

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 AUGUST 2019** commencing at **1.00pm**.

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McInally  
Cr BL Main  
Cr EM Patterson [from 1:19pm]  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson [from 1:04pm]

**Attending:**

Mr TG Whittaker (Chief Operating Officer)  
Mr R MacCulloch (Acting General Manager Service Delivery)  
Ms L Shirley (Zero Harm Manager)  
Mr V Ramduny (Strategic Projects Manager)  
Ms A Diaz (Chief Financial Officer)  
Mr J Quinn (Communications, Engagement and Marketing Manager)  
Mr J Crawshaw (Reserves Planner)  
Mr E Hamilton (Contract Reserves Planner)  
Ms M Russo (Corporate Planning Team Leader)  
Ms S Quinn (Procurement Manager)  
Mr S Toka (Pouhono Iwi ki te Haapori | Iwi and Community Partnerships Manager)  
Mrs C Pidduck (Legal Counsel)  
Mrs P Collin (Solicitor)  
Mr B Stringer (Democracy Manager)  
Ms E O'Dwyer (Waikato Times Reporter)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Sedgwick/McGuire)**

**THAT an apology for lateness be received from Cr Patterson.**

**CARRIED on the voices**

**WDC1908/01**

## **CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Crs Smith/Lynch)**

**THAT the agenda for a meeting of the Waikato District Council held on Monday 12 August 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 9 which shall be considered with the public excluded.**

**CARRIED on the voices**

**WDC1908/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

Meeting Note: Councillors Sedgwick, Henderson and Thomson declared an interest in Agenda Item 8.1 at the time that the item was considered.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Gibb/Sedgwick)**

**THAT the minutes of a meeting of the Waikato District Council held on Wednesday 17 July 2019 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**WDC1908/03**

Councillor Thomson joined the meeting (1:04pm) at the end of the above item.

## **COMMITTEE AND DEPARTMENTAL REPORTS**

### **Policy & Regulatory Committee**

#### **Zero Harm Update**

Agenda Item 5.1.1

The Zero Harm Manager took the report as read and answered questions in relation to:

- The increase in recorded safety and wellness engagement conversations.

**ACTION:** Staff to provide commentary in future reports on whether increase in safety engagement conversations is connected to an increase in health & safety risks.

**ACTION:** Dashboard to provide data over 13 months to enable comparison year-on-year.

- The vision noted in the Draft Zero Harm Strategic Plan 2019/20 for health and safety practices to extend to the home and community was an aspirational statement.

**Resolved: (Crs Sedgwick/McInally)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**WDCI908/04**

Cemeteries Bylaw approval for Consultation

Agenda Item 5.1.2

The Corporate Planning Team Leader provided a brief summary of the report and responded to a question on the Cemeteries Strategy review, which would be undertaken at a future date.

**ACTION:** Staff to consider the acquisition of suitable land to address cemetery capacity issues at the appropriate time, including as part of a review of the Council's Cemetery Strategy.

**Resolved: (Crs Smith/Lynch)**

**THAT the report from the General Manager Community Growth be received;**

**AND THAT as required under section 156 of the Local Government Act 2002, Council determine that the proposed amendment to the Cemeteries Bylaw 2016:**

- a. **does not concern a matter identified in the Significance and Engagement Policy as being of significance interest to the public; or**
- b. **is not or is not likely to be a significant impact on the public;**

**AND FURTHER THAT under section 82 of the Local Government Act 2002, Council approves the commencement of public consultation on the proposed amendments the Cemeteries Bylaw 2016 between 21 August and 22 September 2019.**

**CARRIED on the voices**

**WDCI908/05**

**Infrastructure Committee**

Adoption of The Point and Kiingitanga Reserve Management Plan

Agenda Item 5.2.1

The Reserves Planner and Contract Reserves Planner took the report as read. Councillors Fulton and Smith provided a summary of the key issues addressed by the Infrastructure Hearings Panel that considered submissions on the Plan.

**Resolved: (Crs Fulton/Smith)**

**THAT the report from the Acting General Manager Service Delivery be received;**

**AND THAT the minutes of the meeting of the Infrastructure Hearings Panel held on Monday 29 April and Wednesday 10 July (attachment 3 of the staff report) be received;**

**AND FURTHER THAT Council adopt The Point and Kiingitanga Reserve Management Plan as amended (attachment 1 to this staff report).**

**CARRIED on the voices**

**WDCI908/06**

#### **OTHER COMMITTEES AND DECISION-MAKING BODIES**

Receipt of Minutes of the Waters Governance Board  
Agenda Item 5.3.1

**Resolved: (Crs Gibb/Bech)**

**THAT the minutes of a meeting of the Waters Governance Board held on Tuesday 25 June 2019 be received.**

**CARRIED on the voices**

**WDCI908/07**

#### **COMMUNITY BOARD MINUTES**

Receipt of Onewhero-Tuakau Community Board Minutes  
Agenda Item 6.1

**Resolved: (Crs Church/Main)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Tuesday 4 June 2019 be received.**

**CARRIED on the voices**

**WDCI908/08**

## **COMMUNITY COMMITTEE MINUTES**

Receipt of Pokeno Community Committee Minutes  
Agenda Item 7.1

**Resolved: (Crs Church/Henderson)**

**THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 9 April 2019 be received.**

**CARRIED on the voices**

**WDC1908/09**

Receipt of Tamahere Community Committee Minutes  
Agenda Item 7.2

**Resolved: (Crs Bech/Sedgwick)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 1 July 2019 be received.**

**CARRIED on the voices**

**WDC1908/10**

Receipt of Te Kauwhata Community Committee Minutes  
Agenda Item 7.3

**Resolved: (Crs Sedgwick/Henderson)**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 5 June 2019 be received.**

**CARRIED on the voices**

**WDC1908/11**

Receipt of Meremere Community Committee Minutes  
Agenda Item 7.4

**Resolved: (Crs Sedgwick/Lynch)**

**THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 13 June 2019 2019 be received.**

**CARRIED on the voices**

**WDC1908/12**

## **REPORTS**

### **Retrospective Approval of Waikato District Crime Prevention Technology Trust Amended Trust Deed**

Agenda Item 8.1

Councillors Sedgwick, Thomson and Henderson declared a conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

The Legal Counsel provided an overview of the changes to the Trust Deed.

**Resolved: (Crs Lynch/Church)**

**THAT the report from the Chief Operating Officer be received;**

**AND THAT the Council retrospectively approves the amended Waikato District Crime Prevention Technology Trust 2019 Deed of Trust as at 28 May 2019 (Appendix I to the staff report).**

**CARRIED on the voices**

**WDCI908/13**

Councillor Patterson joined the meeting (1:19pm) at the end of Item 8.1 and did not take part in voting.

### **Removal of Limited Access Restriction over part of Great South Road, Ngaruawahia**

Agenda Item 8.2

The Acting General Manager Service Delivery provided an overview of the report and summarised the reasons for the recommendation. In response to a question on why the limited access revocation should not apply to the entire section of road, the Solicitor advised that this was recommended to the Roading team.

**Resolved: (Crs Smith/Lynch)**

**THAT the report from the Acting General Manager Service Delivery be received;**

**AND THAT pursuant to section 346A(2) of the Local Government Act 1974, the Council revokes the status of limited access road for that part of Great South Road fronting the land comprised in Record of Title SA70C/813 (South Auckland Registry);**

**AND FURTHER THAT pursuant to section 346(H)(2) of the Local Government Act 1974, the Council delegates the Chief Executive to sign and forward a certificate to the Registrar-General of Land, notifying the Registrar of the revocation.**

**CARRIED on the voices**

**WDCI908/14**

Waikato Local Authority Shared Services Professional Services Panel Procurement Process  
Agenda Item 8.3

The Chief Operating Officer provided an overview of the procurement process that led to the formation of the WLASS Professional Services Panel. The Procurement Manager, supported by the Chief Operating Officer, responded to questions on the following points:

- How and when value would be ascertained from Council's use of the Panel. There would be clearer reporting on the use of Panel members than had previously been the case.
- Council would enter into the Joining Deed with other WLASS members to benefit from WLASS' Framework Agreement with each Panel member.

**Resolved: (Crs Sedgwick/Lynch)**

**THAT the report from the Acting General Manager Service Delivery be received;**

**AND THAT the Council approves the Waikato Local Authority Shared Services Joining Deed in respect of the Professional Services Panel Framework Agreement (attached to the staff report);**

**AND FURTHER THAT the Council delegates authority to the Chief Executive to sign the Joining Deed.**

**CARRIED on the voices**

**WDC1908/15**

Future Proof Implementation Committee Agreement and Terms of Reference  
Agenda Item 8.4

The Strategic Projects Manager highlighted, and responded to questions on, the following matters:

- Committee's Agreement and Terms of Reference were endorsed by Future Proof Chief Executives' Advisory Group on 15 July 2019; it was proposed this would be signed on Thursday, 15 August 2019.
- Expansion of Future Proof committee to include additional partners. Auckland Council's financial contribution to Future Proof would be ascertained after the partnership was in place.
- \$100,000 funding had been requested from central government, with a formal commitment yet to be received. The amount of central government funding would impact the quantum of the expected increase in partner councils' expenditure on Future Proof.

The Strategic Projects Manager presented the following amendment to the *Future Proof Implementation Committee – Agreement* (as attached to the staff report):

*All decisions on funding made by any Future Proof partner will be independent of their role on the Hamilton to Auckland Corridor Steering Group and in compliance with the requirements of their respective legislative and decision-making obligations.*

(Footnote 3 as set out on p210 of the Agenda)

**Resolved: (Crs Bech/Fulton)**

**THAT the report from the Chief Executive be received;**

**AND THAT Council approves the Future Proof Implementation Committee Agreement and associated Terms of Reference (attached to the staff report), subject to the amendment to Footnote 3 in the Future Proof Implementation Committee Agreement (page 210 of the Agenda) as presented at the Council meeting;**

**AND FURTHER THAT Council notes that the inaugural meeting of the expanded Future Proof partnership will be receiving the Agreement and the Terms of Reference for approval and signing;**

**AND FURTHER THAT Council delegates the Mayor to sign the updated Future Proof Implementation Committee Agreement on behalf of Waikato District Council.**

**CARRIED on the voices**

**WDC1908/16**

Delegate Report of Local Government New Zealand Conference  
Agenda Item 8.5

Councillor Fulton introduced his report and noted the highlights of the recent conference. Councillors Thomson and Patterson also endorsed the presentation from Waipa District Council on its work recording the Waikato Land Wars. It was suggested that Waikato District Council should explore undertaking a similar project.

**Resolved: (Crs Fulton/Patterson)**

**THAT the Delegate Report on the 2019 Local Government New Zealand Conference be received.**

**CARRIED on the voices**

**WDC1908/17**



## **EXCLUSION OF THE PUBLIC**

Agenda Item 9

**Resolved: (Crs Gibb/Henderson)**

**THAT** the report from the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

**Confirmation of Council minutes dated 17 July 2019**

**Receipt of Minutes:**

- **Waters Governance Board dated 25 June 2019.**

## **REPORTS**

**a. Waikato Regional Airport Limited Major Transaction**

*The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:*

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(b)(ii),(i)**

**Section 48(1)(a)**

**b. Chief Executive's Issues**

*The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:*

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(g),(h),(i),(j)**

**Section 48(1)(a)**

