
MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **WEDNESDAY 28 OCTOBER 2020** commencing at **1.31pm**.

Present:

Mrs G Parson (Chairperson)
Mr B MacLeod (Deputy Chair) *[from 1.34pm]*
Mr S Bains
Mr T Oosten
Mr C Rayner
Cr LR Thomson

Attending:

His Worship the Mayor, Mr AM Sanson

Mr R MacCulloch (General Manager Service Delivery)
Mr D MacDougall (Open Spaces Team Leader)
M G Bellamy (Senior Transportation Engineer)
Ms G Brady (Democracy Advisor)

Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Parson/Cr Thomson)

THAT an apology be received from **Mr Amoores**;

AND THAT an apology for lateness be received from **Mr MacLeod**.

CARRIED

RCB2010/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Rayner/Cr Thomson)

THAT the agenda for a meeting of the Raglan Community Board held on Wednesday 28 October 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that item 6 [*Speakers*] be withdrawn from the agenda and deferred until a 2021 Board meeting;

AND FURTHER THAT Mr Shane Gold be given speaking rights for item 7.1 [*Coastal Reserves Committee*].

CARRIED

RCB2010/02

Mr MacLeod joined the meeting at 1.34pm during the above item.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mrs Parson/Mr Bains)

THAT the minutes of a meeting of the Raglan Community Board held on Wednesday 16 September 2020 be confirmed as a true and correct record of that meeting.

CARRIED

RCB2010/03

PUBLIC FORUM

The following issues were discussed during the Public Forum:

- Disabled parking and general access
 - Concern raised about the removal of a disabled car park space outside Orca restaurant on Wallis St and the lack of public consultation in its removal. Chair confirmed that the parking spot was removed but another would be installed at a similar location within the same area. Members of the public queried the suitability of the proposed new location.

- No disabled parking spot existed outside the laundromat in Raglan or at recreational facilities such as the Papahua boat ramp. Social isolation in relation to disabled access was also a concern.
- Staff agreed that more mobility parking spaces were required and explained that the parking spot was removed due to its limited use. Delineations for a new disabled parking space had not been completed.
- Proposed new eco tour company – (Garreth Jones, Raglan Rock) Mr Jones sought advice and connections from the Board on communication with Waikato District Council and Waikato Regional Council. Discussions had taken place with relevant stakeholders, including hapuu. The Board agreed to meet with Mr Jones to discuss further.
- Coastal Reserves (Daniel Kereopa) Concern that commercial businesses were still operating at the bottom of Ngaranui beach.
- Rose St (John Lawson) Suggested that the Community Board consult the wider community on issues raised in the Quarterly Roothing Update.

REPORTS

Coastal Reserves Committee Agenda Item 7.1

The report was received [*RCB2010/02 refers*]. Mr MacDougall spoke to the report and the following items were discussed:

- The Coastal Reserves Committee had been dissolved at the end of the last triennium.
- The Community Board had the opportunity to create a subcommittee or other oversight group to connect between the community and Council on coastal reserve matters.
- Acknowledged a need existed for community input into the management of Raglan Coastal Reserves' governance and policy.
- Advised that the Community Board would need to have further discussion before presenting their decision to Council.
- Mr Shane Gold expressed his disappointment in how the Committee had been dissolved and lack of communication with its members, a number of which were volunteers.
- Feedback received indicated that the Committee was no longer fit for purpose and was costly to administer.
- Staff noted that strategic management, appropriate health and safety systems, and operational changes around event management had influenced the decision to dissolve. Collaborative consultation processes with the community remained a Council priority, particularly with regard to events.

- Staff recommended that the Board made a submission to the Reserve Management Plan if the Board had concerns about the reserve's use as a farm.
- Staff noted that delegations could not be re-delegated once assigned to the Community Board and recommended a Board subcommittee be established. It was suggested that Mr Gold could be added as member of such subcommittee, and that other stakeholder groups would need to be considered.
- Staff apologised to Mr Gold and the other members of the Coastal Reserves Committee for the lack of communication about the Committee's dissolution and thanked them for their service.

ACTION: Staff to provide the Board with further information on the functions and responsibilities of the Coastal Reserves Committee, including any outstanding issues, before the next Board meeting.

ACTION: The Board to host a workshop to discuss the possibility of taking on a position of oversight in relation to the management of reserves.

Submission to Alcohol Control Bylaw 2020
Agenda Item 7.2

The report was received [*RCB2010/02 refers*] and the following items were discussed:

- High level and quality of feedback received from the community.
- The Ward ban had not been well received by the community.
- The public had welcomed the inclusion of the Papahua reserve grounds into Raglan CBD's permanent liquor ban area.
- The Board highlighted that local police had welcomed the clear liquor ban areas as it enabled policing to be enforced easily.

Resolved: (Mrs Parson/Mr Rayner)

THAT the report from Mr Tony Oosten be received;

AND THAT the Raglan Community Board notes the submission made on 5 October 2020 to Waikato District Council in relation to the Proposed Waikato District Council Alcohol Bylaw 2020, as attached to the report.

CARRIED

RCB2010/4

Raglan Works, Actions & Issues Report: Status of Items October 2020
Agenda Item 7.3

The report was received [RCB2010/02 refers] and the following items were discussed:

- Manu Bay Breakwater
 - No reference had been made to the Tonkin Taylor report, as had been previously requested by the Board. Staff confirmed that the report had been taken into consideration by staff. Mr MacLeod confirmed this had occurred during the forum meeting facilitated by Mr Tim Clarke.
 - Staff indicated that a monitoring programme needed to be established to assess the performance of the breakwater. The Manu Bay Breakwater forum would meet before the end of 2020 to confirm the programme implementation was planned for early 2021.
- Public consultation process for road/pathway projects
 - Due to Raglan's growth, retrofitting of the roading network was required. Standards of Roding and the Public Spaces Bylaw outlined the process which enabled staff to carry out works in line with this growth. A staff-led formal public engagement had been developed.

ACTION: Staff to keep the Board informed of significant roading/footpath issues in advance of any action being taken.

- Pedestrian Safety at Raglan Area school
 - Mr Oosten, as the Community Board representative for the school, would keep the Board updated.
- Raglan Community Board Quarterly Update
 - The General Manager Service Delivery referenced the staff resource required in generating detailed additional reports. Staff would provide as much information as possible when submitting a report, resource permitting. Requests for further information from staff were welcomed.
 - The Board noted that the Gilmore St issue had been ongoing and required action.

ACTION: Staff to remove Cliff Street Jetty repair from the report as the works were essentially complete.

- Calvert Road
 - Staff would continue to monitor the situation through the service request system and monitor feedback to assess the effectiveness of the signage. If new signage proved unsuccessful, other methods would be investigated.

- Agreed that all residents should be consulted to reach a consensus.
- Rose St. - Staff sought the Board's support and feedback on a suitable engagement process. The Board suggested staff engage with the Wharf Stakeholder Group at its next meeting and that a holding statement be circulated to the Board to communicate the issue to Raglan residents, and seek feedback.
- Mr Rayner spoke to the disabled parking issue discussed in the Public Forum, and asked that a park space adjacent to the footpath be installed for the safety of its users.

ACTION: Staff to add Disabled Parking issue to the Works & Issues report.

Resolved: (Mr Rayner/Mr Oosten)

THAT The Raglan Community Board recommends to Council that the disabled car park space be returned to the Northern side of the Bow St/Wallis St car park, with the acknowledgement that one parking space would need to be removed to meet the spacing requirements of a mobility park space.

CARRIED

RCB2010/05

Discretionary Fund Report – to 12 October 2020

Agenda Item 7.4

The report was received [*RCB2010/02 refers*] and the following items were discussed:

Resolved: (Mrs Parson/Cr Thomson)

THAT the Raglan Community Board approves payment to the Whaingaroa Raglan Destination Management Organisation in the amount of \$130.43 (excluding GST) to support its establishment.

CARRIED

RCB2010/06

Freedom Camping Recommendations

Agenda Item 7.5

The report was received [RCB2010/02 refers].

Cr Thomson summarised the report.

Resolved: (Ms Parson/Mr MacLeod)

THAT the report be received;

AND THAT the Board's recommendations contained within the report be taken into consideration by the Council Monitoring Team;

AND FURTHER THAT the Council Monitoring Team works closely with the Raglan Community Board on actions needed for the Freedom Camping Bylaw implementation in 2021.

CARRIED

RCB2010/07

Raglan Naturally Report

Agenda Item 7.6

The report was received [RCB2010/02 refers]. The Chair summarised the report. The Trust appointments had been made and would be communicated to the community shortly.

Chairperson's Report

Agenda Item 7.7

The report was received [RCB2010/02 refers] and the Chair summarised the report.

Councillor's Report

Agenda Item 7.8

The report was received [RCB2010/02 refers] and Cr Thomson summarised the report.

Raglan Stormwater – Tony Oosten

Agenda Item 8.1

The report was received [RCB2010/02 refers] and the following items were discussed:

- A stormwater meeting had been held on 20 October 2020. Watercare representatives and staff from WRC consent monitoring team had attended.
- The abatement notice was current. A new monitoring process was being devised.
- The current floodgate required closing to protect freshwater planting.

Raglan Wastewater – Chris Rayner
Agenda Item 8.1

The report was received [RCB2010/02 refers] and the following items were discussed:

- The next hui was scheduled for 17 November 2020 via Zoom.

Places for People Update – Dennis Amooore
Agenda Item 8.3

The report was received [RCB2010/02 refers]. Mr Rayner spoke to the update and the following items were discussed:

- Physical works would take place pre-Christmas 2020 and in 2021, following further public consultation.

Raglan Wharf Update – Dennis Amooore
Agenda Item 8.4

The report was received [RCB2010/02 refers]. Mr Rayner summarised the report.

EXCLUSION OF THE PUBLIC
Agenda Item 9

Resolved: (Mr MacLeod/Mr Bains)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|---|--|
| Item number 1.1 – Confirmation of Public Excluded Minutes | Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987 | Section 48(1)(a) |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| Item No. | Section | Interest |
|----------|---------|--|
| I.1 | | Refer to the previous Public Excluded reason in the agenda for this meeting. |

CARRIED

RCB2010/08

Resolution RCB2010/09 and RCB2010/10 are contained in the public excluded section of these minutes.

Having resumed the open meeting, and there being no further business the meeting was declared closed at 4.42pm.

Minutes approved and confirmed this _____ day of _____ 2020.

G Parson
CHAIRPERSON