

MINUTES for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 20 FEBRUARY 2023** commencing at **6.00pm**.

Present:

Ms J Morley (Chairperson)
Ms S Ormsby-Cocup (Deputy Chairperson)
Cr J Gibb
Ms D Lovell
Mr H Lovell – *departed at 7.01pm*
Cr T Turner – *arrived at 6.09pm*

Attending:

Mr J Ebenhoh (Planning & Policy Manager)
Ms L van Dem Bemd (Community-Led Development Advisor)
Ms G Shaw (Democracy Advisor)

Her Worship the Mayor, Mrs JA Church – *arrived at 6.06pm*

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Gibb/Ms Morley)

THAT the apology from Cr Turner for lateness be accepted.

CARRIED

TCB2302/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Ormsby-Cocup/Ms Morley)

THAT:

- a. the agenda for a meeting of the Taupiri Community Board held on Monday, 20 February 2023 be confirmed, with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

TCB2302/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Ormsby-Cocup/Mr Howard)

THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 5 December 2023 be confirmed as a true and correct record.

CARRIED

TCB2302/03

REPORTS

Works and Issues Report – February 2023

Agenda Item 6.1

The report was received [*TCB2302/02 refers*] and the following discussion was held:

- *Community Plan* – had reached a point where there was a lot of information in the draft Community Plan booklet. The Board would need to decide how it would like to manage the information – for example, could it be condensed into a one-pager information sheet? The decision would need to be made by the Taupiri Community Charitable Trust and the Taupiri Community Board.

How could we store this information/could it be uploaded to the Waikato District Council website? Once the Board establishes a plan/next steps, the information could be uploaded to the website. Staff would engage with the Communications Team to ascertain the most appropriate next steps/placement of this information via Council's online channels.

The Board decided to hold a workshop to discuss the Community Plan booklet, set goals and would report back to the next Taupiri Community Board meeting.

ACTION: Staff to follow up with the Communications Team to enquire where the Taupiri Community Plan information could be stored and made accessible to the public.

ACTION: Chair to hold a workshop with the Board to discuss the Taupiri Community Plan booklet/information and how it would like to move forward with a public/one-pager document.

- *Wel Green Boxes/Chorus Building/Mural Painting* – the mural painting had been completed and the Board was pleased with the finished product. It had been graffiti guarded (four coats of graffiti guard). Board requested that 'Gem Coat' be noted as the coating product that should be used in conjunction with the graffiti guard.

The Board thanked Ms Lovell for her efforts and coordination of the mural painting project.

Board noted that the mural would now require a notice/information board and decided to investigate also setting up a QR code that could link to information regarding the meaning/history of the mural. Ms Lovell would explore possibilities around this, including the placement of the information board.

Board would also consider the option of approaching Taupiri School for input regarding the remainder of the Chorus Building.

Noted the Board needed to make a decision around the Green Boxes.

ACTION: Dorothy Lovell to investigate setting up an information board (in both Te Reo Maori and English) and QR code corresponding to the history/meaning of the Taupiri Chorus Building mural painting.

ACTION: Dorothy Lovell to explore the possibility of approaching Taupiri School for input regarding plans for the remainder of the Chorus Building.

- *Proposal for Walkway and Cycle Track in Taupiri* – this project is a long-term one and still requires multiple steps before it can proceed. Engineering, legal and project management advice would need to be sought. Further clarity/advice is required, and the Taupiri Community Trust is realistic regarding timeframes.
- *Emergency Procedures* – the Chair was due to meet with the Emergency Management Advisor and would report back to the Board with outcomes/learnings from the meeting. Other Board members were encouraged to attend the meeting if available.

The Board agreed that smaller communities should proactively work on their own emergency plans (given the recent weather events). A discussion was held highlighting the desire for Council to hold a workshop with community boards regarding local emergency management plans, to ensure all communities have a template that can be utilised across the district. Cr Turner encouraged the Board/Council to involve local maraes in discussions/formulation of plans.

Discussion was also held regarding work occurring within the Maaori community in this space. Marae plans had been prepared to ensure specific processes were in place should further weather events impact the district.

ACTION: Staff to consider holding a workshop for community boards to discuss local emergency management plans and establish an emergency management template that can be utilised by all community boards across the district.

- *Neighbourhood Support* – the Chair would follow up with the Community-Led Development Advisor to obtain a local Police contact and arrange a catch-up meeting.

ACTION: The Chair to follow up with the Community-Led Development Advisor to obtain relevant Police contact/s and arrange a subsequent meeting with Police to discuss neighbourhood support issues.

- *Picnic Tables* – picnic tables were set to be delivered in March 2023. Ms Lovell needed to notify Educare and the local church regarding arrival of the tables and other relevant details. Ms Lovell would liaise with City Care to ascertain how the tables would be secured.

ACTION: Dorothy Lovell to notify Taupiri School and the local church regarding arrival dates of the picnic tables and liaise with City Care to ascertain how the tables would be secured into the ground.

- *Ngaruawahia, Hopuhopu & Taupiri Structure Plan/Ngaruawahia Town Centre Plan Update* – staff had recently held a workshop on this topic confirming they would host three (3) consultation open days. Noted there had been nineteen (19) survey responses from the Taupiri community.

The Board requested that the Ngaruawahia, Hopuhopu and Taupiri Structure Plan/Ngaruawahia Town Centre Plan workshop material/slideshow be provided to all Taupiri Community Board members.

ACTION: Ngaruawahia, Hopuhopu and Taupiri Structure Plan/Ngaruawahia Town Centre Plan workshop material/information was to be provided to the Chair for forwarding to all TCB members.

- *Roading signs* – Board requested ‘Watch for Children’ signs be added back into the Works, Issues and Actions report. Board sought an update on the status of its request for ‘Watch for Children’ signs to be placed near the new Taupiri residential development and the Educare Centre.

Board requested that Council investigate the set-up of a pedestrian crossing on the main road. Noted children frequently cross this road and highlighted the need for a pedestrian crossing and signs.

ACTION: Staff to investigate adding a pedestrian crossing and signs to Taupiri’s main road to ensure safety of children who frequently cross this road.

ACTION: Staff to provide an update on the Board’s previous request for ‘Watch for Children’ signs around the new Taupiri residential development and the Educare Centre on Te Putu Street.

- *Update to Variation 3 of the Proposed Waikato District Plan* – the Planning and Policy Manager provided a brief update on this topic.
- *Gardens at Taupiri Mangawara Bridge* – the Chair committed to following up on this project.
- *Lighting at Taupiri Mountain* – Board requested the streetlights at/around Taupiri Mountain be investigated, as the lights were not working at the time of the meeting.

ACTION: Staff to investigate the streetlights at/around Taupiri Mountain (Board had reported these lights were not working at the time of the meeting).

Community Board and Community Committee Appointed Representative Agenda Item 6.2

The report was received [*TCB2302/02 refers*] and the following discussion was held:

- The Community-Led Development Advisor presented the report.
- It was noted there would be a training session for the representative/s to build and understand available funding opportunities.

Resolved: (Mr Lovell/Ms Lovell)

THAT the Taupiri Community Board:

- a. **appoints its Chairperson, Ms Jo Morley, as its funding representative for the 2022-2025 triennium; and**
- b. **appoints Ms Dorothy Lovell as its backup funding representative for the 2022-2025 triennium.**

CARRIED

TCB2302/04

Discretionary Fund Report

Agenda Item 6.3

The report was received [*TCB2302/02 refers*] and the following discussion was held:

- Board requested that the commitment from 26 October 2021 in the Taupiri Discretionary Fund report be moved to 'Expenditures'.
- Board requested that the commitment from 19 October 2020 be removed from the Discretionary Report.

ACTION: Staff to move the commitment from 26 October 2021 in the Taupiri Discretionary Fund report be moved to 'Expenditures' and to remove 19 October 2020 commitment from the Discretionary Report.

Community Board Executive Committee Representative Vote

Agenda Item 6.4

The report was received [*TCB2302/02 refers*] and the following discussion was held:

- The Board agreed to submit their vote for Phill Thomass to represent Zone 2 for the Community Board Executive Council.

Resolved: (Ms Ormsby-Cocup/Cr Turner)

THAT the Taupiri Community Board votes for Phill Thomass to represent Zone 2 for the Community Board Executive Council.

CARRIED

TCB2302/05

Senior Leadership Update

- Council was back in full swing, with many Committee meetings and workshops held throughout February.
- Key new staff had been appointed, for example, Nicole Hubbard as the new Corporate Planning Team Leader and Grant Tregidga as the new Rooding Manager.

Chairperson's report

Agenda Item 6.5

- Additional daffodils would be delivered in May and would be shared amongst the community. The Chair would work out a plan for how/where they would be planted.
- Met with the Taupiri Rugby Club to discuss renovations – new changing rooms and public toilets. Would like to achieve an upgrade of the playground at Murphy Lane and work with the Rugby Club around this.
- Neighbourhood Day would be held in March, it was a potential initiative to get involved with, or to hold an event later in the year (Spring). Board would reach out to the community to gauge interest.
- Would like to hold a Christmas in the Park event in December, Board to start making plans.
- Had arranged for Taupiri Hall to be cleaned. Updated the Board around plans to raise a boundary fence around the hall and add built-in barbeques, tables and a shading/cover in the outside/backyard area of the hall. Could then hire the hall out commercially and ensure children are safe if birthday parties, etc are held on the premises.

Councillors' Reports

Agenda Item 6.6

Cr Janet Gibb and Cr Tilly Turner provided verbal updates, and the following matters were discussed:

- Cr Turner: Had a table at the recent Tainui Games.
- Had been working with Maraes regarding civil defence. Noted there had been a shift in civil defence focus since Cyclone Gabrielle and Maraes were more willing to become involved with Council civil defence plans.
- Cr Gibb: a new Sustainability and Wellbeing Committee had been established, and its first meeting would be held on 22 February 2023. The Committee has a focus on Blueprints, civil defence and climate action.
- Cr Gibb noted that she was Chair of the Performance and Strategy Committee this triennium. The Performance and Strategy Committee has an emphasis on performance; examining Council's figures and determining what they mean for the communities it serves.
- Noted there had been significant staff changes this triennium.

Community Board Members' Report

Agenda Item 6.7

Community Board members provided a verbal update, and the following matters were discussed:

- The Taupiri Bowling Club had sent a letter to the Taupiri Community Board, thanking members for the funding it received in December 2022. Noted its membership had doubled from late last year.
- Noted Taupiri School was hosting a Whanau Day. There would be further school updates at the next meeting. The school had seen significant change, with a continued increase in pupil registrations.

PROJECTS

Parks & Reserves

Agenda Item 7.1

- No discussion was held.

Taupiri School Updates

Agenda Item 7.2

- No discussion was held.

Taupiri Mountain (Maunga)

Agenda Item 7.3

- No discussion was held.

Emergency Procedures – Civil Defence

Agenda Item 7.4

- No discussion was held.

Road Frontages/Gardens/Mowing

Agenda Item 7.5

- No discussion was held.

Footpaths/Road signs/Lighting/Tunnels

Agenda Item 7.6

- Footpaths – Board noted that Onslow Ave is the only street in Taupiri that does not have a channel/footpath on either side. Highlighted that there is a grate/drain that is supposed to drain the water away, but it doesn't. Therefore, residents of that street have requested a footpath.

