
Minutes of a meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 5 MAY 2021** commencing at **9.35am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson)
His Worship the Mayor, Mr AM Sanson [*until 10.13am, from 10.45am, until 11.11am, from 11.39am*]
Cr AD Bech
Cr JA Church
Mr B Green (Maangai Maaori)
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM Mclnally
Cr JD Sedgwick
Cr NMD Smith [*until 11.15am, from 11.39am*]
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr D Spiers (Director Regional Relationships, NZTA)
Ms E Rangi-Watt (Southern Links Communication, Consultation and Property Liaison Manager, NZTA)

Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mr I Cathcart (Special Infrastructure Projects Manager)
Ms M May (Community Connections Manager)
Ms J Bishop (Contracts and Partnering Manager)
Mr R Bayer (Roading Team Leader)
Mr G Bellamy (Senior Transportation Engineer)
Mr N Wells (Strategic Property Manager)
Mr P Ellis (Solid Waste Team Leader)
Mr D MacDougall (Open Spaces Team Leader)
Mrs LM Wainwright (Committee Secretary)

Ms E O'Dwyer (Waikato Times Reporter)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/Sedgwick)

THAT an apology for absence be received from Councillor Gibb.

CARRIED

INF2105/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Thomson)

THAT the agenda for the meeting of the Infrastructure Committee held on **Wednesday, 5 May 2021** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT Mr Rayner, Raglan Community Board member, be given speaking rights for item 5.5 [*Raglan Aerodrome Improvement Update*] in the open section of the meeting.

CARRIED

INF2105/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Eyre/McGuire)

THAT the minutes for the meeting of the Infrastructure Committee held on **Wednesday, 24 March 2021** be confirmed as a true and correct record of that meeting.

CARRIED

INF2105/03

REPORTS

Waka Kotahi Relationship Development Agenda Item 5.1

The report was received [*INF2105/02 refers*]. Mr Spiers, supported by Ms Rangi-Watt, noted the following matters:

- Mr Spiers had been appointed as Regional Director for Waka Kotahi (Bay of Plenty region).
- The purpose of his role was to enable Waka Kotahi to take a regional approach to investment strategies, the way that work was delivered, understanding the communities that are being delivered to and growing the partnership with key stakeholders.
- The Ministry of Transport set speed limit rules and Waka Kotahi implement them. The speed review rule for all schools would be standardised and implemented. The speed limit past rural schools would be 60km/hr and residential schools would be 30km/hr.
- Road controlling authorities would prepare a ten year plan on speed limits in their area and these would be reviewed every three years. The plan would be presented to the Regional Transport Committee for signoff as a regional rule and then to Waka Kotahi for final approval. Consultation on the project would be held for a nine (9) week period and would commence in the Hamilton area.
- Maintenance Contract for the west, north and south Waikato regions would be combined into one (1) contract from Thursday, 1 July 2021. The contractor would be Fulton Hogan with the contract covering Pokeno to Eight Mile Junction, south of Te Kuiti.

Improved Bus Services to Better Connect our Communities 2021-2024

Agenda Item 5.2

The report was received [INF2105/02 refers]. The Senior Transportation Engineer noted the following matters:

- An error had occurred in the report – page 18, last paragraph. The correction was as follows:

From:

“The following is a summary of total operational budgets (inclusive of FAR) for the 2021-2024 LTP, the proposals in this report are highlighted yellow.”

to read:

“The following is a summary of total operational budgets (exclusive of FAR) for the 2021-2024 LTP, the proposals in this report are highlighted yellow.”

- Increased bus services were endorsed by the committee.
- Bus stops in new developments – concern was raised on the narrower roads in new subdivisions. The inclusion of bus parking when planning future infrastructure was suggested. The Senior Transportation Engineer advised the committee that council had formed better partnerships with developers and bus parking provisions would be discussed with them.
- Integration of the bus service would be included in other areas of the district.
- Clear accessibility to bus stops would be required.

Resolved: (Crs Sedgwick/McGuire)

THAT the Infrastructure Committee supports the proposed new and revised Bus Services as set out in the report from the General Manager Service Delivery dated 5 May 2021.

CARRIED

INF2105/04

His Worship the Mayor left the meeting at 10.13am and returned at 10.45am during discussion on the above item and was present when voting took place.

Road Names for Eastside Heights Ltd Subdivision 0020/00 at 118 Riverview Road, Huntly
Agenda Item 5.3

The report was received [*INF2105/02 refers*]. No discussion was held.

Resolved: (Crs Lynch/Smith)

THAT the Infrastructure Committee approve the following road names for the Eastside Heights Ltd subdivision at 118 River Road, Huntly:

- **Guy King Place, and**
- **Miners Way**

in accordance with the Road Naming Policy.

CARRIED

INF2105/05

Te Kowhai Hall Car Park – New Deed of Lease and Sublease
Agenda Item 5.4

The report was received [*INF2105/02 refers*]. The Strategic Property Manager summarised the report. It was noted that the hall had been erected on road reserve.

Resolved: (Cr Smith/His Worship the Mayor)

THAT a lease be granted to The Ministry of Education for the land firstly described in the schedule (referred to as the Te Kowhai Hall Car Park);

AND THAT the Council consents to the Te Kowhai Hall Society Incorporated granting a sublease to The Ministry of Education for the area secondly described in the schedule;

AND FURTHER THAT the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.

SCHEDULE

First all that land legally described as Lot 2 DP 325800 comprising 0.1143 Ha and held as leasehold land (as delineated in RED on the attached aerial)

Secondly all that land legally described as Allot 217 Horotiu psh blk XV Newcastle SD comprising 0.1196 Ha and held as freehold land (as delineated in BLUE on the attached aerial)

CARRIED

INF2105/06

Raglan Aerodrome Improvement Update
Agenda Item 5.5

Tabled Information: Photos of the Raglan Aerodrome property.

The report was received [*INF2105/02 refers*]. The Community Connections Manager took the report as read and noted the following matters:

- Following an incident at Hoods Aerodrome in Masterton, the Civil Aviation Authority (CAA) had reviewed management of airfields around the country. A consultant had been engaged to review safety at the Raglan Aerodrome. The recommendations from the review had been referred to the Raglan Community Board requesting their support. The Board had recommended a delay with the introduction of infrastructure and an education programme for the community be undertaken. The airfield was used by residents to exercise their dogs, hold picnics and access the beach.

Mr Rayner addressed the committee on the following matters:

- Raglan Community Board did not receive any information until their meeting on Wednesday, 31 March 2021 and did not delay staff in making safety improvements to the airfield. The board was committed to assisting in making the airfield safe for all users.
- The proposed walkway was not adequate for users of the area and required monitoring before any decision was made.
- The runway zone required delineation from the public access areas. The board were opposed to restricting pedestrian access but would work with council on the designation of specific public areas to enable all users to be accommodated. It was suggested that air traffic, excluding essential and emergency flights, be suspended pending resolution of the health and safety issues.
- Waikato District Council's role was to run the airstrip under CAA guidance which included health and safety.
- The issue was not about compliance but about protecting people and communities.
- Community access to the beach would be required.
- Landing strips should be a sterile environment to provide safety for planes landing at the airstrip.

Resolved: (His Worship the Mayor/Cr Smith)

THAT the Infrastructure Committee supports staffs' proposed health and safety improvements to the Raglan Aerodrome as outlined in the agenda report and supporting document. The proposed improvements are to:

- **improve signage, and**
- **restrict pedestrian access to the operational zone of the airfield.**

CARRIED

INF2105/07

Crs Eyre and Thomson voted against the resolution.

Service Delivery Project Status Report – March 2021
Agenda Item 5.6

The report was received [*INF2105/02 refers*]. The General Manager summarised the report and noted the following matters:

- There was ongoing work to deliver the work programme for the year with three (3) months of the year left.
- Planning work was continuing on the Capex programme that had been put forward under the long term plan.
- Up to March 2021 a further \$7M had been spent which brought the total spend to \$38.1M. The roading programme was on track.

ACTION: Staff would provide a detailed summary of the yearly project and spend position to the Infrastructure meeting scheduled for Wednesday, 16 June 2021.

- Council had been on a journey of change and culture. The team were confident that they would be well placed in the future to ensure that targets were met.
- Communication strategy to let communities know of any non delivery of projects.

ACTION: Staff to provide the communication strategy, on non delivery of projects, to the Infrastructure meeting scheduled for Wednesday, 16 June 2021.

His Worship the Mayor left the meeting at 11.11am during discussion on the above item.

Cr Smith left the meeting at 11.15am during discussion on the above item.

The meeting adjourned at 11.16am and resumed at 11.39am.

His Worship the Mayor and Councillor Smith re-entered the meeting at 11.39am.

Meremere Wastewater Plant Upgrade – Electricity Easement in Gross
Agenda Item 5.7

The report was received [INF2105/02 refers]. The Strategic Property Manager summarised the report. No discussion was held.

Resolved: (His Worship the Mayor/Cr Sedgwick)

THAT the Infrastructure Committee recommends that Council:

- i) in accordance with s.48(3) Reserves Act confirms that public notification of the proposed electricity easement in gross is not required for the Meremere Wastewater Plant Upgrade as the proposal is considered not to be detrimental to the reserve or its users;**
- ii) exercise its delegated authority under s.48 Reserves Act 1977 to complete a grant of electricity easement in gross, in favour of WEL Networks Limited, over parts of the land legally described as Lot 1 DPS 47624;**

AND FURTHER THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to the resolution.

CARRIED

INF2105/08

Relocation of Huntly Train Station Building
Agenda Item 5.8

The report was received [*INF2105/02 refers*]. The Strategic Property Manager, supported by the Senior Property Officer, summarised the report and noted the following matters:

- The report was seeking approval to release \$100,000 towards the relocation and reinstatement of the Huntly Railway Station building.
- The community were very excited about the relocation project.
- Ownership of the building had not been settled.
- Two (2) options were available for the location of the building.
- The committee acknowledged the team for their work on this project.

Resolved: (Crs Church/Lynch)

THAT the Infrastructure Committee recommends to Council that \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget;

AND THAT the Chief Operating Officer be delegated authority to execute any relevant documentation to give effect to these resolutions.

CARRIED

INF2105/09

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Thomson/Eyre)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number 3.1 Te Kauwhata Reservoir – PWA Land Acquisition	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item number 3.2 - New Commercial Lease and Licence to Occupy – Raglan Seafoods Limited		
Item number 3.3 - Xtreme Zero Waste – Increase to Approved Contract Sum		
Item number 3.4 Raglan Food Waste Collection		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item PEX 3.1 Te Kauwhata Reservoir – PWA Land Acquisition	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
PEX 3.2 Raglan Seafoods – New Commercial Lease and Licence to Occupy	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
PEX 3.3 Contract 15/111 Xtreme Zero Waste – Increase to Approved Contract Sum	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
PEX 3.4 Raglan Food Waste Collection	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.

CARRIED

INF2105/10

Resolutions INF2105/11 to INF2105/16 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting the following items were released into open meeting:

REPORTS (CONTINUED)

Te Kauwhata Reservoir – PWA Land Acquisition
PEX Agenda Item 2.1

It was resolved [*Resolution No. INF2105/12*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

'Resolved: (His Worship the Mayor/Cr McGuire)

THAT the Infrastructure Committee recommends to Council that part of Section 2 SO 466166 being part RT 618291 (as shown on the Land Requirement Plan appended to the staff report) be acquired as a site extension to provide safe vehicle access to the Te Kauwhata Reservoir at a price established by valuation and within property policy;

AND THAT the acquisition and associated costs including reimbursement of the land-owner's reasonable costs pursuant to s.66 of the Public Works Act 1981 be funded as a Te Kauwhata Reservoir project cost;

AND FURTHER THAT the Chief Executive be delegated to execute all relevant documentation to give effect to these resolutions;

AND FURTHER THAT the resolution be released into open meeting but the report remain confidential and unavailable to the public.

CARRIED"

Contract 15/111 Xtreme Zero Waste – Increase to Approved Contract Sum
PEX Agenda Item 2.3

It was resolved [Resolution No. INF2105/14] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

Resolved: (His Worship the Mayor/Cr Lynch)

THAT the Infrastructure Committee recommend to Council approval of an increase of \$50,000.00 in the Approved Contract Sum to \$4,720,944.74 for Contract 15/111 Xtreme Zero Waste;

AND THAT the resolution be released into open meeting but the report remain confidential and unavailable to the public.

CARRIED”

Raglan Food Waste Collection
PEX Agenda Item 2.4

It was resolved [Resolution No. INF2105/15] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

Resolved: (His Worship the Mayor/Cr Smith)

THAT Council agrees to fully fund the food waste collection service for Raglan from the Waste Minimisation Reserve Fund in the 2021/22 financial year and consults in 2022 in the Annual Plan process on a proposed targeted rate to continue the service in 2022/23 and beyond;

AND THAT the resolution be released into open meeting but the report remain confidential and unavailable to the public.

CARRIED”

There being no further business the meeting was declared closed at 12.11pm.

Minutes approved and confirmed this day of 2021.

EM Patterson
CHAIRPERSON