

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **WEDNESDAY 19 FEBRUARY 2020** commencing at **1.31pm**.

Present:

Mrs G Parson (Chairperson)
Mr B MacLeod (Deputy Chair)
Mr S Bains
Mr D Amoore
Mr T Oosten
Mr C Rayner
Cr LR Thomson

Attending:

Ms Tracie Dean-Spiers (Waikato Regional Council)
Mr Grant Blackie (Waikato Regional Council)
Members of the public

Ms Alison Diaz (Chief Financial Officer)
Mr N Johnston (Funding and Partnership Manager)
Mr J Ebenhoh (Planning and Policy Manager)
Mr G Bellamy (Senior Transportation Engineer)
Mr M Bennyworth (Parking Officer)
Mr B Stringer (Democracy Manager)
Ms G Brady (Democracy Support Contractor)

Ms E O'Dwyer (Waikato Times)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr MacLeod/Cr Thomson)

THAT the agenda for a meeting of the Raglan Community Board held on Wednesday 19 February 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the attachment to item 7.4 (*Community Board Charter – Discussion*) be replaced with an updated version tabled at the meeting.

CARRIED

RCB2002/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Thomson/Mr Oosten)

THAT the minutes of a meeting of the Raglan Community Board held on **Wednesday 13 November 2019** be confirmed as a true and correct record of that meeting.

CARRIED

RCB2002/02

PUBLIC FORUM

The following matters were discussed during the Public Forum:

- Harbour Board leases - The Chief Financial Officer confirmed that rentals were ring-fenced for care/maintenance of the harbour area.

ACTION: Staff to provide the Board with further information on how Harbour Board funds were allocated.

- Freedom campers - Problem with freedom campers in James St and negative effect on Bowling Club and residents in area. The Board received a letter from the Bowling Club President in relation to their concerns on freedom campers.

Other members of the public expressed similar concerns regarding the effects of freedom campers in Raglan.

ACTION: Board to review freedom camping and consider issue at its next meeting.

- Aro Aro Park - Concern expressed about planned shingle at Aro Aro park for boat trailers, impact on residents and the park. The Senior Transportation Engineer explained the purpose was to raise the level of grass at the park; the work was at an early stage.
- Rally and Roads - Residents concerned about condition of Whaanga Road (and nearby roads), and damage that would be caused by the proposed rally. Suggested rally promoters be required to complete an environmental impact report in advance.

ACTION: Cr Thomson to update the Board at the April 2020 meeting on the process for approving rally events and whether the Council had received an application for the proposed rally.

- Horse riding on beach - Concern about lack of consultation with community in relation to horse riding on beach; questioned how signage could be affixed under a bylaw without consultation. Cr Thomson advised that the bylaw had been in place since 2016, which limited access of horses.

Other members of the public present supported restricting horse access to the beach on cultural and environmental grounds.

ACTION: Cr Thomson to report back to the Board on how this issue would be considered in the Coastal Reserve Management Plan Review.

- Climate Response Planning report (Item 7.5) - challenged around agriculture and land transportation data and analysis.
- Concern expressed in relation to walkway around wharf; queried whether a resource consent was required from Waikato Regional Council.
- Council's Stormwater Management Plan needed to be updated; tangata whenua would need to be consulted.

GUEST PRESENTER

Mr Blakie and Ms Dean-Spiers, Waikato Regional Council, spoke in relation to the Harbour Catchment Management Plans. The following issues were discussed:

- West Coast Zone plan (approved 2016) had gone through a public process and was due for partial review in 2020/2021 and full review in 2026.
- Overview of Harbour and Catchment plans provided; Whaingaroa was a new priority.
- Currently in a consultation phase; WRC wanted to hear from communities and what they value. WRC would then collate information to assist in forming a better picture of the current state.
- Regional Coastal Plan Review in progress. WRC sought initial input on coastal marine area rules and regulations.
- Rural Pest Management Strategy also under review.
- Operational budget-West Coast Zone 2018-2019- \$1.8million. Various revenue sources for the 2019-20 financial year, including central government. There were opportunities to apply for additional funding.
- WRC was keen to connect with all local organisations and get public feedback.

REPORTS

Provincial Growth Fund Application – Raglan Wharf Agenda Item 7.1

The report was received [*RCB2002/02 refers*] and the Funding and Partnership Manager summarised his report. The following items were discussed:

- There was ongoing dialogue with the Ministry for Business Innovation and Employment on the application; staff expected an indication of whether the application would be successful in the next month or two.
- Design elements for work contemplated in the application had yet to be defined; Council would work with the Board to assess an appropriate engagement plan. The Council was committed to working in partnership throughout process.
- Should the application be successful, there was an opportunity to leverage additional funds from alternative sources...
- The \$630,000 brought forward by Council was a contribution for the works contemplated in the application. Should the application not be successful, such works would still proceed at the appropriate time.
- An explanation was provided of the internal interest charge, which arose from the advance of the \$630,000.

The Funding and Partnership Manager welcomed any feedback or comments on the application.

Soundsplash 2020
Agenda Item 7.2

The report was received [*RCB2002/02 refers*]. Cr Thomson noted the event was generally well-received and that there was less congestion this year. The following items were discussed:

- The Parking Officer highlighted the difficulties to keep young, van owners from parking overnight. He noted the changing demographics and event-goers, which made parking easier to manage this year.
- The Board requested that it be consulted with sufficient notice in advance of such events to ensure appropriate consideration was given to parking on the reserve and airfield.

ACTION:

Staff to present a debrief report on Soundsplash 2020 to the April 2020 Board meeting to review the report's recommendations for holding such events in the future.

Information to be presented to the Board on benchmarking how other councils fund/charge for similar-sized events.

Code of Conduct
Agenda Item 7.3

The report was received [*RCB2002/02 refers*] and the Democracy Manager provided an overview of his report.

Resolved: (Mr MacLeod/Mr Amoore)

THAT the Raglan Community Board adopt the attached Code of Conduct (Attachment 1 to the staff report) ('the Code') in accordance with clause 15(6), Schedule 7, Local Government Act 2002;

AND THAT the Community Board notes the newly adopted Code will replace the current Code of Conduct for the Community Board with immediate effect.

CARRIED

RCB2002/03

Community Board Charter – Discussion
Agenda Item 7.4

The report was received [*RCB2002/02 refers*] and an updated Board Charter was tabled for discussion.

Tabled Item: Updated Raglan Community Board Charter (2016-19)

The following feedback was provided by the Board on the current Charter:

- Consistent terminology required (e.g. Raglan's Hall Committee; Raglan Community Board)
- The following committees were omitted from the Board's delegations:
 - Coastal Reserves Committee;
 - Raglan Kopua Governance Board; and
 - Raglan Hall Committee.
- Reference to the Board's Wastewater group should be included.
- Processes between Raglan Community Board, Council and the community should be added as part of the 'Communications' section, with focus on community relationships.
- The Chairperson would collate any further feedback from Board members and send to the Democracy Manager.

Climate Response – Report to Strategy & Finance Committee
Agenda Item 7.5

The report was received [*RCB2002/02 refers*] and the Planning and Policy Manager spoke to the report that he presented to the Strategy & Finance Committee. The following items were discussed in response to questions:

- The report was a stock take of commitments nationally, regionally, and internationally, as requested by Council, with a focus on developing a Climate Action Plan.
- ETS Emissions (p75 of the Agenda) – a complete inventory of Council-owned assets had yet to be completed due to lack of data. It was suggested that staff should look at opportunities for Council to earn credits (e.g. planted forests)
- Lack of income and emission costs in report's options analysis;
- Cr Thomson, as a member of Council's steering group, to keep the Board informed.
- Board supported Mr Rayner and Mrs Parson as the Board's representatives on the local Climate Action Group.

Raglan Works and Issues Report
Agenda Item 7.6

The report was received [RCB2002/02 refers] and the following items were discussed:

- Wastewater Treatment Plan project
 - Public engagement sessions were ongoing to develop options for a future treatment plant.
 - Mr Rayner and Mr Oosten supported as the Board representatives for this project. The Board expected the Council would work with the Board and community in the development of options to ensure a successful outcome.
- The Senior Transportation Engineer provided an update on the following issues:
 - Footpath work programme – Council had received enhanced funding from NZTA; work completed, or to be completed, on Lorezon Bay, Main Street, Cliff Street, Greenslade Road and Raglan West area.

ACTION: Staff to report back to the Board on:

- a list of footpath works to identify what had been completed and what was to be completed before the end of the current LTP.
- further information on the Papahua pathway work to be undertaken, including budget.
- Cliff Street (one way) – Policy & Regulatory Committee approved proposed changes; a traffic management plan would be in place until 30 April 2020. Discussion on whether consultation document could have been clearer on the one-way proposal being permanent. The Board provided feedback regarding the overall process and the importance of the Council providing clarity of scope and timelines of key decision points, which would assist the Board to undertake its role. The Funds for LTP shared path on Cliff St needed to be used by June 2021.
- Raised platforms on Bow Street.

ACTION: A drop-in session/open day to be held for the community to understand, and provide feedback on, the Council's footpath and roading programme of works.
- Speed Bylaw changes – to be presented to Council's April 2020 meeting for approval. This included Raglan becoming a low speed zone; the revocation of State Highway 23 to become a local road to introduce more appropriate speed.
- Manu Bay – staff continued to seek support from stakeholders to find a solution.

ACTION: Staff to provide an update on Manu Bay to the Board at its April 2020 meeting to enable the Board to better understand what support it could provide.
- Coastal Reserve Management Plan – the Board would consider this at its next workshop; a draft submission to be included in the Board's April 2020 meeting for consideration.
- Gilmour Street upgrade – suggested that this project was included in the proposed drop-in session/open day.

Discretionary Fund Report – to 30 January 2020

Agenda Item 7.7

The report was received [RCB2002/02 refers] and the following items were discussed:

- Next funding round was in April.
- The Chair requested that the dates in the report's attachment be clearer.

Raglan Naturally

Agenda Item 7.8

The report was received [RCB2002/02 refers] and the Chairperson, as the Raglan Naturally Co-Ordinator, spoke on her report. She advised that Raglan Naturally would become a community organisation under a charitable trust.

Service Request Report – to 31 December 2019

Agenda Item 7.9

The report was received [RCB2002/02 refers] and discussion held.

Mr S Bains retired from the meeting at 4.06pm at the end of the above item

Chairperson's Report

Agenda Item 7.10

The report was received [RCB2002/02 refers] and the Chairperson spoke to her report.

Resolved: (Cr Thomson/Mr MacLeod)

THAT Mr Amoore be appointed as the Community Board representative on the Raglan Coastal Reserves Committee;

AND THAT Mr MacLeod be the Community Board representative to attend Council and Committee meetings, and that he receive all meeting invitations and online agendas relating to said meetings.

CARRIED

RCB2002/04

Councillor's Report

Agenda Item 7.11

The report was received [RCB2002/02 refers].

Board Members' Reports (verbal)
Agenda Item 7.12

The report was received [*RCB2002/02 refers*]. No further discussion was held.

There being no further business the meeting was declared closed at 4.25pm.

Minutes approved and confirmed this day of 2020.

Mrs G Parson
CHAIRPERSON