

MINUTES of a meeting of the Waters Governance Board Meeting of the Waikato District Council held via audio-visual conference on **THURSDAY, 21 MAY 2020** commencing at **9.34am**.

Present:

Ms R Schaafhausen (Chair) *[until 11.43am]*
Mr D Wright
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council)
Ms J Colliar (Intern)

Attending:

Mr I Cathcart (Special Infrastructure Projects Manager)
Ms C Nutt (Waters Contract Relationship Manager)
Mrs LM Wainwright (Committee Secretary)

Ms S Danks (Waikato Business Manager, Watercare)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Wright/Mr Ion)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Thursday, 21 May 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be discussed with the public excluded;

AND THAT the Board resolves that the following item be added to the agenda as a matter of urgency as advised by the Chief Executive:

- **Item 5.4 – Hamilton Waikato Metropolitan Area Wastewater Project.**

CARRIED

WGB2005/01

DISCLOSURES OF INTEREST

Ms Colliar advised members of the Board that she would declare a non financial conflict of interest in item PEX 2.7 [*Shared Services Agreement for Trade Waste, Sampling, Analysis and Smart Water*].

CONFIRMATION OF MINUTES

Resolved: (Mr Ion/Mr Dibley)

THAT the minutes of a meeting of the Waters Governance Board Meeting held on Thursday, 30 April 2020 be confirmed as a true and correct record of that meeting.

CARRIED

WGB2005/02

REPORTS

Actions Register
Agenda Item 5.1

The report was taken as read.

Action: The Chair advised that she proposed the training session for Board members in relation to Maaori perspectives on water would take place on a quarterly basis, rather than be tagged on to each Board meeting.

Action: The Minister of Local Government to be invited to the next meeting of the Board. The Chief Executive to outline the urgency and the reasons for her attendance - funding to explore projects and potential changes with water entities.

Action: Staff to seek perspective from Water NZ on funding to explore projects and potential changes with water entities before the Minister of Local Government meets with the Board.

Resolved: (Mr Wright/Mr Ion)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2005/03

Register of Interests
Agenda Item 5.2

The Chair advised Board members to contact the Council's Democracy team if there were any updates to their respective interests.

Three Waters Performance Report – April 2020
Agenda Item 5.3

Ms Danks (Waikato Business Manager, Watercare), noted the following matters:

- No planned maintenance or new connections took place in April.
- One Health & Safety incident had occurred.
- KPI's had been achieved, except for abatement notices.
- Two significant water leaks had occurred at Springhill and Raglan.
- Reintegration of Watercare staff back into the workplace.
- Asset remediation plan was being worked on by Watercare.
- Stakeholder engagement plan was an ongoing process. A Stormwater Engineer had been employed and would assist with stormwater engagement.
- Development & Growth – Synlait and Ohinewai rezoning.

Action: Update to the June Board meeting on the proposed developments at Ohinewai ahead of key milestones around the River Servicing Strategy, AMP and RMA hearings associated with development in Ohinewai. In particular:

- * What is the developer's proposal for 3-waters servicing?
- * What is Watercare's view of the proposal?
- * How does the developer's proposal fit into the emerging solutions for the River Communities?
- * How will the 3 Waters servicing be funded?
- * Are there any financial implications in the short and long term on the WDC ratepayer to service development in this area. If there are, how are they being addressed?
- * Are there any other developers seeking to open up land in Ohinewai? If so, how will the best outcomes for the Waikato River and for this area be achieved? How will integrated servicing of development be delivered?

Action: Investigation into forums held by other councils in respect of engagement with mana whenua. Iwi and Community Partnerships Manager, Sam Toka, to present the vision to the next Board meeting.

Resolved: (Mr Wright/Mr Ion)

THAT the report from the Special Infrastructure Projects Manager be received.

CARRIED

WGB2005/04

Hamilton Waikato Metropolitan Area Wastewater Project
Late Agenda Item 5.4

The Chief Executive noted the following matters:

- Benefit to both northern and southern wastewater plants and the opportunities for growth.
- Northern plant facilities growth was part of the Waikato 2070 growth strategy.
- Southern plant would take pressure off the existing plant at Pukete which would aid growth to the north.
- Waikato District would fund a contribution towards both detailed business cases. Level of funding was not known at this time.
- Southern plant was time critical for the upgrade of Cambridge and for development within the city.
- Benefits of plants and cost sharing arrangements.

Resolved: (Mr Wright/Mr Ion)

THAT the report from the Chief Executive be received;

AND THAT the Waters Governance Board delegate authority to the Chief Executive to work out cost-share funding commitments with Hamilton City Council and Waipa District Council to deliver the detailed business cases for the northern metropolitan area wastewater solution and the southern metropolitan area wastewater solution and report back to the Board;

AND FURTHER THAT the Waters Governance Board note that the detailed business case for the southern metropolitan wastewater solution would commence first due to the urgency associated with the Cambridge Wastewater Treatment Plant short term consenting project;

AND FURTHER THAT the Waters Governance Board delegate authority to the Council Chief Executive to determine the timing of the detailed business case for the northern metropolitan wastewater solution and a funding plan for that work and report back to the Board;

AND FURTHER THAT the Waters Governance Board endorses the governance structure and roles and responsibilities described in the Draft Hamilton-Waikato Metropolitan Wastewater Project Terms of Reference (as attached to the staff report);

AND FURTHER THAT the Waters Governance Board confirms Board Member, Garth Dibley, as the Waikato District Council representative on the Hamilton-Waikato Metropolitan Area Wastewater Project Governance Group;

AND FURTHER THAT the Waters Governance Board delegate authority to Mr Dibley to approve the Terms of Reference upon establishment of the governance group and including amendments resulting from feedback from other partners.

CARRIED

WGB2005/05

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Mr Ion/Ms Schaafhausen)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|---|--|
| Item 1 – Confirmation of Minutes 30 April 2020 | Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987 | Section 48(1)(a) |
| Item 2.1 – Actions Register | | |
| Item 2.2 – Contract Financial Report – April 2020 | | |

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| Item 2.3 - Amendment of the Agreement relating to the supply of water and the collection and treatment of Wastewater | | |
| Item 2.4 - Business Case – Districtwide Water & Wastewater Reticulation Renewals 2020 | | |
| Item 2.5 - Business Case – Remote Telemetry Unit (RTU) Districtwide Site Implementation | | |
| Item 2.6 - Business Case – Meremere WWTP MBR Upgrade Project | | |
| Item 2.7 - Shared Services Agreement for Trade Waste, Sampling, Analysis and Smart Water | | |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| Item No. | Section | Interest |
|----------|-------------|---|
| Item 1 | | Refer to the previous Public Excluded reason(s) in the Agenda for this meeting. |
| Item 2.1 | | Refer to the previous Public Excluded reason(s) in the Agenda for this meeting. |
| Item 2.2 | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |

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|----------|-------------|---|
| Item 2.3 | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(h) | To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. |
| | 7(2)(i) | To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |
| Item 2.4 | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |
| Item 2.5 | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |
| Item 2.6 | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |
| Item 2.7 | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |

7(2)(j) To prevent the disclosure or use of official information for improper gain or improper advantage.

AND FURTHER THAT Ms Danks be permitted to remain in the meeting, after the public has been excluded, because of their knowledge of Watercare. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because of Watercare's role and responsibility for those matters.

CARRIED

WGB2005/06

The meeting adjourned at 10.26am and resumed at 10.29am for the public excluded session of the meeting.

Resolutions WGB2005/07 to WGB2005/16 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 12.07pm.

Minutes approved and confirmed this day of 2020.

Rukumoana Schaafhausen
CHAIRPERSON