

MINUTES for a meeting of the Tuakau Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **TUESDAY, 28 MARCH 2023** commencing at **6.00pm**.

Present:

Mrs G Tema-Liapaneke (Chairperson)
Cr V Reeve (Deputy Chairperson)
Mr D Henderson
Mr C Morgan
Mr F Semau
Ms A Frame
Mrs S Henderson

Attending:

Cr K Ngataki

Staff

Ms S O’Gorman (General Manager - Customer Support)
Ms E Edgar (Executive Manager – Communications & Engagement)
Mr V Ramduny (Strategic Initiatives and Partnerships Manager)
Mrs G Kanawa (Democracy Manager)
Mr J Marconi (Community-Led Development Advisor)
Ms G Shaw (Democracy Advisor)

Guests

Eleven (11) members of the public were in attendance.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Reeve/Mr Semau)

THAT the apology from Cr Matatahi-Poutapu for lateness be received.

CARRIED

TUCB2303/01

It is noted that Cr Matatahi-Poutapu did not attend the meeting.

CONFIRMATION OF STATUS OF AGENDA ITEMS

The following discussion was held:

- It was queried if the appointment of the Funding Representative could be deferred. However, staff noted that a decision needed to be made at this meeting to enable training to be scheduled with the various board representatives prior to the next scheduled meeting of the board.

Resolved: (Mr Morgan/Cr Reeve)

THAT:

- a. the agenda for the meeting of the Tuakau Community Board held on Tuesday, 28 March 2023 be confirmed, with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TUCB2303/02

DISCLOSURES OF INTEREST

Mr Semau declared that he is the Chairperson of the Tuakau Youth Centre.

ACTION: Democracy Advisor to add this to the Conflicts Register administered by the Democracy Team.

CONFIRMATION OF MINUTES

Resolved: (Mr Semau/Mr Henderson)

THAT the minutes for a meeting of the Tuakau Community Board held on Monday, 27 February 2023 be confirmed as a true and correct record.

CARRIED

TUCB2303/03

PUBLIC FORUM

Lee Watson – Tuakau Community Patrol

- Mr Watson provided an update, noting that since the previous Tuakau Community Board meeting on 27 February, 612 Police actions had been recorded in the area. Mr Watson provided an update around the work of the Community Patrol, and further noted that there had been 612 Police actions recorded in the area since the last Community Board meetings.
- The Community Patrol were working with Council on a potential funding application for future activities/projects in 2023.

Jenni Wilde – Waka Kotahi (Attachment 5.1)

- Ms Wilde provided an update on the Papakura to Drury Motorway Project, including timeframes for completion of works (refer the attached presentation)

Vishal Ramduny – Northern Rail Update

- The Strategic Initiatives and Partnerships Planner provided an update on northern rail. Noted that the Waikato District Council, Waka Kotahi and the Waikato Regional Council had commenced a piece of work to investigate the feasibility for a potential railway station for Tuakau, Pokeno and Te Kauwhata. An indicative business case was underway and would likely be shared with the Board in June 2023.

REPORTS

Works, Actions & Issues Report

Agenda Item 7.1

The report was received [TUCB2303/02 refers] and the following discussion was held:

ACTION: The Board requested that an item titled ‘Carvings’ be added into the Tuakau Community Boards Actions Register for further updates.

George St/Buckland Road corner

- Cr Reeve had undertaken a site visit to the George Street/Buckland Road corner, in conjunction with Council’s Roding team. Cr Reeve and the Roding team, would continue to identify. Address and work through the ‘problematic areas’ in Tuakau and would endeavour to ensure relevant staff had a comprehensive first-hand understanding of issues in the area.

Speed Bend on Jellicoe Avenue, Tuakau, to be installed

- Cr Reeve and the Roding team had undertaken site visits to/around Jellicoe Avenue. They had also identified further items of work which staff were investigating (e.g., public rubbish bins outside Tuakau Park and school signs on Bollard Road).

Tuakau Youth Centre Building

- Several options had been explored. Following a meeting between DIA and the Community-Led Development Advisor, the next step was to create a plan which builds funding capability with the Youth Trust to attract additional funding.
- The Community-Led Development Advisor provided a verbal update on the Tuakau Youth Centre project; he informed the Board that additional/external funding opportunities were under investigation to further progress the Tuakau Youth Centre building.

- There was consensus amongst Board members that the current Youth Centre building was no longer fit for purpose and required new ideas/vision moving forward.
- A representative from the Tuakau Community Patrol suggested that plans for the Tuakau Youth Centre factor include a public civil defence functionality – for example, as a possible storage area for civil defence purposes. The Board confirmed that Cr Ngataki had recently attended a civil defence course and would report back to the board at a later date.

Rubbish in the Tuakau CBD

- an audit of bins had been undertaken, confirming that several bins required replacement or refurbishment. It was noted that these works would be added to the next Long-Term Plan (LTP) as funding was unavailable at the time of the meeting.

Upgrade to the Tuakau Domain Toilets

- Assessments were being undertaken to investigate the plumbing, water and wastewater condition of the shower and toilet areas. Assessment results and potential options for this facility would be shared with the Tuakau Community Board by June 2023.

Pool Admission Subsidy

- Written confirmation had been from the General Manager of Belgravia advising there were no outstanding subsidy payments from Tuakau Community Board. The Discretionary Fund commitments can be updated to reflect this.
- There will be a final report regarding this season's scheme at the next Tuakau Community Board meeting.

ACTION: Finance Team to update the Tuakau Discretionary Fund report to reflect that there are no outstanding subsidy payments from the Tuakau Community Board to Belgravia.

Emergency Hub

- The Emergency Management team was prioritising working with communities on community response plans, including community led centre arrangements. The team would contact the Board Chair by the end of March 2023 to arrange specific work on the Tuakau planning.

Mana Whenua

- All Iwi contacts were emailed on 7 March 2023 to request updated details. Council had requested replies by the 24 March. In the interim the closest Marae is the key engagement contact point. Maori Ward Councillors were also supporting this.

Carparks

- Council had met with adjacent business owners and received positive feedback on concept designs for St Stephen's Carpark and West Street Carpark.
- *Lightbody Reserve Carpark* – Waikato District Alliance had re-established onsite after crews were required to assist with the clean-up from Cyclone Hale and Gabrielle.

The stormwater upgrade was taking place in front of Aquatic Centre. The subsoil drainage, kerb and channel preparation works are underway in Carpark C (Western side of Escotts Road).

Harrisville Bridge Replacement

- The surveyor commissioned to survey the site has largely completed their work, with the information now being reviewed internally and by the specialist engineer (Te Miro Water Consultants) so that the stream catchment analysis can proceed.

Tuakau Aquatic Centre

- Work was continuing with the design for the building entranceway upgrade and would not be affected by the Lightbody Reserve carpark upgrade being undertaken by the Waikato District Alliance adjacent to the Aquatic Centre.
- There were additional projects planned at the aquatic centre for the following year, including re-roofing, and changing rooms upgrades that will be incorporated into this project. The works are similar in nature and would be procured at the same time.

Tuakau Memorial Hall

- Cr Reeve had been in discussion with staff regarding the project. It was noted the upstairs area is not accessible for wheelchair users.
- The acoustic wall fabric had been assessed to be an acoustic device for the hall. If removed this would result in an acoustic reverberation. Marshall Day and GDC consultants had been engaged to provide an acoustic design to provide options.

ACTION: Staff to advise costs/works associated with moving the technology from the upstairs areas to the Supper Room, which is more widely used.

ACTION: Staff to advise how the sound/electronic equipment in the Tuakau Memorial Hall is to be managed. For example, is the Chair responsible for its oversight when hall bookings are made by the public? Suggested staff meet with the Tuakau Community Board Chair to discuss.

Discretionary Fund Report

Agenda Item 7.2

The report was received [*TUCB2303/02 refers*] and the following discussion was held:

- Board queried the discrepancy between the 24 November 2022 expenditure (Tuakau Youth Centre for \$841.17) stated on resolution TUCB/RPWCB2211/09 against the actual expenditure listed against this item (\$731.45). It was noted that this may be GST which is not taken from the Discretionary Funding Account.

ACTION: Finance Team to advise the reason for the discrepancy between the 24 November 2022 Expenditure (Tuakau Youth Centre for \$841.17) stated on resolution TUCB/RPWCB2211/09 against the actual expenditure listed against this item (\$731.45).

Resolved: (Mrs Henderson/Mr Morgan)

THAT the Tuakau Community Board:

- a. receives the **Discretionary Fund Report to 23 March 2023**; and
- b. approves an increase of \$36 to **Resolution OTCB2203/04 to ensure Bronwyn Watson is fully reimbursed for the costs incurred with the 2022 Anzac Day service from the Tuakau Community Board Discretionary Fund.**

CARRIED

TUCB2303/04

Community Board and Community Committee Appointed Funding Representative

Agenda Item 7.3

The report was received [*TUCB2303/02 refers*] and the following discussion was held:

- Board members held a discussion around how discretionary fund applications would proceed once the funding representative was appointed.
- The role and functions of the representative and technicalities around appointing the Chair versus a community board member. Staff answered questions and provided additional information as required.
- The Board decided it would prefer its funding representative be separate from the Chair.

Resolved: (Mr Semau/Cr Reeve)

THAT Stephanie Henderson be appointed to be the Tuakau Community Board's funding representative for the 2022-2025 triennium.

CARRIED

TUCB2303/05

Waikato District Council Executive Update
Agenda Item 7.4

- Council was working through its Annual Plan and a portion of the Long-Term Plan.
- This triennium sees a new Council with different aspirations; therefore, the next Long-Term Plan will likely be updated to reflect this.
- Noted there would be a heavy focus on community engagement across April and May as Council works through these important pieces of work.

Chairperson's Report
Agenda Item 7.5

- The Chair provided an update around the Tuakau ANZAC Day event plans. Noted that the community was interested in assisting with the event.
- Discussed the Tuakau Community Board's lack of public profile and shared ideas around how the Board could increase its public recognition, e.g., increased social media presence.

Councillors' Report
Agenda Item 7.6

- Councillors queried if the Tuakau Community Board should hold local workshops for the community. Suggested a six-weekly workshop cycle, including workshops that would cover submissions processes on Council bylaw reviews.

Community Board Members' Report
Agenda Item 7.7

- Mr Semau noted that the public had started querying the option of a local Christmas in the Park event. Noted it may be an opportunity for new members of the community to meet other locals.
- Mr Morgan noted that he would be happy to lead the Community Board's submissions processes to ensure it takes opportunities to feed into legislative processes that may affect the Tuakau community.

There being no further business the meeting was declared closed at 8.42pm.

Minutes approved and confirmed this day of 2023.

G Tema-Liapaneke
CHAIRPERSON