

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 21 SEPTEMBER 2020** commencing at **9.30am**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr JA Church
Cr CA Eyre
Cr JM Gibb
Cr SD Lynch
Cr RC McGuire
Cr FM McInally
Cr EM Patterson [*from 9.55am*]
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr GJ Ion (Chief Executive)
Mr TG Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mrs S O’Gorman (General Manager Customer Support)
Mr C Morgan (General Manager Community Growth)
Ms A Diaz (Chief Financial Officer)
Mr J Quinn (Communications, Engagement and Marketing Manager)
Ms L Shirley (Zero Harm Manager)
Mr B Stringer (Democracy Manager)

Ms E O’Dwyer (Waikato Times)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Thomson)

THAT an apology be received from Cr Henderson;

AND THAT an apology for lateness be received from Cr Patterson.

CARRIED

WDC2009/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs McInally/Eyre)

THAT the agenda for a meeting of the **Waikato District Council** held on **Monday, 21 September 2020** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

AND THAT in accordance with **Standing Order 9.12** the Council resolves that the following items be added to the **Public Excluded Agenda**, as **Item 3.2**, as a matter of urgency as advised by **His Worship the Mayor**:

- *Contract 15/111 Xtreme Zero Waste – Increase to Approved Contract Sum*

AND FURTHER THAT the Council includes the updated *Exclusion of the Public* report (Item 8 in the **Open Agenda**), as circulated prior to the meeting, to reflect the additional **Public Excluded Agenda** item.

CARRIED

WDC2009/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Gibb/Sedgwick)

THAT the minutes of a meeting of the **Waikato District Council** held on **Monday, 10 August 2020** be confirmed as a true and correct record of that meeting;

AND THAT the minutes of an extraordinary meeting of the **Waikato District Council** held on **Wednesday, 26 August 2020** be confirmed as a true and correct record of that meeting.

CARRIED

WDC2009/03

ACTION REGISTER

Agenda Item 5

The report was taken as read.

Resolved: (Crs Smith/Sedgwick)

THAT the report from the Chief Executive be received.

CARRIED

WDC2009/04

COMMITTEE RECOMENDATIONS

Policy & Regulatory Committee

Agenda Item 6.1

Approval for Consultation Proposed Waikato District Council Alcohol Control Bylaw 2020 (P&R2008/04)

Resolved: (Crs Sedgwick/Lynch)

THAT Council confirms it is satisfied that:

- a. **The Alcohol Control Bylaw 2020 can be justified as a reasonable limitation on people's rights and freedoms; and**
- b. **There is evidence that the areas to which the Bylaw is intended to apply has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption; and**
- c. **The Bylaw is appropriate and proportionate in the light of the crime and disorder.**

CARRIED

WDC2009/05

Strategy & Finance Committee

Agenda Item 6.2

General rate position for the year ended 30 June 2020 (S&F 2009/05)

Resolved: (Crs Gibb/Thomson)

THAT the 2019/20 surplus of \$982,110 is transferred to the general accounting reserve fund;

AND THAT \$614,000 of the 2019/20 surplus be used to mitigate the general rate deficit in the current financial year (2020/2021).

CARRIED

WDC2009/06

REPORTS

Zero Harm Update

Agenda Item 7.1

The Zero Harm Manager spoke to the report. The following matters were discussed:

- Huntly Community Board – whether venue for Board meetings provided a safe environment for members, staff and the public. Zero Harm staff would discuss with the appointed Councillors to the Board.
- Staff reviewed controls for critical safety risks every six months until all controls were in place; reviews are then undertaken annually which reflected standard practice. A review would also be undertaken where there was an event that affected a bowtie control status.
- Staff were well connected with external work sites for obtaining required information. A work programme ensured contract managers were supported to work with external sites so that Council could rely on information from contractors/staff from that site.
- Councillors who were not able to attend the recent training workshop would be invited to attend the ELT training session on 20 October 2020.
- Safety engagement conversations and how benchmarked against other organisations. Zero Harm could not currently analyse content of conversations without significant time resource. The evolution of safety conversations and what other organisations were doing would be discussed at the ELT training session.
- Steps that were being taken to improve the contractor management process so that contractors capture their health and safety data rather than just being done by Zero Harm.
- Working with dangerous animals bowtie - interim controls implemented to isolate staff from risk of being bitten. Critical risk bowtie analysis would commence in October 2020 to review current controls in place and complete a 'deep dive' analysis.
- Work-related stress – another bowtie analysis was planned for this critical risk. There were some controls in place and it would be a topic to be discussed at the ELT training session.

Resolved: (Crs McNally/Lynch)

THAT the report from the Chief Executive be received.

CARRIED

WDC2009/07

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Thomson/Gibb)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1 – Confirmation of Minutes	Good reason to withhold exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
2 – Actions Register (Public Excluded)		
3.1 – Sale of Land - Tuakau		
3.2 - Contract 15/111 Xtreme Zero Waste – Increase to Approved Contract Sum		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item 1		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item 2		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item 3.1	7(2)(h)	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.
Item 3.2	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

CARRIED

WDC2009/08

Resolutions WDC2009/09 – WDC2009/13 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting and there being no further business the meeting was declared closed at 11.30am.

Minutes approved and confirmed this day 2020.

AM Sanson
CHAIRPERSON