

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 11 JUNE 2018** commencing at **1.15pm.**

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
Cr AD Bech  
Cr DW Fulton  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Mrs S O’Gorman (General Manager Customer Support)  
Mr I Cathcart (General Manager Service Delivery)  
Mr TG Whittaker (General Manager Strategy & Support)  
Mrs R Gray (Council Support Manager)  
Ms L Shirley (Zero Harm Manager)  
Mr C Morgan (Economic Development Manager)  
Mr D Ofoske (Electoral Officer)  
Mr B MacLeod (Raglan Community Board Chair)  
8 Members of Staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs McNally/Thomson)**

**THAT an apology be received from Cr Church and Cr Gibb.**

**CARRIED on the voices**

**WDC1806/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Sedgwick/Patterson)**

**THAT** the agenda for a meeting of the Waikato District Council held on Monday 11 June 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

**AND THAT** the Committee resolves that the following item be added to the agenda as a matter of urgency as advised by the Chairperson:

- **Appointment of Chief Executive as a Director to Strada Corporation Limited (Public Excluded).**

**CARRIED on the voices**

**WDC1806/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Main/Sedgwick)**

**THAT** the minutes of a meeting of the Waikato District Council held on Monday 14 May 2018 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**WDC1806/03**

## **CONFIRMATION OF EXTRAORDINARY MINUTES**

**Resolved: (Crs Fulton/Sedgwick)**

**THAT** the minutes of an extraordinary meeting of Waikato District Council to hear and consider submissions to the Long Term Plan Hearing held on Wednesday 16 May and continued on Thursday 17 May and Friday 18 May 2018 be confirmed as a true and correct record of that meeting subject to the editing of resolution no **WDC1805/16** [*Long Term Plan Consultation Document 2018-2028 and Fees and Charges 2018-2021 – Hearing and Deliberations*]

**from:**

***THAT the report from the Chief Executive be received;***

**AND THAT pursuant to sections 83 and 93 of the Local Government Act 2002, Council consider and, where requested, hear submissions to the Long Term Plan 2018-2028 Consultation Document and Fees and Charges 2018-2021;**

**AND FURTHER THAT subject to any amendments, the fees and Charges 2018-2021 will be recommended for final consideration and adoption by Council at its extraordinary meeting on 22 May 2018;**

**AND FURTHER THAT the final Long Term Plan 2018-2028 is updated in line with the amendments detailed in Appendix 5;**

**AND FURTHER THAT subject to any amendments, the Long Term Plan 2018-2028 will be recommended for final consideration and adoption by Council at its extraordinary meeting on 27 June 2018.**

to read:

**THAT the report from the Chief Executive be received;**

**AND THAT pursuant to sections 83 and 93 of the Local Government Act 2002, Council consider and, where requested, hear submissions to the Long Term Plan 2018-2028 Consultation Document and Fees and Charges 2018-2021;**

**AND FURTHER THAT subject to any amendments, the fees and Charges 2018-2021 will be recommended for final consideration and adoption by Council at its extraordinary meeting on 22 May 2018;**

**AND FURTHER THAT the final Long Term Plan 2018-2028 is updated in line with the amendments detailed in Appendix 5;**

**AND FURTHER THAT subject to any amendments, the Long Term Plan 2018-2028 will be recommended for final consideration and adoption by Council at its extraordinary meeting on 27 June 2018;**

**AND FURTHER THAT Council approve establishing a professional Council-appointed Waters Governance Board to provide three waters management as outlined as the preferred option (option 4) in council's 2018-28 LTP consultation document.**

**AND FURTHER THAT Council approve setting the Uniform Annual General Charge at \$351.96 as outlined as the preferred option (option 2) in Council's 2018-2028 Long Term Plan consultation document.**

**CARRIED on the voices**

**WDC1806/04**

## **CONFIRMATION OF EXTRAORDINARY MINUTES**

**Resolved: (Crs Main/Henderson)**

**THAT** the minutes of an extraordinary meeting of Waikato District Council held on Tuesday 22 May 2018 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**WDC1806/05**

## **COMMITTEE AND DEPARTMENTAL REPORTS**

### **Policy & Regulatory Committee**

Approval of Waikato District Council's Representation Review 2018 Initial Proposal  
Agenda Item 5.1.1

The Electoral Officer took the report as read and highlighted minor changes for clarification enabling the update of the recommendation.

**Resolved: (Crs McNally/Bech)**

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** Council agree, in accordance with sections 19H and 19J of the Local Electoral Act 2001, to adopt as its initial proposal for the review of representation arrangements:

- I. Waikato District Council to comprise 13 councillors elected under the ward system, plus the mayor elected at large;**
- II. Waikato District Council be divided into 10 wards, these being:**
  - a. Awaroa ki Tuakau Ward (2 councillors) being the existing ward comprising the area delineated on LGC-013-2013-W-2 deposited with the Local Government Commission with the exclusion of the north-eastern area east of Paparimu Road and the south-eastern area around Mercer, the proposed boundaries of which are shown on Attachment 1;**
  - b. Eureka Ward (1 councillor) being the existing ward comprising the area delineated on LGC-013-2013-W-10 deposited with the Local Government Commission, the boundaries of which are shown on Attachment 2;**
  - c. Hukanui-Waerenga Ward (1 councillor), being the existing ward comprising the area delineated on LGC-013-2013-W-6 deposited with the Local Government Commission with the inclusion of an area to the north-east of Kopuka Road to State Highway 2, and an area along Jefferis Road the proposed boundaries of which are shown on Attachment 3;**

- d. **Huntly Ward (2 councillors)** being the existing ward comprising the area delineated on **LGC-013-2013-W-5** deposited with the Local Government Commission, with the inclusion of Rangiriri, the boundaries of which are shown on Attachment 4;
- e. **Newcastle Ward (1 councillor)** being the existing ward comprising the area delineated on **LGC-013-2013-W-9** deposited with the Local Government Commission, the boundaries of which are shown on Attachment 5;
- f. **Ngaruawahia Ward (2 councillors)** being the existing ward comprising the area delineated on **LGC-013-2013-W-7** deposited with the Local Government Commission, the boundaries of which are shown on Attachment 6;
- g. **Onewhero-Te Akau Ward (1 councillor)** being the existing ward comprising the area delineated on **LGC-013-2013-W-4** deposited with the Local Government Commission, the boundaries of which are shown on Attachment 7;
- h. **Raglan Ward (1 councillor)** being the existing ward comprising the area delineated on **LGC-013-2013-W-8** deposited with the Local Government Commission, the boundaries of which are shown on Attachment 8;
- i. **Tamahere Ward (1 councillor)** being the existing ward comprising the area delineated on **LGC-013-2013-W-11** deposited with the Local Government Commission, the boundaries of which are shown on Attachment 9;
- j. **Whangamarino Ward (1 councillor)** being the existing ward comprising the area delineated on **LGC-013-2013-W-3** deposited with the Local Government Commission with the inclusion of an area east of Paparimu Road and the south-eastern area around Mercer (from the current Awaroa ki Tuakau Ward), and the exclusion of an area to the north east of Kopuka Road to State Highway 2, plus an area along Jefferis Road and Rangiriri, the proposed boundaries of which are shown on Attachment 10;

**III. five community boards electing 30 members, these being:**

- a. **Huntly Community Board (6 members elected from the community at large, plus two councillors representing the Huntly Ward as appointed by Council)** being the existing community board area comprising the area delineated on **LGC-013-2013-Com-2** deposited with the Local Government Commission, the boundaries of which are shown on Attachment 11;
- b. **Ngaruawahia Community Board (6 members elected from the community at large, plus two councillors representing the Ngaruawahia Ward as appointed by Council)** being the existing community board area comprising the area delineated on **LGC-013-2013-Com-4** deposited with the Local Government Commission, the boundaries of which are shown on Attachment 12;

- c. **Raglan Community Board (6 members elected from the community at large, plus one councillor representing the Raglan Ward as appointed by Council) being the existing community board area comprising the area delineated on LGC-013-2013-Com-5 deposited with the Local Government Commission, the boundaries of which are shown on Attachment 13;**
  - d. **Taupiri Community Board (6 members elected from the community at large plus two councillors representing the Ngaruawahia Ward as appointed by Council) being the existing community board area comprising the area delineated on LGC-013-2013-Com-3 deposited with the Local Government Commission, the boundaries of which are shown on Attachment 14;**
  - e. **Tuakau Community Board (6 members elected from the community at large, plus two councillors representing the Awaroa ki Tuakau Ward as appointed by Council) being the area comprising the land around the township of Tuakau, north of the Waikato River to the Territorial Authority Boundary. The Easter boundary is along Ridge Road. The Western boundary is along Wright Road, Parker Lane and Friedlander Road, the proposed boundaries of which are shown on Attachment 15;**
- IV. The reason the total number of councillors is proposed to remain at 13 (plus the mayor) is to provide effective representation to Waikato District residents and ratepayers (ensuring accessibility to a large and diverse area made up of populated towns and villages and sparsely populated rural areas);**
- V. The reasons for the minor ward boundary alterations in the north of the district are to better reflect fairer representation and to ensure the wider Mercer community is located in one ward;**

**AND FURTHER THAT Council approve the Waikato District Council's Representation Review 2018 Initial Proposal for consultation starting 20 June 2018 and closing 1 August 2018.**

**CARRIED on the voices**

**WDC1806/06**

Receipt of Policy & Regulatory Committee Minutes  
Agenda Item 5.1.2

**Resolved: (Crs Sedgwick/Patterson)**

**THAT the minutes of the Policy & Regulatory Committee meeting held on Tuesday 15 May 2018 be received.**

**CARRIED on the voices**

**WDC1806/07**

**Resolved: (Crs Sedgwick/Main)**

**THAT Council approve the proposed Dangerous, Affected and Insanitary Buildings Policy and Statement of Proposal for consultation between 18 June 2018 and 18 July 2018 with a hearing date scheduled for 1 August 2018.**

**CARRIED on the voices**

**WDC1806/08**

Zero Harm

Agenda Item 5.1.3

The Zero Harm Manager took the report as read and highlighted key issues. She answered questions in general on health and safety matters raised.

- Leadership Training for Small and Medium organisations is being undertaken as a pilot programme for the Business Leaders Health & Safety Forum. This is based on 2-day Workshops
- On road driving is one of our critical risks. A bowtie has been developed and attention will now focus on ensuring the controls are in place.
- Management of Asbestos – A discussion ensued about how asbestos could be managed with Hall Committees. Staff have been advocating for any work being undertaken on halls to be referred back to staff to assist with asbestos inspection before the work is undertaken. Councillors were unhappy with this approach as they believe that Hall Committees are competent and will use common sense around any asbestos. The Chief Executive identified that most of our halls, due to their age, are likely to contain asbestos. He also pointed out that any work undertaken with regards asbestos requires specialised skills. Awareness training is planned for the end of the month.
- A question on overspeed trends was raised and an analysis is being undertaken.

**Resolved: (Crs Smith/Patterson)**

**THAT the report of the Chief Executive be received.**

**CARRIED on the voices**

**WDC1806/09**

Receipt of Hearing Minutes

Agenda Item 5.1.4

**Resolved: (Crs Smith/Sedgwick)**

**THAT the minutes of a hearing for Te Kauwhata Land Limited held on Wednesday 21 February 2018 be received.**

**CARRIED on the voices**

**WDC1806/10**

'Te Kopua Camp Reserve' – Proposed Change of Name to 'Papahua Recreation Reserve'  
Agenda Item 5.1.5

**Resolved: (Crs McNally/Bech)**

**THAT the report from the Chief Executive be received;**

**AND THAT the name of the reserve known as 'Te Kopua Camp Reserve', legally described as Part Papahua No 2 Block and Section 2 Block 1 Karioi Survey District, and gazette as 'Raglan Recreation Reserve' be changed;**

**AND FURTHER THAT the process of changing the name of 'Raglan Recreation Reserve' to 'Papahua Recreation Reserve' be commenced.**

**CARRIED on the voices**

**WDC1806/11**

**Strategy & Finance Committee**

Receipt of Strategy & Finance Committee Minutes  
Agenda Item 5.2.1

**Resolved: (Crs Bech/Sedgwick)**

**THAT the minutes of Strategy & Finance Committee meeting held on 23 May 2018 be received.**

**CARRIED on the voices**

**WDC1806/12**

S&FI805/04 – Risk Assessment of Council Organisations' Draft Statements of Intent

**Resolved: (Crs Bech/McInally)**

**THAT any Audit & Risk Committee feedback be incorporated in Council's response to the draft Statements of Intent for Council Controlled Organisations.**

**CARRIED on the voices**

**WDC1806/13**

S&FI805/05 – Treasury Risk Management Policy – Compliance Report as at 31 March 2018

**Resolved: (Crs Bech/Patterson)**

**THAT Council accept the breach of the counterparty credit risk limit as the non-compliance is not material.**

**CARRIED on the voices**

**WDC1806/14**



Risk Appetite Statement  
Agenda Item 5.2.2

**Resolved: (Crs Bech/Henderson)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT Council adopts the Risk Appetite Statement.**

**CARRIED on the voices**

**WDCI806/15**

Independent Audit & Risk Committee Chair  
Agenda Item 5.2.3

**Resolved: (Crs Fulton/Lynch)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT Council confirm an extension to Margaret Devlin's contract as Audit & Risk Committee Chairperson for a period of three years.**

**CARRIED on the voices**

**WDCI806/16**

**Infrastructure Committee**

Receipt of Infrastructure Committee Minutes  
Agenda Item 5.3.1

**Resolved: (Crs Fulton/Patterson)**

**THAT the minutes of Infrastructure Committee meeting held on Tuesday 22 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/17**

INF1805/07 – Finalisation of a Cost-Share Agreement for Enhanced Wastewater and Stormwater Infrastructure

**Resolved: (Crs Fulton/Patterson)**

**THAT Council accept the methodology used in the preparation of the cost-share agreement, allowing payment of invoices received;**

**AND THAT the cost-share agreement be finalised accordingly and executed by the parties;**

**AND FURTHER THAT** the \$436,873.63 (GST exclusive) Council share of Jetco costs be funded from the reserves and project budget as detailed in Table 2 of the agenda report.

**CARRIED on the voices**

**WDCI806/18**

INF1805/10 – Lease or Sale of Part Les Batkin Reserve Tuakau

**Resolved: (Crs Fulton/Henderson)**

**THAT** the request to lease on commercial terms, part of the Les Batkin Reserve at Tuakau (being part Lot 1 DP 49604, held in CT NA2075/4) be declined.

**CARRIED on the voices**

**WDCI806/19**

### **Discretionary & Funding Committee**

Receipt of Discretionary & Funding Committee Minutes  
Agenda Item 5.4.1

**Resolved: (Crs Lynch/Thomson)**

**THAT** the minutes of the meeting of the Discretionary & Funding Committee held on Monday 14 May 2018 be received.

**CARRIED on the voices**

**WDCI806/20**

### **COMMUNITY BOARD MINUTES**

Receipt of Onewhero-Tuakau Community Board Minutes  
Agenda Item 6.1

**Resolved: (Crs Lynch/Henderson)**

**THAT** the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 7 May 2018 be received.

**CARRIED on the voices**

**WDCI806/21**

Receipt of Taupiri Community Board Minutes  
Agenda Item 6.2

**Resolved: (Crs Patterson/Thomson)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 14 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/22**

Receipt of Raglan Community Board Minutes  
Agenda Item 6.3

**Resolved: (Crs Thomson/Lynch)**

**THAT the minutes of the Raglan Community Board meeting held on Tuesday 8 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/23**

Receipt of Ngaruawahia Community Board Minutes  
Agenda Item 6.4

**Resolved: (Cr Patterson/His Worship the Mayor)**

**THAT the minutes of the meeting of the Ngaruawahia Community Board held on Tuesday 8 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/24**

Receipt of Huntly Community Board Minutes  
Agenda Item 6.5

**Resolved: (Crs McInally/Lynch)**

**THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 15 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/25**

## **COMMUNITY COMMITTEE MINUTES**

Receipt of Te Kauwhata Community Committee Minutes  
Agenda Item 7.1

**Resolved: (Crs Sedgwick/Lynch)**

**THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 2 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/26**

Receipt of Meremere Community Committee Minutes  
Agenda Item 7.2

**Resolved: (Crs Sedgwick/Lynch)**

**THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 10 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/27**

Receipt of Tamahere Community Committee Minutes  
Agenda Item 7.3

**Resolved: (Crs Bech/Patterson)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 7 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/28**

Receipt of Pokeno Community Committee Minutes  
Agenda Item 7.4

**Resolved: (Crs**

**THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 8 May 2018 be received.**

**CARRIED on the voices**

**WDCI806/29**

## **EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Crs Thomson/Smith)**

**THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:**

**Confirmation of Minutes dated Monday 14 May 2018**

**Confirmation of Extraordinary Minutes dated Tuesday 22 May 2018**

**Receipt of Minutes:**

- **Strategy & Finance Committee dated Wednesday 23 May 2018**
- **Infrastructure Committee dated Tuesday 22 May 2018**

## **REPORTS**

### **a. Chief Executive's Issues**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(f)(g)(h)(i)(j)**

**Section 48(1)(a)(d)**

### **b. Appointment of Chief Executive as a Director to Strada Corporation Limited**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)**

**Section 48(1)(3)(d)**

**CARRIED on the voices**

**WDC1806/30**

*Resolutions WDC1806/31 – WDC1806/39 are contained in the public excluded section of these minutes.*

