

MINUTES for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 NOVEMBER 2018** commencing at **9.02am**.

Present:

Cr JM Gibb (Chairperson)
His Worship the Mayor Mr AM Sanson [*until 10.30am and from 11.05am*]
Cr A Bech [*until 10.40am and from 11.03am*]
Cr JA Church
Cr DW Fulton
Cr S Henderson
Cr SD Lynch [*until 10.40am and from 11.04am*]
Cr RC McGuire
Cr FM McInally
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith [*until 10.40am and from 11.04am*]
Cr LR Thomson

Attending:

Mr T Whittaker (Chief Operating Officer)
Mr C Morgan (General Manager Community Growth)
Mrs LM Wainwright (Committee Secretary)
Mr W Gauntlett (RM Policy Team Leader)
Ms K Nicolson (Senior Policy Planner)
Mr V Ramduny (Strategic Projects Manager)
Mr J Ebenhoh (Planning and Policy Manager)
Mr G Boundy (Senior Environmental Planner)
Ms L Van den Bemd (Community Development Advisor)
Ms M Russo (Acting Corporate Planning Team Leader)
Ms A Diaz (Finance Manager)
Ms D Dalbeth (Business Analyst)
Mr D MacDougall (Open Spaces Team Leader)
Members of staff
Media

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Patterson)

THAT an apology be received from Cr Main.

CARRIED on the voices

S&F1811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Thomson/Church)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 28 November 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

S&F1811/02

DISCLOSURES OF INTEREST

Cr Gibb advised members of the Committee that she would declare a non financial conflict of interest in item 6.1 [*Hearings for Proposed Waikato District Plan – Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2)*], item 6.2 [*District Plan Review – Stage 2 Update*] and item 6.3 [*National Policy Statement on Urban Development Capacity Minimum Housing Tags*].

Cr Fulton advised members of the Committee that he would declare a non financial conflict of interest in item 6.1 [*Hearings for Proposed Waikato District Plan – Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2)*], item 6.2 [*District Plan Review – Stage 2 Update*] and item 6.3 [*National Policy Statement on Urban Development Capacity Minimum Housing Tags*].

Cr Sedgwick advised members of the Committee that she would declare a non financial conflict of interest in item 6.1 [*Hearings for Proposed Waikato District Plan – Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2)*], item 6.2 [*District Plan Review – Stage 2 Update*] and item 6.3 [*National Policy Statement on Urban Development Capacity Minimum Housing Tags*].

CONFIRMATION OF MINUTES

Resolved: (Crs McInally/Bech)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 26 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&F1811/03

RECEIPT OF MINUTES

Resolved: (Crs Sedgwick/Bech)

THAT the minutes of a meeting of the Audit & Risk Committee held on Monday 17 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&F1811/04

REPORTS

Cr Gibb vacated the chair and Cr Bech assumed the chair for the following 3 items.

Hearings for Proposed Waikato District Plan - Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2)

Agenda Item 6.1

The report was received [*S&F1811/02 refers*] and discussion was held. The RM Policy Team Leader gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Smith/Church)

THAT the Strategy & Finance Committee recommends to Council that two external independent commissioners be appointed to the pool to make up the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.

CARRIED on the voices

S&F1811/05

Resolved: (Cr Smith/His Worship the Mayor)

THAT the Strategy & Finance Committee recommends to Council that, subject to staff discussions with iwi, Dr Phil Mitchell be appointed as Chair and Mr Paul Cooney be appointed as Deputy Chair of the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.

CARRIED on the voices

S&F1811/06

Resolved: (Crs Church/Smith)

THAT the Strategy & Finance Committee recommends to Council that, following engagement with tangata whenua, at least one further independent commissioner with an understanding of tikanga Maaori and of the perspectives of local iwi or hapuu, be appointed, at a later date by Council, to the pool to make-up the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.

CARRIED on the voices

S&F1811/07

Resolved: (Cr Patterson/His Worship the Mayor)

THAT the Strategy & Finance Committee recommends to Council that it delegates to the Chair of the Hearings Panel the power to determine the composition of the Hearings Panel for specific topics and/or individual hearings of submissions on the Proposed Waikato District Plan, Stages 1 and 2.

CARRIED on the voices

S&F1811/08

Crs Henderson, Lynch and McGuire voted against the resolution and requested their dissenting votes be recorded.

Resolved: (Cr Smith/Church)

THAT the Strategy & Finance Committee recommends to Council that it delegates to the Hearings Panel all powers, duties and functions under the Resource Management Act 1991 to consider, hear, deliberate and decide on all submissions and further submissions received on the Proposed Waikato District Plan Stages 1 and 2.

CARRIED on the voices

S&F1811/09

Resolved: (Crs Smith/Patterson)

THAT the Strategy & Finance Committee recommends to Council it adopts the Terms of Reference for the Proposed Waikato District Plan Hearings Panel as set out in Attachment 1 to the agenda.

CARRIED on the voices

S&F1811/10

District Plan Review – Stage 2 Update
Agenda Item 6.2

The report was received [*S&F1811/02 refers*] and discussion was held. The Senior Policy Planner gave a verbal presentation and answered questions of the committee.

National Policy Statement on Urban Development Capacity Minimum Housing Targets
Agenda Item 6.3

The report was received [*S&F1811/02 refers*] and discussion was held. The Strategic Projects Manager gave a verbal presentation and answered questions of the committee.

Resolved: (His Worship the Mayor/Cr Smith)

THAT the recommended mandatory changes to the Operative Waikato District Plan (Waikato and Franklin Sections) and the Proposed District Plan are approved;

AND THAT these changes take place prior to 21 December 2018 with public notice issued within 5 working days of implementation.

CARRIED on the voices

S&F1811/11

Cr Bech vacated the chair and Cr Gibb assumed the chair for the remainder of the meeting.

Consideration of Conservation Fund Application
Agenda Item 6.4

The report was received [*S&F1811/02 refers*] and discussion was held. The Senior Environmental Planner gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Church/McGuire)

THAT the Strategy & Finance Committee recommends to Council that the Conservation Fund application from B Carsons for \$5,000 be approved in full.

CARRIED on the voices

S&F1811/12

Update on Waikato District Heritage Forum
Agenda Item 6.5

The report was received [*S&F1811/02 refers*] and discussion was held. The Community Development Advisor gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Smith/Church)

THAT the Strategy & Finance Committee recommends that Council support exploring a regional approach for a Waikato Regional Archival Respository.

CARRIED on the voices

S&F1811/13

Consultation on the proposed Raglan Food Waste Targeted Rate
Agenda Item 6.6

The report was received [S&F1811/02 refers] and discussion was held. The Corporate Planner gave a verbal presentation and answered questions of the committee.

Resolved: (Crs McGuire/Thomson)

THAT the Strategy & Finance Committee recommend to Council to approve to consult with the Raglan community on the proposed targeted rate to continue the kerbside food waste collection service for Raglan.

CARRIED on the voices

S&F1811/14

His Worship the Mayor withdrew from the meeting at 10.30am during discussion on the above item and was not present when voting took place.

Cr Bech withdrew from the meeting at 10.40am following discussion on the above item and was present when voting took place.

Cr Lynch withdrew from the meeting at 10.40am following discussion on the above item and was present when voting took place.

Cr Smith withdrew from the meeting at 10.40am following discussion on the above item and was present when voting took place.

The meeting adjourned at 10.40am and resumed at 11.01am.

Economic Development Update November 2018
Agenda Item 6.7

The report was received [S&F1811/02 refers] and discussion was held.

Resolved: (Crs Sedgwick/Lynch)

THAT the Strategy & Finance Committee supports and recommends to Council to adopt the Economic Development Work Programme for 2018/19.

CARRIED on the voices

S&F1811/15

Cr Bech re-entered the meeting at 11.03am during discussion on the above item and was present when voting took place.

Cr Lynch re-entered the meeting at 11.04am during discussion on the above item and was present when voting took place.

Cr Smith re-entered the meeting at 11.04am during discussion on the above item and was present when voting took place.

His Worship the Mayor re-entered the meeting at 11.05am during discussion on the above item and was present when voting took place.

Financial Review of Key Projects

Agenda Item 7.1

The report was received [*S&F1811/02 refers*] and discussion was held. The Chief Operating Officer gave a verbal presentation and answered questions of the committee.

Summary of Movements in Discretionary Funds to 31 October 2018

Agenda Item 7.2

The report was received [*S&F1811/02 refers*] and discussion was held.

Treasury Risk Management Report 30 September 2018

Agenda Item 7.3

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

2019 First Quarter Non-Financial Performance Report

Agenda Item 7.4

Tabled: Updated 2019 1st quarter LTP KPI report.

The report was received [*S&F1811/02 refers*] and discussion was held. The Business Analyst gave a verbal presentation and answered questions of the committee.

Summary of rates and water-by-meter debt

Agenda Item 7.5

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

Treasury Risk Management Policy Minor Updates
Agenda Item 7.6

Tabled: Treasury Risk Management Policy (including Liability and Investment Policies). This replaces the attachment in the agenda.

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Sedgwick/Patterson)

THAT the Strategy & Finance Committee approves the minor amendments to the Treasury Risk Management Policy.

CARRIED on the voices

S&F1811/16

Council Controlled Organisations Annual Reports
Agenda Item 7.7

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

Local Government Funding Agency Annual Report 2018
Agenda Item 7.8

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

Request to Purchase RTV for Wainui Farm
Agenda Item 7.9

The report was received [*S&F1811/02 refers*] and discussion was held. The Open Spaces Team Leader gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Smith/Church)

THAT Council approve the funding proposal for the Purchase of the Kubota RTV-x900.

CARRIED on the voices

S&F1811/17

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Thomson/Patterson)

THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Wednesday 26 September 2018

Receipt of Minutes of the Audit & Risk Committee dated Monday 17 September 2018

REPORTS

a. Economic Development Verbal Update

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(f)(i)(h)(i)(j)

Section 48(1)(3)(a)(d)

CARRIED on the voices

S&F1811/18

Resolutions S&F1811/19 – S&F1811/21 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 12.23pm.

Minutes approved and confirmed this _____ day of _____ 2018.

JM Gibb
CHAIRPERSON