

Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia **WEDNESDAY, 24 MAY 2023** commencing at **9.30am**.

**Present:**

Cr EM Patterson (Chairperson)  
Her Worship, the Mayor JA Church  
Cr C Beavis  
Cr CA Eyre (Deputy Mayor)  
Cr JM Gibb  
Cr M Keir  
Cr P Matatahi-Poutapu  
Cr K Ngataki  
Cr M Raumati  
Cr V Reeve (*via audio-visual link*)  
Cr L Thomson  
Cr P Thomson (left 11:20am)  
Cr T Turner

**Attending:**

Ms V Carter (Cushman and Wakefield)  
Mr J Blackmore (Cushman and Wakefield)  
Mr D Nonoa (Cushman and Wakefield)  
Mr D Amoores (Raglan Community Board Chairperson)

Mr GJ Ion (Chief Executive)  
Mr T Whittaker (Chief Operating Officer)  
Ms A Diaz (Chief Financial Officer)  
Ms M May (General Manager Service Delivery)  
Mr K Abbot (Executive Manager Projects & Innovation)  
Mr A Averill (Deputy GM Service Delivery)  
Ms K Wellington (Enterprise Project Management Office Manager)  
Mr V Ramduny (Strategic Projects Manager)  
Mr R Turner (Customer Experience Manager)  
Ms J Bishop (Contracts and Partnering Manager)  
Ms M Tarawhiti (Acting Community Connections Manager)  
Mr G Tregidga (Roading Manager)  
Mr P Ellis (Solid Waste Team Leader)  
Mr G Morgan (Open Spaces Team Leader)  
Mr T Ranga (Infrastructure Senior Project Manager)  
M A Singh (Contract Manager – Roading)  
Ms S Baker (Community Venues and Events Team Leader)  
Ms E Wilson (Contracts & Compliance Coordinator)  
Ms R Leahy (Democracy Advisor)

*The Committee opened the meeting with a Karakia.*

### **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs L Thomson/Ngataki)**

**The apology from Cr Whyte for non-attendance was accepted.**

**CARRIED**

**INF2305/01**

### **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Gibb/Beavis)**

**THAT:**

- a. the agenda for a meeting of the Infrastructure Committee held on **Wednesday, 24 May 2023** be confirmed;
- b. all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded; and
- c. all reports be received.

**CARRIED**

**INF2305/02**

### **CONFIRMATION OF MINUTES**

**Resolved: (Crs P Thomson/Eyre)**

**THAT the minutes for a meeting of the Infrastructure Committee held on Wednesday, 12 April 2023 be confirmed as a true and correct record.**

**CARRIED**

**INF2305/03**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **ACTION REGISTER**

### Agenda Item 5.

The report was received [*INF2305/02 refers*], and the following discussion was held:

- There was an issue with the link to Google Earth in the Actions Register, it was not functional.

**ACTION:** Roading Team to check Google Earth link and resend to Councillors.

- *How are drainage and culvert maintenance prioritised?* Maintenance is prioritised on how a blockage might affect the road or piece of infrastructure in the future weather events.
- *What is the next LTP target in this space?* The level of service for drainage and culvert maintenance would be up for discussion during the LTP process.
- A discussion was held around collaborating with Waikato Regional Council on drainage issues.

**ACTION:** Staff to invite Waikato Regional Council to a future Infrastructure Meeting or workshop to provide an overview of their responsibilities regarding drainage.

## **REPORTS**

### Cushman & Wakefield Contractor Update

#### Agenda Item 6.1

Cushman and Wakefield presented to the Infrastructure Committee and the following discussion was held:

- *What efforts are being made for local contractors for the northern part of the District?* There had been engagement with at least half a dozen contractors in the area. Cushman and Wakefield were working with contractors to get their pre-qualifications up to Council standards, public liability insurance and negotiating fair rates.
- *What is the policy around LED lighting for different spaces?* There was no set policy around LED lighting. Lighting designs take place through Council projects managers or local suppliers. Council always holds the preference as to how and what lighting should be used.
- A discussion was held around Council's social procurement strategy. It was noted that Council would need have a wider discussion about pathways for contractors and public liability insurance.

**ACTION:** Acting Community Connections Manager to send Cushman and Wakefield's presentation to Councillors.

## Capital Project Delivery Portfolio Update

### Agenda Item 6.2

The report was received [INF2305/02 refers], and the following discussion was held:

- Since the last report another \$10million dollars of projects had been delivered.
- An overview of a complex project, using the Whatawhata Community Facility as a case study, was presented to the Committee. A discussion was held on the challenges that the project faced.
- A discussion was held around reporting for financial reconciliation for the Whatawhata Community Facility project.

**ACTION:** Financial reconciliation of the Whatawhata Community Facility to be captured in the final close out report for the project.

Meeting adjourned at 11:20am and resumed at 11:35am

## **EXCLUSION OF THE PUBLIC**

**Resolved: (Crs Keir/Eyre)**

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>Item PEX 2.1 Acquisition of Land - Ngaruawahia</b>	<b>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</b>	<b>Section 48(1)(a)</b>
<b>Item PEX 2.2 Induction for Council's Three Waters Business</b>		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 2.1 Acquisition of land - Ngaruawahia	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.2 Induction for Council's Three Waters Business	7(2)(c)(i)	To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so.
	7(2)(j)	To prevent use of the information for improper gain or advantage.

**CARRIED**

**INF2305/04**

Audit of Kerbside Rubbish in the Waikato District

Agenda Item 6.3

The report was received [*INF2305/02 refers*], and the following discussion was held:

- A concern was raised that despite the strategy to reduce household rubbish, there had been a 40 percent increase in rubbish per household.
- A concern was raised that in Taukau there were too many options for rubbish collection, there were both bags, bins and stickers options. It was noted that operationally it was difficult to manage rubbish collection in the Tuakau area. It would also be difficult to communicate changes to the system to the public.
- A discussion was held on Xtreme Zero Waste in Raglan. A concern was raised that Xtreme Zero waste is servicing a facility in Te Uku that was not covered by the contract with Council.

## Cyclone Gabrielle Recovery Update

### Agenda Item 6.4

The report was received [*INF2305/02 refers*], and the following discussion was held:

- Work is being done on a draft recovery action plan, and staff were working with the community of Port-Waikato on this.
- A Geotech report was being undertaken for affected red and yellow stickered houses.
- Work in the community response planning space was underway.

## Open Spaces – Cyclone Gabrielle Recovery Update

### Agenda Item 6.5

The report was received [*INF2305/02 refers*], and the following discussion was held:

- *Did Council not get additional funding for these works?* The funding provided from Waka Kotahi was to assist with planning not physical works. Staff were looking at alternative funding options to apply for.

### **Resolved: (Crs Ngataki/Gibb)**

**That the Infrastructure Committee:**

- a. notes the report on Open Spaces remedial works as part of the Cyclone Gabrielle Recovery effort; and**
- b. notes a further report will be presented to the Infrastructure Committee seeking an amendment to the approved Contract Sum for Tree Maintenance Contract 20-061.**

**CARRIED**

**INF2305/08**

The meeting adjourned at 1:10pm and returned at 1:45pm

Regional and Sub-regional Strategic Transport Initiatives within the Waikato District  
Agenda Item 6.6

The report was received [INF2305/02 refers], and the following discussion was held:

- It was noted that there were number of services in the LTP that did not get Waka Kotahi funding, but Council was working through a process of trailing some of these services. Engagement over this matter was underway with the relevant Community Boards and Committees.
- One challenge that Waikato Regional Council faced was that they were unable to deliver some services due to Covid and a shortage of bus drivers. Key decisions about services would need to be made in the LTP process.
- *When considering funding, would Council have updated traveller numbers?* Waikato Regional Council were looking at modelling around funding and where they rate compared to other councils.

Motor Sport Events – Use of Waikato District Roding Network  
Agenda Item 6.7

The report was received [INF2305/02 refers], and the following discussion was held:

- Concern raised about holding car rallies in the district and against climate change ideology. Rallies should only be held in areas where they were supported.
- A concern was raised about level of bond that was being asked for by organisers. A proposed policy about rally bonds would be brought to Councillors in the coming months.

**Resolved: (Crs Eyre/Keir)**

**That the Infrastructure Committee:**

- a. approves the application to close Ruapuke Road between the intersection with Te Mata Road and Waimaunga for the Hamilton Car Club Tarmac Rally on Sunday 18 June 2023 from 8.30am to 4.00pm.**

**CARRIED**

**INF2305/09**

Cr L Thomson requested her dissenting vote against the above motion be recorded.

Whaingaroa/Raglan Wharf Lease  
Agenda Item 6.8

The report was received [*INF2305/02 refers*], and no discussion was held.

**Resolved: (Crs L Thomson/Eyre)**

**That the Infrastructure Committee:**

- a. approves the notification of an Expression of Interest to identify a suitable commercial lessee for Tenancy 5 on the Whaingaroa/Raglan Wharf; and
- b. approves the granting of a lease to a suitable lessee for Tenancy 5 for a term up to 1 April 2030; and
- c. delegates authority to the Chief Operating Officer to execute all relevant documentation to give effect to the resolution.

**CARRIED**

**INF2305/10**

Proposed Road Name application for Stage 17 & 18, Hitchen Block, Pokeno  
Agenda Item 6.9

The report was received [*INF2305/02 refers*], and the following discussion was held:

- It was noted that Vintner was spelt incorrectly as 'Vitner' in the report. The report stated that the developer wanted to use the name to describe a wine make which is spelt 'Vintner'.

**ACTION:** Staff to check if the developer wants 'Vitner Lane' or 'Vintner Lane' and the minutes be updated accordingly.

**Resolved: (Crs Ngataki/Matatahi-Poutapu)**

**That the Infrastructure Committee approve the following proposed road names submitted by the developer:**

- a. for Stage 17 SUB0040/21, at 201 Hitchen Road, Pokeno
  - i. Road 30: Piedmonte Avenue
  - ii. Road 34: Vigneto Street
  - iii. Road 37: Dolcetto Place
  - iv. JOAL 12: Netu Lane
  - v. JOAL 13: Vintner Lane.
- b. for Stage 18 SUB0224/21, at 201 Hitchen Road, Pokeno
  - i. JOAL A: Chris Gatehouse Lane.

**CARRIED**

**INF2305/11**



Proposed Road Name application for SUB0158/20 – Helenslee Road, Pokeno  
Agenda Item 6.10

The report was received [INF2305/02 refers], and no discussion was held.

**Resolved: (Crs Ngataki/L Thomson)**

**That the Infrastructure Committee approve the following proposed road name submitted by the developer:**

- a. for SUB 0158/20, at 21 Helenslee Road, Pokeno.
  - i. **Option 1: Proposed Road A – Waimaa Lane**

**CARRIED**

**INF2305/12**

Proposed Road Name for Subdivision 0070/21 at Helenvale Crescent, Pokeno  
Agenda Item 6.11

The report was received [INF2305/02 refers], and no discussion was held.

**Resolved: (Crs Ngataki/Her Worship the Mayor, JA Church)**

**That the Infrastructure Committee approve the following proposed road name submitted by the developer;**

- a. for SUB 0070/21, Helenvale Cresecent, Pokeno.
  - i. **Option 1: Road 1 (Lot 201) – Coptic Terrace**

**CARRIED**

**INF2305/13**

*Resolutions INF2305/14 - INF2304/16 are contained in the public excluded section of the minutes.*

*It was noted at the Council Meeting on 24 May 2023 that whilst the Infrastructure Committee reports were to remain confidential and the resolutions could be released that this needed to be done once negotiations were finalised in these matters and would be made public by the Chief Executive at the appropriate time.*

There being no further business the meeting was declared closed at 2:10pm.

The Committee closed with a Karakia.

Minutes approved and confirmed this 5<sup>th</sup> day of July 2023.

EM Patterson  
**CHAIRPERSON**