aspirational statements and did not mean Council were responsible for “all the doing” as other agencies would be involved in achieving these.
- Clarity was sought around Maaori participation in the review process and workshops. It was noted that there were efforts made to engage with Maaori, with limited success, however this would be built on as part of the Engagement Strategy being developed by the Senior Engagement Advisor.
- Cr Beavis provided a number of suggested wording changes for consideration by Council, which were discussed in length and altered as per the below resolution.

The meeting was adjourned at 11.10am and resumed at 11.35am during Item 7.3.

- The updated wording changes and recommendations were circulated to Councillors for further consideration following the adjournment.

**Resolved: (Crs Beavis/Matatahi-Poutapu)**

**That the Waikato District Council:**

- a. considers the feedback received on the draft community outcomes,
- b. adopts the community outcomes, for inclusion in the 2024-2034 Long Term Plan, amended as follows:
  - i. **We celebrate all cultures. We treasure our diverse communities, and acknowledge our cultural rights and obligations. We honour, understand and implement Te Tiriti o Waitangi and acknowledge the relationship with mana whenua of our district.**
  - ii. **We champion sustainable growth in our local economy. We support local enterprise and encourage innovation and socio-economic prosperity for all, while managing regulatory processes to protect and promote our unique district. We acknowledge our rural and Maaori economies as key contributors to our district’s prosperity and sustainability.”**
  - iii. **We want waterways which are healthy and create connections. We protect and enhance our soils, water and native biodiversity and take care of our Taiao (natural environment) for the health and wellbeing of our people, our communities and for future generations.**
  - iv. **Our communities are connected, safe, accessible and resilient. We put community wellbeing at the heart of our decisions, and we embrace partnerships to get things done to improve people’s lives, and**
- c. adopts the strategic priorities as included in this report.

**CARRIED**

**WDC2306/08**

### **EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Cr L Thomson/P Thomson)**

- a. **THAT** the public be excluded from the following parts of the proceedings of this meeting:

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<b>Item PEX 2</b> 1. Minutes for ordinary meeting held on Wednesday, 24 April 2023 2. Minutes for extraordinary meeting held on Wednesday, 24 May 2023	<b>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</b>	<b>Section 48(1)(a)</b>
<b>Item PEX 3</b> <b>Actions Register – May 2023</b>		
<b>Item PEX 4.1</b> <b>Waters Governance Board Recommendations – 2 May 2023</b>		
<b>Item PEX 5.1</b> <b>Huntly – Acquisition of Land – Rescind &amp; Replace Resolution</b>		
<b>Item PEX 5.2</b> <b>Te Kowhai Estate Stormwater Investigation</b>		
<b>Item PEX 6</b> <b>Chief Executive Issues</b>		
<b>Item PEX 7</b> <b>Mayoral Issues</b>		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
<b>Item PEX 2</b> 1. Minutes for ordinary meeting held on Wednesday, 24 April 2023 2. Minutes for extraordinary meeting held on Wednesday, 24 May 2023	Refer previous minutes for reasons for exclusion.	
<b>Item PEX 3</b> Actions Register – May 2023		
<b>Item PEX 4.1</b> <b>Waters Governance Board Recommendations – 2 May 2023</b> i. Helenslee Road Watermain Extension Report (WGB2305/13)	Refer to Waters Governance Board agenda for reasons for exclusion.	
<b>Item PEX 5.1</b> <b>Huntly – Acquisition of Land – Rescind &amp; Replace Resolution</b>	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
<b>Item PEX 5.2</b> <b>Te Kowhai Estate Stormwater Investigation</b>	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
<b>Item PEX 6</b> <b>Chief Executive Issues</b>	7(2)(c)(i)	To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so.
<b>Item PEX 7</b> <b>Mayoral Issues</b>		

**CARRIED**

**WDC2306/09**

*Resolutions WDC2306/10-WDC2306/14 are contained in the public excluded section of these minutes.*



*It was resolved [Resolution No. WDC2306/13] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:*

Te Kowhai Estate Stormwater Investigation  
PEX Agenda Item 5.2

*Resolved: (Crs Gibb/Beavis)*

*That the Waikato District Council:*

- a. approves the allocation of \$120,000 from the General Accounting Reserve Fund (1.999.8320) to support the progression of an engineer's assessment of the Te Kowhai Estate stormwater system; and*
- b. resolves to release the resolutions into the open meeting, but the report remains confidential and unavailable to the public.*

CARRIED

There being no further business the meeting was declared closed at 12.25pm.

Minutes approved and confirmed this                      day                      2023.

JA Church  
**CHAIRPERSON**