

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 10 AUGUST 2020** commencing at **9.30am**.

Present:

Cr AD Bech (Chairperson)
Cr JA Church
Cr CA Eyre
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton

Attending:

Mrs D Lovell (Chair, Taupiri Community Board)
Mr D White (Chair, Huntly Community Board)

Mr GJ Ion (Chief Executive)
Mr R MacCulloch (General Manager Service Delivery)
Mr C Morgan (General Manager Community Growth)
Ms L Shirley (Zero Harm Manager)
Ms B Connolly (Senior Planner Community Development)
Mr J Quinn (Communications, Engagement and Marketing Manager)
Mr C Bailey (Finance Manager)
Mr B Stringer (Democracy Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/Sedgwick)

THAT an apology be received from Mayor Sanson.

CARRIED

WDC2008/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Gibb/Thomson)

THAT the agenda for a meeting of the Waikato District Council held on Monday, 10 August 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded.

CARRIED

WDC2008/02

DISCLOSURES OF INTEREST

Cr Bech advised members of the Board that he would declare a non-financial conflict of interest in item 6.2 – LGNZ AGM Delegates.

CONFIRMATION OF MINUTES

24 and 29 June 2020

Resolved: (Crs Patterson/McInally)

THAT the minutes of a meeting of Waikato District Council held on Wednesday, 24 June 2020 be confirmed as a true and correct record of the meeting, subject to a typographical correction on page 8 of the Agenda (Item 6.1 – *Local Government Funding Agency Changes to Foundation Policies*):

“Mayer” to read “Mayor”

CARRIED

WDC2008/03

Resolved: (Crs Lynch/Sedgwick)

THAT the minutes of a meeting of Waikato District Council held on Monday, 29 June 2020 be confirmed as a true and correct record of the meeting.

CARRIED

WDC2008/04

20 July 2020

Resolved: (Crs Gibb/McInally)

THAT the minutes of an extraordinary meeting of Waikato District Council held on Monday, 20 July 2020 be confirmed as a true and correct record of that meeting.

CARRIED

WDC2008/05

ACTION REGISTER

Agenda Item 5

The Chief Executive summarised the Actions Register.

ACTION: Staff to provide criteria to identify appropriate public places for election signage [ref Council Minutes of 29 June 2020, Agenda Item 5.5].

Resolved: (Crs Patterson/Church)

THAT the report from the Chief Executive be received.

CARRIED

WDC2008/06

REPORTS

Zero Harm Update

Agenda Item 6.1

The Zero Harm Manager spoke to her report. The following matters were discussed:

- Update on implementation of KPMG audit actions – over 60% in place and the remainder expected to be completed in the next few months.
- Training session for elected members on 1 September 2020 delivered by Impact; similar training to be provided to the Executive Leadership Team. Staff currently exploring what level of training was required for Community Board chairs and elected members.
- Councillor safety when travelling to night meetings following a recent near-miss. Staff undertook risk assessment and would provide a personal safety device.

ACTION: Zero Harm Manager to contact each elected member to identify if a similar risk assessment is required.

- Councillors should advise Zero Harm of accidents incurred while undertaking Council business from home. Work was ongoing with the Recovery Team to detail what Council's health and safety obligations were for those working from home.
- Concern expressed with Council vehicles travelling under permitted speed limit and potential adverse impacts. Zero Harm would consider how to address with staff.
- Update provided in relation to public safety on public (pedestrian) thoroughfares and connection between service requests and the Zero Harm team.
- Acknowledgement of improvement by Operations Group in recording safety engagement conversations.

Resolved: (Crs Patterson/Sedgwick)

THAT the report from the Chief Executive be received.

CARRIED

WDC2008/07

LGNZ AGM Delegates

Agenda Item 6.2

Cr Bech declared a non-financial conflict of interest, withdrew as Chairperson and did not participate or vote on this item.

Cr Henderson assumed the role of Chairperson for this item.

Resolved: (Crs Smith/Lynch)

THAT the report from His Worship the Mayor be received;

AND THAT the Council appoint:

- a. **His Worship the Mayor as the presiding delegate; and**
- b. **the Deputy Mayor as the alternate delegate,**

for the 2020 Local Government New Zealand Annual General Meeting.

CARRIED

WDC2008/08

Cr Bech resumed as Chairperson at the conclusion of the above item.

Heritage Assistance Fund – Additional application for consideration

Agenda Item 6.3

The Senior Planner Community Development summarised the report and noted the following required change to the conditions of grant in the staff recommendation:

To replace “re-roofing” with “maintenance”.

It was noted that the funding was not pre-paid; the documented work was required to be completed first and invoices submitted.

Resolved: (Crs Church/Thomson)

**THAT the report from the General Manager Community Growth be received;
AND THAT Council approves the amount of \$4,000.00 be allocated from the Heritage Assistance Fund budget 2020/2021 financial year as below:**

Heritage Property	Amount Requested	Recommended Grant	Conditions of Grant
Raglan Congregational Church	\$5,356.61	\$4,000.00	A 'before and after' photographic record of the repair work and maintenance to be provided when the grant is uplifted. Digital images to be dated and labelled.

CARRIED

WDC2008/09

Cr Smith requested that his dissenting vote be recorded.

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Crs Patterson/Eyre)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.1 – Confirmation of Minutes 1.2 – Confirmation of Extraordinary Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
2.1 – Actions Register		

