

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 14 NOVEMBER 2017** commencing at **2.15pm**.

Present:

Mr R MacLeod (Chairperson)
Cr LR Thomson
Mr PJ Haworth
Mrs R Kereopa [until 2.55pm]
Mr AM Oosten
Mrs GA Parson
Mr AW Vink

Attending:

Mr TG Whittaker (General Manager Strategy & Support)
Mrs R Gray (Council Support Manager)
Ms J Penn (Whaingaroa Environment Centre Inc)
Mr N Peart (Raglan Surfside Christian Life Centre)
Ms W Coxhead (Raglan Lions Club)
Mr F Lichtwark (WRC Councillor)
7 members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr MacLeod/Mrs Parson)

THAT early departure be approved for Mrs Kereopa.

CARRIED

RCBI711/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Parson/Mrs Kereopa)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 14 November 2017 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

RCBI711/02

DISCLOSURES OF INTEREST

Mr MacLeod advised members of the Board that he would declare a conflict of interest in item 5.4 [*Application for Funding – Raglan Lions Club*].

Mr Haworth advised members of the Board that he would declare a conflict of interest in item 5.3 [*Application for Funding – Surfside Christian Life Centre*].

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Mr Haworth)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 12 September 2017 be confirmed as a true and correct record of that meeting subject to the editing of resolution no RCBI709/05 [*Raglan Naturally Steering Group Committee*] from:

AND THAT Ms Parson be appointed as co-ordinator between the Raglan Naturally Interim Steering Group and Raglan Community Board

to read:

AND THAT Ms Parson be appointed as co-ordinator for the Raglan Naturally review.

CARRIED

RCBI711/03

REPORTS

Discretionary Fund Report to 31 October 2017
Agenda Item 5.1

Tabled: Invoices: The Raglan House and Raglan Ink Ltd (Raglan Chronicle)

The report was received [*RCBI711/02 refers*] and discussion was held on the balance of the fund and the Board's focus for future funding requests, reflecting on priorities for the Raglan community. To further discuss at a workshop with the members in December 2017.

It was agreed to table a report to the public on the guidelines to the Raglan Community Board Discretionary Fund at the February 2018 meeting.

It was noted that two invoices were required to be approved for payment.

Resolved: (Mr MacLeod/Mr Oosten)

THAT the invoice to the Raglan House for hire of projector/screen on 7, 13, 27 October 2017 and 3 November 2017 for \$100 be approved for payment;

AND THAT the invoice to Raglan Ink Ltd (Raglan Chronicle) for two classified advertisements 29 June 2017 and 6 July 2017 for a Transport Workshop for \$82.43 be approved for payment;

AND FURTHER THAT the commitment for Raglan Naturally (RCB1608/04/1) for \$116.61 be returned to the pool.

CARRIED

RCB1711/04

Application for Funding – Whaingaroa Environment Centre Inc
Agenda Item 5.2

The report was received [RCB1711/02 refers].

Ms Penn provided an overview on the application for funding and discussion was held.

Resolved: (Mrs Parson/Mr Vink)

THAT an allocation of \$2,000.00 be made to the Whaingaroa Environment Centre Inc. towards the cost of the Plastic Free Raglan Project.

CARRIED

RCB1711/05

Application for Funding – Surfside Christian Life Centre
Agenda Item 5.3

The report was received [RCB1711/02 refers].

Mr Haworth declared a conflict of interest in this item and withdrew from the table. He did not take part in discussion or voting on this item.

Mr Peart provided an overview in support of the application for funding and discussion was held.

Resolved: (Mr Oosten/Mrs Kereopa)

THAT an allocation of \$3,500.00 be made to the Surfside Christian Life Centre towards the cost of the “Christmas in the Park” event.

CARRIED

RCB1711/06

Mr MacLeod declared a conflict of interest in the following item and vacated the Chair. The Deputy Chair, Mrs Parson, assumed the Chair.

Application for Funding – Raglan Lions Club

Agenda Item 5.4

The report was received [RCB1711/02 refers].

Mr MacLeod withdrew from the table and did not take part in discussion or voting on this item.

Mrs Coxhead provided an overview in support of the application for funding and discussion was held.

Resolved: (Cr Thomson/Mr Haworth)

THAT an allocation of \$1,775.00 be made to the Raglan Lions Club towards the cost of the 2017 New Year's Eve parade.

CARRIED

RCB1711/07

Mrs Kereopa retired from the meeting at 2.55pm during discussion on the above item and was not present when voting took place.

Following voting on the above item, Mr MacLeod assumed the Chair.

Wastewater Overflow CIP Education Programme Update

Agenda Item 5.5

The report was received [RCB1711/02 refers] and discussion was held.

Cr Thomson expanded on the education programme.

Resolved: (Mr MacLeod/Cr Thomson)

THAT the list of items has previously been provided by Cr Thomson to the Communications Team.

CARRIED

RCB1711/08

Year to Date Service Request Report

Agenda Item 5.6

The report was received [RCB1711/02 refers] and discussion was held on the dashboard statistics. Council is looking at improving the ability for data driven decisions by using this information.

Joint Community Board and Community Committee December 2017 Meeting
Agenda Item 5.7

The report was received [RCB1711/02 refers] and discussion was held. It was agreed to hold a community board workshop on Tuesday 12 December 2017.

Resolved: (Mr MacLeod/Cr Thomson)

THAT the Raglan Community Board agrees to support the joint meeting of community boards and community committees on Tuesday 19 December 2017;

AND THAT the Raglan Community Board supports not having an individual meeting in December 2017.

CARRIED

RCB1711/09

Raglan Coastal Reserves Advisory Meeting Minutes – 14 August, 2017, 11 September 2017, 9 October 2017
Agenda Item 5.8

The report was received [RCB1711/02 refers] and discussion was held.

Raglan Naturally
Agenda Item 5.9

The report was received [RCB1711/02 refers] and discussion was held

Mrs Parson declared a conflict of interest in the section of the report containing the invoice. She provided an overview of the report but did not take part in voting on this item.

Resolved: (Cr Thomson/Mr MacLeod)

THAT the invoice from Gabrielle Parson for work involved with the Raglan Naturally project for \$875.00 be approved for payment;

AND THAT the invoice from Raglan Ink Ltd (Raglan Chronicle) for Raglan Naturally advertisement for \$384.97 be paid;

NOTE: that Res No WDC1706/14 refers THAT Council approved a funding contribution of \$5,000 being made from the Administration Expenses (Grants & Donations) budget to support the review of Raglan Naturally).

CARRIED

RCB1711/10

Raglan Works & Issues Report – Status of Items November 2017

Agenda Item 5.10

The report was received [RCB1711/02 refers] and discussion was held.

Following discussion on the items in the report, it was agreed that staff would be invited to the workshop in December 2017 to provide updates and advice to the members on the long outstanding issues.

Youth Engagement Update November 2017

Agenda Item 5.11

The report was received [RCB1711/02 refers] and discussion was held.

Councillor's Report

Agenda Item 5.12

The report was received [RCB1711/02 refers] and discussion was held.

Chairperson's Report

Agenda Item 5.13

The report was received [RCB1711/02 refers] and discussion was held. It was noted that the Board facilitated an LTP workshop.

Public Forum

Agenda Item 5.14

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- continued concern with the state of soccer fields – concerns and review included in the works & issues report in the agenda.
- Whaingaroa Surf Management Plan developed – working towards a project that will help the surf etiquette issues. To check that financial assistance is included in the Parks & Reserves committee budget.
- Could the roadway that runs up Pooleys Paper Road off Wainui Road towards Karioi mountain be opened up for public recreation use. Request that they put a submission to the LTP next year.

Tim Duff raised various issues in Raglan that will be formalised in a letter to Council from him eg, contractors, Wi Neera Street, boat ramp, main pumping station, Raglan Coastal Reserves Advisory Committee.

The Chair invited the Raglan Ward Regional Councillor, Mr Fred Lichtwark to speak. He provided an update on:

- funding provided to Whaingaroa Environment Centre Inc
- bio tops and signs latest update, eg shellfish concerns
- treaty settlements with Kawhia, and then Aotea and Raglan in the future
- Waikato River Settlement
- promoting care groups, eg Whaingaroa Harbour Care
- new development will double the population
- esplanade reserve to be established where causeway is being constructed
- West Coast Zone Committee
- Maori Wards.

BOARD MEMBERS' REPORTS

There were no board members' reports this month.

EXCLUSION OF THE PUBLIC

Resolved: (Mr MacLeod/Mrs Parson)

THAT the public be excluded from the meeting to enable the Raglan Community Board to deliberate and make decisions on the following items of business:

REPORT

Raglan Kopua Holiday Park – Chairperson's Annual Report 1 July 2016 – 30 June 2017

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

**Reason for passing this resolution to withhold exists under:
Section 7(2)**

**Grounds under section 48(1) for the passing of this resolution is:
Section 48(1)(3)(d)**

CARRIED

RCB1711/11

Resolutions RCB1711/12 – RCB1711/13 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 4.36pm.

Minutes approved and confirmed this day of 2017.

RJ MacLeod

CHAIRPERSON

Minutes 2017/7RCB/171114 RCB Minutes