
Minutes for a meeting of the Onewhero-Tuakau Community Board (OTCB) held via Audio Visual Conference on **TUESDAY, 26 APRIL 2022** commencing at **6.00pm**.

Present:

Ms C Conroy (Chairperson)
Cr CA Eyre
Cr SL Henderson
Mr S Jackson
Ms K Ngataki
Mr VL Reeve (arrived at 6.36pm)
Mrs BI Watson

Attending:

Mr T Whittaker (Chief Operating Officer)
Mr R Bayer (Roding Team Leader)
Ms G Shaw (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Conroy/Cr Eyre)

THAT the Onewhero-Tuakau Community Board:

- a. accepts the apology for non-attendance from Mr Lovatt; and
- b. accepts the apology for lateness from Mr Reeve.

CARRIED

OTCB2204/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Conroy/Cr Eyre)

THAT:

- a. the agenda for the meeting of the Onewhero-Tuakau Community Board held on Tuesday, 15 March 2022 be confirmed, with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

OTCB2204/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Jackson/Cr Eyre)

THAT the minutes of the meeting for the Onewhero-Tuakau Community Board held on Tuesday, 1 February 2022 be confirmed as a true and correct record, subject to the following amendment:

CARRIED

OTCB2204/03

REPORTS

Subdivision 0072/21 Create Developments Ltd, 666 Onewhero-Tuakau Bridge Rd, Onewhero – Proposed Road Name List
Agenda Item 6.2

The report was received [*OTCB2204/02 refers*] and the following discussion was held:

- The report outlined details of the road naming process and sought a discussion to ascertain if the Board was willing to accept staff recommendations.
- The Board queried how suggested road names were created and/or received by Council.
- A list of suggested road names suitable for posting within the development had been prepared by Create Developments Ltd and reviewed by staff.
- Community Boards could identify names they would like to be utilised in their district. The developer then has the option of selecting those names. Additionally, if the Board provides strong reasoning for the adoption of a specific name, or names, then it would be acceptable for the developer to consider and approve those suggestions (unless there is a strong reason to exclude a particular name).
- According to Item 5.4 of the report, local Iwi had been included in the consultation group as part of the road naming process. The Board queried which Iwi/who had been included in the consultation process.
- Road names must meet New Zealand Post requirements.
- It was suggested the Board holds a workshop on road naming, including the local Marae for input of names that could be suggested to developers. Members felt this would be useful given several new subdivisions are under construction in the area.

- Workshop would be important to ensure developers are provided with an appropriate list of names for the area and to ensure local Iwi have suitable opportunity for input.

ACTION: Staff to provide information/a report regarding which local Iwi had been included in the consultation group as part of the road naming process and how local Iwi were consulted (e.g., an outline of the process and the extent of involvement).

ACTION: The Board to hold a workshop on road naming and will include the local Marae/s for input (local Iwi from the broader area to be invited – e.g., Onewhero, Tuakau, Port Waikato, etc).

Resolved: (Mr Jackson/Ms Conroy)

THAT the Onewhero-Tuakau Community Board approves the following three proposed road names submitted by the developer, Create Developments Ltd, for SUB 0072/21 666 Onewhero-Tuakau Bridge Road, Onewhero Road:

- **Kaipo Heights Drive**
- **Onehua Lane**
- **Teitei Drive**

CARRIED

OTCB2204/04

Subdivision 0003/19 19 Dominion Road, Tuakau – Proposed Road Name List
Agenda Item 6.3

- The Board felt it would be worth reviewing and updating the Revised Tuakau Community Board Road Names List (6 May 2019) which was provided in the report.
- If historical family names are used in the road naming process, it is important they were linked to areas where there was some connection to those names. Therefore, the more information that can be ascertained around suggested names, the more useful the information would be to developers.
- Local Iwi would be invited to the road naming workshop. Iwi from Port Waikato could also be invited (for the broader area – Onewhero, Tuakau, Port Waikato, etc.). The Board would keep a record of suggested names, including contact details for each group who has contributed.
- It was suggested a brief description outlining the significance of each proposed road name/why it would be meaningful to the development (one paragraph) be provided during the workshop.
- The Mana Whenua Forums update may provide some guidance regarding which individuals/groups are most appropriate to consult with.

Resolved: (Mr Jackson/Ms Conroy)

THAT the Onewhero-Tuakau Community Board approves the following proposed road name submitted by the developer for SUB 0003/19 19 Dominion Road, Tuakau Road I:

- **Will Cooper Way**

CARRIED

OTCB2204/05

Resolved: (Mr Jackson/Ms Conroy)

THAT the Onewhero-Tuakau Community Board holds a workshop to update the Revised Tuakau Community Board Road Names List (6 May 2019).

CARRIED

OTCB2204/06

Works, Actions & Issues Report: Status of Items March 2022

Agenda Item 6.4

The report was received [*OTCB2204/02 refers*] and the following discussion was held:

Lighting at Port Waikato

- It was advised a report would become available at the end of April 2022.

George Street/Buckland Road corner

- Construction was set to commence in October or November 2022 (the next construction season).

Speed Bend on Jellicoe Avenue, Tuakau – to be installed

- Concern that this corner was cut by motorists travelling in either direction.
- Proposed that a small traffic island be installed around the bend. The bend may require a speed sign.
- A Board member expressed the view it would only be a matter of time until an accident occurred on that corner.
- Staff would be reluctant to install an island around the corner as it might trigger claims from the public regarding tyre damage, etc.

ACTION: Staff would investigate the options available to address safety concerns at the speed bend on Jellicoe Avenue, Tuakau.

Tuakau Pool Upgrade Project

- Site meeting would take place in May 2022. Progress was being made on this project.

Tuakau Youth Centre Building Project

- The Community Led Development Team was to meet with the Tuakau Youth Group after the school holidays. An update would likely be provided at the next Board meeting.

Rubbish in the Tuakau CBD

- An audit is expected to be completed by the end of June 2022. A contractor was engaged to undertake this piece of work, however, there had been delays resulting from COVID-19.

St Stephen's Road Carpark

- This project was moving forward.

Speed on the Tuakau Bridge-Port Waikato Road

- Accident data had been provided to the Board (attached to the agenda).
- Changes in road markings were correlated with a significant drop in vehicle accidents. Thus, there was no reason to change the speed limit at this site. This decision was supported by accident data.
- There had been regular anecdotal accounts of vehicle accidents on this road, these often go unreported.
- There had been a proposal to reduce the speed limit around local Maraes. Council would report back to the Board with further detail.
- Need to take farmers reports/accounts of vehicles crashing through their fences into consideration. Overall, Council needs to consider a wide range of data.
- The Police confirmed there had been a reduction in speed because of the new road markings.

- It was suggested wandering livestock could contribute to some vehicle accidents on this road.
- Some drivers would continue to ignore signage, road markings, etc., regardless of the placement and/or frequency of roading messages, signage, markings, etc.
- Sometimes anecdotal evidence could contradict the data provided.
- It was queried whether Council could get feedback from the community regarding the safety of this road through the Blueprint Project.
- Data confirmed there had been four (4) fatal accidents, 16 serious injury accidents and 78 minor injury accidents on this road over a ten (10) year period.
- Need to look at vehicle kilometres travelled.
- Staff would provide the Board with traffic count data regarding the average operating speed on Tuakau Bridge – Port Waikato Road prior and post the addition of yellow road markings and may revisit conversations with the Police.

ACTION: Staff to provide the Board with information regarding speed limits around local Maraes in Onewhero/Tuakau.

ACTION: Staff to provide the Board with traffic count data regarding the average operating speed on Tuakau Bridge – Port Waikato Road prior and post the addition of yellow road markings.

West Street Carpark

- The West Street Carpark Project Manager would follow up with Mr Jackson around the possibility that this project could be wrapped up with the St Stephen Road carpark project. To wrap it up into works that have already been contacted.

ACTION: The West Street Carpark Project Manager would follow up with Mr Jackson around the possibility that this project could be wrapped up with the St Stephen Road carpark project.

Port Waikato Blueprint

- A public workshop would be held on 3 May 2022.

Public Toilets at the Alexandra Redoubt Reserve

- It was suggested that the toilets at the bottom of the Alexandra Redoubt Reserve be redeveloped instead of installing new sustainable toilets at this stage.

- Idea of the green/sustainable toilets is something to be considered for the future.

Resolved: (Mr Jackson/Mr Reeve)

THAT the Onewhero-Tuakau Community Board supports an upgrade of the Tuakau Domain Toilets.

CARRIED

OTCB2204/07

ACTION: Staff to provide the Board with an update regarding an upgrade of the Tuakau Domain toilets (instead of a new sustainable/green toilet project that was initially proposed).

Buckland Rd Development Park – Concept Planning and Engagement

- A concept plan was underway for the Buckland Rd Development Park and there had been engagement with the community board.
- Board was interested to understand details around the concept plan.
- Traffic assessments had suggested that the intersection on Elizabeth Street, George Street and Escott Way would cope with additional traffic resulting from the new development, but updated evidence had suggested this was not the case.
- There had been an additional development at the other end of Elizabeth Street (towards the high school), which also had an impact on this intersection.
- The issue would escalate once the developments were completed, so must be addressed sooner rather than later.
- Traffic assessments in this area should be forward looking (considering the potential impact of new developments).
- Future roading analysis would take the Board's concerns into account.

ACTION: This issue was to be transferred to the Roothing Team for reassessment.

ACTION: Board interested to understand any available details regarding the concept plan for Buckland Road Park. Staff to provide an update/status report around what is proposed for the development of this park. The Board would like as much information as possible, including entrance/s to the park, its impact on the community, etc.

Les Batkin Reserve

- Les Batkin Reserve was a work in progress. It could take up to two years to complete.

ACTION: This item was to be closed and removed from the report..

Liverpool Street Carpark Area

- There had been concerns the Liverpool Street Carpark was being used inappropriately.
- It is a Council asset, so at some point Council will work through what the potential uses of it could be.
- Any conversation regarding the future of this piece of land will be held with the community.
- Council would be undertaking a stocktake of Council owned land across the district to enable the potential for future strategic projects.

Review of Pedestrian Crossing in Tuakau main street

- No update.

Onewhero Village surveillance cameras

- No update at this stage. There would likely be an update at the next Board meeting.

Review of Community Board Charter

- A point was raised that it is wise to have a new Board to review the charter.
- It was decided the Board would look at the Review of the Community Board Charter at its next meeting.
- There may be an opportunity for the community board to come up with a list of suggestions regarding its role and delegations leading up to the next triennium.

ACTION: The Community Board Charter review is to be added to the next agenda for discussion. Democracy Team Leader would be required in this discussion.

Planned Works for the Onewhero-Tuakau Community Board's area

Community Projects Team – Project Update

Sunset Beach Toilet

- No new update

Maraetai Bay Playground Update

- No update.

Tuakau Skatepark

- Progressing as it should.

Tuakau Aquatic Centre

- An update would be provided at the next Board meeting.

Lightbody Reserve Carpark

- No update

St Stephen's Carpark

- Discussed earlier in the agenda.

Lightbody Reserve Courts Resurfacing

- Was still in its planning phase

Tuakau Memorial Hall Flooring Recoating

- Flooring upgrade received positive feedback.
- New fridge had been installed; however, its door opens the wrong way. Council would investigate options and follow up.

ACTION: Staff to follow up regarding the fridge door at Tuakau Memorial Hall (the door opens the wrong way) and report back to the Board with an update.

Harrisville Bridge Replacement

- This project has been approved in principle; however, the design won't be finished within the next six months. It will be built in the next financial year.
- Community consultation will be required as that area may need to be closed for weeks or months and may impact on traffic.

- The Board agreed that any measure involving a diversion will require community input.
- The project is funded by NZTA and Council.

Discretionary Fund Report to 1 March 2022
Agenda Item 6.5

The report was received [OTCB2204/02 refers] and discussion was held on the following matters:

- The Board has received an invoice for \$6,630.44 from Belgravia Health and Leisure Group but is still awaiting an invoice for \$3,222 for the 2020/21 swimming season. In the absence of receiving this invoice, it would be removed from the Discretionary Fund report.
- Flowers commemorating the passing of Bob McLeod, Raglan Community Board member (\$120.00 incl GST) had been purchased by the Chair. She had been reimbursed by Council; therefore, the item can be transferred from commitments to expenditure.
- Mr Reeve paid a donation of \$100 to the Breast Cancer Foundation (online) in memory of Mrs Hillary Harry. Mr Reeve would forward an invoice to Democracy for reimbursement.

Third Quarter Service Request Report to March 31 2022
Agenda Item 6.6

- The Chair noted that Tuakau had two dog welfare cases of immediate threat to life. It was queried if this was a threat to human life, or to the dogs. Council will clarify and provide the Board with a response.

ACTION: Staff to confirm if two dog welfare cases (immediate threat to life) in the Third Quarter Service Report, were referring to threat to human life or to dog life and provide a response to the Board.

Waikato District Council Executive Update

Agenda Item 6.7

The Chief Operating Officer noted the following matters:

- Council had still been experiencing COVID in the workplace and had been challenged by the availability of staff. COVID-19 had been quite disruptive, but Council had good systems in place to ensure staff could work remotely.
- Effects of COVID-19 had extended to contractors, the provision of physical works – all aspects of Council had been affected by the pandemic.
- Delivery of projects had also been impacted by COVID-19.
- Significant reform was happening within Council – e.g., the RMA reform, the district plan process, etc. Government continues to enforce directives which affect Councils. These can be disconnected with the needs/abilities that must be considered as part of local government service/project delivery.
- Council was undertaking work to improve engagement and voting numbers amongst residents.
- After the elections later in the year, there would be a new Mayor as the current Mayor would be stepping down.
- Note the importance around induction of new community board members into the business of Council.

Chairperson's Report

Agenda Item 6.8

The Chairperson noted the following matters:

- The Chair thanked and acknowledged the effort and work that Mrs Watson dedicated to the local ANZAC Day ceremony. She noted that significant work goes into these projects behind the scenes.
- The Chair would investigate having more people to help with the arrangements in the future.
- She had attended the Land Management workshop and appreciated having the option to attend via Zoom. Attending workshops via Zoom removes barriers for those from across the district to attend.
- Charing community board meetings via Zoom also had its upsides.

