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**MINUTES** for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 24 SEPTEMBER 2019** commencing at **9.00am**.

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson *[from 9.08am and until 9.39am]*  
Cr A Bech  
Cr JM Gibb *[until 9.43am]*  
Cr S Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McInally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick *[from 9.01am]*  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr B MacLeod (Chair, Raglan Community Board)  
  
Mr G Ion (Chief Executive)  
Mr R MacCulloch (Deputy General Manager Service Delivery)  
Mr E Hamilton (Contract Reserves Planner)  
Mr J Hanright (Leasing Officer)  
Mr N Wells (Strategic Property Manager)  
Mr E Tamati (Property Officer)  
Ms M May (Community Connections Manager)  
Mr P McPherson (Community Projects Manager)  
Mr R Bayer (Roading Team Manager)  
Mr J Brown (Senior Communications & Engagement Advisor)  
Mrs LM Wainwright (Committee Secretary)

## **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Fulton/Thomson)**

**THAT** an apology be received from Councillor Church;

**AND THAT** an apology for lateness be received from His Worship the Mayor;

**AND FURTHER THAT** an apology for early departure be received from His Worship the Mayor and Councillor Gibb.

**CARRIED on the voices**

**INF1909/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Fulton/Smith)**

**THAT** the agenda for a meeting of the Infrastructure Committee held on Tuesday 24 September 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** Mr MacLeod, Chair of the Raglan Community Board, be given speaking rights for the duration of the open section of this meeting.

**CARRIED on the voices**

**INF1909/02**

Cr Sedgwick entered the meeting at 9.01am during discussion on the above item and was present when voting took place.

## **DISCLOSURES OF INTEREST**

Cr McNally advised members of the Committee that he would declare a non financial conflict of interest in item 5.3 [*New Community Lease – Huntly Mining and Cultural Museum Society Incorporated, 148 Main Street, Huntly*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Gibb/Sedgwick)**

**THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 August 2019 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**INF1909/03**

His Worship the Mayor entered the meeting at 9.08am.

## **REPORTS**

Service Delivery Report for September 2019  
Agenda Item 5.1

The report was received [*INF1909/02 refers*]. Discussion was held on the following points:

### Facilities

- Ngaruawahia Memorial Hall & Library – Community consultation would be required.

### Playground Renewals

- The Point Reserve, Ngaruawahia Playground Renewals – work would be carried out on the placement of a water drinking fountain at The Point Reserve, Ngaruawahia.
- Hukunui Reserve, Gordonton – In the planning stage.

### Roading works

- Pokeno Road Urban Upgrades - Stormwater design on Pokeno Road would be further investigated.

### Toilets

- St Stephens Avenue, Tuakau. Tenders had closed and been evaluated. Two tenders had been received.

### Roading

- Zero Harm – Elected Members noted the pleasing result for Zero Harm over the last 3 months.
- Unsealed Maintenance – Appreciation for work the Alliance had carried out in Te Akau over the last 3 years.

**ACTION:** That staff communicate Council's thanks to the Alliance team for the work carried out in Te Akau.

### Drainage

- Te Puroa Road Culvert - Further discussions with the Drainage District would be held to resolve the issue.

### Capital Projects

- Mangawara Bridge - Expected completion date would be early 2020.
- Te Awa Cycleway – Individual councils were responsible for maintenance of the cycleway in their respective territories.

### Solid Waste

**ACTION:** Staff to be aware that 'blue sky thinking' and clear direction is required at future workshops on Solid Waste Review.

### Inorganics Collection

- Inorganics Collections – The Senior Communications & Engagement Advisor advised that the interim media release had been placed on social media. Further communication would be published closer to the collection date.
- Closed Landfills

The Committee thanked the Solid Waste Team Leader on the clear report and verbal explanation given to the Ngaruawahia residents affected by the closed landfill issue.

His Worship the Mayor retired from the meeting at 9.39am during discussion on the above item.

Councillor Gibb retired from the meeting at 9.43am during discussion on the above item.

### Approval for Public Consultation on the Draft Woodlands Reserve Management Plan and Concept Plan

Agenda Item 5.2

The report was received [INF1909/02 refers] and summarised by the Contract Reserves Planner.

**Resolved: (Crs Smith/Patterson)**

**THAT the Infrastructure Committee approves community consultation be undertaken on the Draft Woodlands Reserve Management Plan and Woodlands Concept Plan (Attachments 1 and 2, respectively, of the staff report) for a period of no less than 2 months, between 9 October 2019 and 9 December 2019;**

**AND THAT** the Infrastructure Committee recommends that, following the October 2019 local authority elections, the Council:

- a. appoint a hearings panel, if required, to hear any submissions received on the Draft Woodlands Reserve Management Plan and Woodlands Concept Plan; and
- b. appoint a representative from Waikato Tainui to be a member of the hearings panel.

**CARRIED on the voices**

**INF1909/04**

New Community Lease – Huntly Mining and Cultural Museum Society Incorporated, 148 Main Street, Huntly  
Agenda Item 5.3

Cr McNally declared a non financial conflict of interest and did not speak to or vote on this item.

The report was received [*INF1909/02 refers*] and summarised by the Strategic Property Manager.

**Resolved: (Crs Lynch/Patterson)**

**THAT** the Infrastructure Committee recommend to Council that a community lease be granted to the Huntly Mining and Cultural Museum Society Incorporated for three years with two rights of renewal for three years each. The lease is to be for part of the Civic Centre as delineated in red on the building plan attached to the staff report;

**AND THAT** the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.

**CARRIED on the voices**

**INF1909/05**

New Ground Lease – Tuakau Combined Sports Society Incorporated, Dr Lightbody Reserve  
Agenda Item 5.4

The report was received [INF1909/02 refers] and summarised by the Strategic Property Manager.

**Resolved: (Crs Henderson/Main)**

**THAT the Infrastructure Committee recommend to Council that a lease for the land described below in the second and third Schedule and indicated in red on the aerial photograph located in Attachment I to the staff report, is granted to Tuakau Combined Sports Society Incorporated for an initial term of three years with two further rights of renewal of three years each;**

**AND THAT the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.**

**SCHEDULE**

**First all the land legally described as Lot 1 DP 164972 and Pt allot 14 Tuakau Parish (“the Reserve”).**

**Second the footprint under the building “Clubrooms” as indicated in red on the aerial overview attached to this report.**

**Third the footprint under the building “Storage Sheds” as indicated in red on the aerial overview attached to the agenda report.**

**CARRIED on the voices**

**INF1909/06**

New Ground Lease – Raglan Rugby Sports Club, 33 Cross Street, Raglan  
Agenda Item 5.5

The report was received [INF1909/02 refers] and summarised by the Strategic Property Manager.

**Resolved: (Crs Thomson/Smith)**

**THAT the Infrastructure Committee recommend to Council that a lease for part of the land described in the Schedule and indicated in red on the aerial photograph attached to the staff report, is granted to Raglan Rugby Sports Club for an initial term of three years with two rights of renewal for three years each;**

**AND THAT the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.**

## **SCHEDULE**

**Allotment 272 Whaingaroa Parish SO Plan 50346 comprising 0.933 hectares and physically located at 33 Cross Street, Raglan.**

**CARRIED on the voices**

**INF1909/07**

Historic Road Legalisations – Klondyke Road, Tuakau and Plateau Road, Te Mata  
Agenda Item 5.6

The report was received [*INF1909/02 refers*] and summarised by the Strategic Property Manager.

**Resolved: (Crs McGuire/Bech)**

**THAT the Infrastructure Committee recommends that Council approves:**

- a. acquiring the lands described in the FIRST and SECOND SCHEDULES subject to:
  - i. an agreement being reached with the registered owners of the lands as to the areas of the lands being acquired (supported by registered survey); and**
  - ii. an agreement being reached with the registered owners of the lands as to the value of the compensation for the lands being acquired (supported by registered valuation); and****
- b. if acquired, that the lands described in the FIRST and SECOND SCHEDULES are declared to be road pursuant to the Public Works Act 1981; and**
- c. that the costs incurred to give effect to this resolution are paid from the existing ‘Historic Road Legalisation’ Strategic Property budget.**

**AND THAT the Chief Operating Officer be delegated authority to execute all relevant documentation necessary to give effect to the resolution.**

### **FIRST SCHEDULE (“the Plateau Road Acquisition”)**

**All the land shown in green on the ‘Plateau Land Requirement Plan’ (refer appendix I), being a portion of the land legally described as being Part Section 4 Block X Karioi Survey District held in Record of Title 579396 (comprised as part of the total landholdings for 652 Kawhia Road, Te Mata).**

## **SECOND SCHEDULE (“the Klondyke Road Acquisition”)**

**All the land shown in green on the ‘Klondyke Land Requirement Plan’ (refer appendix 2), being a portion of the land legally described as being Section 3 Block X Onewhero Survey District held in Record of Title SA272/273 (comprised as part of the total landholdings for 654 Klondyke Road, Tuakau).**

**CARRIED on the voices**

**INF1909/08**

Partial Acquisition for Road – Puriri Street, Raglan  
Agenda Item 5.7

The report was received [*INF1909/02 refers*] and summarised by the Strategic Property Manager.

**Resolved: (Crs Thomson/Patterson)**

**THAT the Infrastructure Committee recommends that Council approves:**

- a. acquiring the land described in the **SCHEDULE** subject to:
  - i. an agreement being reached with the registered owners of the land as to the area of land being acquired (supported by registered survey); and
  - ii. an agreement being reached with the registered owners of the land as to the value of the compensation for the land being acquired (supported by registered valuation); and
- b. if acquired, that the land described in the **SCHEDULE** is declared to be road pursuant to the **Public Works Act 1981**; and,
- c. that the costs incurred to give effect to this resolution are paid from existing roading budgets.

**AND THAT the Chief Operating Officer be delegated authority to execute all relevant documentation necessary to give effect to the resolution.**

## **SCHEDULE**

**All the land shown on the ‘Land Requirement Plan’ (refer appendix I to the staff report), being a portion of the land legally described as being Lot I DP 17542 held in Record of Title SA484/167 (“9 Puriri Street”).**

**CARRIED on the voices**

**INF1909/09**



Amendments to Road Naming Resolutions – 27 August 2019 and 26 September 2017  
Agenda Item 5.8

The report was received [INF1909/02 refers] and summarised by the Roding Team Leader.

**Resolved: (Crs McNally/Henderson)**

***Onewhero-Tuakau Community Board Proposed Road Name List***

**THAT the Committee's resolution (INF1908/12) at its 27 August 2019 meeting be altered by removing the following names as approved road names for the Onewhero-Tuakau area in accordance with the Road Naming Policy:**

- **Fulton,**
- **Burns,**
- **Daya,**
- **Grant,**
- **Hoete, and**
- **List.**

***Pokeno Community Committee Proposed Road Name List***

**AND FURTHER THAT the Committee's resolution (INF1908/13) at its 27 August 2019 meeting be altered by removing the following name as an approved road name for the Pokeno area in accordance with the Road Naming Policy:**

- **Keen.**

***Tamahere Community Committee Proposed Road Name List***

**AND FURTHER THAT the Committee's resolution (INF1908/14) at its 27 August 2019 meeting be altered by removing the following names as approved road names for the Tamahere area in accordance with the Road Naming Policy:**

- **Fisher,**
- **Comins, and**
- **Edge.**

***Proposed Road Name for Mark Young Subdivision at 987 and 989 Horotiu Road***

**AND FURTHER THAT the Committee's resolution (INF1908/16) at its 27 August 2019 meeting be altered by removing the following name as an approved road name for the Te Kowhai area in accordance with the Road Naming Policy:**

- **Thetford Lane (ROW PVT).**

**AND FURTHER THAT** the Committee approve one of the following additional road names for Mark Young Subdivision at 987 and 989 Horotiu Road in accordance with the Road Naming Policy:

- Thet Young Way (ROW PVT); or
- Thetford Young Lane (ROW PVT).

#### **Te Kowhai Community Committee Road Name List**

**AND FURTHER THAT** the Committee resolution (INF1709/08) at its 26 September 2017 meeting be altered by removing the following name as an approved road name for the Te Kowhai area in accordance with the Road Naming Policy:

- Rochford Way.

**CARRIED on the voices**

**INF1909/09**

#### **EXCLUSION OF THE PUBLIC**

Agenda Item 6

**Resolved: (Crs Patterson/McGuire)**

**THAT** the report of the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated 27 August 2019**

#### **REPORTS**

- a. **Te Awa Cycleway (Ngaruawahia to Horotiu Section) 42 Thomas Street Ngaruawahia - Land Acquisition**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

**Reason for passing this resolution to withhold exists under:**

**Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)  
Section 7(2)(i)**

**Section 48(1)(a)**

**b. Koppens Road, Tamahere – Land Acquisition for Road**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)  
Section 7(2)(i)

Section 48(1)(a)

**CARRIED on the voices**

**INF1909/10**

*Resolutions INF0909/11 – INF1909/13 are contained in the public excluded section of these minutes.*

Having concluded the public excluded meeting, the following items were released into open meeting:

**REPORTS (CONTINUED)**

Te Awa Cycleway (Ngaruawahia to Horotiu Section) 42 Thomas Street, Ngaruawahia – Land Acquisition

Agenda Item PEX 2.1

It was resolved [*Resolution No. INF1909/12*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

***“THAT the Infrastructure Committee recommends to Council that:***

- a. the land described in the Schedule be acquired for Recreation Reserve at a price to be established by agreement and in accordance with Council policy; and***
- b. the acquisition is funded from the existing Minor Maintenance Upgrade Works budget;***

***AND THAT the Chief Executive be delegated authority to sign all relevant documentation to give effect to this resolution;***

***AND FURTHER THAT the recommendation be released into open meeting but the report remain confidential and unavailable to the public.***

***SCHEDULE***

***All that land shown as Section 1 on Survey Office Plan 536284 comprising 5 square metres more or less on Record of Title SA9A/1332 physically located at 42 Thomas Road, Ngaruawahia, and shown bordered in blue on the aerial photograph (Land Requirement Plan) attached to the staff report in the agenda.***

***CARRIED on the voices”***

Koppens Road, Tamahere – Land Acquisition for Road  
Agenda Item PEX 2.2

It was resolved [Resolution No. INF1909/13] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

**“THAT the Infrastructure Committee recommends to Council that:**

- a. the land described in the Schedule be acquired for roading purposes at a price to be established by agreement and in accordance with Council policy; and**
- b. the acquisition is funded from the existing Minor Maintenance Upgrade Works budget;**

**AND THAT the Chief Executive be delegated authority to sign all relevant documentation to give effect to this resolution;**

**AND FURTHER THAT the recommendation be released into open meeting but the report remain confidential and unavailable to the public.**

**SCHEDULE**

**Firstly all that land shown as Section 2 on Survey Office Plan 537768 comprising 141 square metres more or less on Record of Title 676499 physically located on Devine Road, Tamahere, and shown bordered in yellow on the aerial photograph attached to the staff report in the agenda.**

**Secondly all that land shown as Section 1 on Survey Office Plan 537768 comprising 7 square metres more or less on Record of Title 676500 physically located on Koppens Road, Tamahere, and shown bordered in red on the aerial photograph attached to the staff report.**

**CARRIED on the voices”**

Having resumed open meeting and there being no further business the meeting was declared closed at 10.20am.

Due to the 2019 Local Body Elections, the Chairperson and the Chief Executive Mr GJ Ion, signed the ‘end of term’ September 2019 Infrastructure Committee Minutes in accordance with Standing Order 27.4.

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DW Fulton  
**CHAIRPERSON**

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GJ Ion  
**CHIEF EXECUTIVE**