

MINUTES of a meeting of the Waters Governance Board of the Waikato District Council held via Audio-Visual Conference on **TUESDAY, 23 JUNE 2020** commencing at **9.30am**.

Present:

Ms R Schaafhausen (Chair)
Mr D Wright
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council)
Ms J Colliar (Intern)

Attending:

Mr I Cathcart (Special Infrastructure Projects Manager)
Ms C Nutt (Waters Contract Relationship Manager)
Ms C Pidduck (Legal Counsel)
Mrs LM Wainwright (Committee Secretary)

Ms S Danks (Waikato Business Manager, Watercare)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Wright/Mr Ion)

THAT the agenda for a meeting of the Waters Governance Board held on Tuesday, 23 June 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be discussed with the public excluded.

CARRIED

WGB2006/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Schaafhausen/Mr Ion)

THAT the minutes of a meeting of the Waters Governance Board held on Thursday, 21 May 2020 be confirmed as a true and correct record of that meeting.

CARRIED

WGB2006/02

REPORTS

Actions Register
Agenda Item 5.1

The report was taken as read.

- Watercare would workshop the Asset Management Plan (AMP) with the Board.

Action: Mr Ion and the Chair to discuss and organise a Vision & Strategy workshop for August 2020.

Resolved: (Ms Schaafhausen/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2006/03

Register of Interests
Agenda Item 5.2

Resolved: (Mr Wright/Mr Dibley)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2006/04

Three Waters Performance Report – May 2020
Agenda Item 5.3

The report was taken as read and Ms Danks reported the following matters:

- May 2020 operations had remained quiet due to COVID-19. Planned maintenance was back on track.
- New staff had commenced work with Watercare.

- Watercare’s planning team were working on the AMP (Asset Management Plan). The draft AMP and business plan would be submitted to the Board in July 2020.
- The final workshop on the Mid-Waikato Plan would be held on 23 June 2020.
- Progress had been made on the Meremere abatement notice and the contract would be awarded shortly.
- Water Safety Plan had expired for Raglan and Te Akau. The Raglan plan would be submitted to Waikato Regional Council on 24 June 2020 and to the Regional Health Service in July 2020.
- Discharges in Raglan post COVID-19. Waikato Regional Council’s Incident Team would meet with Waikato District Council in relation to the June discharge.

Action: Ms Danks to check what work had been carried out on the lines and advise the Board.

- The Board complimented the Watercare team on work carried out with resource consent notices.

Resolved: (Mr Ion/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2006/05

Risk Register Update
Agenda Item 5.4

The report was taken as read and the following matters were discussed:

Action: The Board requested up/down arrows to be included in the risk report indicating where each risk had changed.

- Risk no. 60 – Contract for Hamilton City water supply. Staff were waiting on information from Hamilton City before progressing further.

Action: The Board requested a standing Health & Safety report, in dashboard style, showing key trends to be placed on each agenda.

- Risk no. 47 – Abatement notice at Te Kauwhata WWTP. Discussions had been held with Waikato Regional Council and work would be carried out to get the abatement notice extended. A detailed business case would be presented to Waikato Regional Council.

- A meeting had been held with the Te Kauwhata Wastewater Consultation Group where it was suggested that a moratorium on growth and development at Te Kauwhata be put in place.
- Risk no. 40 – Raglan WWTP. Watercare had received a Section 92 notice from Waikato Regional Council requesting further information.

Resolved: (Mr Ion/Mr Wright)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2006/06

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Mr Wright/Ms Schaafhausen)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1 – Confirmation of Minutes 21 May 2020	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 2.1 – Actions Register		
Item 2.2 – Contract Financial Report – May 2020		
Item 2.3 – Resource Consent Summary		
Item 2.4 – Resourcing Implications of Ohinewai Development Proposals		

Item 2.5 - Governance Responsibilities in Relation to the Watercare Memorandum of Understanding		
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item 1		Refer to the previous Public Excluded reason in the Agenda for this meeting.
Item 2.1		Refer to the previous Public Excluded reason in the Agenda for this meeting.
Item 2.2	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
Item 2.3	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
Item 2.4	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.

Item 2.5	7(2)(b)(i)	To protect information where the making available of the information would disclose a trade secret.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

AND THAT Ms Danks be permitted to remain at this meeting, after the public has been excluded, because of her knowledge of Watercare. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of Watercare’s role and responsibility for those matters.

CARRIED

WGB2006/07

The meeting adjourned at 10.12am and resumed at 10.17am for the public excluded section of the meeting.

Resolutions WGB2006/08 to WGB2006/14 are contained in the public excluded section of these minutes.

Having resumed the open meeting, and there being no further business the meeting was declared closed at 11.42pm.

Minutes approved and confirmed this day of 2020.

Rukumoana Schaafhausen
CHAIRPERSON