

Minutes for a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 1 AUGUST 2022** commencing at **9.30am**.

Present:

Cr JD Sedgwick (Chairperson)
Cr AD Bech
Cr C Eyre
Cr J Church
Cr JM Gibb
Cr SL Henderson
Cr RC McGuire
Mrs Moana-Tuwahangi
Cr FM McNally
Cr JD Sedgwick
Cr CT Woolerton

Attending:

Mrs S O’Gorman (General Manager Customer Support)
Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Ms A Diaz (Chief Financial Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mr C Morgan (General Manager Community Growth)
Ms M Russo (Corporate Planning Team Leader)
Ms A Sayer (Policy Advisor)
Mr J Ebenhoh (Planning & Policy Manager)
Ms S Smith (Community Safety Support Team Leader)
Ms S Bourke (Community Safety Manager)
Ms S Flay (Senior Communications Advisor)
Ms L Hood (Corporate Planner)
Ms J Bishop (Contracts & Partnering Manager)
Mrs G Kanawa (Democracy Manager)
Ms G Shaw (Democracy Advisor)
Ms E Saunders (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Gibb/Eyre)

THAT the Policy & Regulatory Committee accepts the apologies from His Worship the Mayor, AM Sanson; Cr Smith; Cr Patterson and Cr Thomson for non-attendance.

CARRIED

P&R2208/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Woolerton)

THAT:

- a. the agenda for a meeting of the Policy & Regulatory Committee held on Monday, 1 August 2022 be confirmed; and
- b. all items therein being considered in open meeting, with the exception of those items detailed at agenda items 7, which shall be considered with the public excluded; and
- c. all reports be received.

CARRIED

P&R2208/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs McInally/Eyre)

THAT the minutes for an extraordinary meeting of the Policy & Regulatory Committee held on Tuesday, 14 June 2022 be confirmed as a true and correct record.

CARRIED

P&R2208/03

Resolved: (Crs Woolerton/Church)

THAT the minutes for a meeting of the Policy & Regulatory Committee held on Tuesday, 12 July 2022 be confirmed as a true and correct record, noting an amendment to reflect Cr Woolerton's apology for non-attendance.

CARRIED

P&R2208/04

ACTIONS REGISTER

Agenda Item 5

The report was received [P&R2208/02 refers] and the following discussion was held:

- Staff confirmed wording of the Council waiata had been distributed to Councillors and the Councillors' Reconnection Tour would be held following this meeting.
- Mrs Moana-Tuwhangai was noted that the Government recognised Te Reo as an official language 35 years ago so it was pleasing to see the Councillors were committed to learn the waiata.
- Staff would ensure relevant chair was briefed prior to workshops to ensure clarity of those outcomes. A broader programme and way forward would be developed to discuss with the new Council.

REPORTS

Chief Executive's Business Plan

Agenda Item 6.1

The report was received [P&R2208/02 refers] and the following discussion was held:

- Councillors queried non-delivery of capital projects and how the issue could be solved? The Chief Executive confirmed Council had undertaken a review of the capital works projects and performance to date. This would be shared at an upcoming Infrastructure Committee meeting. Extensive discussions had also been held with Watercare regarding its ability to deliver. Staff had received assurances from Watercare in this regard. COVID-19 interruptions and issues with supply partners had been an issue, however, staff had developed an action plan to improve delivery.
- Councillors indicated they would like to be updated on the official stance Council takes on specific projects affecting their areas – e.g. the closing of the Holland Road intersection. Noted it was difficult to liaise with the public at times when Council/staff views were not known around these kinds of matters.
- Councillors noted not all of them had been informed of the feedback provided by the Submissions Subcommittee on the Three Waters to the Government. Councillors sought a copy of the submission.

ACTION: Three Waters submission would be forwarded to next Infrastructure/Council meeting for noting.

Policy and Bylaw Review Programme

Agenda Item 6.2

The report was received [P&R2208/02 refers] and the following discussion was held:

- Staff had worked on updating several bylaws and policies since June 2022. Policy work had focused on the Local Alcohol Policy. Reviews of the Public Places, Reserves and Beaches, Cemeteries, and Trade Waste and Wastewater bylaws had continued and were at varying stages in the review process.
- Staff provided an update around the status of various reviews, workshops and bylaw engagement processes.
- Councillors noted there were several policies and bylaws under review. Suggested that Councillors were not always informed of these reviews until it was too late to provide their input. Hoped to be able to intercept these workflows in a timely manner. Queried if staff could provide additional briefings to Councillors.

ACTION: Staff to investigate option of providing additional policy and bylaw review briefings to Councillors to ensure Councillors have sufficient opportunity to provide feedback and suggestions.

- Queried if Council had engaged with cemetery operators who were not under Council control (e.g. funeral directors, churches) to ensure they had sufficient lead-in time to consider the review. Staff confirmed Council had consulted with funeral homes and similar groups.
- Mrs Moana-Tuwhangai queried if the cemeteries bylaw review would affect access to urupa sites? Suggested Council discusses continued access to urupa sites with appropriate stakeholders.

ACTION: Staff to discuss continued access to urupa sites with appropriate stakeholders as part of the Cemeteries Bylaw review.

- Staff were waiting for further information from MBIE regarding the timeframe for the Freedom Camping Bylaw review.

Approval for Consultation on the Draft Local Alcohol Policy (LAP)

Agenda Item 6.3

The report was received [P&R2208/02 refers] and the following discussion was held:

- The review of the LAP began in early 2022. Three Council workshops had taken place and several changes made to the policy as a result. The biggest change to the policy was a proposal to place more restrictions on bottle stores in areas of higher deprivation in the district.

- A definition of 'site' had been included in the policy, there had been minor changes to the definition of 'new licence', additional guidance was provided on how the distance between a licensed premises and another licensed premises or facility is measured, libraries have been added to the list of sensitive sites were some of the changes.
- Staff recommended that Council approves formal consultation to be undertaken from 10 August 2022 to 11 September 2022.
- Draft policy was being reviewed by Council's Legal Team. Council would attempt to reflect the wishes of the community.
- Committee noted that Iwi had very strongly added to this policy review.
- Committee queried if those who had participated in pre-consultations were aware that they were not contributing to the formal consultation process. Suggested there would be value in adding pre-consultation submissions to the formal consultation outcomes.
- Mrs Moana-Tuwhangai noted that the report stated there were no cultural issues associated with the report. Suggested that there was an opportunity for draft reports to be checked by the Iwi and Community Partnerships Manager to ensure cultural considerations are accurately reflected.

ACTION: Staff to consider running draft reports past the Iwi and Community Partnerships Manager to ensure cultural considerations are accurately reflected.

- Noted some people consider their social media comments as a formal submission to Council. Suggested comments are turned off on these posts to drive people to the formal submission process.

Resolved: (Crs Woolerton/Lynch)

THAT the Policy and Regulatory Committee:

- adopts the Statement of Proposal for the proposed Local Alcohol Policy (as set out in Attachment 1 of this report); and**
- approves the commencement of a Special Consultative Procedure as per section 83 of the Local Government Act 2002 on the proposed Local Alcohol Policy to be undertaken between Wednesday 10 August and Sunday 11 September 2022.**

CARRIED

P&R2208/05

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Crs Woolerton/McInally)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
PEX 1 Confirmation of unconfirmed minutes PEX 2.1 Recommended Appointment – District Licensing Committee Commissioner	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of unconfirmed minutes PEX 2.1 Recommended Appointment – District Licensing Committee Commissioner	7(2)a	Refer to the previous Public Excluded reason in the agenda for this meeting To maintain a person's privacy.

CARRIED

P&R2208/06

