

MINUTES for a meeting of the i-SITE Tender Review Subcommittee of the Waikato District Council held in the Boardroom – Te Piringa, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 2 JULY 2019** commencing at **11.43am**.

Present:

His Worship the Mayor Mr AM Sanson (Chairperson)
Cr DW Fulton
Cr JM Gibb

Attending:

Mrs S O’Gorman (General Manager Customer Support)
Ms J Dolan (Economic and Community Development Manager)
Ms T Hancock (Senior Communications & Engagement Advisor)
Mrs W Wright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Gibb/Fulton)

THAT the agenda for a meeting of the i-SITE Tender Review Subcommittee held on Tuesday 2 July 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 4 which shall be considered with the public excluded;

AND THAT all reports be received.

CARRIED on the voices

ITRS1907/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

EXCLUSION OF THE PUBLIC

Agenda Item 4

Resolved: (Crs Gibb/Fulton)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Subcommittee to deliberate and make decisions on the following items of business:

REPORTS

a. LATE REPORT – Contract for Raglan i-SITE

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(h)

Section 48(1)(3)(a)

CARRIED on the voices

ITRS1907/02

Resolutions ITRS1907/03 – ITRS1907/04 are contained in the public excluded section of these minutes.

Having concluded the Public Excluded meeting, the following item was released into Open Meeting:

REPORTS (CONTINUED)

LATE REPORT – Contract for Raglan i-SITE

Agenda Item PEX I.1

It was resolved [*Resolution No. ITRS1907/03*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

Resolved: (Crs Fulton/Gibb)

THAT the i-SITE Tender Review Subcommittee approve the extension dates of the current contract with Waikato Enterprise Agency to deliver i-SITE services in Raglan to 31 March 2020;

AND THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to this resolution;

AND FURTHER THAT the i-SITE Tender Review Subcommittee notes that the Economic and Community Development Unit will take responsibility for capturing evidence based data to enable Council to assess viability and sustainability of i-SITE services;

AND FURTHER THAT the i-SITE Tender Review Subcommittee’s resolution be released into open meeting but the report remain confidential and unavailable to the public.

CARRIED on the voices’

Having resumed open meeting and there being no further business the meeting was declared closed at 11.50am.

Due to the 2019 local authority elections, the Chair and the Chief Executive Mr GJ Ion, signed the ‘end of term’ i-SITE Tender Review Subcommittee Minutes, in accordance with Standing Order 27.4.

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Mayor A Sanson
CHAIRPERSON

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GJ Ion
CHIEF EXECUTIVE