



**Minutes of Committee Meeting
Held 7.30pm on Monday December 2nd, 2019
Tamahere Community Centre**

Present:

TCC: Sue Robertson - Chair, Alison Ewing, Joy Wright, Charles Fletcher, James Yearsley, Jane Manson, Graham McAdam, Bevan Coley, Ingrid ter Beek, Sue Robertson, James Yearsley, Lyn Harris, Shelley Baker

WDC: Jacob Quinn, Cr Bech

Tamahere Lions; Sue Fookes, Craig Phillips

1. Apologies : Janis Swan, Leo Koppens, Jason Bates, Tony Nelson

2. Confirmation of Minutes of Meeting held on November 5th 2019.
Minutes correction; Luke McArthur should read Luke McCarthy

Moved: Sue Robertson

Seconded: Bevan Coley

All in Favour

3. Matters arising:

4. Correspondence Tabled

IN – Email

- Tony McLauchlan Fosters update , application for Land use variation.
- Richard Clark TCC, additional Tamahere Reserve questions answered
- WDC – proposed schedule of meeting for 2020
- Gavin Ion WDC – schedule of meetings
- Simon Brandon NZTA – response to Birchwood Lane concerns
- WDC proposed district plan hearing schedule
- Cr Bech – date for WDC draft growth & Economic development strategy open day
- WDC District Plan – Hearing 5 – Definitions
- WDC District Plan – Hearing 7 – Industrial Zone
- Exe to WDC Mayor – request for TCC names and contacts
- Hannah Woods NZTA – East/West report due before Christmas
- Tony McLauchlan Fosters – request for amendment to TCC letter of support
- Joel Stevenson – request for road name support

OUT- Email

- To WDC for Joel Stevenson road name support
- To WDC – for support of Fosters application for land use consent variation
- Exe to WDC Mayor – TCC names and emails
- Chair to Richard Clark WDC – additional Tamahere Reserve report questions

Moved: Sue Robertson **Seconded:** Jane Manson

All in favour

4. Cr Bech Report

- Growth Strategy Consultation – Matangi Hall Wednesday 4 Dec. 3 –7pm. Lyn and Janis to attend.
- Tamahere Park Benches – Installation tenders for first 9 benches close this week. Verbal commitment on 3 more. Plan is to have 20 committed and then hand back to WDC (Nick

Johnstone). Initial seating will be placed in playground/piazza area and should cause extra interest once there to be seen and used.

- Meeting with council parks team this week to review what is yet to be completed and by whom.
- A sunshade sail cloth/ other shade options to be considered between in and around playground.

8. Service Delivery Report. – circulated.

- Security Cameras - No plans for WDC to install these at the hub. Jacob advises there is a Camera Trust which can manage footage etc, it does not provide the funding for purchase. Plan to continue looking into this.
- Tamahere Bus stop. A meeting has been requested with NZTA and Ministry of Education regarding location.
- Events Co-Ordinator proposal – THC Chair supports this. TCC keen to keep this momentum going.
- Park toilet hire approx. \$8000 per year (not month) and is a temporary arrangement. It may be sometime before the Pavilion and permanent toilets are in place. In the meantime more visually appealing toilets could be considered. Possibly as an art installation.
- There are 3 toilet waste systems in the area –hall which uses school system, Fosters commercial system, 2 pan unit near skatepark. Hall and school toilets overloaded at busy times. Jacob following up on a wastewater review.
- Jacob to check occupancy of remaining Hub retail spaces.
- Targeted rate of \$38.05 per dwelling to fund the additional \$500,000 loan for Tamahere Park and playground. Some members unaware that the \$38.05 is made up of \$16.65 as loan and interest payments and remaining \$21.40 attributed to depreciation and increased operating costs/maintenance at higher level of service.
- Jacob to check whether hall is being depreciated.

9. Other Business

- **Committee Protocols**

A draft outline of the TCC housekeeping and protocols has been circulated.

In Committee, PEX (public excluded) or 'pink papers' protocol and filing with WDC explained. Meeting quorum - Sue to confirm numbers required.

Resolution;

That the housekeeping and committee protocols are accepted as read.

Moved; James Yearsley **Seconded;** Charles Fletcher **All in Favour**

Resolution;

A resolution may be passed by email between meetings provided it is unanimously supported. A nil response does not constitute a response. Everyone must respond by email as a yes/no/abstain

Moved; Charles Fletcher **Seconded;** James Yearsley **All in favour**

- **Lions Report**

BBQ's and their shelters to be in place before Christmas.

Gully tracks and other ideas for "what's next" are next on their agenda, keen to collaborate with TCC and will liaise with Leo.

- **Schedule of Meetings – circulated**

WDC and all Community Boards have resolved to move to a 6 weekly meeting cycle from a 4 weekly cycle commencing February 2020. Recommended that TCC aligns with this to allow staff more time to respond to actions etc. No pressure to change.

TCC unanimously agrees to continue with monthly meetings

- **Community Connectivity Subcommittee – NZTA to provide revised report next week.**

- **Fitness trail subcommittee** – holding pattern
- **Tamahere Hall Committee Funds** – the hall processes are under review.
- **Gully Subcommittee** – report received. TCC and WDC looking at the mechanics of a working relationship.
- **Stationary** - Updated TCC banner has been prepared. Thankyou certificates for past members designed.
- **Payment Resolutions;**
That \$400.00 be paid to Area Design for a new TCC banner.
Moved Charles Fletcher **Seconded;** Jane Manson **All in Favour**

That \$101.00 be reimbursed to Alison for connectivity map printing.
Moved; Jane Manson **Seconded;** James Yearsley **All in Favour**

Date of next meeting: Monday February 3rd, 7.30pm

Meeting closed at 9.20pm

Items for Next Meeting:

- NZTA update/ Connectivity sub com report – Birchwood footpaths, SH1 connectivity survey, Bridge at Devine
- Gully Subcommittee report
- Raglan Wastecare
- Fitness Trail Subcommittee report
- Sue to confirm quorum numbers