
MINUTES for a meeting of the Waters Governance Board Meeting of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 18 MAY 2021** commencing at **10.12am**.

Present:

Ms R Schaafhausen (Chair)
Mr D Wright
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council)
Ms J Colliar (Intern)

Attending:

Cr C Woolerton

Ms A Diaz (Chief Financial Officer)
Mr I Cathcart (Special Infrastructure Projects Manager)
Ms C Nutt (Waters Contract Relationship Manager)
Mr V Ramduny (Strategic Projects Manager)
Ms L Cilliers (Management Accountant)
Mr M Horsfield (Democracy Advisor)

Mr M Telfer (Watercare)
Mr R Kumar (Watercare)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the apology from Ms Schaafhausen for early departure be received.

CARRIED

WGB2105/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the agenda for the meeting of the **Waters Governance Board Meeting** held on **Tuesday, 18 May 2021** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded;

AND THAT in accordance with **Standing Order 9.12** the Council resolves that the following items be added to the **Public Excluded Agenda**, as a matter of urgency as advised by the **Chairperson**:

Item 3.1 - Lake Waikare Iwi Engagement

Item 3.5 - District Wide Reservoir Safety Barrier Upgrade

Item 3.6 – Hopuhopu Water Reservoir

Item 3.7 - Raglan Wastewater Treatment Plant

Item 3.8 – Watercare Contract Status

CARRIED

WGB2105/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Ion/Mr Wright)

THAT the minutes of a meeting of the **Waters Governance Board Meeting** held on **Tuesday, 30 March 2021** be confirmed as a true and correct record of that meeting subject to the following amendment:

- **Item 1 – Minutes to note that Jackie Colliar was an apology.**

CARRIED

WGB2105/03

REPORTS

Actions Register Agenda Item 5

The report was taken as read and the following matters were noted:

- Engagement with Mana Whenua. The Council was asked to do more engagement with Waikato Tainui first. Issues regarding remunerations for members attending the mana whenua forums still to be resolved.
- Noted that a consortium of Bay of Plenty and Waikato Councils' has formed to consider the three waters reform. This consortium was working on preparing for the Central Government Three Waters Reform programme. Waikato District Council will seek clarity from Central Government upon the release of the Three Waters Reform programme to best position itself for the future.

ACTION: Water Governance Board to further discuss the Three Waters Reform at the June Board meeting.

Resolved: (Ms Schaafhausen/Mr Ion)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2105/04

Hamilton-Waikato Metropolitan Wastewater Detailed Business Case Project Update Agenda Item 6.1

The Strategic Projects Manager report was taken as read and the following matters were noted:

- The Project Governance Group met in April and approved the recommendation that Option 4A was the preferred option. Project Governance Group directed the project team to develop the Memorandum of Understanding (MOU) and how to incorporate the project within respective Councils' Long Term Plans.
- Initial thoughts on the MOU were included within the report.
- Hamilton City Council submitted in the Waikato District Council's Long Term Plan supporting the Southern Hamilton-Waikato Waste Water Plan.
- MOU will it be novatable. Discussion was held whether a MOU was the right method of agreement between Councils.
- Respective Councils' will need to start purchasing land for designation and consenting for the new and improved plants.

- Discussion was held regarding a recommendation to the Governance Group for a legal document rather than a Memorandum of Understanding.
- Discussion regarding the unbudgeted costs for the Southern Hamilton-Waikato Metropolitan Wastewater detailed business case.
- There were existing contractual obligation for Waikato District Council to service existing developments. This would need to be kept in consideration.

Resolved: (Mr Wright/Mr Dibley)

THAT the report from the Chief Executive be received.

AND THAT the Waters Governance Board confirm Option 4A as the preferred wastewater servicing option for the Southern Hamilton-Waikato metropolitan area on the understanding that this option will entail the development of a new wastewater treatment plant located south of Hamilton as well as significant upgrades at Pukete and Cambridge wastewater treatment plants. Upgrades to the Matangi and Tauwhare Pa systems (within the Waikato district) will also be considered in the short term.

AND FURTHER THAT the Waters Governance Board provide feedback on the content of a Memorandum of Understanding to secure commitments to implement the preferred option from the Southern Hamilton-Waikato Metropolitan Wastewater Detailed Business Case.

CARRIED

WGB2105/05

Three Waters Performance Report for March 2021
Agenda Item 6.2

The report was taken as read and the following matters were discussed:

- Te Akau Plant – Transition to full tank supply completed. Engagement with the Community is continuing and the community was aware that no pre-decisions have been made. There has been push back from Te Akau residents regarding these changes and wished that they had further consultation.
- Removal of identified external asbestos on sites was conducted in April. No internal asbestos has been identified and static asbestos has been notified with warnings.
- System overflows – Dry weather overflows were a result of strike damage to pipes and funds will be recovered for damage to infrastructure by parties responsible . Wet weather overflows were the result of stormwater and wastewater system not coping with heavy rainfall events.

- Sewer overflows – Caused by nappies and wet wipes blocking the system.
- There was no testing for COVID-19 in Waikato District Council Wastewater Treatment Plants.
- Drone thermal imaging used to detect where water leaks are. The technology has been very successful.
- Emergency site plans – All site plans to be drilled six monthly as per schedule. Only 80% have been completed, the target was 100%.
- Raglan Wastewater Treatment – There has been engagement with the community and Iwi regarding the modelling report. A decision will need to be made and finalised so consent can be lodged in July 2021.

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2105/06

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Ms Schaafhausen/Mr Ion)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution

Item 2 Actions Register	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 3.1 Te Kauwhata WWTP upgrade – Phase 2 Interim MABR		
Item 3.2 220 kw Solar Array at Raglan WWTP		
Item 3.3 Water Financial Results to 31 March 2021		
Item 3.4 District Wide Reservoir Safety Barrier Upgrade		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 2 Actions Register		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Item 3.1 Te Kauwhata WWTP upgrade – Phase 2 Interim MABR	7(2)(b) 7(2)(i) 7(2)(j)	Protect Information where the making available of the information: (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is subject of the information; or Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or Prevent the disclosure or use of official for improper gain or improper advantage.

Item No.	Section	Interest
----------	---------	----------

PEX Item 3.2 220kw Solar Array at Raglan WWTP	7(2)(b)	Protect Information where the making available of the information: (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is subject of the information; or
	7(2)(i)	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) or
	7(2)(j)	Prevent the disclosure or use of official information for improper gain or improper advantage.
PEX Item 3.3 Water Financial Result to 31 March	7 (2) (b)	Protect information where the making available of the information: (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject or who is the subject of the information or
	7 (2) (j)	Prevent the disclosure or use of official information for improper gain or improper advantage.
PEX Item 3.4 District Wide Reservoir Safety Barrier Upgrade	7 (2) (b)	Protect Information where the making available of the information: (ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or
	7 (2) (i)	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
	7 (2) (j)	Prevent the disclosure or use of official information for improper gain or improper advantage.
	7 (2) (j)	Prevent the disclosure or use of official information for improper gain or improper advantage.

AND THAT Mr Telfer and Mr Kumar be permitted to remain at this meeting, after the public has been excluded, because of her knowledge of Watercare. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of Watercare’s role and responsibility for those matters.

CARRIED

WGB2105/06

Having resumed the open section of the meeting and there being no further business the meeting was declared closed at 12:54PM

Minutes approved and confirmed this day of 2021.

Rukumoana Schaafhausen
CHAIRPERSON