



## POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on Monday 9<sup>th</sup> December 2019 commencing at 7.00pm.

Committee Members Present: Ric Odom, Helen Clotworthy, James McRobbie. Lance Straker, Doug Rowe, Brenda Roberts, Kris Hines, Allan Grainger, Peter Koizumi, Helen Johnson, Todd Miller, Subha Narasimhan

Guests in Attendance: Joe Wilson, Youth Engagement adviser WDC; Jason Marconi, Sport Waikato

Councillors in Attendance: Mayor A Sanson  
Cr J Church  
Cr S Henderson

Community Members Attending: Community Members attended.

**1. Apologies** and leave of absence: Apologies were received from Clive Morgan WDC

Moved that the apologies be accepted:

Moved: Allen Grainger

Seconded: Kris Hines

### **2 CONFIRMATION OF THE STATUS OF THE AGENDA.**

Chair Ric Odom, welcomed members of the public and asked that everyone in attendance, respects the opinion of others, stick to facts not fiction, and to be respectful. Public members were allocated 5 minutes per speaker (and topic) to put to the PCC any concern they had. Pokeno Community members then introduced themselves briefly to those in attendance.

Moved, Ric Odom

Seconded Subha Narasimhan



### **3 DISCLOSURE OF INTEREST**

There was no disclosure of interest.

### **4 PUBLIC FORUM**

Community Garden placement concerns were raised by a Mrs Hill, over a letter circulating that it would possible be placed at Mark Ball Reserve. Jason Marconi WDC ,advised that the Mark Ball Reserve placement idea had been shelved and alternative areas would be looked into in the future whereby further consultation with PCC and community would take place.

The public also commented on the following .

Positive news re supermarket and press release by Woolworths.

Dog Park: Notice board not written up ?

Rumour that there was to be a waste dump in Pokeno! Cr Henderson advised that there no plans for a Waste dump in Pokeno.

Public concerns over speeding in ‘all’ restricted areas of Pokeno.(school zones etc)

### **5 CONFIRMATION OF PREVIOUS MINUTES**

Extraordinary meeting Tuesday 29<sup>th</sup> October 2019

Inaugural meeting held Tuesday 12<sup>th</sup> November 2019 be accepted with a note that the recommendation that the **triennial** minutes be corrected to **BIANNUAL** meeting of PCC .

Moved that the minutes be accepted:

Moved: Kris Hines

Seconded: Lance Straker

### **6. REPORTS**

#### **6.1 Establishing Pokeno Governance Committee in relation to Munro ports field.**



Joe Wilson Youth Engagement Advisor WDC, introduced himself and reiterated that council wants to get on with the Munro Sports field development land and facilities. Collectively with a Pokeno Governance committee Councils team can begin planning towards the potential usage of the site. Earthworks should take place over the next 2 years and then usage of the land can be shaped with community involvement. Jason Marconi Sports Waikato along with Joe Wilson will foster the relationships in the sport and recreational sectors and various groups to get the best outcome for Pokeno.

Sub committees to be formed amongst PCC as outlined later in these minutes.

Moved: Ric Odom

Seconded: Doug Rowe

### **6.2 Schedule of meetings.**

WDC had requested that PCC hold 6 weekly meetings to bring the meeting cycle in line with WDC and other Community boards. This would allow WDC staff more time to dedicate to needs of the various local communities. Brenda Roberts commented she wants the council to be more proactive in the extended period from our Actions lists.

The PCC passed this amendment to go to 6 weekly meetings unanimously,

Meetings Schedule:

- Monday 10<sup>th</sup> February 2020
- Monday 16<sup>th</sup> March 2020
- Monday 27<sup>th</sup> April 2020
- Monday 8<sup>th</sup> June 2020
- Monday 20<sup>th</sup> July 2020
- Monday 31<sup>st</sup> August 2020
- Monday 12<sup>th</sup> October 2020
- Monday 23<sup>rd</sup> November 2020

Moved to go to 6 weekly meetings commencing February 2020:

Moved: Ric Odom

Seconded: Allen Grainger

### **6.3 Application for funding to WDC.**

PCC will apply for funding for various projects in 2020 with examples to include

- a. ANZAC Day, Cenotaph upgrade refurbishing ,names, painting etc



- b. Christmas parade., Street bunting traffic management, signage.
- c. Web site maintenance and hosting.

#### **6.4 Submission, response to Draft Growth and Economic Development Strategy.**

It is proposed that PCC potentially hold meetings jointly with Tuakau ,Meremere, Mercer etc to put together a submission to WDC for the planned 10 to 30 years strategy outlined for Growth and Development in pour Districts.

Chair Ric Odom to follow up in New Year as to timeframe for submissions.

#### **6.5 Street Lighting**

This ongoing issue is budget restrained Cr Church reported.

It is Proposed that we invite Counties Power in February to give us an update on the Pokeno Strategy and the new Substation. Chair to invite Counties Power.

#### **6.6 Civil Defence.**

Todd Miller presented an update. Civil Defence is now known as “ NATIONAL EMERGENCY MANAGEMENT AGENCY” NEMA.

He issued a Pokeno Civil Defence update plan for December 2019, which is attached to the minutes for inclusion.

#### **6.7 Christmas Parade.**

Allen Grainger reported Friday 13<sup>th</sup> 5 pm to 7pm was confirmed.

Traffic management was in place, main street, Hitchen Road to School sealed off to facilitate parade.

Santa had a new sleigh.

Allen thanked all participating and organisers in the community for their help and support.

#### **6.8 Pokeno Committee Schedule.**

Meetings Schedule:

- Monday 10<sup>th</sup> February 2020

Workshop to consider street names.

Invite Counties Power



Invite Fire Chief.

- Monday 16<sup>th</sup> March 2020

Colin Botica, update on Hitchens blocks and Sports field development?

Solid Waste Review. Melissa Russo

Public transport Hamilton to Auckland Spatial Plan.

- Monday 27<sup>th</sup> April 2020

Invite local Police

Update on Growth Strategy

- Monday 8<sup>th</sup> June 2020
- Monday 20<sup>th</sup> July 2020
- Monday 31<sup>st</sup> August 2020
- Monday 12<sup>th</sup> October 2020
- Monday 23<sup>rd</sup> November 2020

### **6.9 Pokeno Works and Issues Status October 2019**

Joe Wilson with Jason Marconi WDC will link up and engage with ‘youth’ 14 to 18 year olds to form a group for skate park discussion. They want working groups and PCC to vest time and plan for future skate park. Cr Church will put forward names of various groups who can assist e.g. schools

It was proposed that the ‘Urban Designer’ currently working on the Tuakau sports facilities be approached for advice. Facilities subcommittee to follow up. Solid waste report March update

- Public transport update March
- Hamilton to Auckland spatial update March
- Community garden ,deferred see public forum notes
- Munro sports as civil defence facility. Joe Wilson advised not feasible, land and proposed buildings need to be fit for purpose .
- Urban development plan. see note 6.4
- Trucks parking anywhere. Mayor Sanson advised WDC were talking to RTA, no trucks to be parked in Urban streets. PCC propose to write to Gavin Ion Chief Executive WDC before any intervention..

### **6.10 Street naming**

Deferred to workshop February 2020 PCC

### **6.11. Councillors report.**



Cr Henderson reported that the Whangarata rail bridge guard rails are being upgraded 3rd week January 2020

Cr Church had reported and commented 'in meeting'

## **7: Sub Committees**

Sub committees to be formed amongst PCC in New Year for,

- a. Events
- b. Finance
- c. Facilities
- d. Communications
- e. Strategy & Growth

## **8 Action List.**

**See 6.9 Works and Issues**

## **9 General Business**

Lance Straker presented the Expert Web Services, Web hosting annual account invoice for services, design updates etc be paid for the Pokeno website.

Additionally that personal expenses incurred by Patricia Graeme and Helen Clotworthy on behalf of the PCC also be paid from the Pokeno Community Bank account

The PCC agreed unanimously agreed.

Moved: Lance Straker

Seconded: Brenda Roberts

Chair Ric Odom thanked the visitors and public for their attendance and contribution. There being no **further business the meeting was closed at 9.28pm.**

**NEXT MEETING Monday 10<sup>th</sup> February 2020 7pm at the Pokeno Hall**

