

Minutes of a meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 19 OCTOBER 2020** commencing at **9.30am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson) *[until 10.40am and from 10.43am]*
His Worship the Mayor, Mr AM Sanson
Cr AD Bech
Cr JA Church
Cr JM Gibb
Mr B Green (Maangai Maaori)
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr V Reeve (Onewhero-Tuakau Community Board)
Mrs M Moana Tuwhangai (Maangai Maaori)

Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Ms A Diaz (Chief Financial Officer)
Ms M May (Community Connections Manager)
Mr N Wells (Strategic Property Manager)
Mr P Ellis (Solid Waste Team Leader)
Mr J Hanright (Leasing Officer)
Mr J Brown (Senior Communications & Engagement Officer)
Mrs L van den Bemd (Community Development Advisor)
Mr G Bellamy (Senior Transportation Engineer)
Ms P Cronin (Waste Minimisation Officer)
Mr K Abbott (Projects & Innovation Manager)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/Henderson)

THAT an apology be received from Cr McInally.

CARRIED

INF2010/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Gibb)

THAT the agenda for a meeting of the Infrastructure Committee held on Monday, 19 October 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded;

AND THAT all reports be received.

CARRIED

INF2010/02

DISCLOSURES OF INTEREST

Cr Henderson advised members of the Board that she would declare a non-financial conflict of interest in item 5.4 [*Variation to Lease – Tuakau Emergency Services Charitable Trust*].

Cr Church advised members of the Board that she would declare a non-financial conflict of interest in item 5.4 [*Variation to Lease – Tuakau Emergency Services Charitable Trust*].

CONFIRMATION OF MINUTES

Resolved: (Crs McGuire/Lynch)

THAT the minutes of a meeting of the Infrastructure Committee held on Monday, 7 September 2020 be confirmed as a true and correct record of that meeting.

CARRIED

INF2010/03

REPORTS

Road Names for Subdivision 0323/18 at 94 Pokeno Road, Pokeno Agenda Item 5.1

The report was received [*INF2010/02 refers*] and the following matter was discussed:

- Process of engagement between developers and iwi on proposed road names.

Resolved: (Cr Smith/His Worship the Mayor)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approve the following road names:

- **Waikaha Street, Waipuke Street**

in accordance with the Road Naming Policy.

CARRIED

INF2010/04

Road Names for Subdivision 0196/18 at 28 Button Lane, Taupiri Agenda Item 5.2

The report was received [*INF2010/02 refers*]. Councillor Gibb advised that the developer had engaged with Taupiri Marae before the Community Board considered the proposed road names.

Resolved: (His Worship the Mayor/Cr Gibb)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approve the following road names:

- **Taraheke Drive, Wheiau Drive, Zillwood Lane, Mellars Street, Whauroa Street, Rosanna Place, Breloy Hills Place**

in accordance with the Road Naming Policy.

CARRIED

INF2010/05

Earthquake-Prone Building and Asbestos Assessment Update
Agenda Item 5.3

The report was received [*INF2010/02 refers*]. The Community Connections Manager summarised her report and the following matters were discussed:

- Additional funding would be required in the 2021-31 LTP.
- Hall committees had not been informed of financial implications and were concerned at the lack of engagement.
- Implication to Council if buildings were classed as high risk.
- Earthquake risk to underground infrastructure.
- Standards and compliance for buildings.

ACTION: Staff to provide information to Committee and Maangai Maaori members on any perceived risk of earthquake damage.

ACTION: Staff to provide information to Maraes to help them understand implications for their buildings.

- Privately owned halls – Council would not fund repairs and maintenance.
- A policy review was required on the management of this process.

Variation to Lease – Tuakau Emergency Services Charitable Trust
Agenda Item 5.4

Crs Church and Henderson declared a conflict of interest and did not speak to, or vote on this item.

The report was received [INF2010/02 refers]. The Strategic Property Manager summarised the report and the following matters were discussed:

- Retaining the current lease and repurposing of the facility as a community house.
- Growing population in north Waikato and the lack of a first response service.

Resolved: (His Worship the Mayor/Cr McGuire)

THAT the report from the Service Delivery General Manager be received;

AND THAT the Infrastructure Committee approve that the lease to Tuakau Emergency Services Charitable Trust is varied as follows:

- **A variation to the permitted use of Council land,**
- **A variation to the description of “Emergency Services Hub”,**
- **The inclusion of stronger health and safety requirements, and**
- **A variation to the obligations of the lessee under the powers of the lease;**

AND FURTHER THAT the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.

CARRIED

INF2010/06

Refuse Bags – Maximum Permissible Weight
Agenda Item 5.5

The report was received [INF2010/02 refers]. The Solid Waste Team Leader summarised the report and the following matters were discussed:

- Contracts for kerbside collection were under negotiation and the reduction in weights of bags had been identified as a health & safety issue by previous contractors. The reduction in bag weight would assist when negotiating the new contracts.
- Charges on bags – a legal opinion had been sought, and it was deemed that there was no change to the level of service but only a change to the fees & charges.
- A communication/education campaign would be completed before 1 July 2021 to ensure the public were well informed about the change.

Resolved: (Crs Woolerton/Church)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approves the maximum permissible weight of refuse bags for kerbside collection be reduced from 20kgs to 15kgs, effective from 1 July 2021.

A division was called:

For:

His Worship the Mayor
Cr AD Bech
Cr JA Church
Cr C Eyre
Cr JM Gibb
Mr Green
Cr SD Lynch
Cr RC McGuire
Cr EM Patterson
Cr J Sedgwick
Cr LR Thomson
Cr C Woolerton

Against

Cr SL Henderson
Cr NMD Smith

CARRIED

INF2010/07

Cr Eyre left the meeting at 10.40am following discussion and voting on the above item.

Partial Stopping of Unformed Road near Whatawhata
Agenda Item 5.6

The report was received [INF2010/02 refers]. The Strategic Property Manager summarised the report and there was no discussion.

Resolved: (His Worship the Mayor/ Cr Woolerton)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approves that Section A on SO60189 (shown as Attachment 2 to the staff report) be:

- **Declared surplus to Council's current and future roading requirements; and**
- **Legally stopped utilising the road stopping provisions within the Public Works Act 1981;**

AND FURTHER THAT when stopped, Section A on SO60189 be transferred, at a price established by market valuation and to be within the Council Property Policy, for amalgamation with the adjacent titles;

AND FURTHER THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to this resolution.

CARRIED

INF2010/08

Rephasing of Roding Capex Expenditure
Agenda Item 5.7

The report was received [INF2010/02 refers]. The General Manager Service Delivery summarised the report and the following matter was discussed:

- Budgets for each project – whether funded by Council income or subsidised by NZTA.

ACTION: Staff to provide information to Committee members on the projects budget split between Waikato District Council and NZTA.

Cr Eyre returned to the meeting at 10.43am during discussion on the above item.

Service Delivery Project Status Report – September 2020

Agenda Item 5.8

The report was received [INF2010/02 refers]. The General Manager Service Delivery summarised the report and the following matters were discussed:

- Ms Wellington had been employed as Project Management Office Manager and would oversee council's capex budget and internal framework and systems.
- Implementation of blueprints – discussions would be held with project managers on the blueprint journey, what was on the blueprint list and a stocktake on projects to be completed. Some communities had not been included in the blueprint list but would need to be considered under the LTP.

ACTION: Staff to provide information to Committee members on budget codes and the project name against each code.

- Relationship with Maaori stakeholders in the Waikato District.

Waikato Regional Sport Season Transition Guidelines

Agenda Item 5.9

The report was received [INF2010/02 refers]. The Community Connections Manager summarised the report and the following matters were discussed:

- Grounds would be preserved during the winter months.
- Maintenance of sport grounds – a programme, which would be available for sporting groups, would be developed outlining maintenance projects and timelines.

Budget Reallocation

Agenda Item 5.10

The report was received [INF2010/02 refers]. The General Manager Service Delivery summarised the report and no discussion was held.

Resolved: (Cr Smith/His Worship the Mayor)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee approves that \$1,390,338.00 of loan funding be made available for the completion of projects identified as follows:

- | | |
|--------------------------------|---------------|
| • Tuakau Library Refurbishment | \$150,000.00 |
| • Whangarata Cemetery | \$353,748.00 |
| • Te Kowhai Toilets | \$475,000.00 |
| • Tamahere Toilet | \$250,000.00 |
| • Tamahere Fitness Trail | \$161,590.00; |

AND FURTHER THAT the Infrastructure Committee approves that \$92,424.00 of Districtwide Playground Replacement be made available to complete projects in the current financial year.

CARRIED

INF2010/09

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Gibb/Thomson)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Agenda Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

Agenda Item 2.1 Purchase of Land – 10 Market Street, Pokeno		
Agenda Item 2.2 Land Exchange under the Public Works Act 1981		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
PEX Agenda Item 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
PEX Agenda Item 2.1 Purchase of Land – 10 Market Street, Pokeno	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(i)	To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
PEX Agenda Item 2.2 Land Exchange under the Public Works Act 1981	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

AND THAT Mrs Moana Tuwhangai be permitted to remain at this meeting, after the public has been excluded to broaden her knowledge of strategic property issues for Council. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because it will help and inform Mrs Moana Tuwhangai in her role on the Strategy & Finance Committee in terms of strategic direction.

CARRIED

INF2010/10

The meeting adjourned at 11.13am and resumed, in the public excluded session, at 11.28am.

Resolutions WDC2010/11 to WDC2010/14 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 12.03pm.

Minutes approved and confirmed this day of 2020.

EM Patterson
CHAIRPERSON