

**MINUTES** for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 22 NOVEMBER 2017** commencing at **9.00am**.

**Present:**

Cr JM Gibb (Chairperson)  
His Worship the Mayor Mr AM Sanson [*until 9.02am and from 9.03am*]  
Cr A Bech  
Cr JA Church  
Cr DW Fulton  
Cr S Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McInally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith [*until 9.49am and from 9.54am until 11.22am*]  
Cr LR Thomson

**Attending:**

Mr B MacLeod (Chair Raglan Community Board)  
Mr G Ion (Chief Executive)  
Mr T Harty (General Manager Service Delivery)  
Mrs S O’Gorman (General Manager Customer Support)  
Mr T Whittaker (General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Ms D Dalbeth (Business Analyst)  
Mr C Morgan (Economic Development Manager)  
Ms S Kelly (Youth Engagement Advisor)  
Ms M Russo (Corporate Planner)  
Mr V Ramduny (Planning & Strategy Manager)  
Mrs L Van den Bemd (Community Development Officer)  
Mrs J Vernon (Strategic Planning and Resource Management Team Leader)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Main/Sedgwick)**

**THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 22 November 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;**

**AND THAT all reports be received;**

**AND FURTHER THAT the following item be withdrawn from the agenda:**

- **Item No. 6.9 Approval of SCADA Upgrade Budget and Supplier Selection Process**

**AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.**

**CARRIED on the voices**

**S&F1711/01**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

His Worship the Mayor withdrew from the meeting at 9.02am following discussion on the above item.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Thomson/Henderson)**

**THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 27 September 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**S&F1711/02**

## **RECEIPT OF MINUTES**

**Resolved: (Crs Main/McInally)**

**THAT the minutes of a meeting of the Audit & Risk Committee held on Friday 22 September 2017 be received.**

**CARRIED on the voices**

**S&F1711/03**

**Resolved: (Crs Sedgwick/Fulton)**

**THAT the minutes of a meeting of the Audit & Risk Committee held on Tuesday 31 October 2017 be received.**

**CARRIED on the voices**

**S&F1711/04**

## **REPORTS**

2017-2018 First Quarter Non-Financial Performance Report  
Agenda Item 6.1

The Business Analyst and Economic Development Manager answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

His Worship the Mayor re-entered the meeting at 9.03am during discussion on the above item.

Youth Engagement Update  
Agenda Item 6.2

The Youth Engagement Advisor gave a verbal update answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Community Engagement Update  
Agenda Item 6.3

The Corporate Planner and Planning & Strategy Manager answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Cr Smith withdrew from the meeting at 9.49am during discussion on the above item.

Waikato District Community Committee Plan and Administration Funding Criteria  
Agenda Item 6.4

The Community Development Officer gave a verbal update and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Sedgwick/Bech)**

**THAT the Strategy & Finance Committee recommends to Council that it adopt the funding criteria for the Waikato District Community Committee Plans and Administration Funding ,subject to the following groups being removed from the list:**

- Tamahere Community Committee,
- Tuakau and Districts Development Association, and
- Hall Committees.

**CARRIED on the voices**

**S&F1711/05**

Cr Smith re-entered the meeting at 9.54am during discussion on the above item and was present when voting took place.

The meeting adjourned at 10.19am and resumed at 10.41am.

Submission for the Hamilton City Te Awa Lakes Private Plan Change  
Agenda Item 6.5

The Strategic Planning and Resource Management Team Leader answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Smith/Fulton)**

**THAT the Strategy & Finance Committee recommends the approval to Council on the submission for the Hamilton City Te Awa Lakes Private Plan Change.**

**CARRIED on the voices**

**S&F1711/06**

Hearing Commissioners for Plan Change 20 and 21  
Agenda Item 6.6

The Strategic Planning and Resource Management Team Leader answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Fulton/Smith)**

**THAT the Strategy & Finance Committee recommends to Council that an independent hearing panel comprising Dr Phil Mitchell (Chair), Alan Watson and Linda Te Aho be appointed for Plan Change 20 and that this panel be delegated authority to hear and decide on all submissions received;**

**AND THAT the Strategy & Finance Committee recommends to Council that Alan Watson be appointed as sole commissioner to hear and decide on all submissions received on Plan Change 21.**

**CARRIED on the voices**

**S&F1711/07**

Plan Change 20 Submission – Retrospective Approval  
Agenda Item 6.7

The Strategic Planning and Resource Management Team Leader answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Fulton/Smith)**

**THAT the Strategy & Finance Committee recommends to Council that the Waikato District Council submission on Plan Change 20 – Lakeside Development, as attached to the agenda, be retrospectively approved.**

**CARRIED on the voices**

**S&F1711/08**

Wastewater Generator Budget Transfer  
Agenda Item 6.8

The General Manager Service Delivery answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Patterson/Thomson)**

**THAT the Strategy & Finance Committee approve the budget transfer of \$86,427 to purchase a standby generator and trailer;**

**AND THAT the Strategy & Finance Committee approve the release of \$25,000 operational budget no longer needed in order to realise a portion of operational savings commitment made in the 2016/17 Annual Plan.**

**CARRIED on the voices**

**S&F1711/09**

Approval of SCADA Upgrade Budget and Supplier Selection Process  
Agenda Item 6.9

This item was withdrawn from the agenda.

Financial Review of Key Projects  
Agenda Item 6.10

The report was received [*S&F1711/02 refers*] and discussion was held.

Housing Infrastructure Fund – Progress Report  
Agenda Item 6.11

The Corporate Planning Team Leader gave a verbal presentation and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Local Government Funding Agency Annual Report 2017  
Agenda Item 6.12

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Summary of Movements in Discretionary Funds to 09 November 2017  
Agenda Item 6.13

The report was received [*S&F1711/02 refers*] and discussion was held.

Waikato Regional Airport Limited Annual Report 2017  
Agenda Item 6.14

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Treasury Risk Management Policy – Compliance Report as at 30 September 2017  
Agenda Item 6.15

The General Manager Strategy & Finance answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Minutes of the Waikato Plan Leadership Group  
Agenda Item 6.16

The Planning & Strategy Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Raglan Visitor Infrastructure Study  
Agenda Item 6.17

The Economic Development Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs McGuire/Henderson)**

**THAT the recommendations in the Raglan Visitor Infrastructure Study are adopted;**

**AND THAT Council consider making provision for the recommendations through the Long Term Plan.**

**CARRIED on the voices**

**S&F1711/10**

Cr Smith retired from the meeting at 11.55am following discussion on the above item.

**EXCLUSION OF THE PUBLIC**  
Agenda Item 7

**Resolved: (Crs Thomson/Patterson)**

**THAT the report of the Chief Executive be received;**

**AND THAT the public be excluded from the meeting to enable the Strategy & Finance Committee to deliberate and make decisions on the following items of business:**

**Confirmation of Minutes dated Wednesday 27 September 2017**

**Receipt of Minutes:**

- **Audit & Risk Committee dated Friday 22 September 2017**
- **Audit & Risk Committee dated Tuesday 31 October 2017**

## **REPORTS**

### **a. Economic Development Verbal Update**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:**                      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2) (f)(i)(h)(i)(j)**

**Section 48(1) (3)(a)(d)**

**CARRIED on the voices**

**S&F1711/11**

*Resolutions S&F1711/12 – S&F1711/15 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 12.31pm.

Minutes approved and confirmed this                      day of                      2017.

JM Gibb

**CHAIRPERSON**

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