

MINUTES for a meeting of the Raglan Community Board held via audio visual conference on **WEDNESDAY, 4 MAY 2022** commencing at **1.30pm**.

Present:

Mrs G Parson (Chairperson)
Mr S Bains
Mr D Amoore
Mr T Oosten
Mr C Rayner

Attending:

Mr A Mooar
Mr L Hughes
Mr J Lawson
Mr N Hammond
Mr S Laity

Mr S Howard (Watercare)
Mr M Telfer (Watercare)

Ms A Diaz (Chief Financial Officer)
Mrs GJ Kanawa (Democracy Team Leader)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Parson/Mr Oosten)

THAT:

- a. the apologies for non-attendance from Cr Thomson and Ms K Binnersley be accepted.
- b. the apology for early departure from Mr S Bains be accepted.

CARRIED

RCB2205/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Parson/Mr Rayner)

THAT:

- a. the agenda for a meeting of the Raglan Community Board held on Wednesday, 4 May 2022 be confirmed;
- b. all items therein be considered in open meeting;
- c. in accordance with Standing Order 9.4, the order of business be changed with agenda item 6.3 [Raglan Works, Actions & Issues Report: Status of Items March 2022] being considered after agenda item 5 [Public Forum]; and
- d. all reports be received.

CARRIED

RCB2205/02

DISCLOSURES OF INTEREST

There were no disclosures of interests.

CONFIRMATION OF MINUTES

Resolved: (Ms Parson/Mr Amooore)

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 23 March 2022 be confirmed as a true and correct record.

CARRIED

RCB2205/03

PUBLIC FORUM

Mr Hammond – Parking barriers required outside Super Value

Mr Hammond advised the Board he had been involved in a serious cycling accident in Raglan due to no protection for cyclists or pedestrians outside of Super Value. This was a high volume traffic area which could be remedied easily to ensure that cars do not accidentally lurch forward onto the footpath. Board needed to escalate this issue and possibly reprioritise some projects to ensure works carried out as soon as possible as service request made last year and nothing had occurred due to funding constraints.

ACTION: Staff to investigate the cost of parking barriers (similar to those put outside of Orca recently) and report back to the Board.

PUBLIC FORUM (CONTINUED)

Mr Hughes – CCTV in Raglan Town Centre

Mr Hughes voiced concern on behalf of business owners and residents regarding the lack of maintenance and management of the CCTV cameras in the Town Centre and surrounds. Current system has no working cameras – businesses paid for the power to the cameras, with a direct feed to Police. However, recently a homicide investigation required investigation and the Police found that none of the cameras were recording or operational.

Council have been provided in the past a figure for maintaining the cameras yet this had not been actioned and in the current economic climate there was an increase of burglaries and ram raids.

Query what the decision making process was here and requested the Board to look at the situation as Board Members had been contacted yet received no response. Chamber of Commerce also had not responded to his concerns regarding the cameras and a security system that not only keeps our retailers safe, but residents and tourists alike.

Board Members apologised for not getting back to Mr Hughes, noted that funding was available from the Crime Prevention Camera Trust. Stated that the Orca camera had been moved to the airfield recently – this was not the case and that camera came from another community as it was excess to requirement.

Currently not Council's responsibility but looking to investigate bringing this function back into the next Long Term Plan.

ACTION: Working group of Mr Rayer and Mr Bains to work with Mr Hughes and CCTV Trust to obtain quotes and ensure existing cameras are maintained and made operational again.

Mr Lawson – Unsubsidised Bus Service for Raglan

Mr Lawson queried progress on the report for an unsubsidised bus service for Raglan, as whilst wharf upgrade project was progressing there were no solutions for parking in this area, therefore a bus service needed to be considered. Staff advised that this would be going to the next Infrastructure Committee meeting.

ACTION: Report on unsubsidised bus services for Raglan to be forwarded to the Board once it has been considered by the Infrastructure Committee.

REPORTS

Raglan Works, Actions & Issues Report: Status of Items March 2022 Agenda Item 6.3

The report was received [*RCB2205/02 refers*] and the following discussion was held:

- Three Waters Reform – Government had progressed with four water entities and a group had been set up to look through some of the issues raised via the consultation process. Cabinet had largely adopted the recommendations, particularly regarding the ownership issues - Councils will have a share in the new entities based on population.

The transition authority were working towards how we can get local voices into the prioritisation of projects. A skills based approach would be provided to the appointments on each entity but looking at co-governance model with broader sub-committees to ensure true that local voices would come through.

Transition straddles an election period, funding being made available at the moment for entities, but the entities do not come into effect until July 2023. This means we were not sure what will occur with this piece of work in the interim.

The Waters Manager was put forward as our local representative. Te Mata Arowai were the regulator focussing on drinking water, however the Waikato Regional Council will continue to be the regulator for stormwater and wastewater.

There had been a heavy workload, with a lot of information requests from the Department of Internal Affairs, such as gathering data and IT information for our district. Each workstream had a Local Government reference group associated with them, with Council's CFO having a role in the finance and corporate workstream.

- Government Better Off Funding is happening in two (2) tranches. The first tranche is happening at the moment, with a set of projects being put forward by Council staff. There were some criteria associated with the funding, but we are yet to be advised of the weighting of each of them, e.g. climate change, adaptation and things that will better communities themselves.

Aim was not to put projects already funded from LTPs unless we are accelerating them within the programme. Funding not substantial enough to consider wastewater projects. The fund was pitched at a district level and not all of our communities were connected to treatment plants, so rural communities may complain that they are not getting their fair share.

Council were anticipating to provide a list of our projects by the end of July, with funding applications closing on 30 September.

Waters Governance Board currently involved but they would not exist in the future. There would be a board at both local and regional levels in the future. Full Three Waters Reform working papers available through DIA website. Assets, debt, equity etc. all go to the new entities to ensure ratepayers are not being double charged for something they have already paid for.

- Wastewater Discharge Consent community meeting this evening, for which Watercare would be present.
- Mr Howard and Mr Telfer from Watercare were queried as to the results from the previous quarter, with a number of discharge events occurring. It was noted that most of these are caused from people putting things into their systems that were not supposed to be.
- Board agreed that the Three Ps promotion should be reinstated on their social media pages which would assist in alleviating these incidents.
- Watercare would always come out and fix problems but their focus should be on maintaining the assets and would appreciate any education that the Board would be prepared to undertake with the community.

ACTION: Board to promote the Three Ps via their social media streams to continue to educate on the community about what should and should not be put into the wastewater and stormwater systems.

- Some posters had changed but agreed they need to be refreshed and be reinstated on the doors for Council toilets.
- Public Toilets near museum and Orca had a significant amount of water flushing through which needed to be addressed.

ACTION: Watercare to provide updated posters for Council staff to put on the back of public facility doors.

ACTION: Staff to add public toilet issue near museum to the Works, Actions & Issues Register.

- Worked with Council and took a different approach to water use and restrictions this past year. Assessed each of the catchments to ensure we monitored use over summer months and then only put restrictions in place if absolutely necessary.
- Supporting conservation message and sharing communication with WDC, who promote within the relevant communities.
- MrHoward provided a presentation on the WWTP Discharge Consent Application Project, that would also be provided that evening to the community. It was noted that there had been a significant amount of work put into this project by Watercare, WDC, the Board and the community to come up with the best outcome for Raglan.
- Testing of area done a five (5) year cycle, for which we have recently undertaken and it has come back with some natural contaminants, which was expected due to geological formations in the area. No other significant concerns raised in these tests.
- First flush testing done over the last two (2) years as part of the Stormwater Strategy which will become active later in the year, following consultation with the community.
- Maintenance issues had been completed as queried by Mr Oosten.

- Manu Bay Breakwater – Mr Amoores trying to set a meeting for 30 May or 1 June, but was frustrated that this had not progressed. Concern also raised whether the contractor had been paid for the work carried out.

ACTION: CFO to check if contractor had been paid for work already undertaken.

- Civil Defence Plan - meeting would be held once Cr Thomson returned from leave.
- Wi Neera walkway – no further feedback – what was the next step? Noted that the report advised they were looking at bringing the project forward into the 2022/23 year.

ACTION: CFO to check what the next steps for this project would be – add to Works, Actions & Issues register.

- At what point would Council be considering sea level changes identified by the government? It would be imminent but Council have not progressed at this stage.
- Harbour board land area and the remediation could be funded from the Harbour Board funds to move a little faster on this and not be constrained on design due to lack of funding.
- There was erosion happening but it was not mentioned in the report, not on sea side but on the property side as no retaining walls. Might have to go wider and incorporate better lighting in that area.

ACTION: Staff to discuss all the issues to be addressed so we do this work once, rather than having to go back when it is utilised even more in the future, i.e. wholistic view to the project rather than just scoping the walkway changes.

- The Board requested if Council had where the high cycle use areas were in Raglan and the number of accidents involving cyclists to be reported to the Board so they could monitor the situation and recommend any reprioritisation to the Infrastructure Committee.

ACTION: Add to Works, Actions & Issues register.

Discretionary Fund Report to 9 March 2022

Agenda Item 6.1

The report was received [*RCB2205/02 refers*] and the following discussion was held:

- Ms Parson noted that she would check if Arts Council held their event as if they did not they should return the funds to Council.
- Maui Dolphin day events happening but hindered by COVID. Chair and Councillor Thomson met with the group and they queried if it would be okay to continue with different events with the funding.

The Board members noted that without the detailed budgets and specifics of the projects they could not make that decision and the organisers need to return the funds and reapply for the new projects or at least provide full details of the new projects for approval by the whole Board.

- It was noted that the DMO had not received their payment as yet, which would be followed up by the Democracy Team.
- A request was made for more training on how to progress discretionary applications, not just for the funding representative but also for the whole Board, including whether or not individuals could apply.
- Application received and quote emailed by the Chairperson to Board Members earlier in the day. Concern that the booklet was very basic, with no actual local details for where to get help.
- Suggested the applicant appears at the next board meeting to provide more information and how the booklet could be modified to become more Raglan specific.
- Slight modification to Raglan specific. Helps to know distributed in Raglan.
- The Chairperson moved a motion to approve the application but two members advised they would abstain as there was insufficient information to address their concerns, therefore it was agreed that the Chairperson would request the applicant attend the next meeting.

ACTION: Defer the application for the My Mental Health Toolbox booklet to the next meeting and request the applicant attend if possible or provide members with a little more detail in regard to their queries.

Bylaw and Policy update to Policy & Regulatory Committee

Agenda Item 6.2

The report was received [*RCB2205/02 refers*] and the following discussion was held:

- Boat ramp fees and charges, new charges put in the Long Term Plan but the Board noted there were not any fees charged for local boat ramps at present.
- Public places and Reserves and Beaches Bylaw reviews – when will these occur.

ACTION: Staff to confirm the timeline for the Bylaw Reviews.

Third Quarter Service Request Report to 31 March 2022

Agenda Item 6.4

The report was received [*RCB2205/02 refers*] and the following discussion was held:

- Catchpits need to be cleaned prior to winter or we would have a significant amount of flooding as winter approaches, particularly with the extreme weather events predicted.

ACTION: CFO to request the cleaning of catchpits as soon as possible.

Raglan Naturally Report

Agenda Item 6.5

A verbal report was provided and the following discussion was held:

- Community Covid connector project a significant project that they were involved in with MSD.
- Planning for Matariki celebrations – 24-26 June – plan to close main street for Matariki focussed activities.
- Youth week – 7-15 May – two events on Sunday 15 (ages 12-24) and Neighbours Day planned again as it was previously successful.

Chairperson's Report

Agenda Item 6.6

The report was received [*RCB2205/02 refers*] and the following discussion was held:

- Met with Rangatahi Development team regarding potential community pool. The group would have a further meeting to develop concepts for presentation back to the Board and wider community.
- Attended Rally NZ briefing in the community and noted the policy was due for review regarding use of roads for rallies.
- Regional Council doing some work around fresh water as part of the Regional Plan update. Attending public meeting on 20 May to discuss issues affecting the Whaingaroa catchment area and would encourage other members to attend if possible.

Councillor's Report

Agenda Item 6.7

The report was received [*RCB2205/02 refers*] and no further discussion was held.

Board Member's Report
Agenda Item 6.8

The report was received [*RCB2205/02 refers*] and no further discussion was held.

There being no further business the meeting was declared closed at 3.53pm.

Minutes approved and confirmed this day of 2022.

G Parsons
CHAIRPERSON