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Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 9 JULY 2018** commencing at **1.15pm.**

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McInally  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Mr I Cathcart (General Manager Service Delivery)  
Mrs S O’Gorman (General Manager Customer Support)  
Mrs RJ Gray (Council Support Manager)  
Ms L Shirley (Zero Harm Manager)  
Ms S Solomon (Junior Corporate Planner)  
Ms M May (Parks & Facilities Manager)  
4 members of staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Sedgwick/Church)**

**THAT** an apology be received from Cr Bech, Cr Main and Cr Patterson.

**CARRIED on the voices**

**WDC1807/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Thomson/McGuire)**

**THAT** the agenda for a meeting of the Waikato District Council held on Monday 9 July 2018 be confirmed and all items therein be considered in open meeting

with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded.

**CARRIED on the voices**

**WDCI807/02**

### **DISCLOSURES OF INTEREST**

Cr McNally advised members of the Board that he would declare a non-financial conflict of interest in item 5.1.4 [*Approval of Proposed Gambling Venues Policy 2018 for Consultation*] and item 5.3.1. [*Huntly Memorial Hall – Update and Agreement of Huntly Community Board Position and Resolution*].

### **CONFIRMATION OF MINUTES**

**Resolved: (Crs McNally/Cr Sedgwick)**

**THAT the minutes of a meeting of the Waikato District Council held on Monday 11 June 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**WDCI807/03**

### **CONFIRMATION OF EXTRAORDINARY MINUTES**

**Resolved: (Crs Church/Lynch)**

**THAT the minutes of an extraordinary meeting of Waikato District Council held on Wednesday 27 June 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**WDCI807/04**

### **COMMITTEE AND DEPARTMENTAL REPORTS**

#### **Policy & Regulatory Committee**

Receipt of Policy & Regulatory Committee Minutes  
Agenda Item 5.1.1

**Resolved: (Crs Sedgwick/Lynch)**

**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 19 June 2018 be received.**

**CARRIED on the voices**

**WDCI807/05**

Receipt of Hearing Minutes – Anthony Fels Trust  
Agenda Item 5.1.2

**Resolved: (Crs Fulton/Gibb)**

**THAT the minutes of a hearing by the Policy & Regulatory Committee held on Thursday 10 May 2018 be received.**

**CARRIED on the voices**

**WDC1807/06**

Zero Harm  
Agenda Item 5.1.3

The Zero Harm Manager took the report as read and answered questions specifically in relation to:

- Audit & Risk Committee site visit to the Ngaruawahia dog pound. It was agreed that further site visits should be undertaken to other facilities such as Raglan Xtreme Zero Waste or Metrowaste in Huntly.
- Asbestos management survey. Costing is approximately \$1500 per site. It was noted that 11 community halls had been targeted based on known work proposed to be done.
- Driving statistics. Data of overspeeds is analysed weekly and the report is provided to the Executive Leadership Team each Monday.
- Huntly Memorial Hall. It was noted that work is being undertaken in July to address mould, review the seismic assessment of the building and to check for asbestos .

**Resolved: (Crs Gibb/McInally)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**WDC1807/07**

Approval of Proposed Gambling Venues Policy 2018 for Consultation  
Agenda Item 5.1.4

Mr McInally declared a conflict of interest and did not speak or vote on this item.

The Junior Corporate Planner took the report as read. There were no questions from members on this proposed policy.

**Resolved: (Crs Sedgwick/Henderson)**

**THAT the report from the General Manager Customer Support be received;**

**AND THAT Council approve the draft Gambling Venues Policy and Statement of Proposal for consultation starting 11 July 2018 and concluding 13 August 2018.**

**CARRIED on the voices**

**WDC1807/08**

**Strategy & Finance Committee**

Local Government New Zealand Conference and Annual General Meeting Remits 2018  
Agenda Item 5.2.1

**Resolved: (Crs Gibb/Smith)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the presiding delegate, in consultation with the other delegates, be authorised to vote based on the merits of the arguments submitted to the meeting.**

**CARRIED on the voices**

**WDC1807/09**

**Infrastructure Committee**

Receipt of Infrastructure Committee Minutes  
Agenda Item 5.3.1

**Resolved: (Crs Fulton/Gibb)**

**THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 26 June 2018 be received.**

**CARRIED on the voices**

**WDC1807/10**

INFI806/05 – Adoption of the Regional Infrastructure Technical Specifications

**Resolved: (Crs Fulton/Sedgwick)**

**THAT Council adopts the Regional Infrastructure Technical Specifications.**

**CARRIED on the voices**

**WDC1807/11**

Cr Smith requested his dissenting vote be recorded.

INFI806/06 – District Wide Minor Improvement Programme Update

**Resolved: (Crs Fulton/Gibb)**

**THAT Council confirms and approves the District Wide Minor Improvement Programme priorities.**

**CARRIED on the voices**

**WDCI807/12**

INFI806/07 – Huntly Memorial Hall – Update and Agreement of Huntly Community Board Position and Resolution

Cr McNally declared a conflict of interest and did not speak or vote on this item.

**Resolved: (Crs Fulton/Lynch)**

**THAT Council supports:**

- **The Huntly Community Board endorsement of the consultation outcome, being 74% of the submissions received in support of the refurbishment of the Huntly Memorial Hall, and**
- **The approach to the project as outlined in the Huntly Community Board report (agenda item 5.4, section 4.1 as follows)**

‘Council proposes the following high level steps as an approach to this project:

*Completion of minor works to the Hall – immediate*

- treatment for mould. This will allow staff and contractors to safely enter the Hall to plan works. Care will still need to be taken when refurbishment work begins.
- tree work. To clear foliage interfering with the roof to prevent further water ingress. Note a number of trees may need to be cleared for scaffold access when works begin.
- fix roof leak/s and clean out gutters.

*Planning and consultant work – July - September*

- review of Seismic Assessment Report completed by Opus. To agree approach and timeframes with Council from a risk perspective, this will need to consider cost and practicalities.
- review of the asbestos report carried out in 2015 to ensure it is suitable for any demolition and refurbishment work required.
- engagement of a construction project manager/quantity surveyor to group the work required into work packages and prioritise based on safety, getting the Hall open and “future projects”. To provide material, labour and cost estimates for each package, this includes an indication of the specialist sign off required, for example, Licensed Building Practitioner number or Electrical Certificate of Compliance.

*Community project group engagement – July – September*

- to meet with Des Maskell and Tony Perkins (and other community group members to be confirmed by Councillors and the Board) to discuss results, approach and planning. To work with the Board to confirm the “community project group” that will be driving this work and responsible for the outcomes.
- to work alongside the construction project manager and the community project group to confirm how the group will contribute (whether this be in sourcing free/discounted materials, providing free/discounted labour and/or specialist skills, providing project management/construction management knowledge, providing an overall building professional to be responsible for the work).
- to work through the Zero Harm, Procurement and Legal requirements to allow the work to be completed.
- to work with the community project group to confirm how they may be structured and how the work will be delivered to Council. This will depend on the level of contribution
- that the community project group can provide and will progress as the project plan is developed. This is discussed further below.

*Community engagement and consultation – July - November*

- once the Board has confirmed they are comfortable with the approach some communications will be released to the community confirming the result of the consultation and advising of the high level approach. This will include an update of the planned immediate work so that the community is aware that contractors may be on site.
- where an additional targeted rate amount is needed to fund the refurbishment work formal consultation will be required. If this is needed a report will go through Council outlining the work required, priorities and funding required so that the consultation and proposed increase in targeted rate is approved by Council.

At the end of this tranche of work Council should have:

- an agreed project plan (prioritising work based on cost and resourcing) with the view to get the Hall to a standard where it can be **safely** re-opened and used.
- an agreed structure through which we will work with the community group.
- an overall cost and funding plan, including the amount of additional targeted rate required (if any).
- an outcome from community consultation around the additional targeted rate (if required).

**CARRIED on the voices**

**WDC1807/13**

Cr Smith requested his dissenting vote be recorded.

INF1806/08 – Newell Road Consultation Results

**Resolved: (Crs Fulton/Smith)**

**THAT Council proceeds with the closure of Newell Road for the Newell Road/Cambridge Road (SH1) intersection.**

**CARRIED on the voices**

**WDC1807/14**

Proposed Road Name List – Huntly Community Board  
Agenda Item 5.3.2

**Resolved: (Crs McNally/Lynch)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT Council approves the following names supplied by the Huntly Community Board:**

**Coal Miners, Mallard Lakes, Kereru, Pukeko, Piwakawaka, Harakeke, Kotare;**

**AND FURTHER THAT Council refers the remaining road names back to the community board for review:**

**Jack Malcolm, Doug Morris, Roberts, Gill, Tinney, Mary Clarke, Bruce Ryburn, Robert Tukiri, Ces Adams, Guy King, Fred Jones, Rae Ruffin, Digger Dillon, Healey, and Cox.**

**CARRIED on the voices**

**WDC1807/15**

Pokeno Developer Dine Group – Proposed Name List  
Agenda Item 5.3.3

**Resolved: (Crs Church/McGuire)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT Council approves the following road names provided by Pokeno Developer, Dines Group:**

**Frankfield Road, Bathgate Court, Noble Lane, McLean Street.**

**CARRIED on the voices**

**WDC1807/16**

Pokeno Community Committee's Road Name List  
Agenda Item 5.3.4

**Resolved: (Crs Church/McGuire)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT Council approves the following road names provided by the Pokeno Community Committee:**

**Peacock, Hale, Leathem, Clark, Moyle, Paul, Harris, Calder, Theobald, Bathurst, Viv Green, Aitkenhead.**

**CARRIED on the voices**

**WDC1807/17**

Contract 11/064 – UGL (NZ) Limited – Increase in Approved Contract Sum  
Agenda Item 5.3.5

The Parks & Facilities Manager took the report as read and answered questions of the members. Concern was expressed regarding the further extension of the contract and the General Manager Service Delivery clarified the issue. Some concerns were raised about the level of subcontracting and the impact on risk profile.

**Resolved: (Crs Gibb/McGuire)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the increase of \$428,495.89 in Approved Contract Sum for Contract 11/064 be approved.**

**CARRIED on the voices**

**WDC1807/18**

Removal of Limited Access Restriction Over Part of Great South Road, Ngaruawahia  
Agenda Item 5.3.6

**Resolved: (Crs Smith/Gibb)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT pursuant to section 346A(2) of the Local Government Act 1974, the status of limited access road of that part of Great South Road fronting the land comprised in Computer Freehold Register 538988 (South Auckland Registry), be revoked;**





**Section 7(2)**

**Section 48(1)**

**CARRIED on the voices**

**WDC1807/21**

*Resolution Nos WDC1807/22 – WDC1807/27 are contained in the public excluded section of these minutes.*

Having concluded the public excluded meeting the following items were considered in open meeting.

**COMMUNITY BOARD MINUTES**

Receipt of Onewhero-Tuakau Community Board Minutes  
Agenda Item 6.1

**Resolved: (Crs Church/Sedgwick)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Tuesday 5 June 2018 be received.**

**CARRIED on the voices**

**WDC1807/28**

Receipt of Taupiri Community Board Minutes  
Agenda Item 6.2

**Resolved: (Crs Gibb/Fulton)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 11 June 2018 be received.**

**CARRIED on the voices**

**WDC1807/29**

Receipt of Raglan Community Board Minutes  
Agenda Item 6.3

**Resolved: (Crs Thomson/Sedgwick)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 12 June 2018 be received.**

**CARRIED on the voices**

**WDC1807/30**

Receipt of Ngaruawahia Community Board Minutes  
Agenda Item 6.4

**Resolved: (Cr Gibb/His Worship the Mayor)**

**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 12 June 2018 be received noting the lack of a quorum at that meeting.**

**CARRIED on the voices**

**WDC1807/31**

Receipt of Huntly Community Board Minutes  
Agenda Item 6.5

**Resolved: (Crs McInally/Lynch)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 19 June 2018 be received.**

**CARRIED on the voices**

**WDC1807/32**

### **COMMUNITY COMMITTEE MINUTES**

Receipt of Te Kauwhata Community Committee Minutes  
Agenda Item 7.1

**Resolved: (Crs Sedgwick/Thomson)**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 6 June 2018 be received.**

**CARRIED on the voices**

**WDC1807/33**

Receipt of Tamahere Community Committee Minutes  
Agenda Item 7.3

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 11 June 2018 be received.**

**CARRIED on the voices**

**WDC1807/34**

Receipt of Pokeno Community Committee Minutes  
Agenda Item 7.4

**Resolved: (Crs Church/Henderson)**

**THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 12 June 2018 be received.**

**CARRIED on the voices**

**WDC1807/35**

There being no further business the meeting was declared closed at 2.50pm.

Minutes approved and confirmed this                      day of                      2018.

AM Sanson  
**CHAIRPERSON**