

Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia **WEDNESDAY, 1 MARCH 2023** commencing at **9.32am**.

**Present:**

Cr EM Patterson (Chairperson)  
Cr D Whyte (Deputy Chairperson)  
Her Worship, the Mayor JA Church  
Cr C Beavis  
Cr CA Eyre (Deputy Mayor)  
Cr JM Gibb  
Cr M Raumati  
Cr V Reeve  
Cr P Thomson  
Cr T Turner

**Attending:**

Mr M Cooper (Sport Waikato)  
Mr H West (Sport Waikato)  
Mr D Amoore (Raglan Community Board Chairperson)  
Mr T Mylchreest (Waikato District Alliance)

Mr T Whittaker (Chief Operating Officer)  
Ms A Diaz (Chief Financial Officer)  
Mr R MacCulloch (General Manager Service Delivery)  
Ms M May (Deputy General Manager Service Delivery)  
Mr K Abbot (Executive Manager Projects & Innovation)  
Mr P McPherson (Community Projects Manager)  
Ms J Bishop (Contracts and Partnering Manager)  
Mr A Averill (Community Connections Manager & Strategic Property Manager)  
Ms K Wellington (Enterprise Project Management Office Manager)  
Mr V Ramduny (Strategic projects Manager)  
Mr W Gauntlett (Growth and Analytics Manager)  
Mr G Tregidga (Roading Manager)  
Ms C Pidduck (Legal Counsel)  
Ms J Wu (Senior Property Advisor)  
Mr M Horsfield (Reserve Planner)  
Ms R Serhan (Reserve Planner)  
Ms K KBredesen (Executive Assistant to General Manager Service Delivery)  
Ms E Wilson (Contracts & Compliance Coordinator)  
Ms R Leahy (Democracy Advisor)  
Ms E Saunders (Democracy Advisor)

The Chairperson opened the meeting with a karakia.

## **APOLOGIES AND LEAVE OF ABSENCE**

Resolved: (Cr Raumati/Cr Reeve)

That the apologies from Cr Keir, Cr Ngataki and Cr L Thomson for non-attendance be accepted.

**CARRIED**

INF2303/01

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Cr Beavis/Cr Gibb)

**THAT:**

- a. the agenda for a meeting of the Infrastructure Committee held on Wednesday, 1 March 2023 be confirmed;
- b. in accordance with Section 46A Clause 7 of the Local Government Official Information & Meetings Act 1987 that the following item(s) be added to the agenda as a matter of urgency as advised by the Chairperson/Chief Executive - *[Agenda Item 5.11 Motor Sport Events – Use of Waikato District Rooding Network ]*;
- c. all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded; and
- d. all reports be received.

**CARRIED**

INF2303/02

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **ACTION REGISTER**

Agenda Item 4.

It was noted there was no Actions Register for this Committee yet.

## **REPORTS**

Sport Waikato Report | July 31 December 2022  
Item 5.1

The report was received under *[INF2303/02 refers]*, and the following discussion was held:

- Sport Waikato attended the meeting and presented an overview of their vision and goals. The organisation was focussed on building capability, regional leadership and getting people active in community.
- Their lens focussed on the younger generation and increasing sport and recreational activity in 0-18 year-olds.
- It was noted that 64 per cent of young people and 74 per cent of adults wanted to be more physically active. One out of five tamariki did not play sport because their family could not afford to or were too busy working.
- There had been an increase in female participation rates in sports and recreational activity, however there was still more work to do in this area.
- Public places in the district are important assets that encourage people to play and exercise.
- In the top ten (10) forms of activity, traditional sport does not feature in the top five (5) sports that people enjoyed.
- As a result of questions being asked from this Committee in the last triennium, there had been development in Rugby League in the Waikato.
- The Chairperson noted it would be good for everyone if fees were not applied to community sports.
- Sport Waikato highlighted that the competition structure needed more work to make it affordable for families. Currently, many families were travelling long distances for kids to play sport.
- A concern was raised about the local borders for Sport Waikato. It was noted that Sport Waikato were committed to focussing on the district as a whole and working with Council staff on areas in the North.
- *How are you making sure you are working across the district and not just areas where there are issues?* Sport Waikato takes a targeted approach and is focussed on areas of high deprivation. For example, Huntly is on the radar and is one of the prime targets for delivering outcomes.
- A concern was raised that sports clubs and facilities did not cater for women, particularly with showers and changing rooms. Sport Waikato agreed that this was a major issue for women accessing these clubs and facilities.
- *What approach was Sport Waikato taking to encourage Māori and women in sports?* Sport Waikato was guided by Sport New Zealand. It was noted they were working closely with this organisation and iwi in Waikato to embrace Te Ao Māori. Insights and evidence suggest young Māori women need more attention. It was also noted that participation rates of young females are behind males.

- *What support was being given to young coaches?* In terms of supporting young coaches, the strategy of Sport Waikato is to encourage and influence other organisations such as Waikato Basketball to be able to deliver rather than step in and take over.
- *Who does Sport Waikato work with to deliver on Maaori participation?* Sport Waikato was working with Waikato Tainui, Ngaati Maniapoto, Hauraki and Raukawa to develop a regional approach to fund and support iwi.
- *Who informs Sport Waikato about disabilities?* Sport Waikato work with Be. Lab, Blindsport and the Achilles programme, the Sport Waikato also had a Disability Advisor.
- *Have you considered funding low-socio economic families?* Sport Waikato noted that fees are at the forefront however their main focus was on the quality of experience. It was a role for the Regional Sports Trust to ensure that families could afford fees for team sports.
- A concern was raised about the North/South boundary with Counties Manukau and the ability for Sport Waikato to cover the whole region. Sport Waikato highlighted they are looking to increase the resource in the Waikato Region that there is currently a role out for market for a Regional Connectivity Manager in the organisation.
- A comment was made about including Sport Waikato in the Long-Term Plan process. Sport Waikato noted they were currently in the process of developing local plans that would help guide councils.

## Waikato District Alliance Presentation – Storm Damage to Roothing Network

### Item 5.2

The report was received under *[INF2303/02 refers]*, and the following discussion was held:

- Alliance attended the Committee meeting and provided a visual presentation on the damage to the roading network sustained as a result of the recent weather events.
- A general discussion was held around what Alliance did to restore access back to affected roads. It was noted that the use of Whatsapp for crew planning, Google Maps to drop pins and provide real time information, supply partners and liaison between Civil Defence and Waikato District Alliance.
- It was noted that Alliance needed to improve on getting crew photos to the communications team. There was also difficulty in getting supervision to the sites.
- It was noted that the estimated costs for the initial response looked like it would exceed 1 million dollars. The on-going clean up would be around \$1 million dollars and major drop out repairs would exceed \$5 million dollars.
- The General Manager Service Delivery discussed that Council processes need to catch up with the needs of the business. Funding decisions will need to be made on work that was not planned for under the Long-Term Plan. It was noted that there is already

a full work programme and to complete the work that is required, Council may receive reports for retrospective approval to move funds to cover the works. There would also be impacts on the work programme and some works would be reprioritised.

- *Will detours utilising Council roads because of the closure of State Highway 23 be included in the grant application with Waka Kotahi?* The process for a weather event such as Cyclone Gabrielle is an emergency works application. Waka Kotahi had a separate application for damages that had occurred on Council's network due to the closure of Statehighway 23.
- *Will Council receive funding for roads that were already damaged but had further degradation as a result of the Cyclone?* Funding was applied for areas that were damaged because of the cyclone. This included roads that were already damaged, but their condition had since worsened and roads that might become a problem in the next 12 months. The cyclone had highlighted areas of improvement operationally for example, the cleaning of culverts.
- *Does Alliance have Bailey bridges in stock and could they be used for future events?* There were railway carriages available that could be used for emergency Bailey bridges.
- *Had an assessment been done on the damage to the unsealed network?* An assessment had been done however fixing the damage to the unsealed roads could not all be funded by Waka Kotahi.
- A general discussion was held on the financial implications from Cyclone Gabrielle.

**ACTION:** Executive Manager Projects & Innovation to provide a 'response and resilience report' on the work programme and financial implications of Cyclone Gabrielle at the next Committee meeting.

- *Would there be a specific programme that would address the damage that had come from Cyclone Gabrielle?* A work programme would be created for maintenance and would include the necessary changes that had been identified as a result of Cyclone Gabrielle.

Meeting adjourned at 10:56am resumed at 11:14am with the follow item below.

### Capital Project Delivery Portfolio Update Item 5.3

The report was received under [INF2303/02 refers], and the following discussion was held:

- *What role would Community Boards and Ward Councillors have in reviewing and prioritising projects?* This would be looked at through the Long-Term Plan. Community Boards and Councillors would have the opportunity to be involved in that process.
- *What support was being given to the Strategic Property Team in terms of their underspending?* Strategic property is a very difficult budget to forecast. There is \$3.7million budgeted for adhoc strategic land purchases that support the wider business.

- The Strategic Property Team was competing with an open market. Council do have the ultimate power to approve the acquisition of a property. It is up to the Strategic Property Team to position Council so those purchases can be made. Moving forward staff would need clear direction from Council as to what to buy.

**ACTION:** Strategic Property to hold a workshop with Councillors on Strategic Land acquisitions.

Budget Adjustment for the Huntly Aquatic Centre Boiler Project  
Item 5.4

The report was received [*INF2303/02 refers*], and taken as read. The following discussion was held:

- A request was made for the contractors undertaking the upgrade to take photos of the project so they could be shared with the community.

**Resolved: (Cr Whyte /Cr Raumati)**

**That the Infrastructure Committee recommends to Council:**

- a. that in order to enable Council to proceed with the Huntly Aquatic Centre Boiler Project in 2022/2023 and receive the EECA funding that:
  - i. the 2023/2024 budget allowance of \$100,394 (IAC10010-0222) be brought forward to this financial year 2022/2023;
  - ii. the 2023/2024 budget allowance of \$88,092 (IAC10095-0124) be brought forward to this financial year 2022/2023; and
  - iii. the 2024/2025 budget allowance of \$18,574 (IAC10010-0325) be brought forward to this financial year 2022/2023.

**CARRIED**

**INF2303/03**

Proposed Stopping of former McDonald Road, Pokeno  
Item 5.5

The report was received [*INF2303/02 refers*], and no discussion was held.

**Resolved: (Crs Eyre/Reeve )**

**That the Infrastructure Committee recommends to Council that:**

- a. part of the closed Hitchen and McDonald Road, Pokeno, as shown marked Section 1, 2 to 3 on Attachment One be legally stopped in accordance with the Public Works Act 1981;
- b. part of Section 1 on Attachment One (northern portion) resulting from the road stopping to be vested as stormwater catchment;
- c. part of Section 1 on Attachment One (southern portion) resulting from the road stopping action be sold to the adjacent landholdings at a price established by market valuation and to be within the Council Property Policy, for amalgamation with LOT 1000 DP 501835;
- d. section 2 on Attachment One resulting from the road stopping action be transferred for amalgamation with Allots 284-289 Mangatangi PSH at no cost to compensate the loss of frontage of the property;
- e. section 3 on Attachment One resulting from the road stopping action to be transferred to Kiwirail as railway land;
- f. the proceeds of sale of part of Section 1 on Attachment One be used to fund the road stopping process and the relevant costs of this road stopping process to be funded by Strategic Property budget IPP-12003-E-0-1212-0000; and
- g. the Chief Executive be delegated authority to execute all relevant documentation to give effect to this resolution.

**CARRIED**

**INF2303/04**

Approval for Appointment of a Hearings Panel for the General Policies Reserve Management Plan Draft  
Item 5.6

The report was received [*INF2303/02 refers*], and the following discussion was held:

- The Chair put forward Cr Gibb, Cr Turner. Cr Beavis to be on the panel. It was noted that all Councillors are welcome to attend the hearings.

**Resolved: (Cr Raumati /Cr P Thomson)**

**That the Infrastructure Committee:**

- a. appoints a hearings panel consisting of Cr Gibb, Cr Turner and Cr Beavis to hear submissions received on the draft General Policies Reserve Management Plan;
- b. notes the date of the hearing will be set by the hearings panel and staff; and
- c. notes the hearings panel will report back to the Infrastructure Committee following the hearing and deliberations.

**CARRIED**

**INF2303/05**

Raglan Wharf Leases

Item 5.7

The report was received [INF2303/02 refers], and the following discussion was held:

- *Were the leases considered all in one forum or individually on merit?* There were individual meetings with each of the lease holders. It was noted that there were some challenges for the lease holders but all wanted to stay.
- The Chief Operating Officer suggested that an amendment be made to the recommendation to change the delegation from Chief Executive to Chief Operating Officer, which was in line with the report.

**Resolved: (Cr Whyte/Cr Eyre)**

**THAT the Infrastructure Committee:**

- a. approves the new leases granted to the four Lessees as listed below for the land firstly described on schedule I and expiring on 1 April 2030;
  - i) Soul Shoes Limited (site 2)
  - ii) Sharon O'Brien (site 3)
  - iii) Stuart Douglas McFarlane, Susan Ann McFarlane and Pauline Jean Sayers (site 1)
  - iv) Youmans Capsules (site 5)
- b. consents to sublease the lease with Stuart Douglas McFarlane, Susan Ann McFarlane and Pauline Jean Sayers to Tony Sly Pottery Limited;
- c. delegates authority to the Chief Operating Officer to execute all relevant documentation to give effect to the resolution.

**CARRIED**

**INF2303/06**



Subdivision – Tauwhare road.

Item 5.8

The report was received [INF2303/02 refers], and no discussion was held.

**Resolved: (Cr Beavis/Cr Turner)**

**That the Infrastructure Committee:**

**a. approves the following proposed road names submitted by the developer for SUB 0238/22, at 639B Tauwhare Road, Hamilton:**

- **Millpark Lane**

**CARRIED**

**INF2303/07**

Urgent Proposed Road Names for Subdivision 0111/21 and Sub0155/22 at 164 Bollard Road, Tuakau

Item 5.9

The report was received [INF2303/02 refers], and the following discussion was held:

- The Chief Operating Officer highlighted that there were questions raised at the last Tuakau Community Board meeting whether the correct mana whenua were being engaged with by Council on this matter. It was noted that there was an opportunity for change and moving forward engagement processes on road naming needed to be fine-tuned.
- It was noted that the Tuakau Community Board supported the proposed road name on the basis that the engagement process is updated with the help of Cr Tilly Turner.
- *Should developers be ensuring they engage with the right mana whenua?* Yes, however, Council provides guidance to developers on who they should engage with.

**Resolved: (Her Worship, the Mayor JA Church/Cr Turner)**

**That the Infrastructure Committee:**

**a. approves the following proposed road name submitted by the developer for SUB 0111/22 and SUB 0155/22, 164 Bollard Road, Tuakau:**

- i. Option 1: Road 1 (Lot 101) – Allie Drive**

**CARRIED**

**INF2303/08**

Urgent Proposed Road Name for Subdivision 0077/21 at 142 Highbrook Way, Whatawhata  
Item 5.10

The report was received [INF2303/02 refers], and the following discussion was held:

- A concern was raised that this proposed road name fell through the cracks. It had been in the system since June 2022 and there was not a lot of response from local hapu until now. This put Councillors in a precarious position to make an informed decision.
- A discussion was held around the name Archie Way and the road naming policy process. It was noted that the road naming policy would be reviewed.
- The Chair suggested that the Community Boards and Committees need to workshop road naming lists.
- There was a discussion held on mana whenua lists. It was noted that developing these lists would not be a simple process and would require knowledge on local tikanga.

**Resolved: (Cr Gibb/Cr Patterson)**

**That the Infrastructure Committee:**

- a. approves the following proposed road name submitted by the developer for SUB 0077/21, 142 Highbrook Way, Whatawhata**
  - i. Road 1 (A) – Archie Way**

**CARRIED**

**INF2303/09**

Motor Sport Events – Use of Waikato District Road Network  
Item 5.11

The report was received [INF2303/02 refers], and the following discussion was held:

- It was noted that the rally also crosses into Auckland's boundary and that Council was looking to sign off the road closure within their boundary today.
- It was suggested that a map needed to be included in the report to clearly identify which roads would close.
- A concern was raised about community engagement and communications about road closures.
- It was pointed out that rally drivers would be driving on damaged sections of the road. It was noted that in those sections drivers would be asked to reduce their speed to 50kms. The damage in those section was on sealed road which was a lower risk to drivers.

- *Who takes responsibility for notifying the community of road closures?* Both organisers and Council are responsible. Ultimately, the asset owner within Council need to ensure Communications Team notify the public. In this case the Roding Team would be responsible

**Resolved: (Cr Eyre/Cr Reeve)**

**That the Infrastructure Committee:**

- approve the application to close the roading network for the Targa Bambina Rally sport event for two days on 18 and 19 March 2023.**
- approve the application to close the roading network for the Bothwell Loop Rally Sprint event for one day on 19 March 2023.**

**CARRIED**

**INF2303/10**

**EXCLUSION OF THE PUBLIC**

Agenda Item 6

**Resolved: (Cr Thomson/Cr Beavis)**

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
Item PEX 1.1 Huntly – Land Acquisition Agreement	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

Item No.	Section	Interest
Item PEX 1.1 Huntly – Land Acquisition Agreement	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.

**CARRIED**

**INF2303/11**

There being no further business the meeting was declared closed at 12:11pm

Minutes approved and confirmed this                      day of                      2023.

EM Patterson  
**CHAIRPERSON**