
Minutes for the meeting of the Onewhero-Tuakau Community Board held via Audio Visual Conference on **MONDAY, 11 OCTOBER 2021** commencing at **6.05pm**.

Present:

Ms C Conroy (Chairperson)
Cr CA Eyre
Cr SL Henderson
Mr S Jackson
Ms K Ngataki
Mr VL Reeve
Mrs BI Watson

Attending:

Mr R Davis (Port Waikato Residents and Ratepayers Association)
Ms J Walters (Port Waikato Residents and Ratepayers Association)
Ms F Coker-Grey (Glen Murray Hall Association)

Mrs S O’Gorman (General Manager Customer Support)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Conroy/Mr Jackson)

THAT the Onewhero-Tuakau Community Board accept the:

- a) apology for non-attendance from Mr Lovatt.

CARRIED

OTCB2110/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Conroy/Mrs Watson)

THAT:

- a) the agenda for the meeting of the Onewhero-Tuakau Community Board held on Monday, 11 October 2021 be confirmed and all items therein be considered in open meeting; and
- b) all reports be received.

CARRIED

OTCB2110/02

DISCLOSURES OF INTEREST

Ms Conroy advised members of the Committee that she would declare a non-financial conflict of interest in item 6.2 [*Glen Murray Hall Association – 125th Year Commemorative Tea Towels*].

Questions raised as to why the register of interest are included in Community Board agendas, and but not Council agendas.

ACTION: The Democracy Team to investigate whether the register of interest can be removed from future agendas or include the register annually.

CONFIRMATION OF MINUTES

Resolved: (Mrs Watson/Ms Conroy)

THAT the minutes for the meeting of the Onewhero-Tuakau Community Board held on Monday, 30 August 2021 be confirmed as a true and correct record.

CARRIED

OTCB2110/03

PUBLIC FORUM

No members of the public were present.

REPORTS

Discretionary Fund Report to 22 September 2021
Agenda Item 6.1

The report was received [*OTCB2110/02 refers*] and no discussion was held.

Glen Murray Hall Association – 125th Year Commemorative Tea Towels
Agenda Item 6.2

Ms Conroy noted an interest and did not take part in the discussion or voting.

The report was received [OTCB21/10/02 refers]. Ms Coker-Grey advised the Board that:

- This would be the prime method to commemorate the halls anniversary, as it was likely no commemorative events would happen due to lockdown.
- The tea towels would have an image of the hall and of the Glen Murray Landing.
- The tea towels would be available for purchase for approximately \$12-\$15 each.
- The hall was regularly used prior to lockdown.
- They were aiming to produce 250 tea towels.

The Board advised Ms Coker-Grey that they would consider the application at the end of the meeting, and she would be advised on the funding outcome.

Port Waikato Residents and Ratepayers Association – Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event
Agenda Item 6.3

The report was received [OTCB21/10/02 refers]. Ms Walter advised the Board that:

- There was uncertainty whether the parade would be held with the current lockdown restrictions.

The Board advised Ms Walter that they would consider the application at the end of the meeting, and she would be advised on the funding outcome.

Port Waikato Residents and Ratepayers Association – The Port Report
Agenda Item 6.4

The report was received [OTCB21/10/02 refers]. Ms Walter advised the Board that:

- The report would be circulated via print and email, including to the Onewhero-Tuakau Community Board and local Councillors.
- The report was informative and provided local updates regarding events and initiatives.
- The report would be produced by local contributors.

The Board advised Ms Walter that they would consider the application at the end of the meeting, and she would be advised on the funding outcome.

Projects-Issues-Activities and Actions October 2021

Agenda Item 6.5

The report was received [OTCB2110/02 refers] and discussion was held on the following matters:

Funding

- The Board would further discuss and identify who are the regular discretionary fund applicants and compile a list. The list would be tabled at the next meeting.

ACTION: Ms Conroy would email board members for suggested applicants to include in the list.

- Future ANZAC Day applications would now come out of a new Council fund.

Lighting at Port Waikato

- Clarification was required as to whether the Board or Council would need to allocate funding for the quote received for the Port Waikato and Tuakau lighting reports.
- Questions raised what actions would result with proceeding with the report.
- The District Wide Lighting Review had been budgeted for in the Long-Term Plan. The Board expressed support for expediting the lighting reviews for Port Waikato and Tuakau.

ACTION: General Manager Customer Support to provide confirmation to the board whether the lighting report for Tuakau and Port Waikato would be paid by the Board or Council.

ACTION: Staff to provide an update for how the District Wide Lighting Review was progressing.

George St/Buckland Road corner

- Council was still waiting for funding determinations from Waka Kotahi

Speed Reduction Signs

- Te Kohanga School signs had been changed but the timings are incorrect due to daylight savings.

ACTION: General Manager Customer Support to contact the roading team and request that the sign be updated to comply with daylight savings time.

ACTION: Item to be removed from the register after the Te Kohanga School sign has been updated for daylight savings.

Speed Bend on Jellicoe Avenue, Tuakau – to be installed

- Mr Reeve had discussed with residents what was needed to be included in a service request. Mr Reeve noted a desire to meet with a roading representative from the Council. A letter from Amberley Park village would be included in the service request. Ms Ngataki would work with Mr Reeve on this project.

Tuakau Pool Upgrade Project

- Board was uncertain whether the pool has been fixed or not. Questions raised where the funding for the leak would come from, and what funds had been carried forward from last year for further works.
- There was a desire to fix the leak during the level 3 lockdown as the pool was not being used.

ACTION: General Manager Customer Support to request a timeline from the Facilities Team Leader for works on the Tuakau Pool and confirmation whether the leak had been fixed.

Review of Community Board Charter

- This item to be parked pending finalisation of the Representation Review project.

Tuakau Youth Centre Building Project

- Funding was needed to move forward with the project.
- Mr Reeve noted that there were local philanthropists who would love to have the opportunity to be involved in a local project.
- The Youth Centre was currently using the emergency services building and it is not clear whether they would continue operating there.

Rubbish in the Tuakau CBD

- Additional rubbish bins for the CBD had been requested. A formal response from the request was required. Correspondence from Council noted that funding was not available.
- A separate service request would be submitted for additional bins in Port Waikato.

ACTION: Mr Reeve would submit a detailed service request, including photos of full bins to the Council.

St Stephens Ave Car Park

- An update will be provided at the next meeting.

Speed on Tuakau Bridge-Port Waikato Road

- The link in the report includes additional data, but does not include the cost of having a traffic counter. The counter does not record vehicle speeds.
- The Board would liaise with the Police on where the traffic counters would be placed.
- Additional traffic counters would require an additional charge.
- The Speed Bylaw Review includes safety and traffic data.
- Tuakau Bridge-Port Waikato Road had already been through a bylaw review, but feedback was for the road to remain at the current speed.

ACTION: General Manager Customer Support to check whether Tuakau Bridge – Port Waikato Road would be included in the next Speed Bylaw Review

- The issue may be revisited through the bylaw review as there had been recent accidents.
- Concerns noted regarding driver behaviour and non-compliance with the speed limit, and Police may need to intervene regarding driver behaviour.

ACTION: Ms Ngataki will liaise with Police regarding the speed issue on Tuakau Bridge – Port Waikato Road and traffic counters.

- Issue noted regarding a slip on Klondyke Road.

ACTION: Mr Jackson to submit a service request regarding a slip on Klondyke Rd.

West Street Carpark

- Issues relates to the appearance, lighting and markings of the carpark.

ACTION: General Manager Customer Support to check when there will be a schedule for remedial works on carparks.

Buckland Road Development Park Concept Planning and Engagement

- Questions raised regarding the background of the development and whether the park would be developed in synergy with other local reserves.

ACTION: A report to be provided at the next meeting regarding the background of the park development.

Harrisville Road Bridge Replacement – Design Phase

- Clarity required regarding which bridge on Harrisville Road was being identified in the planned works update.

ACTION: General Manager Customer Support to confirm the location of the Harrisville Road Bridge.

Tuakau Blueprint Review

- Two new development officer roles had been advertised and interviews had taken place. The new employees had not started yet. One role was Community Development Officer and the other was as an Economic Development Officer. Both roles drive the development of local projects, whether it was community led project, or new economic opportunities.

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| Identity | Build a strong identity based on the river corridor and the unique qualities of the local area (refer to DWI.1 to I.4). For Tuakau, highlight heritage and historic sites and consider Sir Edmund Hillary and the history of trade for passing waka. | |
| Communities | Support the local initiative to establish a community hub which may be partially privately funded. | Old Tuakau Borough Council depot house had been identified for the Tuakau Community Hub. |
| | Develop a sports and recreation facility, including consideration of incorporation of Council's pool facility. | This item was discussed under the Tuakau Pool Upgrade Project item. |

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| | Support and enhance library services. | The Tuakau Library building upgrade had been completed and the number of new members had increased. |
| Infrastructure | Build public toilets. | This project had been completed. |
| | Prepare a strategy for the promotion of Tuakau for living and visiting. | Council is recruiting for a Development Officer for the Tuakau and Ngaruawahia offices. Once this position had been filled, the officer would attend the Board meeting. This item to be parked pending recruitment of the position. |
| Transport | Provide advocacy for the widening of existing and/or the construction of new road connections to SH1. | The Board has no control over this. |
| | Create a Park and Ride for public transport. | |
| | Support the community aspirations for an emergency services hub. | This matter would be covered when the Development Officer was recruited. |
| Growth | Consider areas for expansion, reconciling possible growth demand with high class soils and contours. Address the interface between residential and industrial land. Consider sports fields as a buffer (1). | New National Standards had been released on this matter. |

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| Economy | Prepare a town centre strategy considering character, provision of green spaces, streetscape upgrades, mix of uses, anchors etc. (2). | This would not be considered for the next three (3) years. |
| | Ensure that the timing of job creation aligns with residential growth. | This matter would be covered when the Development Officer was recruited. |
| | Identify if, how much, and where possible additional employment land for office development is needed beyond the zoning in the Proposed District Plan. | This matter would be covered when the Development Officer was recruited. |
| | Identify if, how much, and where possible additional employment land for retail development is needed beyond the zoning in the Proposed District Plan. | It was noted that the retail area was bordered by the Tuakau Saleyards and residential housing which left little room for expansion. |
| | Consider employment uses south of the town centre along River Road. | |
| | Establish a Designers and Makers Cluster. | This matter would be covered when the Development Officer was recruited. |
| | Establish a Designer Food Cluster. | This matter would be covered when the Development Officer was recruited. |
| | Investigate opportunities for short-stay courses. | This matter would be covered when the Development Officer was recruited. |
| | Install lighting and CCTV for safety. | This project sits with the Tuakau Business Association. It was noted that the CCTV software was now out-of-date and not currently supported. |

Port Waikato Blueprint

- Due to lockdown, there would be delay with the process.
- Website states that the review would start in 2019. Further explanation was desired for the blueprint development timeline.

ACTION: Staff to provide a timeline for the Port Waikato blueprint development.

- Port Waikato was not identified in the first phase, but now there was commitment to proceed with a blueprint once the lockdown subsides.
- Work was underway to fulfil community aspirations, without blueprint development.
- Community consultation was important during Summer, where bach owners and holiday makers would be present.

ACTION: Cr Eyre to liaise with the Port Waikato Community for effective ways for community engagement with the Blueprint.

Proposal for the Tuakau Centennial Swimming Pool Entry Fee Subsidy for 2021-22 Season Agenda Item 6.6

The report was received [OTCB2110/02 refers] and discussion was held on the following matters:

- The budgeted revenue forecast for the 2021-22 season was unavailable from Belgravia, but was not expected to be much different than the previous year.
- Questions raised regarding when the pools would open in relation to the alert level restrictions.

ACTION: General Manager Service Delivery to check whether the Tuakau pool would open for Alert Level 2.

Resolved: (Ms Ngataki/Mrs Watson)

THAT:

- a) the Onewhero-Tuakau Community Board supports Option I,
- b) Shaun Jackson contact Belgravia Leisure NZ to confirm their forecasted revenue from the Tuakau Centennial Swimming Pool for the 2021/2022 season and to seek their agreement to support the preferred subsidy option, and
- c) a report be prepared for the Board's scheduled meeting of Monday, 22 November 2021 confirming the agreement between the Board and Belgravia Leisure NZ for the 2021/2022 swimming pool season.

CARRIED

OTCB2110/04

Waikato District Council Executive Update
Agenda Item 6.7

The report was received [*OTCB2110/02 refers*] and discussion was held on the following matters:

- The service request upgrade project would begin soon. Feedback had been collated to focus on what the issues are with the system. A survey would be sent out to all Community Board chairs for feedback.
- A report will be provided to all Community Boards regarding the schedules for Bylaws and Policies.

Chairperson's Report
Agenda Item 6.8

The chairperson gave a verbal report on the following items:

- Attended the Waste Minimisation Bylaw Workshop. The draft Bylaw has yet to be completed and there would be another workshop in the future.
- Attended two meetings with Council regarding COVID updates.
- Noted the importance to get people vaccinated in the Community.

Councillor's Report

Agenda Item 6.9

Verbal reports were received on the following matters:

- Cr Eyre – Three Waters - feedback regarding three waters reform had been provided to the Government, and information and feedback was available on the Council's website.

Representation Review – The final proposal had significant changes to the communities of Onewhero, Te Kohanga and Pukekawa. This was due to the contiguity issues with the northern wards. The appeal period was currently open for review.

Stock Movement Bylaw – Still open for consultation with the community. The proposed bylaw landed in a good place for what Federated Farmers and Council wanted.

Port Waikato Resilience Plan – Good work had been underway, with concerns for high tides and weather exasperating existing erosion. Recent tides and weather was not as bad as had been anticipated. More signage was required to warn people to keep off the dunes.

Community Board Members' Reports

Agenda Item 6.10

Verbal reports were received on the following items:

- Mr Reeve – Upgrade for the CCTV equipment in Tuakau had been very successful and was now operational. A media item had been produced regarding how Tuakau businesses were dealing with COVID. There was a desire to circulate the item on national television and showcase the town.
- Mr Jackson and Ms Watson – Thanks expressed to Ms Ngataki for her efforts with COVID testing and vaccinations.
- Ms Ngataki – The Maori strategy for the Community Board would be presented at the next meeting. Acknowledged the passing of Miki Te Kiwa Graham. Questions raised regarding vaccinations being mandatory for Council workers. General Manager Customer Service noted that no decision had been made regarding this, and research was being carried out by Council's legal department regarding options.

ACTION: Ms Ngataki to circulate the Maori Strategy to the Board for review before the next meeting and the finalised strategy be sent to Democracy for inclusion in the next board agenda.

REPORTS (continued)

Glen Murray Hall Association – 125th Year Commemorative Tea Towels Agenda Item 6.2

The following matters were discussed.

- The Board requested clarification regarding grants for fundraising items as it was concerned about providing funding for fundraising efforts.

ACTION: Funding Team to provide clarification regarding the criteria for discretionary fund applicants being used for fundraising efforts.

Resolved: (Cr Eyre/Mr Jackson)

THAT the Onewhero-Tuakau Community Board approves the allocation from their Discretionary Fund:

- a) to the Glen Murray Hall Association,
- b) for the amount of \$1,293.73 (including GST),
- c) towards the cost of 125th Year Commemorative Tea Towels.

CARRIED

OTCB2110/05

Port Waikato Residents and Ratepayers Association – Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event Agenda Item 6.3

Resolved: (Ms Conroy/Mr Jackson)

THAT the Onewhero-Tuakau Community Board approves the allocation from their Discretionary Fund:

- a) to the Port Waikato Residents and Ratepayers Association,
- b) for the amount of \$980.00 (including GST),
- c) towards the cost of the Christmas Parade, Childrens' Beach Dig and Music in the Gardens Event.

CARRIED

OTCB2110/06

Port Waikato Residents and Ratepayers Association – The Port Report
Agenda Item 6.4

Resolved: (Cr Eyre/Mr Reeve)

THAT the Onewhero-Tuakau Community Board approves the allocation from their Discretionary Fund:

- d) to the Port Waikato Residents and Ratepayers Association,**
- e) for the amount of \$900.00 (including GST),**
- f) towards the cost of The Port Report.**

CARRIED

OTCB2110/07

There being no further business the meeting was declared closed at 8:05PM

Minutes approved and confirmed this day of 2021.

C Conroy
CHAIRPERSON