

Minutes of a meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 27 JULY 2020** commencing at **9.30am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr JA Church
Cr JM Gibb
Mr B Green (Maangai Maaori)
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr D Whyte (Chairperson, Huntly Community Board)

Mr G Ion (Chief Executive)
Mr R MacCulloch (General Manager Service Delivery)
Mr P McPherson (Community Projects Manager)
Ms M May (Community Connections Manager)
Ms J Bishop (Contracts and Partnering Manager)
Ms J Hall (Contracts & Compliance Officer)
Mr R Bayer (Roading Team Leader)
Mr N Wells (Strategic Property Manager)
Mr P Ellis (Solid Waste Team Leader)
Mr D MacDougall (Open Spaces Team Leader)
Ms M Russo (Corporate Planning Team Leader)
Mr J Quinn (Communications, Engagement & Marketing Manager)
Mr J Brown (Senior Communications & Engagement Advisor)

Ms E O'Dwyer (Waikato Times Reporter)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/Gibb)

THAT an apology be received from Cr Bech who is attending the Regional Transport meeting on behalf of Waikato District Council.

CARRIED

INF2007/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/Smith)

THAT the agenda for a meeting of the Infrastructure Committee held on Monday, 27 July 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT the Chairperson of the Huntly Community Board, Mr Whyte, be given speaking rights for the duration of the open section of this meeting.

CARRIED

INF2007/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs McNally/Sedgwick)

THAT the minutes of a meeting of the Infrastructure Committee held on Monday, 15 June 2020 be confirmed as a true and correct record of that meeting.

CARRIED

INF2007/03

REPORTS

Sport Waikato Report – 1 April 2020 to 30 June 2020
Agenda Item 5.1

The report was received [*INF2007/02 refers*]. No discussion was held on this item.

Service Delivery Report for July 2020
Agenda Item 5.2

The report was received [INF2007/02 refers] and the following items were discussed:

CCTV

- Protection of CCTV cameras from vandalism.
- Cameras would be installed in the Huntly Main Street in August 2020.

Cemeteries

- Members of the public were confused on the correct name of the cemetery at Huntly – Kimihia Lawn Cemetery or Huntly Cemetery.

ACTION: Signage to be provided at the Huntly cemetery showing the correct name.

Boat Ramps

- Hoods Landing boat ramp was not on the project list but had been consulted on with ratepayers.

Tainui Bridge

- Technical reviews on the bridge had been carried out and a report from Beca would be received by the end of July 2020.

Facilities

- Huntly War Memorial Hall

ACTION: Staff to provide the Committee with the earthquake rating and scope of work for the hall.

Tuakau Library

- A communication plan for the alterations and impact to users of the Tuakau Library and Town Hall would be prepared and notified to residents and library users.

Open Spaces

- Dr John Lightbody Reserve Lighting

Installation of sports field lights had been completed. The design process would commence on the long term layout of the reserve.

Roading Works

Gilmour Street, Raglan – Urban Upgrade

ACTION: Staff would work with the Raglan community on timing of the upgrade.

Toilets

- Pokeno Toilets

Refurbishment of the toilets. The refurbishment issue would be completed within the budgeted contingency sum.

Wastewater

- Onewhero Reserve Wastewater Upgrade

ACTION: Staff would work with the Onewhero community on timing of the upgrade.

Solid Waste

- Central government would look at standardising communications on solid waste.
- There would be an increase in waste minimisation levies and landfill costs.
- The Solid Waste Review Steering Committee would consider subregional and/or regional processing centres.

Road Name Approval – Maataitai Street second phase in the Rangitahi Development, Raglan Agenda Item 5.3

The report was received [INF2007/02 refers]. It was noted that any project that contained a Maori name would be reviewed and authorised by the Iwi and Community Partnerships Manager.

Resolved: (Crs Smith/Sedgwick)

THAT the Infrastructure Committee approve the following road name for the Rangitahi development in Raglan, in accordance with the Road Naming Policy:

- **Maataitai Street.**

CARRIED

INF2007/04

Partial Stopping of Annebrook Road, Tamahere
Agenda Item 5.4

The report was received [INF2007/02 refers]. The Strategic Property Manager summarised the report.

Resolved: (His Worship the Mayor/Cr Smith)

THAT the Infrastructure Committee approves that:

- i) the portion of Annebrook Road, as indicated on the diagram as Attachment I to the staff report, when defined by survey:
 - (a) be declared surplus to Council's operational roading activity; and**
 - (b) be stopped utilising the road stopping provisions within the Public Works Act 1981, to take legal effect on the day that the new road link to connect Annebrook Road with Matangi Road becomes open and operational;****
- ii) the section of land, resulting from the road stopping action, be retained in Council ownership as an esplanade;**

AND THAT the Committee notes that, at the discretion of the New Zealand Transport Agency, a dividing strip be created pursuant to s.333 Local Government Act 1974, in the position where the Designation for the Waikato Expressway (J.17) and Annebrook Link Road currently adjoin (as indicated on the diagram as Attachment 3 to the staff report), in order to prevent legal and physical access onto the Waikato Expressway (at this location);

AND FURTHER THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to these resolutions.

CARRIED

INF2007/05

Partial Stopping of Glen Murray Road
Agenda Item 5.5

The report was received [*INF2007/02 refers*]. The Strategic Property Manager summarised the report and noted that the process was to formalise and dispose of the land that does not have a road on it. The slip to the side of Glen Murray Road meant the land had no value and could result in the land being amalgamated with the existing property.

Resolved: (Cr Smith/His Worship the Mayor)

THAT the Infrastructure Committee approves that:

- i) The Proposed Sections 2 and 3 (as indicated on the diagram as Attachment I to the staff report), be acquired from the owner of part Allotment 37 Parish of Whangape held in Record of Title SA 54B/662, at a price established by market valuation and to be within Council Property Policy;**
- ii) Proposed Section 1 (as indicated on the diagram as Attachment I to the staff report be:**
 - (a) declared surplus to Council's roading requirements; and**
 - (b) be stopped utilising the road stopping provisions within the Public Works Act 1981;**
- iii) Section 1 (when stopped) and Section 2 be transferred for amalgamation with Lot 2 DP 306187 held in Record of Title 24336;**

AND THAT the Infrastructure Committee notes and approves that funds be released from the Historic Seal extensions (capital and expense) budgets to cover the cost of land acquisition and associated fees and costs;

AND FURTHER THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to these resolutions.

CARRIED

INF2007/06

Petition to Council to Purchase the Land at Pukeiahua Pa
Agenda Item 5.6

The report was received [*INF2007/02 refers*]. The Corporate Planning Team Leader summarised the report.

Resolved: (Crs Smith/Thomson)

THAT the Infrastructure Committee accepts the petition from Ngati Tamainupo for Council to purchase land at Pukeiahua Pa, acknowledging its intent, despite the petition not meeting the criteria in the Petitions Policy 2015;

AND THAT the Committee notes that in accepting the petition it does not imply or assert that any decision or action sought or requested in the petition will be made or actioned by Council.

CARRIED

INF2007/07

Road Efficiency Group Road Controlling Authority Reports
Agenda Item 5.7

The report was received [*INF2007/02 refers*]. The General Manager Service Delivery summarised the report and discussions were held on the following matters:

- Questions would be raised with REG (Roading Efficiency Group) on comparison figures along with the accuracy of the data provided.
- The Activity Management Plan would be rewritten.
- Reporting by REG includes Council to Council benchmarking. Ongoing discussions would be held with REG and NZTA to ensure the benchmarking and data reporting are correct.
- A VKT (Vehicle Kilometres Travelled) analysis is required.
- Health & Safety would need to be a focus of this process.

The meeting adjourned at 10.59am and resumed at 11.19am.

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Henderson/Thomson)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 2.1 Partial stopping of unformed McComb and Unformed Kimber Roads, Mangatawhiri		
Item 2.2 Partial Stopping of Unformed Dean Road, Pokeno		
Item 2.3 Approval to Award Facilities Maintenance Services Contract		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
1		Refer to the previous Public Excluded reason in the agenda for this meeting.
2.1	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
2.2	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
2.3	7(2)(b)(i)	To protect information where the making available of the information would disclose a trade secret.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

CARRIED

INF2007/08

Resolutions WDC2007/09 – WDC2007/13 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting the following item was released into open meeting:

REPORTS (CONTINUED)

Approval to Award Facilities Maintenance Services Contract
PEX Agenda Item 2.3

It was resolved [*Resolution No. INF2007/12*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (Cr Smith/His Worship the Mayor)

THAT approval to award the Provision of Facilities Maintenance Services Contract – 19/035, to Cushman and Wakefield Ltd is given;

AND THAT the Approved Contract Sum total be set at \$15,001,117.77 for a 10 year period from 1 September 2020 to 31 August 2030,

AND FURTHER THAT the Infrastructure Committee delegates authority to the Chief Executive to execute all documents to give effect to this resolution.

CARRIED”

There being no further business the meeting was declared closed at 11.43am.

Minutes approved and confirmed this day of 2020.

EM Patterson
CHAIRPERSON