

MINUTES for a meeting of the Rural-Port Waikato Community Board held in the Port Waikato Volunteer Fire Brigade, 83B Maunsell Road, Port Waikato **WEDNESDAY, 7 DECEMBER 2022** commencing at **7:02pm**.

Present:

Mr Bruce Cameron (Chairperson)
Ms Rosemarie Costar
Ms Felicity Coker-Grey
Cr Paaniora Matatahi-Poutapu

Attending:

(3) members of the public attended

Mr N Foster (NZ Police)
Ms K Rhind (Senior Engagement Advisor)
Ms S O’Gorman (General Manager, Customer Support)
Cr CA Eyre (*virtually*)
Ms R Leahy (Democracy Advisor) (*virtually*)

The meeting was opened with a Karakia by Cr Matatahi-Poutapu.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Costar/Ms Coker-Grey)

THAT the apology from Ms L Fry for non-attendance be accepted.

CARRIED

RPWCB2212/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Costar/Ms Coker-Grey)

THAT the Rural-Port Waikato Community Board:

- a. the agenda for a meeting of the Rural-Port Waikato Community Board held on **Wednesday, 7 December 2022** be confirmed, and all items therein be considered in open meeting;
- b. all reports be received; and
- c. in accordance with **Standing Order 9.4** the order of business be changed with **Item 6.1 [Police Update]** being considered after agenda item **Item 5**.

CARRIED

RPWCB2212/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Minutes from the Inaugural Meeting on 14 November will be confirmed at the next ordinary meeting in 2023.

PUBLIC FORUM

Service Requests

- A member of the public raised a concern about the lack of acknowledgment letter or follow up when lodging a Service Request with Council. The General Manager, Customer Support discussed an ongoing project that is underway to resolve this issue.

ACTION: Staff to investigate creating a service request report for the Port Waikato area.

Rural-Port Waikato Community Board

- A member of the public asked about what the Board does and how they relate to Waikato District Council. The Chairperson provided an overview of Board's legislative requirements and operations.

REPORTS

Police Update

Agenda Item 6.1

NZ Police representative Mr Noel Foster attended the meeting, and the following points were noted:

- Police will be launching 'Operation Beach' in the Port Waikato area over the summer period. Beach patrols over the Christmas period will hopefully prevent issues with alcohol in the area. There will also be some regularity over the use of bikes on the beach.
- The main areas of concern for Police are driving offences, primarily 'burnouts and off-road bikes'.
- A general discussion was had on Māori engagement and understanding crime statistics.

ACTION: The Board requested a dataset on crime statistics for the Onewhero/Port Waikato area from NZ Police.

Works, Actions and Issues Report – November 2022

Agenda Item 6.2

The report was received [RPWCB22/2/02 refers], and the following discussion was held:

- General Manager, Customer Support provided the Board with an overview of the Works, Actions and Issues Report.

Lighting at Port Waikato

- Lighting at Port Waikato was considered as below standard; however, this does not mean residents are dissatisfied with the amount of lighting in the area.
- There is currently no funding for further lighting at Port Waikato but once the District Wide Review process is complete it may be added to the Long-term Plan.
- The Board agreed to keep the item on the Works, Actions and Issues Report.

Onewhero Area School Road Safety

- It was noted that this item was not just about speed it is also about parking and creating a safe drop off point for younger students.
- A concern was raised that the school had not heard anything from Council since July.

ACTION: Staff to find if there was Road Safety Management Plan created for the school.

- A general discussion was held on community engagement on Council projects.

Discretionary Fund Report

Agenda Item 6.3

The report received [RPWCB22/2/02 refers], and the following discussion was held:

- The General Manager, Customer Support explained to the Board how the discretionary fund budget is created. The budget is created on property rating numbers not population. The money is calculated on targeted rates for all community boards as a whole and they are distributed based on the number of properties in the local community board areas.
- The \$36,240 was the reserve funds from the Onewhero-Tuakau Community Board and that money was split accordingly to the number of properties in each board area.
- The Onewhero-Tuakau discretionary fund had to be split at the end of the last financial year. Since July 2022, discretionary funding applications were taken from the new community board's discretionary fund relevant to the area.

ACTION: Staff to find out how many properties are included in the targeted rates and what percentage of the figure is included in the discretionary fund.

Meeting Schedule 2023

Agenda Item 6.4

The report received [RPWCB2212/0 refers], and the following discussion was held:

- The Board agreed to a six-weekly meeting schedule commencing at 6:30pm on Thursdays with the location of the meetings rotated.

ACTION: Staff to request a map of the Community Board area with clearly defined boundaries and includes road names, landmarks and community grounds.

ACTION: The Board to send Democracy a list of the locations and venues for the 2023 Meeting Schedule.

Resolved: (Mr Cameron/Ms Costar)

THAT the Rural-Port Waikato Community Board approves:

a. the schedule of Board meetings for 2023 as follows:

- **Thursday, 16th February**
- **Thursday, 30th March**
- **Thursday, 11th May**
- **Thursday, 22nd June**
- **Thursday, 3rd August**
- **Thursday, 14th September**
- **Thursday, 26th October; and**
- **Thursday, 7th December.**

b. notes that meetings will commence at 6:30pm; and

c. confirms rotation of venues for the meetings across the Rural-Port Waikato Community Board area and would hold the next meeting in Naikē.

CARRIED

RPWCB2212/03

ACTION: The Board will confirm each meeting venue in advance for the Democracy Team to book and include in the public notices.

Waikato District Council Executive Update

Agenda Item 6.5

The General Manager, Customer Support provided an update on Council and the following points were noted:

- Council was not currently meeting statutory timeframes for building and resource consents but is building capacity in this space.
- Staff would visit the Board next year to discuss Blueprint projects and funding opportunities.
- Council was currently putting in place a zero-tolerance for abuse campaign called 'korero with kindness'.

Chairperson's Report

Agenda Item 6.6

The Chairperson provided a verbal report, and the following points were noted:

- The Chairperson expressed his concern with the condition of roads in the rural areas.

ACTION: Chairperson requested to take new Roding staff member for a drive around the area to build rapport.

Councillors' Report

Agenda Item 6.7

Cr Eyre provided a verbal report, and the following points were noted:

- A discussion was held around local government reform.
- Cr Eyre provided an overview of the new governance structure of Council to the Board.
- Cr Eyre updated the Board on the policies and bylaws that are up for review.
- A discussion was held around 'Erosion Matters' and the Community Resilience Group. Cr Eyre suggested that the Community Board facilitate a Council-led public meeting to introduce the Board to the community.

Cr Matatahi-Poutapu provided a verbal report, and the following points were noted:

- Councillor Matatahi-Poutapu gave an overview of her journey as a new Councillor

Community Board Members' Report

Agenda Item 6.8

- Ms Costar raised a concern about members of the public littering on the reserve in her area.
- It was noted that Ms Fry will have a full report on the Port at the next meeting

DISCUSSION

Rural-Port Waikato Community Board meeting location Agenda Item 7.1

The Board decided this under Agenda Item 6.4.

Rural-Port Waikato Community Board meeting notification communications Agenda Item 7.2

- A general discussion was held around notifying the community of meetings and Board decisions.

ACTION: The Board agreed that Ms Coker-Grey would send out communications on the Board's meetings and operations.

ACTION: The Board would send the Democracy Team a list of the local papers and communications forums they would like to use to notify the public of the meetings and operations.

Communicating the Community Board's operations and decisions to the Rural-Port Waikato community Agenda Item 7.3

The Board decided this under Agenda Item 7.2.

There being no further business the meeting was declared closed at 9:20pm.

Minutes approved and confirmed this day of 2023.

B Cameron
CHAIRPERSON