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**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 3 MAY 2023** commencing at **7.00pm.**

**Present:**

Adele Theron  
Angela van de Munckhof  
Estelle (Kahui) Jonathan  
Ian Wrigley  
Jeff Lyons  
Jo Gurnell  
Courtney Howells  
Liz Tupuhi  
Tim Hinton  
Marlene Raumati (councillor)  
John Cunningham (chairperson)

**Attending:**

Vishal Ramduny - Strategic Initiatives and Partnerships Manager, Waikato District Council  
Karlene Rhind - Senior Community Engagement Advisor, Waikato District Council  
Jason Marconi - Economic Development Advisor, Waikato District Council  
Tofeeq Ahmed – Programme Manager for Placemaking, Kainga Ora

**I. APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Tim Hinton/Jeff Lyons)**

**THAT apologies from Whitney Totorewa be received.**

**CARRIED**

**TKCC2305/01**

## **2. CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Tim Hinton / Angela van de Munckhof)**

**THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday, 3 May 2023 be confirmed, and all items therein be considered in open meeting.**

**AND THAT all reports be received.**

**CARRIED**

**TKCC2305/02**

## **3. DISCLOSURES OF INTEREST**

- Tim Hinton (as per disclosure of interest form)
- Jo Gurnell (being a member of the Community House)

## **4. CONFIRMATION OF MINUTES**

**Resolved: (Cr Marlene Raumati/Liz Tupuhi)**

**It was noted that Courtney Howells was present at the meeting of 1 March 2023 but not indicated as such in the minutes. This needs to be amended.**

**THAT the minutes of the meeting for the Te Kauwhata Community Committee, held on Wednesday, 1 March 2023 be confirmed as a true and correct record.**

**CARRIED**

**TKCC2305/03**

## **5. PUBLIC FORUM**

No members of the public indicated that they wish to speak.

## **6. ACTIONS**

The actions were as per the minutes of the meeting held on Wednesday 1 March 2023 and will be reported on as part of the Works and Issues report.

## **7. REPORTS**

### Te Kauwhata Works and Issues Report

Agenda Item 7.1

**Resolved: (Cr Marlene Raumati/Liz Tupuhi)**

**THAT the Works and Issues report be received and the updates and actions from this meeting be noted for the next report.**

### **CARRIED**

**TKCC2305/04**

#### Project I: Dog exercise area

- Adele Theron reported that agility equipment has been delivered and is being stored at Carly's yard. The equipment has been cleaned and water blasted via Working Bee.
- The next step is to work out the alignment for the dog park to install the equipment whilst allowing for overflow parking and the small dog area.
- The concept plan has been updated and the small dog park is now going to be parallel to the squash club.
- The agility course would require the help of a Working Bee. This is to be coordinated with Barakats.
- Girl guides want to assist with painting.
- Shade sails quotes have been obtained and it was noted that the costs were quite high.
- Other bids for two sails and a picnic area are being considered at a much lower cost.
- There was a suggestion to reallocate some discretionary funds to the dog park and mural.
- As both these are significant value add to the community funding needs to be discussed.

- It was suggested that Adele Theron reach out to Dominique Thurlow (Council's Community and Development Funding Advisor) to seek advice on other funding sources for these projects.
- Tim Hinton indicated that he would need to check the dog park proposal with Council's Open Spaces team to finalise the design and to ascertain if there is existing funding in the LTP that can be used for this project.
- John Cunningham suggested a split funding model – use some discretionary funds to get the ball rolling e.g., shade sails as this has a significant lead time and we leverage with funds from others.
- Cr Marlene Raumati asked about the implications of the upcoming winter season for the installation and whether it is better to wait until spring/summer?
- Tim Hinton advised that placing an order for the shades now (in May) would result in a 2–3-month lead time anyway so we won't be fitting these in winter. A September/October installation was more likely.
- John Cunningham asked if the Committee is prepared to readjust some of the discretionary funding to get this started through a deposit.
- Adele Theron will investigate options for deposits for the making of the shade/sourcing etc.
- The Committee decided on charcoal as the preferred colour for the shade cloth.
- Adele Theron asked if the Committee would uncommit the \$10,000 allocated to the Blunt Road walkway as the Whangamarino swamp has botulism issues.
- John Cunningham indicated that the walkway is well back from the wetlands, and this is not putting the public at risk. Plans to continue the walkway and tidy it up is necessary.
- Elizabeth Tupuhi advised the Committee that a raahui has been imposed by Waikato-Tainui on the wetland through mana whenua. Botulism is present in the soil, and this is not the first time it has emerged (it appeared in 2013 and 2018 as well). Death of the birds have been witnessed. There is the possibility of this spreading to humans via duck consumption (from duck shooting).

- Kelvin Tupuhi (member of the community) confirmed that Waikato-Tainui have placed the raahui on the wetlands out of concern for safety. Mana whenua are working with the Regional Council, Department of Conservation (DOC) and Fish and Game NZ. The raahui is until the 9 May 2023. Duck shooting starts this weekend. Mr Tupuhi indicated that Waikato-Tainui and mana whenua’s stance is for the benefit of the community.
- The DOC’s geographic points of reference in the wetland extends from the Waerenga Bridge to the DOC gate at Falls Road, to the causeway at Cox Road boat ramp and up to the Meremere ‘bucket line’.
- Kelvin Tupuhi indicated that botulism will only impact humans from consumption of infected meat and that mana whenua is working hard with DOC to identify and combat this spread.
- Tim Hinton suggested that the Committee do a walk over the proposed Saleyard Road to Blunt Rd walkway. He confirmed that the walkway will not be going into the wetlands.
- John Cunningham indicated that the Committee has some funds for contributing to both projects, but that funding should not need to be the criteria. We should be outcomes focused.
- Both Cr Marlene Raumati and Vishal Ramduny pointed out that that there was \$150,000 from the North Waikato Development Fund committed to the Saleyard Road walkway on top of the \$10,000 committed in the Discretionary Fund report.
- Vishal Ramduny indicated that a resolution will be required if funds are to be re-allocated and that this can be done at the next meeting of the Committee.

<b>Action</b>	<b>Responsibility</b>
Contact Dominique Thurlow (Council’s Community and Development Funding Advisor) to seek advice on other funding sources for the dog park project.	Adele Theron
Investigate options for payment deposits with the supplier for the making of the shade/material sourcing etc.	Adele Theron
Check the dog park proposal with Council’s Open Spaces team to finalise the design and ascertain if existing Council budget can be used to supplement the works.	Tim Hinton
Set up a date and time for the Committee to do a walk over the existing and proposed Saleyard Road to Blunt Rd walkway.	Tim Hinton

## Project 2: Walkway extending from Saleyard Road to Council Reserve at Blunt Road Walkway

- John Cunningham and Tim Hinton have met with Ed Mc Vicar (Council’s Open Spaces Project Co-ordinator).
- John supported Tim’s suggestion for a walk through of the proposed path. He also clarified that the original project was a walkway from Saleyard to Blunt Rd while being outside the wetlands but will create access close to the wetlands for exercise. The walkway will now terminate at the Council reserve. Consent issues have been resolved. The costs to cross the WDC reserve are excessive. It is for this reason that the walkway will be terminated at the WDC reserve adjacent to Blunt Road.
- Councillor Marlene Raumati questioned the value proposition of the walkway compared to the other projects planned by the Committee especially since the walkway project has been in the planning stages since 2020. She noted that Domain and related projects do have a higher perceived value to the community, and it would be potentially worthwhile to focus and consolidate funds into these first.
- Tim Hinton confirmed that the walkway project has been scaled back due to costs and consents requirements.
- John Cunningham indicated that Ed McVicar was working on revised costings for the walkway based on the modified route.
- Tim Hinton indicated that Ed McVicar will get back to us before the next meeting so that we can get conclusive answers before making any further decisions. If the project goes ahead Council will be responsible for maintaining this path.
- Cr Paaniora Matatahi-Poutapu indicated that consideration must be given to the raahui put in place by iwi. The value proposition needs to factor in iwi’s views and concerns.
- Liz Tupuhi noted that the walkway project may allow added visibility to the issues faced by the wetlands as it is currently hidden from view.
- John Cunningham noted that the walkthrough will help cement understanding and that it was important for mana whenua to be part of this.

<b>Action</b>	<b>Responsibility</b>
Set up a date and time for the Committee to do a walk over the proposed Saleyard Road to Blunt Rd walkway.	Tim Hinton

### Project 3: Safety Improvements on Main Road

- It was noted that this is a separate report on the agenda.

### Project 4: Community Identity Strategy

- Jason Marconi and Tofeeq Ahmed advised that this strategy was aimed at bringing some cultural, economic, environmental, and social identity by better integrating the Lakeside Development with the existing Te Kauwhata township.
- They noted that the deliverables will be an overarching strategy which will highlight the area's rich cultural history and connectivity.
- It was agreed that Courtney Howells, Jo Gurnell and Liz Tupuhi will be included in this project. It was also noted that Estelle Jonathan would like to be removed from the project team due to her time limitations.

<b>Action</b>	<b>Responsibility</b>
Courtney Howells, Jo Gurnell and Liz Tupuhi to be added to the Community Identity Strategy project team and that Estelle Jonathan to be removed as she has requested.	Jason Marconi and Tofeeq Ahmed

### Project 5: Te Kauwhata Domain Walkway and Fitness Trail

- The project status as per the Works and Issues report was noted.

### Project 6: Te Kauwhata Domain Community Outdoor Stage

- It was noted that the project is yet to be started.

### Project 6: Security Cameras

- Cr Marlene Raumati indicated that implementation is part of Council's Long Term Plan and that Te Kauwhata will be prioritized ahead of the wider district rollout.
- It was noted that the location of the cameras needs to be discussed with the police.
- Martin (member of the community patrol) indicated that there are valid concerns around security and safety due to the recent spate of crime in the town (burglaries and car thefts especially).

### Project 7: Te Kauwhata Domain Rongoa Garden

- Tim Hinton advised that Lauren Hughes has been seconded to this project.

### Project 8: Te Kauwhata Domain Mural

- Adele Theron reported that this will be located at the rear of the squash club overlooking the dog park.
- Adele is looking at two artists. Some examples and images have been presented.
- Historical elements to be considered as per the report.
- The first six panel ideas have been put forward.
- John Cunningham commented that the panels look great, and that Adele Theron should approach Dominique Thurlow for funding opportunities.
- It was noted that this project was not as time sensitive as the dog park project.
- Cr Marlene Raumati suggested that funding for this project be discussed at next month's meeting once Adele has had a chance to speak with Dominique.

<b>Action</b>	<b>Responsibility</b>
Contact Dominique Thurlow (Council's Community and Development Funding Advisor) to seek advice on external funding for the mural project.	Adele Theron
Committee members to provide feedback on the drawings to Adele Theron before the next Committee meeting	All Committee members



Safety Improvement Works on Main Road  
Agenda Item 7.2

**Amended resolution: (Adele Theron/Angela van de Munckhof)**

**Resolved: (Adele Theron/Angela van de Munckhof)**

**THAT the Te Kauwhata Community Committee**

- a. **Works and Issues report be received.**
- b. **AND THAT the Community Committee approves that safety improvements for Main Road be undertaken immediately as part of the Roding team's operations budget (based on the 2021-2031 Long Term Plan) with the inclusion of speed cushions in advance of the pedestrian crossing.**

**CARRIED**

**TKCC2305/05**

Discussion:

- Angela van de Munckhof advocated for speed bumps due to the safety risks she witnesses from the pharmacy frequently.
- There was unanimous support for the immediate safety improvements for the main road and the inclusion of speed cushions.
- Angela van de Munckhof further requested that the Roding team engage with the businesses immediately opposite where the tactiles would be installed to discuss how far they reach from the kerbside
- Vishal Ramduny put forward an amended resolution which the committee agreed on.

Early engagement feedback for the Freedom Camping Bylaw 2023  
Agenda Item 7.3

**(Resolved: Jo Gurnell/Adele Theron)**

**That the Te Kauwhata Community Committee:**

- a. **Receives the report.**
- b. **Provide feedback (through the Chairperson) on the Freedom Camping Bylaw 2023 to Jodi Bell-Wymer by Friday 19 May 2023.**

**CARRIED**

**TKCC2305/06**

Discussion:

- This needs to be clearly marked and limited to defined areas within the Domain car park.

Discretionary Fund Report  
Agenda Item 7.4

**Resolved: (John Cunningham / Angela van de Munckhof)**

**That the Te Kauwhata Community Committee receive the report.**

**CARRIED**

**TKCC2305/07**

Discussion:

- Vishal Ramduny stated that the report will be taken as read noting the earlier discussion regarding the possible re-allocation of funds to support the dog park and the mural projects which will need to be revisited at the next meeting.

Councillor Report  
Agenda Item 7.5

**Resolved: (John Cunningham / Angela van de Munckhof)**

**That the Te Kauwhata Community Committee receive the report.**

**CARRIED**

**TKCC2305/08**

## Discussion:

- Cr Marlene Raumati's report was taken as read.
- She indicated that concerns regarding lighting and roading, dark streets in Lakeside are to be looked at further.
- Concerns were expressed regarding roadside parking and limited space for access. Consideration needs to be given to the unintended consequences of dimensions for accessibility by emergency vehicles (e.g., fire engines).
- Security cameras are coming but we do not have a date at this point. Stakeholders, including police, need to have input about where these are going to be placed in the greater Te Kauwhata area.
- It was noted that the numbers around burglaries are statistically moderate, however the concerns are valid and reasonable.
- Vishal Ramduny indicated that Council's Corporate Planning team will be having a further engagement with the Community Committee on the draft community outcomes. Cr Marlene Raumati further added that the Community Committee (through John Cunningham) has contributed to the draft community outcomes through the Council workshops.
- Martin (community patrol member) noted that the lighting issue is confusing and that it should be owned by the Council even if it needs to be handed to the developer.
- Cr Marlene Raumati indicated that the infrastructure above the road is still in the hands of the developer. The Council will advocate on behalf of the homeowner however it cannot be taking ownership for a resource it is not liable for.
- Councillor Marlene Raumati indicated that there is a new application for a liquor licence for 13 Main Road for Super Liquor. She further indicated that the Liquorland application has been considered and the outcome of the hearing is imminent. The 2021 Local Alcohol Policy (LAP) is under appeal so it will need to be under the 2017 LAP.

## Ngaa Muka Development Trust Report (verbal)

### Agenda Item 7.6

## **Resolved: (Tim Hinton / Marlene Raumati)**

**That the Te Kauwhata Community Committee receive the report.**

**CARRIED**

**TKCC2305/09**

Discussion:

- Estelle Jonathan indicated that funding has been obtained by the Trust for wetland vegetation which has been passed on to the College. The funds will be used to build bamboo rafts for wetland vegetation.
- She further stated that these rafts are currently floating in the man-made lake at Lakeside and were completed last month with years 7/8 students from the College.
- Flood gate repair is in progress.
- Excess koi are being electrically buzzed. They are healthy as were the tuna and not being scarred by being buzzed.

Chairpersons report (verbal)

Agenda Item 7.7

**Resolved: (Courtney Howells / Marlene Raumati)**

**That the Te Kauwhata Community Committee receive the report.**

**CARRIED**

**TKCC2305/10**

Discussion:

- John Cunningham attended the Council workshop on LTP community outcomes as well as a meeting on discretionary funding which covered the purpose and role of the Discretionary Fund and its funding guidelines.
- Wastewater treatment plant: The new plant is progressing and will improve our wastewater by ensuring it is free of nitrogen and phosphorous. The wastewater will not go into the lake as of 2025. The capacity will be for 6000 residents and 9000 with a small upgrade. Population projections are capacity will be sufficient to 2035 with upgrades this will be suitable up to 2055.

## Any Other Business

### Agenda Item 7.8

- Vishal Ramduny indicated that the new reporting template for the Works and Issues report is a trial, and that the onus is on the respective project managers to update their progress reports timeously to fit in with Council agenda deadlines. Vishal will send out reminders 10 days after the Committee meeting for the meeting taking place the month following. Should no written updates be received in time for the Council agenda closure then we will rely on project managers providing verbal updates at the meeting.
- Cr Marlene Raumati stated that reports which are taken as read should be just that i.e., taken as read - yay or nay. This is to report that these were received and read.
- Tim Hinton further added that Committee members need to stick to the agenda items and be conscious of time.
- Any future verbal updates from Ngaa Muka Development Trust will be part of 'any other business'.

There being no further business the meeting was declared closed at 9:10 pm

Minutes approved and confirmed this 7<sup>th</sup> day of June 2023.

**JOHN CUNNINGHAM**  
**CHAIRPERSON**