

**MINUTES** of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 9 AUGUST 2018** commencing at **7.00pm**.

**Present:**

Mr J Harman (Chairperson)  
Cr J Sedgwick  
Mr B Brown  
Mr D Creed  
Ms C Heta

**Attending:**

Mr M Balloch (Building Quality Manager)  
Mr P White (Project Manager)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Sedgwick/Mr Creed)**

**THAT** an apology be received from Ms Dobby, Mrs Jenkins, Mr Katu & Mr Ngatai;

**AND THAT** an apology for lateness be received from Ms Heta.

**CARRIED**

**MMCCI808/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Harman/Cr Sedgwick)**

**THAT** the agenda for a meeting of the Meremere Community Committee held on Thursday 9 August 2018 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**MMCCI808/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Creed/Mr Harman)**

**THAT the minutes of a meeting of Meremere Community Committee held on Thursday 14 June 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**MMCCI808/03**

Ms Heta entered the meeting at 7.15pm during discussion of the above item and was present when voting took place.

## **REPORTS**

Appointment of Secretary  
Agenda Item 5.1

**Resolved: (Cr Sedgwick/Ms Heta)**

**THAT the Committee will appoint a Secretary at the September meeting.**

**CARRIED**

**MMCCI808/04**

The Building Quality Manager advised the Committee that a Secretary had to be appointed at the next meet to meet legislative requirements.

Works & Issues Report  
Agenda Item 5.2

The report was received [MMCCI808/02 refers] and discussion was held.

Additional Items discussed:

- Tennis pavilion – to be provided a report on the condition of the pavilion including an electrical assessment (Staff to action – Gavin Benseman).
- The Project Manager gave an update of the progress of the Library and Doctors' Rooms
- Committee is to develop a roster to assist with the management of the patients for above doctors' rooms.
- Cr Sedgwick to write a piece for the September issue of the local newsletter covering the doctors' move to the Community Hall.

Councillor's Report  
Agenda Item 5.3

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 27 July 2018  
Agenda Item 5.4

The report was received [MMCC1808/02 refers] and discussion was held.

Speed Limit Bylaw Changes 2018

Agenda Item 5.5

The report was received [MMCC1808/02 refers] and discussion was held.

Revised Discretionary Grants Policy

Agenda Item 5.6

The report was received [MMCC1808/02 refers] and discussion was held.

**Resolved: (Mr Harman/Ms Heta)**

**THAT the Meremere Community Committee applies the revised Discretionary Grants Policy with immediate effect.**

**CARRIED on the voices**

**MMCC1808/06**

Year to Date Service Request Report

Agenda Item 5.7

The report was received [MMCC1808/02 refers] and discussion was held.

**GENERAL BUSINESS**

- Funding for the youth group - Irine to contact the Development Committee.

There being no further business the meeting was declared closed at 8.40pm.

Minutes approved and confirmed this    day of    2018.

J Katu  
**CHAIRPERSON**