

**MINUTES** for a meeting of the Te Kauwhata Community Committee held via Audio Visual Conference on **WEDNESDAY 4 MAY 2022** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Cr JD Sedgwick  
Mrs J Allport (Secretary)  
Mr J Cunningham  
Mr T Hinton  
Mr B Weaver  
Mr C Howells

**Attending:**

Mr V Ramduny (Strategic Projects Manager, Waikato District Council)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Hinton/Ms Grace)**

**THAT** an apology be received from Ms A Van de Munckhof.

**CARRIED**

**TKCC2205/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Weaver/Cr Sedgwick)**

**THAT** the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday, 4 May 2022 be confirmed and all items therein be considered in open meeting; **AND**

**THAT** The reports will be received in the following order: **Works & Issues, Councillor's Report, Discretionary Fund Report, Chairperson's Report.**

**AND THAT** all reports be received.

**CARRIED**

**TKCC2205/02**

**DISCLOSURE OF INTEREST**

Mr Hinton advised members of the Committee that he would declare a financial conflict of interest in item 5.2 [*Works and Issues Report*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Cr Sedgwick/Mr Weaver)**

**THAT** the minutes of the meeting for the Te Kauwhata Community Committee, held on **Wednesday, 3 March 2022**, be confirmed as a true and correct record subject to the amendment on page 6 – the one hour workshop to be held be struck from the record as the business was conducted via email.

**CARRIED**

**TKCC2205/03**

## **ACTIONS**

Item	Who To Action	Status
Men's Shed and Lions be contacted to assist with construction of dog exercise area equipment.	Mr Hinton	Outstanding
Community House Mural – confirmation that the Community House has received their funding	Strategic Projects Manager	Resolved
Funding allocated for playground equipment – clarification on various options for how funds could be utilised. Enquired – the Council said small amount to allocate to one particular thing. Is the person that donated the money – could be a plaque that said provided by WDC. Part of condition is that they were recognised.	Cr Sedgwick	Resolved
Domain Upgrade Projects – distribute a list to committee members for their consideration in terms of coordinating the projects.	Mrs Allport	Resolved
Quote for Waerenga Road Rest Area resurfacing – the quote for the resurfacing works is to be queried.	Cr Sedgwick	Resolved
Lakeside Developers Proposed Road Names – to be reviewed prior to next TKCC meeting.	All of Committee	Resolved
There will be a one hour workshop to discuss proposed road names.	All of Committee	Resolved
Domain Development Projects – list of projects to be circulated and Committee members identified to lead/support projects	Mrs Allport	Resolved

## **REPORTS**

### **Discretionary Fund Report to 21 April 2022**

Agenda Item 5.1

The report was received [TKCC2205/02] and discussion was held.

The Chair had received a Funding Project Accountability report via email which the Strategic Projects Manager would review and follow up with Lauren Hughes at Council tomorrow (from Arts Te Kauwhata).

## Te Kauwhata Works & Issues Report – April 2022

### Agenda Item 5.2

The report was received [TKCC2205/02] and discussion was held.

- Dog Exercise Area: Mr Hinton to follow up with TK College as to where the various components are located. The seats are ready to be installed – just awaiting the support poles to be installed using the surplus concrete from the rugby club. Awaiting an update as to when the installation will occur.
- Walkway at end of Blunt Road: The funding application was unsuccessful. WEL and Harcourts have been suggested as other funding agents.

**ACTION:** Mr Cunningham to follow up regarding the above item.

- Blunt Road: A site visit had been undertaken and was working on a procurement plan and it is anticipated that works will commence within the next few months.
- Te Kauwhata Domain Plan: The Strategic Projects Manager advised that the Open Spaces Project Coordinator was no longer working for WDC. The Open Spaces Project Coordinator provided a report which will be discussed in detail later on in the meeting.
- Te Kauwhata Village Green Playground: The Strategic Projects Manager advised 235 people favoured option 2 so an implementation plan has been developed.
- Alternative Site for Te Kauwhata Fire Station: This was still with Fire & Emergency NZ. No site has been selected at this stage. Cr Sedgwick advised she had spoken to FENZ who indicated that it was a low priority and there would be no further progress at this stage. Mr Hinton advised that they are now investigating what can be accomplished on the existing site. This item can therefore be removed from the W&I report. Mr Hinton advised that the Te Kauwhata Fire crew were very appreciative of WDC's and Cr Sedgwick's efforts of support. The Strategic Projects Manager asked what does it mean for existing building that is nearing the end of its life. Mr Hinton advised that it needs earthquake proofing. Mr Hinton noted that FENZ is still recovering from the Christchurch earthquake.

**ACTION:** This item to be removed from the Works & Issues report.

- Lake Waikare Reserve North: Works were completed.
- Te Kauwhata Domain Track: This was in the planning phase.
- Waerenga Road Rest Area: Works now completed.

- Sports Park Lighting Seed Funding: WDC working with the rugby club to support their funding application.
- Domain Plan: Cr Sedgwick advised she has requested what funds are required so the Committee can apply for seed funding.
  - Walkway: looking for a top-up which has been allocated to Tim to manage. Refer to Cr Sedgwick's report with actions in red (as per supporting documentation). There is currently \$216,000 allocated for the walkway with an additional \$100,000 from the Springhill fund.
  - Retaining Wall behind Scout Hall: Mr Hinton to speak to WDC as to how to initiate the works for the retaining wall.
  - Cricket Nets: Mr Howells needs to speak to the Economic Development Advisor as to what is required – Jason will speak to Sport Waikato. Need to get \$10k confirmed from the Blue Print.
  - Stage: Lauren has been doing a great job requesting information etc. Location for stage is up in the air at the moment. Asking for seed funding of \$20k. Need to speak to the Community Led Development Advisor and the Economic Development Advisor so we can acquire Blue Print seed funding. Rugby club happy to host the camera – Cllr Sedgwick happy to continue as TKCC liaison.
  - The Garden Project: Community house keen to lead that and liaise with Tim.

Ms Grace asked how the seed funding works. Once acquired does it sit within the TKCC funding stream? At this stage Cr Sedgwick unsure as to the process.

**ACTION:** Mr Ramduny to speak to Mr Marconi and Ms Van Den Bemd in relation to how this should be coordinated.

Ms Grace asked who the funding applications would need to come from (ie which entity) as the Committee is a sub-committee of the council. Further investigations are required to confirm how this is going work.

**ACTION:** Strategic Projects Manager to clarify the process advise Cllr Sedgwick, Ms Grace and Mrs Allport.

The Strategic Projects Manager asked what format Cr Sedgwick wanted the action list incorporated into future reporting. Cr Sedgwick requested that it become part of the Works & Issues report into the future.

### Councillor's Report Agenda Item 5.3

Cr Sedgwick provided a verbal report and noted the following:

#### Redrafting of local alcohol policy

Te Kauwhata was in an interesting position whereby the Te Kauwhata Licensing Trust has indicated it is not averse to further liquor outlets within the area. The way alcohol policy is drafted means that Te Kauwhata will have no ability to stop any number of off-licenses opening in the main street.

Neither Cr Sedgwick nor local iwi want to see more off-licenses on Te Kauwhata's main street. Cr Sedgwick urged the Committee to take a position as to whether or not we are comfortable with the local alcohol policy the way it is or whether we wish to restrict liquor outlets to be at least 1 km apart. The discussion document would be released later on in May – Cr Sedgwick suggested the Committee makes a submission via email.

### Update on Road Works

In relation to roading construction and maintenance works Cr Sedgwick advised there is a proposal for a heavy traffic by-pass behind New World and the tavern – traffic engineers are currently investigating this. Resealing at bottom of town a month or two away.

### Chairperson's Report

#### Agenda Item 5.4

The Chair provided a verbal report and noted the following:

- Rimu Street opening: Cr Sedgwick attended the opening and cut the ribbon.
- The chair expressed her gratitude to Mr Hinton for keeping on top of Domain project happenings.
- Local Alcohol Policy review: There is to be a workshop on Monday 9th May for Councillors and asked the Committee if anyone was able to attend. Sadly no one was able to attend at this late stage.

### General Business

#### Potential New Committee Members:

Mr Hinton advised he knows of someone who would potentially be interested in joining the Committee – however given we are having zoom meetings how would that work? Ms Grace advised that that to her knowledge from now on the meetings would be face to face. Mrs Allport also advised that she may also know of someone who may be interested in joining the Committee.

#### Generator for Community Events:

Mr Hinton advised that the Council hired a generator for sounds and lights for ANZAC. The skate project asked if they could hire a generator for their event and ended up paying for it out of their own pocket. The generator was \$140 deposit – is there discretionary funding for this in future from TKCC? Ms Grace advised that in future these could potentially be paid for out of the Placemaking account.

#### Generator for Toi Ako

A suggestion was made that a local business may wish to gift one to Toi Ako. Mr Hinton is to make some enquiries as there are various applications as to how a generator could be used.

#### Change in Status of the Committee:

Mr Cunningham suggested that the Committee may wish to consider becoming a Community Board and suggested the Committee should have a discussion as to whether or not this was a possibility. Strategic Projects Manager advised that the representation review had occurred and that a change in status would have to wait for the next review.

**ACTION:** Strategic Projects Manager to clarify the required process for changing from a Committee to a Community Board.

**List of Actions from this Meeting**

<b>Item</b>	<b>Who To Action</b>	<b>Status</b>
Remove 'Alternative Site for Te Kauwhata Fire Station' item be removed from the Works & Income Report	Mr Ramduny	
Speak to Mr Marconi and Ms Van Den Bemd on the process for funding applications in relation to using Committee funds as seed funding.	Mr Ramduny	
Clarification as to which entity to be used on future funding applications (ie Events Committee or another entity)	Mr Ramduny	
Clarification as to the process involved in changing the Committee's status to that of a Community Board.	Mr Ramduny	

Meeting concluded at 8.33 pm.

Minutes approved and confirmed this                      day of                      2022.

T Grace  
**CHAIRPERSON**